



AGENDA
CITY OF NORCO
CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
JULY 21, 2010

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Mayor Malcolm G. Miller, M.D.
Mayor Pro Tem Berwin Hanna
Council Member Kathy Azevedo
Council Member Kevin Bash
Council Member Harvey C. Sullivan

THE CITY COUNCIL/CRA WILL RECESS TO CLOSED SESSION (SECTION 54954)
TO CONSIDER MATTERS:

Section 54956.9 – Conference with Legal Counsel – Existing Litigation

Case Name: CACERF Norco, LLC vs. City of Norco

Case Number: RIC 10010637

Case Name: Norco Redevelopment Agency vs. Jeffrey D. Wilhelm and Jeffrey
D. Wilhelm, LLC

Case Number: RIC 10008244

RECONVENE PUBLIC SESSION: 7:00 p.m.

PLEDGE OF ALLEGIANCE: Council Member Kevin Bash

INVOCATION: Calvary Chapel – Norco
Pastor Louie Montieth

PRESENTATION: NorcoWeb Project
Council Member Bash

REGULAR COMMUNITY REDEVELOPMENT AGENCY (CRA) AGENDA AS FOLLOWS:

1. CRA CONSENT CALENDAR ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Agency, any public comments on any of the Consent Items will be heard. There will be no separate action unless Members of the Agency Board request specific items be removed from the Consent Calendar)*

A. CRA Minutes:
Regular Meeting of July 7, 2010
Recommended Action: Approve the CRA Minutes (City Clerk)

2. OTHER CRA MATTERS:

ADJOURNMENT OF CRA:

REGULAR CITY COUNCIL AGENDA AS FOLLOWS:

3. CITY COUNCIL CONSENT CALENDAR ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Council, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Council or the audience request specific items be removed from the Consent Calendar. Items removed from the Consent Calendar will be separately considered under Item No. 4 of the Agenda)*
- A. City Council Minutes:
Special Meeting of June 29, 2010
Regular Meeting of July 7, 2010
Recommended Action: Approve the City Council Minutes (City Clerk)
 - B. Planning Commission Action Minutes, Regular Meeting of July 14, 2010.
Recommended Action: Receive and File (Planning Director)
 - C. Procedural Step to Approve Ordinance after Reading of Title Only.
Recommended Action: Approval (City Clerk)
 - D. Resolution Accepting a Grant in the Amount of \$90,000 from the California Office of Traffic Safety and Increasing Revenue, Appropriation and Expenditure. **Recommended Action: Adopt Resolution No. 2010-___**. (Lt. Cooper)
 - E. Quarterly Investment Report for Quarter Ended June 30, 2010.
Recommended Action: Staff recommends that the City Council receive and file the Quarterly Investment Report for the Quarter Ended June 30, 2010. (City Treasurer)
 - F. Ratification of the Fiscal Year 2010-2011 Western Riverside County Regional Wastewater Authority Budget. **Recommended Action: Adopt Resolution No. 2010-___, adopting the Fiscal Year 2010-2011 Western Riverside County Regional Wastewater Authority Budget establishing rates to be charged for conveyance, treatment and disposal of wastewater.** (Public Works Director)
 - G. Request to Extend the Contract for the Annual On-Call Street Maintenance Program with Caliber Paving Company, Inc. **Recommended Action: Approve the extension of the Contract for one (1) year.** (Public Works Director)

4. ITEMS PULLED FROM CITY COUNCIL CONSENT CALENDAR:

5. CITY COUNCIL PUBLIC HEARINGS:

A. Continuation of Landscape Maintenance Districts for the 2010-11 Fiscal Year

Existing landscape maintenance districts (LMDs) must be reviewed and approved annually to continue assessments for the districts. The annual Consumer Price Index (CPI) adjustment per parcel assessment in all districts is 0% according to the 2009 CPI. The City has added to the contract with Valley Crest Landscape, the contractor maintaining the landscape slopes within the districts, to maintain the equestrian trails within the four districts which have trails. This will result in a savings in all of these districts over City staff maintaining the trails. Valley Crest began maintaining the trails on July 1, 2010.

Recommended Actions: That the City Council open the Public Hearing and if no more than 50 percent of the property owners within the District protest, it would be appropriate to adopt Resolution No. 2010-___, (Beazer); Resolution No. 2010-___, (Western Pacific); Resolution No. 2010-___, (Centex); Resolution No. 2010-___, (Norco Ridge Ranch); Resolution No. 2010-___, (Hawk's Crest), ordering the continuation of a Landscaping Maintenance District and confirming a diagram and assessment and providing for an annual assessment levy. (City Engineer)

B. Rate Adjustments Proposed by Waste Management of the Inland Empire

The existing fifteen-year Franchise Agreement provides that Waste Management is entitled to receive rate adjustments for inflation (based on the Consumer Price Index) and "pass through" disposal cost increases. The Agreement further provides that such rate adjustments shall not be unreasonably withheld. The rate adjustments include a Consumer Price Index (CPI) increase of 1.85 percent from March 2009 to March 2010. It is the City Attorney's opinion that this CPI rate adjustment does not trigger Proposition 218 provisions as the existing agreement provides that the franchisee is entitled to adjust rates on an annual basis to cover increased costs due to inflation based on increases in the CPI. Therefore, following the public hearing process, staff is recommending approval of the proposed rates for disposal services through the contract with Waste Management. The new rates will become effective on August 1, 2010.

Recommended Action: Adopt Resolution No. 2010-___, amending the Agreement between the City of Norco and USA Waste of California, Inc., DBA Waste Management of the Inland Empire, for the collection, transportation, recycling, and disposal of solid waste and approving rates therefore. (Deputy City Manager/Director of Finance)

6. CITY COUNCIL ITEMS FOR ACTION:

A. Consideration of City Membership on the Revised Four Corners Transportation Coalition. **Recommended Action: The Council is recommended to reach consensus regarding the City's membership on the Four Corners Transportation Coalition for Fiscal Year 2010-2011.** (City Manager)

7. PUBLIC COMMENTS OR QUESTIONS - THIS IS THE TIME WHEN PERSONS IN THE AUDIENCE WISHING TO ADDRESS THE CITY COUNCIL REGARDING MATTERS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE THE CARD IN THE BACK OF THE ROOM AND PRESENT IT TO THE CITY CLERK SO THAT YOU MAY BE RECOGNIZED.

8. OTHER MATTERS – CITY COUNCIL:

A. Norco College Choir Trip to South Africa (Mayor Miller)

9. OTHER MATTERS – STAFF:

10. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office, (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Staff reports are on file in the Office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue.

/bj-75731



MINUTES
CITY OF NORCO
CITY COUNCIL/COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
JULY 7, 2010

CALL TO ORDER: Mayor Miller called the meeting to order at 7:06 p.m.

ROLL CALL: Mayor Malcolm Miller, **Present**
Mayor Pro Tem Berwin Hanna, **Present**
Council Member Kathy Azevedo, **Present**
Council Member Kevin Bash, **Present**
Council Member Harvey C. Sullivan, **Present**

Staff Present: Carlson, Cooper, Jacobs, Okoro, Oulman, Petree, Robles and Thompson

City Attorney Harper – **Present**

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Hanna

INVOCATION: Grace Fellowship Church
Pastor Vernie Fletcher

PROCLAMATION: Parks and Recreation Month – July 2010
Mayor Miller proclaimed that "Parks Make Life Better"

PRESENTATIONS: Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended June 30, 2009 –
Presented to Deputy City Manager/Director of Finance Okoro for the seventh year in a row.

Lt. Cooper introduced Captain Dan Feltenberger to the Council, who is replacing Captain Cynthia Mayman at the Jurupa Station.

REGULAR COMMUNITY REDEVELOPMENT AGENCY (CRA) AGENDA AS FOLLOWS:

1. **CRA CONSENT CALENDAR ITEMS:**

Agency Board Member Azevedo pulled Item 1.C.

M/S Bash/Miller to approve the CRA amended Consent Calendar items. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, MILLER, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Agenda Item 1.A. & 3.A.

- A. CRA Minutes:
Regular Meeting of June 16, 2010
Recommended Action: Approve the CRA Minutes (City Clerk)

- B. Resolution Making Certain Findings Regarding the Borrowing of Funds from the Low and Moderate Income Housing Fund to Assist with the Payment to the Supplemental Education Revenue Augmentation Fund (SERAF) for Fiscal Year 2009-2010. **Recommended Action: Adopt CRA Resolution No. 2010-14, making certain findings regarding the borrowing of funds from the Low and Moderate Income Housing Fund to assist with the payment to SERAF for Fiscal Year 2009-2010. (Deputy City Manager/Director of Finance)**

- C. Acceptance of Bids and Award of Contract to Vizion's West, Inc. for the Demolition of Blighted Structures at the Southwest Corner of Sixth Street and California Avenue. **Recommended Action: Award a contract to Vizion's West, Inc. for the demolition of two (2) single-family houses in teardown condition at the southwest corner of Sixth Street and California Avenue in the amount of \$13,080, and authorize the Executive Director or her designee to approve change orders up to 10 percent of the contract amount. (Director of Economic Development)**
PULLED FOR DISCUSSION

Agency Board Member Azevedo inquired from Chief Carlson if this demolition could be used for a fire drill training to save money. Chief Carlson responded that the AQMD would not allow this. Agency Board Member Azevedo also noted that she fully supports taking down the buildings as this would attract developers and added that the money spent is worthy.

Vice Chairman Hanna inquired if the demolition of the structures would benefit the owner of the site and asked if the site was sold, could the Agency get its money back. City Attorney Harper responded that there is no way that we could take down the buildings and lien the property.

Chairman Miller stated that this would benefit Sixth Street as this is the entrance to George Ingalls Equestrian and Event Center.

Agency Board Member Bash stated concerns that there is not a plan for Sixth Street and many structures look bad along the street. He noted that a plan should be developed to entice development on Sixth Street.

Agency Board Member Sullivan commented on the Sixth Street Revitalization Plan and noted that it did not work. He further commented on items that previous Councils voted against and noted that a full Council vote should be taken before they are revisited. He stated that he viewed this site with the City Manager and noted that it could be assembled with other sites.

Agency Board Member Bash stated that the Economic Development Advisory Council wanted to look at parts of the Sixth Street Revitalization Plan in order to formulate ideas regarding the promotion of commerce on Sixth Street.

M/S Azevedo/Sullivan to award a contract to Vizion's West, Inc. for the demolition of two (2) single-family houses in teardown condition at the southwest corner of Sixth Street and California Avenue in the amount of \$13,080, and authorize the Executive Director or her designee to approve change orders up to 10 percent of the contract amount. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, MILLER, SULLIVAN
NOES: HANNA
ABSENT: NONE
ABSTAIN: NONE

2. JOINT CRA/CITY COUNCIL CONSENT CALENDAR ITEM:

M/S Azevedo/Sullivan to approve the Joint CRA/City Council Calendar item. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, MILLER, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- A. Reimbursement Agreement No. 2 Between the City of Norco, the Norco Redevelopment Agency and Belstarr Sports Management, LLC to Fund Additional Clearing and Soil Testing of the Silverlakes Property.
Recommended Action: Adopt Resolution No. 2010-40 and CRA Resolution No. 2010-15, approving Reimbursement Agreement No. 2.
(Director of Public Works)

OTHER CRA MATTERS: No other CRA matters.

ADJOURNMENT OF CRA: 7:30 p.m.

REGULAR CITY COUNCIL AGENDA AS FOLLOWS:

3. CITY COUNCIL CONSENT CALENDAR ITEMS:

Council Member Azevedo pulled Item 3.B., Council Member Hanna pulled Item 3.C. and Mayor Miller pulled Item 3.D. for Pat Overstreet.

M/S Bash/Azevedo to approve the items as recommended on the amended City Council Consent Calendar. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, MILLER, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- A. City Council Minutes:
Regular Meeting of June 16, 2010
Recommended Action: **Approve the City Council Minutes** (City Clerk)
 - B. Planning Commission Action Minutes, Regular Meeting of June 30, 2010.
Recommended Action: Receive and File (Planning Director) **PULLED FOR DISCUSSION**
 - C. Approval to Declare Various City Assets as Surplus. **Recommended Action: Declare various City assets as surplus and authorize the Deputy City Manager/Director of Finance to dispose of surplus assets through appropriate means.** (Deputy City Manager/Director of Finance) **PULLED FOR DISCUSSION**
 - D. Rejection of the Show Ground Management Proposal for the Management of the George Ingalls Equestrian Event Center. **Recommended Action: Reject the Proposal and continue to review options for the management of the facility.** (Director of Parks, Recreation & Community Services) **PULLED FOR DISCUSSION**
 - E. Approval of Amendment No. 3 to the Existing Contract with So Cal Sandbags to Provide Additional Clearing and Grubbing Services on the Silverlakes Property. **Recommended Action: Approve Amendment No. 3 to the existing contract with So Cal Sandbags and authorize the Mayor to execute said Agreement.** (Director of Public Works)
4. ITEMS PULLED FROM CITY COUNCIL CONSENT CALENDAR:

3.B. Planning Commission Action Minutes, Regular Meeting of June 30, 2010.
Recommended Action: Receive and File (Planning Director)

Council Member Azevedo requested full review of the completed draft minutes, including the accessory building checklist.

M/S Azevedo/Bash to Receive and File the Planning Commission Action Minutes - Regular Meeting of June 30, 2010. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, MILLER, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

3.C. Approval to Declare Various City Assets as Surplus. **Recommended Action: Declare various City assets as surplus and authorize the Deputy City Manager/Director of Finance to dispose of surplus assets through appropriate means.** (Deputy City Manager/Director of Finance)

Mayor Pro Tem Hanna inquired if the City had a date set for the sale and if it would be advertised. Deputy City Manager/Director of Finance Okoro responded that no date or method of disposition has yet been determined, but it is typically through a public auction.

Council Member Azevedo inquired about the motorcycles and if they were being sold as a result of the elimination of the motor officers. In response, Deputy City Manager/Director of Finance Okoro confirmed that they were used by the motor officers. Also in response to Council Member Azevedo, Deputy City Manager/Director of Finance Okoro stated that it is in the City's best interest to sell them and not hold them in storage in case the motor officers were brought back.

M/S Hanna/Bash to declare various City assets as surplus and authorize the Deputy City Manager/Director of Finance to dispose of surplus assets through appropriate means. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, MILLER, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

3.D.. Rejection of the Show Ground Management Proposal for the Management of the George Ingalls Equestrian Event Center. **Recommended Action: Reject the Proposal and continue to review options for the management of the facility.** (Director of Parks, Recreation & Community Services)

Pat Overstreet. Ms. Overstreet stated that she is "curious" regarding the details of the rejection of this proposal and was looking forward to the George Ingalls Equestrian and Event Center being professionally managed. In response, Parks, Recreation & Community Services Director Petree stated that the proposal did not meet the requirements of the RFP and because of that, the reviewing committee unanimously determined that their recommendation was not to move forward. He added that the RFP was too restrictive for most of the interested parties and this would be brought back to the Council at a future study session to discuss various management models available. Also confirmed was that the members of the reviewing committee included Mayor Pro Tem Hanna, City Manager Groves, Parks, Recreation & Community Services Director Petree, Deputy City Manager/Director of Finance Okoro, and Chairman of Parks and Recreation Commission Hallam.

M/S Bash/Hanna to reject the Proposal and continue to review options for the management of the facility. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, MILLER, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

5. CITY COUNCIL PUBLIC HEARING:

A. Public Hearing Confirming Costs for Spring Weed Abatement

The 2010 Spring Weed Abatement Report of Costs lists property owners whose vacant parcels were abated by the Fire Department's weed abatement contractor for the 2010 Spring Weed Abatement Program. After Council adopts the Resolution, property owners will be invoiced for payment of the abatement.

Recommended Action: Adopt Resolution No. 2010-___, confirming the report of costs for abatement of weeds and hazardous vegetation as a public nuisance and imposing special assessment liens on vacant parcels within the City. (Fire Chief)

Fire Chief Carlson presented the Council public hearing item on the cost of weed abatement and the costs associated with it.

Mayor Miller OPENED the public hearing, indicating that proper notification had been made and asking for the appearance of those wishing to speak.

Greg Newton. Mr. Newton commented on the half-completed building located next to the Circle K on Fourth Street and noted that this structure is a safety issue. He further noted that the property has been posted, but the weeds have grown over the temporary fencing and asked why this property was not on the list for abatement. Fire Chief Carlson responded that they did post the property but it does not fall under this category for abatement.

Mayor Miller CLOSED the public hearing.

Council Member Sullivan inquired from Fire Chief Carlson why the notices are not sent out earlier and added that by the time we get to cutting the weeds down, they are already dead and a fire hazard. Fire Chief Carlson responded that we start in April and need to follow a process. City Attorney Harper stated that the statute, as we follow, allows you to abate weeds based upon the weed being a fire hazard.

M/S Sullivan/Hanna to adopt Resolution No. 2010-41, confirming the report of costs for abatement of weeds and hazardous vegetation as a public nuisance and imposing special assessment liens on vacant parcels within the City. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, MILLER, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

6. PUBLIC COMMENTS OR QUESTIONS:

Pat Overstreet. Ms. Overstreet inquired when the pole barns at the George Ingalls Equestrian and Event Center were built. Council Member Azevedo responded that it was some time in the late 70s. Ms. Overstreet commented on her desire to have the pole barns preserved, as the Animal Shelter Project has been downsized. Parks, Recreation & Community Services Director Petree responded that in the plan for the modification to the Animal Shelter Project, the existing pole barns will not be taken down.

Glenn Hedges. Mr. Hedges commented on the emails he has been receiving regarding the clean-up efforts on the Navy Base and on Hidden Valley. He noted that Norco is looking worse and worse with weeds growing along the parkways and trails. He further stated that the City should hold a clean-up day. Council Member Azevedo responded that the Norconian Club Foundation sponsors the clean-up day at the Navy Base and suggested that one of the service clubs in the City could organize a clean-up day in the City and would be willing to assist with those efforts.

Ted Hoffman. Mr. Hoffman commented on the banners that were placed on Sixth Street and noted that it "cheapened" the military service personnel honored by advertising community service organizations and businesses on the banners.

Vern Showalter. Mr. Showalter stated that he agreed with Mr. Hoffman regarding the banners and noted that it was a dreadful mistake and hopes it will be corrected. He also requested that the Council support Arizona SB 1070 -- Support Our Law Enforcement and Safe Neighborhoods Act.

7. OTHER MATTERS – COUNCIL:

Mayor Pro Tem Hanna:

- ✦ Commented on a flyer that he picked up advertising a benefit car wash for Horsetown U.S.A. and noted that it does not state who the organization is that is promoting this event.
- ✦ Inquired when the Street, Trails and Utilities Commission was going to decide on the trail fence and added that the trail fences are down, broken and missing in areas throughout the City and he knows that this has been going on for a year or so. Public Works Director Thompson responded that this year's trail fencing projects will be completed with the wood fencing and he hopes to begin in early August.

- ✚ Commented on the most recent Ingalls open-arena night and noted that he was told that there were quite a few participants that attended with no City staff person on site to collect liability release forms. Parks, Recreation & Community Services Director Petree responded that this event is staffed through the City's volunteer program and will inquire why no one was in attendance. He added that all new people would need to sign a waiver and would then receive a handout with all of the rules stated.

Council Member Bash:

- ✚ Stated that the City of Redlands has a community group that puts on the Fourth of July event and would like to see the City of Norco do the same. He noted that possibly Norco and Eastvale could jointly hold a Fourth of July event on the Silverlakes property next year and added that he would be happy to chair the committee to plan this event.
- ✚ Noted a meeting to be held Sunday afternoon at 4 p.m. at Ted Brooks Park regarding concerns about the Santa Ana River trails. Parks, Recreation & Community Services Director Petree stated that this is a restoration project by the U.S. Army Corps of Engineers for arundo removal and habitat restoration.
- ✚ Commented on the clean-up efforts on the Navy Base and noted the need to create a good relationship with them.
- ✚ Commented on the Sixth Street Revitalization Plan and the fact that he was looking at parts of this Plan as part of the goal is to create economic development on Sixth Street.
- ✚ Stated that he takes personal responsibility for the banners and noted that the people that put their business names on the banners are people that do a lot for the community. He added that in the future, we are hoping to have two separate banner programs.

Council Member Azevedo:

- ✚ Commented on the car wash flyers and noted that she may know who is putting on the event and will contact them and let them know that they need a special event permit and permission to use the Horsetown USA name.
- ✚ Stated that many vendors will be participating in the Day of the Cowboy event. She noted that there will be fabulous events for Norco residents to participate in and the day will close out with an old fashion barn dance.
- ✚ Stated that she met with one of the new Eastvale Council Members at the WRCOG General Assembly and added that the Council should attend one of their meetings in show of support. City Attorney Harper responded that this would be purely ceremonial and noted that the meeting would be public and subject to the Brown Act.

Council Member Sullivan:

- ✚ Stated that he attended an event at the American Legion where Congressman Ken Calvert spoke. At that event, he discussed the Arizona SB 1070 with Congressman Calvert and the possible support from the Norco City Council relating to that law. He also asked if the City could require businesses in Norco to use E-Verify, which is a bill that Congressman Calvert sponsored. He further noted that Arizona, Mississippi and five other states are working on the law to use E-Verify. City Attorney Harper responded that the E-Verify would be problematic, as this is a function of the state. He further noted that in terms of a resolution in support of the Arizona law, it would be within their prerogative. The Council voted unanimously to place an item on a future agenda in support of Arizona SB 1070.
- ✚ Stated that he did not see a problem with some of the business names that were placed on the banners on Sixth Street and noted that it was a good idea to see the entire street filled up. He further stated that he would have liked to see all of the banners reflecting a name of military personnel. He also commented on the costs involved in the banners and noted that other vendors should be contacted to bring the cost down. Council Member Sullivan stated that he noticed one of the banners in front of Boot Barn was blocked by a tree. Public Works Director Thompson responded that the tree would be trimmed so that the banner could be viewed.

8. OTHER MATTERS – STAFF: Nothing to report.
9. ADJOURNMENT: M/S Hanna/Sullivan and Approved 5-0 to adjourn the meeting at 8:23 p.m.

BRENDA K. JACOBS
CITY CLERK



MINUTES
CITY OF NORCO
SPECIAL MEETING – STUDY SESSION
CITY COUNCIL
CONFERENCE ROOMS “A” & “B”
NORCO CITY HALL – 2870 CLARK AVENUE
June 29, 2010

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1. CALL TO ORDER: Mayor Miller called the meeting to order at 1:30 p.m.
 2. ROLL CALL: Mayor Malcolm Miller, **Present**
Mayor Pro Tem Berwin Hanna, **Present**
Council Member Kathy Azevedo, **Present**
Council Member Kevin Bash, **Present**
Council Member Harvey C. Sullivan, **Present**
 3. PLEDGE OF ALLEGIANCE: Mayor Pro Tem Hanna
 4. PUBLIC COMMENTS: No public comments received.
 5. CITY COUNCIL STUDY SESSION ITEMS:
 - A. Overview from the City Manager
 - B. Report on Neighborhood Electric Vehicle (NEV) regional route planning by WRCOG - presented by Paul Rodriguez of Urban Crossroads

Paul Rodriguez, representing Urban Crossroads, Inc., gave a PowerPoint presentation on the Neighborhood Electric Vehicle (NEV). Mr. Rodriguez stated that this is an exciting project for the entire region, noting that he drove a reporter from the *Press Enterprise* through some of the designated roads in a NEV, commenting to them that we have an opportunity to create this tool. The following information was presented regarding the NEV:

- Federally-approved street-legal vehicle classification.
- Four-wheeled motor vehicles.
- Top speed at least 20 mph, no more than 25 mph.
- Well defined safety features.
- In California, they are legal to drive on streets with speed limits 35 mph and under.
- The operator must have a drivers license.
- May be operated in designated lanes on higher speed roadways, subject to legislative action.
- Relatively inexpensive travel option (to own and operate) for students, seniors, parents, and workforce.
- Particularly well suited to trip lengths of 10 miles or less.
- NEV's do not contribute to the air pollution caused by the cold-starts and operation of typical high speed autos.
- NEV's achieve an "energy equivalent" of 150 mpg (based upon 2002 California Energy Commission report).

- By using solar or wind power to generate the electricity for these vehicles, they have the potential to run fossil fuel free.
- NEVs are a street legal, low cost, energy efficient, zero emissions mode of local travel that is here to stay – but impediments to widespread usage.
- Lack of interconnected low speed routes – NEV plans are needed to overcome connection issues and identify safe routes.
- Driver confusion – NEV plans enable clear communication about which routes to take.
- These problems can be solved in established cities and contiguous groups of cities by the implementation of integrated local NEV plans.
- Cities have jurisdiction over local NEV/bike lanes and will make independent determination regarding NEV Plan.
- WRCOG exploring regional legislation to enable NEV usage.

Mr. Rodriguez stated that the City must adopt an ordinance stating where it is legal and/or not legal, otherwise it would be status quo and allowed per the law. He also noted that one of the proposed routes in Norco, located on Mountain Avenue between First and Second Streets, would need to be reviewed and discussed by the City Council for future consideration. City Manager Groves stated that there would need to be road improvements completed and designated lanes added to this section for it to be access-ready. Council Member Azevedo noted that residents living in this section of the City have complained about speeding problems and she added that the biggest threat throughout Norco is speeding traffic. Council Member Azevedo asked who pays for the charging stations and added that it would be great to include a route from Sixth Street to the Silverlakes development. Mr. Rodriguez stated that the charging stations need a standard outlet and in some cities is paid for by the local retailers. In response to Mayor Pro Tem Hanna, Mr. Rodriguez stated that the NEVs do not have air bags, but are set up with the required safety features. He added that no safety gear, other than what is required in a registered vehicle, is required. It was noted that SCAG is the funding agency for the NEV Project, with WRCOG serving as the lead agency. Mr. Rodriguez commented that this is an exciting and efficient project, adding that the NEV costs anywhere from \$8 – \$13 thousand and Federal tax Incentives are currently available. Mayor Miller noted that Norco College is planning on installing a small solar plant on its property and will be using it for their golf carts. Following the presentation the Council agreed to add the blue dots to the Mountain connection as a future designated route.

- C. Captain Mayman was present and stated that she is being transferred to the Regional Gang Task Force and stated that it has been a pleasure for her to serve. She noted that Dan Feltenberger has been appointed to serve as Captain. Mayor Miller congratulated Captain Mayman on this transfer. Lt. Cooper stated that she will be missed.
- D. Discussion of City's sign ordinance related to special event signs

City Manager Groves stated that there has always been a problem with special event signs throughout the City and the Council will need to make a decision if they want to stay within the

guidelines set in the current Municipal Code and the City's current practice, or make revisions. She noted that staff is looking at a more formal weekly process to clean up the signs and added that staffing and consistency have been the problem in the past. A proposed flyer was put together and distributed to the Council for their review that could be distributed in the City's water bills to provide community awareness.

Pictures of signs placed in the public right-of-way were shown and Code Compliance Officer Ken Swank stated that proper communication with the persons that place the signs is important. He noted that the City is not trying to clamp down on businesses and will push back some from taking those signs down and added that special event permits could be used for permitted signs and communication with City staff is important regarding the placement and timing of the signs. Beginning the week of July 12th, Mr. Swank will be completing sign sweeps every Monday morning and is looking for some trained volunteers to assist with that sweep.

City Manager Groves stated that the most pressing issue is that there is a need for areas throughout the City to promote events and we need a community kiosk to post this information. Council Member Azevedo stated that she feels sympathetic to community events signs that are posted. City Manager Groves responded that we cannot discriminate on the content and the City needs to look at designated areas for signs. Council Member Sullivan commented on the possibility of allowing the signs on the weekends. In response, City Manager Groves noted that there are models for that program, along with an education process for the community. Council Member Bash stated that he is hoping that eventually there will be one site to post all activities and added that the Economic Development Advisory Council is discussing designated areas to post community events. He added that we need to discuss how to help businesses through tough economic times and noted that some businesses post temporary signs in the right-of-way for advertising purposes.

City Manager Groves stated that we usually get complaints regarding garage sales after the fact. She noted that the City does require a permit for garage sales and there is a penalty fee for a non-permitted sale. The process that Code Compliance Officer Swank will follow is when he finds a garage sale in process without a paid permit; he will collect the permit fee, along with the penalty fee.

Pat Hedges. Ms. Hedges noted that we need a few permanent places in the entrances of the City to post signs.

Glenn Hedges. Mr. Hedges stated that we need one place in City Hall to go to for a sign permit and commented on his past experience in requesting a permit, which did not go well and he was sent all over City Hall.

Council Member Sullivan again stated that he would like to see signs that include a telephone number and address for contact on signs allowed in the public right-of-ways on weekends. It was noted that a provision in the Norco Municipal Code could be added stating penalty fees for that policy. Code Compliance Officer Swank stated that there needs to be a policy that will be followed.

Following the discussion, City Manager Groves stated that what she is hearing is that we are not ready to send out the flyer and a more formal policy will be prepared to bring to the Council for review. In closing, she stated that the hope is to come up with a more refined policy and begin communication with the community groups.

- E. City Manager Groves stated that the banners are being put up today on Sixth Street and the red, white and blue striping will be completed by Thursday.
- 6. ADJOURNMENT: There being no further business to come before the City Council, Mayor Miller adjourned the meeting at 3:17 p.m.

BRENDA K. JACOBS
CITY CLERK

/bj-75959



**ACTION MINUTES
CITY OF NORCO
PLANNING COMMISSION
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
REGULAR MEETING
JULY 14, 2010**

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Chair Jaffarian, Vice-Chair Hedges, Commissioners Henderson, Newton, Wright
3. STAFF/CONSULTANT PRESENT: Planning Director King, Economic Development Director Oulman, Executive Secretary Dvorak, Historical Preservation Consultant Wilkman
4. PLEDGE OF ALLEGIANCE: Chair Jaffarian
- 4.A. INTRODUCTION OF COMMISSIONER HENDERSON: Chair Jaffarian introduced new Planning Commissioner Dave Henderson; Commissioner Newton was re-appointed to his position.
- 4.B. ELECTION OF NEW CHAIR AND VICE-CHAIR: Pat Hedges elected as Chair, Bob Wright elected as Vice-Chair. Chair Hedges assumed her position as Chair of the meeting.
5. APPEAL NOTICE: Read by staff.
6. HEARING FROM THE AUDIENCE ON ITEMS NOT LISTED ON THE AGENDA: No items.
7. APPROVAL OF MINUTES: Minutes of June 30, 2010; **Approved with minor changes 3-0-2 (Henderson and Jaffarian abstained)**
8. CONTINUED ITEMS: None
9. PUBLIC HEARING: Resolution No. 2010-____, Zone Code Amendment 2010-02 (City): A request by the City to add Chapter 18.58 to the Norco Municipal Code entitled Historic Preservation Overlay (HPO) Zone. *Recommendation: Recommendation for Approval to City Council) Planning Director King; Action: Approved (5-0) with corrections to add the Planning Commission as a recommending body to the City Council for the future placement of the HPO zone on properties along with other corrections. This item requires approval of the City Council at a public hearing that will be advertised for the August 4, 2010 meeting.*

10. BUSINESS ITEMS: **None**
11. CITY COUNCIL:
 - A. City Council Action Minutes dated July 7, 2010
 - B. City Council Minutes dated June 16, 2010
Received and filed.
12. PLANNING COMMISSION: Oral Reports from Various Committees; **No reports.**
13. STAFF: Current Work Program; **Received and filed.**
14. OTHER MATTERS:

Commissioner Henderson reported that there are still flapping signs at Reyna's Tacos and asked that action be taken to get them removed.

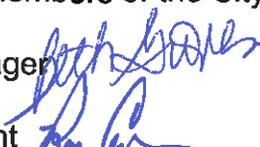
Vice-Chair Wright asked about dg that is being dug up and piled at Silverlakes and whether it is going to be re-used or sold. Staff will follow up.

Chair Hedges reported that a house being refurbished on Temescal Avenue is now up for sale even though when the Planning Commission approved it the owner had stated he was going to live in it. The Planning Commission approved the reconstruction of a damaged roof for the non-conforming residential use. It was discussed whether the City should be pro-active so that new owners are aware that the residence is non-conforming in the C-4 zone but ultimately it was decided that this is not the role of City staff. It was felt that setting precedence for staff to automatically assume that role in real estate transactions could be problematic if other future owners were missed and not similarly warned. It was concluded that this is the responsibility of new owners and their real estate agents to investigate.
15. ADJOURNMENT: **8:05 p.m.**

/sk-76108

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Ross Cooper, Lieutenant 

DATE: July 21, 2010

SUBJECT: Resolution Accepting a Grant in the amount of \$90,000 from the California Office of Traffic Safety and Increasing Revenue, Appropriation and Expenditure

RECOMMENDATION: Adopt **Resolution No. 2010-___**

SUMMARY: Upon approval from the Council, the State of California will grant the City of Norco \$90,000 to reduce the number of persons killed or injured in alcohol-involved collisions by funding DUI checkpoints, DUI saturation patrols and other programs. This one-year grant does not require a local match and will increase sheriff staff time in Norco by about 1,600 hours.

BACKGROUND/ANALYSIS: At Council's direction, staff submitted a request to the California Office of Traffic Safety (OTS) for a grant of \$186,000 to purchase equipment, to fund programs to reduce alcohol-involved and speed-related fatal and injury collisions, to increase DUI arrests, and to increase public awareness of the dangers of impaired driving.

In June 2010, the OTS advised that although they would not fund our equipment request, they would grant \$90,000 to fund "best practice" strategies to reduce the number of persons killed or injured in alcohol-involved crashes. This grant program will follow the federal fiscal year beginning October 1, 2010 and ending one year later on September 30, 2011.

The OTS is funding the overtime salary and benefit cost of deputies who will conduct DUI checkpoints, patrol shifts focused on DUI enforcement, warrant service operations where suspects with arrest warrants for DUI are located and arrested, and stakeout operations to observe the "worst of the worst" repeat DUI offenders with suspended or revoked driver's licenses.

Staff recommends that the Council accept the \$90,000 grant, designate Lieutenant Ross Cooper as "the authorizing official" and direct him to execute the agreement with the OTS. Staff anticipates receiving and expending \$67,500 in FY2011 and \$22,500 in FY2012. A copy of the OTS Grant Agreement (form OTS-38) is attached.

FINANCIAL IMPACT: Accepting this grant of \$90,000 will increase traffic enforcement time by about 1,600 hours.

/rlf-75953

Attachments: AL1141 Grant Agreement
Resolution No. 2010-___



State of California

OFFICE OF TRAFFIC SAFETY
GRANT AGREEMENT

GRANT NUMBER
AL1141

PAGE 1 (To be completed by applicant Agency)

1. GRANT TITLE
DUI ENFORCEMENT AND AWARENESS PROGRAM

2. NAME OF APPLICANT AGENCY
CITY OF NORCO

3. AGENCY UNIT TO HANDLE GRANT
NORCO POLICE DEPARTMENT

4. GRANT PERIOD
Month - Day - Year
From: 10/01/2010
To: 09/30/2011

5. GRANT DESCRIPTION (Provide an overview of the grant activities that will address the problem statement, in approximately 100 words. Space is limited to six lines.)

To reduce the persons killed and injured in alcohol involved crashes, "best practice" strategies will be conducted on an overtime basis. The funded strategies include DUI/Driver's License checkpoints and DUI saturation patrols. This program will also develop a 'Hot Sheet' program for officers to concentrate on repeat DUI offenders on probation who have had their license suspended or revoked. Court 'stings' operations will focus on DUI offenders with a suspended or revoked driver license who get behind the wheel after leaving court. Through warrant service details, the police department will target repeat DUI violators who failed to appear in court or violate probation. In addition, special enforcement operations to reduce the number of motorcyclists killed and injured in traffic collisions will be conducted on an overtime basis. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.

6. FEDERAL FUNDS ALLOCATED UNDER THIS AGREEMENT SHALL NOT EXCEED: \$ 90,000.00

7. APPROVAL SIGNATURES

A. GRANT DIRECTOR

NAME: Justin Rowan PHONE: 951-280-5806
TITLE: Sergeant FAX: 951-270-5666
ADDRESS: 2870 Clark Avenue
Norco, CA 92860
E-MAIL: jrowan@riversidesheriff.org

(Signature) (Date)

B. AUTHORIZING OFFICIAL OF APPLICANT AGENCY

NAME: Ross Cooper PHONE: 951-270-5672
TITLE: Lieutenant FAX: 951-270-5666
ADDRESS: 2870 Clark Avenue
Norco, CA 92860
E-MAIL: rcooper@riversidesheriff.org

(Signature) (Date)

C. FISCAL OR ACCOUNTING OFFICIAL

NAME: Andy Okoro PHONE: 951-270-5650
TITLE: Director Fiscal Services FAX: 951-270-5666
ADDRESS: 2870 Clark Avenue
Norco, CA 92860
E-MAIL: aokoro@ci.norco.ca.us

(Signature) (Date)

D. OFFICE AUTHORIZED TO RECEIVE PAYMENTS

NAME: Finance Department
ADDRESS: 2870 Clark Avenue
Norco, CA 92860

RESOLUTION NO. 2010-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA ACCEPTING A GRANT OF \$90,000 FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY AND INCREASING REVENUE, APPROPRIATION AND EXPENDITURE

WHEREAS, the City of Norco desires to work with the California Office of Traffic Safety (OTS) to improve traffic safety in Norco; and

WHEREAS, the City will receive a DUI Enforcement and Awareness Program grant of \$90,000 from the OTS for sobriety checkpoints and other "best practice" strategies that reduce the number of persons killed or injured in alcohol-involved collisions; and

WHEREAS, the OTS has granted \$67,500 for FY2011 and \$22,500 for FY2012.

NOW, THEREFORE, the City Council of the City of Norco does hereby increase revenue \$67,500 (165-000-53280), and increase appropriation and expenditure \$67,500 (165-772G-34115) to fund sobriety checkpoints and other "best practice" strategies in Norco.

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on July 21, 2010.

Mayor of the City of Norco, California

ATTEST:

Brenda K. Jacobs, City Clerk
City of Norco, California

I, BRENDA K. JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on July 21, 2010 by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

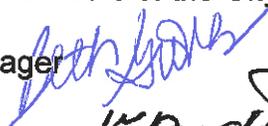
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on July 21, 2010.

Brenda K. Jacobs, City Clerk
City of Norco, California

/rlf-75954

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Andy Okoro, City Treasurer 

DATE: July 21, 2010

SUBJECT: Quarterly Investment Report for Quarter Ended June 30, 2010

RECOMMENDATION: Staff recommends that the City Council receive and file the Quarterly Investment Report for the Quarter Ended June 30, 2010.

SUMMARY: Staff is recommending that the City Council receive and file the City's quarterly investment report for the quarter ended June 30, 2010. This report has been prepared to meet the requirements of the applicable sections of the Government Code.

BACKGROUND/ ANALYSIS: The City's Investment Policy requires the Treasurer and/or the Chief Fiscal Officer to render a quarterly report to the legislative body. The report is to be prepared in accordance with Government Code Section 53646 (b)(1) and should contain detailed information on all securities, investments, and monies of the local agency; a statement of compliance of the portfolio with the Statement of Investment Policy; and a statement of the City's ability to meet its cash flow requirements for the next six months. The law further requires that the quarterly report be submitted to the legislative body within 30 days from the end of the quarter. This report which is for the quarter ended June 30, 2010 meets the requirements of the Investment Policy and Government Code. It covers the City as well as the Norco Redevelopment Agency.

The attached schedules (attachments 1 through 4) have been prepared to meet the detailed requirements of the Government Code and the City's Investment Policy as approved by the Council on April 7, 2010. It is to be noted that the Investment Policy excludes certain investments of the City (bond proceeds) from these requirements. This means that funds from bond proceeds are invested in accordance with the provisions of the bond indentures rather than the provisions of the Investment Policy. Consequently, in determining whether the portfolio holdings are in compliance with the Government Code and the approved Investment Policy, investments of bond proceeds have been excluded.

Attachment 1 provides a summary schedule of the City's operating portfolio holdings by type as of June 30, 2010. This summary also provides information on whether or not each investment category complies with the limitations imposed by law and the City's Investment Policy. Investments that are subject to the Statement of Investment Policy are operating/idle funds invested by the Treasurer within the provisions of the approved Investment Policy. During the quarter ended June 30, 2010, operating portfolio decreased by a net amount of \$0.7 million from \$38.2 million to \$37.5 million due to cash outflows for expenditures exceeding cash inflows from revenue receipts. The decrease includes \$1.6 million transferred to bond accounts for debt service payment. Without this transfer, the operating portfolio would have shown a net increase of \$0.9 million due to receipt of property tax revenues.

Attachment 2 provides a graphical breakdown of the operating portfolio holdings by investment type as of June 30, 2010. This chart is for investments that are subject to the Investment Policy.

A summary of investments not subject to the provisions of the Investment Policy (bond proceeds and debt service reserve funds) is also shown on Attachment 1. These funds are invested in accordance with applicable bond indenture provisions. During the quarter ended June 30, 2010, bond proceeds and debt service reserve fund portfolio decreased by net \$0.5 million from \$45.3 million to \$44.8 million due to payment of debt service and reimbursement for expenditures from bond proceeds.

Attachment 3 provides a detailed listing of the City's portfolio holdings as required by the Government Code. In this listing, "N/A" is used to denote that the information is either not available or applicable. The market value of investments in the Local Agency Investment Fund (LAIF) pool has been reported to equal cost because the City's investments in LAIF are readily liquid and the market value of these investments approximates cost. Agency Securities issued by United States Government Sponsored Entities (GSEs) carry standard ratings of "AAA" from Moody's and Standard and Poors Investor Service.

Attachment 4 provides the required cash flow and compliance statement by the Chief Fiscal Officer/Treasurer

FINANCIAL IMPACT: This is an informational item. There is no fiscal impact.

/jk-76049

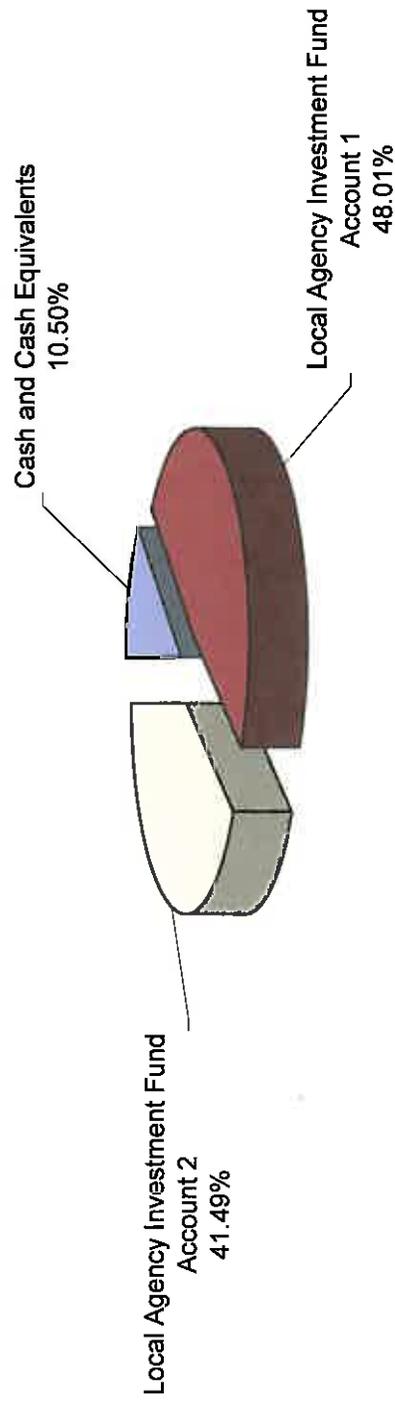
- Attachments:
- 1) Portfolio Summary
 - 2) Summary Graph
 - 3) Portfolio Details – "Investments Not Subject..."
 - 4) Certification Form

**City of Norco, California
Portfolio Summary
As of June 30, 2010**

<u>City Investments Subject to Investment Policy</u>	<u>Market Value</u>	<u>Percentage</u>	<u>Policy Maximum</u>	<u>Compliance</u>
Cash and Cash Equivalents	\$ 3,930,837	10.50%		In Compliance
Local Agency Investment Fund Account 1	17,982,486	48.01%	\$40.0 Million	In Compliance
Local Agency Investment Fund Account 2	15,539,392	41.49%	\$40.0 Million	In Compliance
Total	<u>\$ 37,452,715</u>	<u>100.00%</u>		

<u>City Investments Not Subject to Investment Policy</u>	<u>Market Value</u>	<u>Percentage</u>
Community Facilities Districts	\$ 3,817,872	8.52%
Sewer and Water System	19,647,551	43.84%
Refunding Tax Allocation Bonds	21,355,994	47.65%
Total	<u>\$ 44,821,417</u>	<u>100.00%</u>

**Summary of City Portfolio
(Investments Subject to Investment Policy)
As of June 30, 2010**



City of Norco, California
 Portfolio Details
 As of June 30, 2010
 Investments Subject to Policy

Cash & Cash Equivalents

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Checking Accounts	Wells Fargo	N/A	N/A	0.000%	N/A	638,510	638,510
			Subtotal	Wells Fargo					638,510	638,510
4/8/2009	10/21/2010	3120019132	Certificate Deposit	Allstate Bank	N/A	1.490%	Various	N/A	150,780	150,780
4/8/2009	4/3/2011	3240002117	Certificate Deposit	Allstate Bank	N/A	2.230%	Various	N/A	97,095	97,095
4/21/2009	4/21/2011	2329958022	Certificate Deposit	Citizen Business Bank	N/A	1.750%	Various	N/A	99,804	99,804
4/21/2009	9/9/2010	2329958065	Certificate Deposit	Citizen Business Bank	N/A	1.750%	Various	N/A	149,795	149,795
4/21/2009	10/21/2010	1009952124	Certificate Deposit Account Register Services	Citizen Business Bank	N/A	0.900%	Various	N/A	1,394,379	1,394,379
4/21/2009	10/21/2010	1009940401	Certificate Deposit Account Register Services	Citizen Business Bank	N/A	1.600%	Various	N/A	1,400,476	1,400,476
			Subtotal	Wells Fargo					3,292,328	3,292,328

Local Agency Investment Fund

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Local Agency Investment Fund Account 1	State of California	N/A	N/A	N/A	N/A	17,982,486	17,982,486
N/A	N/A	N/A	Local Agency Investment Fund Account 2	State of California	N/A	N/A	N/A	N/A	15,539,392	15,539,392
			Subtotal						33,521,878	33,521,878
			Total Investments Subject to Policy						37,452,715	37,452,715

City of Norco, California
 Portfolio Details
 As of June 30, 2010
Investments Not Subject to Policy (Bond Proceeds)
Community Facilities Districts

Cash and Cash Equivalents

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	First American Treasury Obligation	94496801 US Bank	N/A	N/A	0.000%	N/A	3,284	3,284
N/A	N/A	N/A	First American Treasury Obligation	94644000 US Bank	N/A	N/A	0.000%	N/A	146,471	146,471
N/A	N/A	N/A	First American Treasury Obligation	94644004 US Bank	N/A	N/A	0.000%	N/A	3,071	3,071
N/A	N/A	N/A	First American Treasury Obligation	791884004 US Bank	N/A	N/A	0.000%	N/A	10,284	10,284
N/A	N/A	N/A	First American Treasury Obligation	794148000 US Bank	N/A	N/A	0.000%	N/A	239,085	239,085
N/A	N/A	N/A	First American Treasury Obligation	794148002 US Bank	N/A	N/A	0.000%	N/A	1,748,228	1,748,228
Subtotal									2,150,424	2,150,424

Local Agency Investment Fund

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Local Agency Investment Fund Account 1 (CFD)	97-1 State of California	N/A	N/A	N/A	N/A	802,750	802,750
Subtotal									802,750	802,750

U.S. and Agency Securities

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	94644004 US Bank	AAA	3.250%	3.250%	189,000	189,000	189,592
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	791884004 US Bank	AAA	3.250%	3.250%	515,000	515,000	516,612
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	94496805 US Bank	AAA	3.250%	3.250%	158,000	158,000	158,495
Subtotal									862,000	864,698
Total Community Facilities Districts									3,815,174	3,817,872

Investments Not Subject to Policy (Bond Proceeds)
Sewer and Water System

Cash and Cash Equivalents

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	31846V708	First American Prime Obligations	130584001 US Bank	AAA	N/A	0.000%	N/A	39,832	39,832
N/A	N/A	31846V708	First American Prime Obligations	130584004 US Bank	AAA	N/A	0.000%	N/A	5,845,892	5,845,892
Subtotal									5,885,723	5,885,723

City of Norco, California
Portfolio Details
As of June 30, 2010

Local Agency Investment Fund

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Local Agency Investment Fund Account 1 (Sewer/Water)	1998	N/A	N/A	N/A	N/A	255,454	255,454
N/A	N/A	N/A	Local Agency Investment Fund Account 1 (Sewer/Water)	2009	N/A	N/A	N/A	N/A	165,715	165,715
Subtotal									421,169	421,169

U.S. and Agency Securities

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
4/20/2010	8/13/2014	3136FH3B9	FNMA MTN	130584001 US Bank	AAA	3.250%	3.220%	167,000	168,148	167,523
4/20/2010	4/29/2020	3133XYAC9	Federal Home Loan Bks	130584001 US Bank	AAA	4.300%	4.300%	1,230,000	1,230,000	1,243,456
3/25/2010	6/25/2012	3133XXK22	Federal Home Loan Bks	130584004 US Bank	AAA	1.250%	1.250%	2,000,000	6,000,000	6,000,000
8/17/2009	2/17/2012	3133XUFT5	Federal Home Loan Bks	130584004 US Bank	AAA	1.750%	1.750%	3,000,000	3,000,000	3,004,680
4/20/2010	4/27/2011	3133XY3M5	Federal Home Loan Bks	130584004 US Bank	AAA	0.550%	0.549%	2,925,000	2,926,755	2,925,000
Subtotal									13,324,903	13,340,659

Total Sewer and Water System

19,631,795 **19,647,551**

**Investments Not Subject to Policy (Bond Proceeds)
Refunding Tax Allocation Bonds**

Cash & Cash Equivalents

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	First American Treasury Obligations	94416781 US Bank	N/A	N/A	0.00%	N/A	2,714	2,714
N/A	N/A	N/A	First American Treasury Obligations	94432435 US Bank	N/A	N/A	0.00%	N/A	143	143
N/A	N/A	N/A	First American Treasury Obligations	94432445 US Bank	N/A	N/A	0.00%	N/A	319	319
N/A	N/A	N/A	First American Treasury Obligations	94662503 US Bank	N/A	N/A	0.00%	N/A	308	308
N/A	N/A	N/A	First American Treasury Obligations	94662507 US Bank	N/A	N/A	0.00%	N/A	2,125,113	2,125,113
N/A	N/A	N/A	First American Treasury Obligations	787891004 US Bank	N/A	N/A	0.00%	N/A	1,381	1,381
N/A	N/A	N/A	First American Treasury Obligations	792126003 US Bank	N/A	N/A	0.00%	N/A	17,991	17,991
N/A	N/A	N/A	First American Treasury Obligations	792126004 US Bank	N/A	N/A	0.00%	N/A	1,504	1,504
N/A	N/A	N/A	First American Treasury Obligations	129543003 US Bank	N/A	N/A	0.00%	N/A	15,860	15,860
N/A	N/A	N/A	US Bank Money Market	140828001 US Bank	N/A	N/A	0.20%	N/A	1,867,885	1,867,885
N/A	N/A	N/A	US Bank Money Market	140828004 US Bank	N/A	N/A	0.20%	N/A	1,470,340	1,470,340
N/A	N/A	N/A	US Bank Money Market	140828006 US Bank	N/A	N/A	0.20%	N/A	5,251	5,251
Subtotal									5,508,810	5,508,810

Local Agency Investment Fund

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	N/A	N/A	Local Agency Investment Fund Account 2	2003 TABs State of California	N/A	N/A	N/A	N/A	4,428,821	4,428,821
Subtotal									4,428,821	4,428,821

City of Norco, California
 Portfolio Details
 As of June 30, 2010

U.S. and Agency Securities

Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
3/23/2009	3/23/2012	3136FHEV3	FNMA MTN	792126003 US Bank	AAA	2.375%	2.375%	1,515,000	1,515,000	1,531,104
6/3/2009	6/3/2011	3133XTV45	Federal Home Loan Bks	94662506 US Bank	AAA	1.130%	1.524%	5,630,000	5,586,255	5,665,188
8/13/2009	8/13/2014	3136FH3B9	FNMA MTN	129543003 US Bank	AAA	3.250%	3.250%	976,000	976,000	979,055
			Subtotal					8,121,000	8,077,255	8,175,347

Investment Agreements

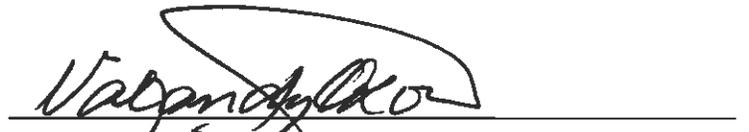
Purchase Date	Maturity Date	CUSIP #	Description of Security	Account	Rating	Coupon Rate	Yield to Maturity	Face Value	Cost	Market Value
N/A	3/1/2030	N/A	Guaranteed Investment Contract	94432433 US Bank	N/A	N/A	5.71%	N/A	2,161,566	2,161,566
N/A	3/1/2030	N/A	Guaranteed Investment Contract	94432443 US Bank	N/A	N/A	5.16%	N/A	347,000	347,000
N/A	2/27/2015	N/A	Guaranteed Investment Contract	787891003 US Bank	N/A	N/A	3.41%	N/A	734,450	734,450
			Subtotal					3,243,016	3,243,016	
			Total Refunding Tax Allocation Bonds						21,267,902	21,355,994
			Total Investments Not Subject to Policy						44,704,872	44,821,417

Attachment 4

Quarterly Investment Portfolio

For the Quarter Ended June 30, 2010

As required by the Government Code, the Director of Fiscal and Support Services certifies that the investments reported in the accompanying schedules (Attachments 1 through 3) comply with the City of Norco Investment Policy and that sufficient liquidity along with anticipated revenues are available to meet the City and Redevelopment Agency budgeted expenditure requirements for the next six months ending December 31, 2010.



Andy Okoro, Director of Fiscal and Support Services

/jk-76051

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: William R. Thompson, Director of Public Works 

DATE: July 21, 2010

SUBJECT: Ratification of Fiscal Year 2010-2011 Western Riverside County Regional Wastewater Authority Budget

RECOMMENDATION: Adopt **Resolution No. 2010 – ____**, Adopting the Fiscal Year 2010-2011 Western Riverside County Regional Wastewater Authority Budget, establishing rates to be charged for conveyance, treatment and disposal of wastewater.

SUMMARY: The City of Norco is a member agency of the Western Riverside County Regional Wastewater Authority (WRCRWA). Each member agency is required to present the current year budget document to their governing body for approval. The budget details are attached for review and it is appropriate for City Council to ratify the document.

BACKGROUND/ANALYSIS: According to Section 6.A. of the Joint Exercise of Powers creating the Western Riverside County Regional Wastewater Authority (WRCRWA), each year the budget must be ratified by each member's governing body.

Attached is a copy of the WRCRWA FY 2010-11 Operating and Capital Improvement Budget, establishing rates and charges effective July 1, 2010. The budget document was approved by the WRCRWA Board at their July 12, 2010 meeting.

The budget data was first reviewed by the Executive Committee with a unanimous recommendation for approval by the Board of Directors. The Fiscal Year 2010/2011 Budget shows an increase of \$258,579, or 6.6%, over the prior year budget. Compared to FY 2009-10 rates, the fixed charge component per million gallons a day treated (MGD) per month is increasing \$2,309 from \$10,240 to \$12,549 or 22.5% and the variable charge per million gallons will decrease \$28 from \$1,516 to \$1,488 or 1.8%. This data is described in more detail on Page 11 of the budget document. The budget document describes the wastewater treatment capacity and conveyance system costs as well as the member agency bond debt and Capital Improvement responsibilities.

City staff has included the cost for treatment and collection as well as outstanding debt service requirements in our preparation of the City's FY 2010-11 sewer operations budget (126-809). Capital Improvements outlined in the WRCRWA budget have been

Agenda Item 3.F.

Ratification WRCRWA FY 10-11 Budget
Page 2
July 21, 2010

included in the City's FY 2210-11 Sewer Capital Improvement fund budget (149). Upon the Council's favorable consideration and approval of the WRCRWA FY 2010-11 budget, staff will provide the Authority with a copy of the resolution and a Minute excerpt of Council's action to satisfy the ratification requirement.

FINANCIAL IMPACT: Budgeted

Attachments: WRCRWA FY 2010-11 Budget

/wrt-76093

RESOLUTION NO. 2010-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA TO ADOPT THE 2010/2011 WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY BUDGET, ESTABLISHING RATES TO BE CHARGED FOR CONVEYANCE, TREATMENT AND DISPOSAL OF WASTEWATER, LOCATED IN NORCO CALIFORNIA

WHEREAS, the Western Riverside County Regional Wastewater Authority ("WRCRWA") owns and operates a wastewater conveyance, treatment and disposal system; and

WHEREAS, the agencies having the right to discharge to the WRCRWA treatment facility and collection system are the Member Agencies: The Home Gardens Sanitary District, the Jurupa Community Services District, Western Municipal Water District, the Santa Ana Watershed Project Authority, and the City of Norco; and

WHEREAS, the City of Norco owns and operates a public wastewater collection system that discharges to the WRCRWA treatment system; and

WHEREAS, the City of Norco and each member agency is required per Section 6.A. of the Joint Exercise of Powers to ratify the annual budget establishing rates.

NOW THEREFORE, BE IT RESOLVED the City of Norco City Council adopt the Western Riverside County Regional Wastewater Authority 2010/2011 Budget.

PASSED AND ADOPTED by the City Council at a regular meeting held on July 21, 2010.

Mayor of the City of Norco, California

ATTEST:

Brenda K. Jacobs, City Clerk
City of Norco, California

Resolution No. 2010-____

Page 2

July 21, 2010

I, Brenda K. Jacobs, City Clerk of the City of Norco, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California at a regular meeting thereof held on July 21, 2010 by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on July 21, 2010.

Brenda K. Jacobs, City Clerk
City of Norco, California

/wrt-76092

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY

Fiscal Year 2010/2011 Budget



Member Agencies

**Home Gardens Sanitary District
Jurupa Community Services District
City of Norco
Santa Ana Watershed Project Authority
Western Municipal Water District**

**WESTERN RIVERSIDE COUNTY REGIONAL
WASTEWATER AUTHORITY**

Fiscal Year 2010/2011 Budget

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SUMMARY BY FUND

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Budget

Summary by Fund

	Operations	Debt Service	Capital	Total
Estimated Beginning Balances 7/1/09	1,516,565	-	97,939	1,614,504
Revenues				
Agency Contributions from Rates	4,036,085			4,036,085
Interest Income	1,600		2,000	3,600
Agency Debt Service Contributions		746,505		746,505
Agency Capital Contributions			3,147,706	3,147,706
Transfer from Conveyance - Major Repair/Replacement Reserve	20,000			20,000
Darco Construction Lease			6,600	6,600
Syann Lease	7,380			7,380
Total Revenues	<u>4,065,065</u>	<u>746,505</u>	<u>3,156,306</u>	<u>7,967,876</u>
Expenditures				
Treatment Operations	3,568,052			3,568,052
Conveyance System	137,088			137,088
Administration & General	252,260			252,260
Debt Service		746,505		746,505
Transfer to Conveyance - Major Repair/Replacement Reserve			20,000	20,000
Capital Expenditures			3,147,706	3,147,706
Total Expenditures	<u>3,957,400</u>	<u>746,505</u>	<u>3,167,706</u>	<u>7,871,611</u>
Projected Balances 6/30/10	(a) \$ 1,624,230	\$ -	\$ 86,539	\$ 1,710,769

(a) This Operations Fund balance includes the following reserve balance:
 South Regional Conveyance System Major Maintenance, Repair and Replacement Reserve \$ 720,000

**MEMBER AGENCY
FUNDING BY
CATEGORY**

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Budget

Member Contribution Summary

Expenditure Category	SAWPA	WMWD	JCSD	Norco	HGSD	Total
<u>Operations:</u>						
Treatment Plant	-	518,187	1,592,552	1,205,934	251,380	3,568,052
Conveyance System	-	60,792	-	96,033	20,264	177,088
General & Administration	-	60,858	102,481	69,371	19,550	252,260
Reserve for Major Maintenance and Replacement	-	12,228	47,633	37,048	7,118	104,025
Reserve for Capital Improvements and Special Studies	-	24,125	40,625	27,500	7,750	100,000
Total Operating Contributions	-	676,190	1,783,291	1,435,886	306,062	4,201,425
<u>Debt Service:</u>						
SRF Loans	533,924	33,834	-	146,694	32,053	746,505
Variable Rate Bonds	-	-	-	-	-	-
Total Debt Service Contributions	533,924	33,834	-	146,694	32,053	746,505
Total Capital Expenditures	-	1,267,936	723,155	896,529	260,086	3,147,706
Total Proposed Member Contributions	\$ 533,924	\$ 1,977,960	\$ 2,506,446	\$ 2,479,109	\$ 598,201	\$ 8,095,636

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Budget

Calculation of Operating Expenses By Member

	<u>Proposed Rates</u>	<u>Estimated Flows</u>	<u>Treatment</u>		<u>Conveyance</u>	
			MGD	MGD	MGD	MGD
Fixed						
Treatment	Amount Per MGD Per Month	SAWPA				
Conveyance	\$ 8,318	WMWD	0.670	0.670	0.670	0.670
Administration	561	JCSD	2.610	-	-	-
Res Cap Proj	2,628	NORCO	2.030	2.030	2.030	2.030
Total	1,042	HGSD	0.390	0.390	0.390	0.390
	\$ 12,549	Total	5.700	3.090	3.090	3.090

	<u>Amount Per MG</u>
Variable	
Treatment	\$ 1,331
Conveyance	107
Res Maj Maint	50
Total	\$ 1,488

Estimated Member Contributions to Operating Expenses for FY 2009/2010

	<u>Capacity</u>		<u>Treatment</u>		<u>Conveyance</u>		<u>G&A</u>		<u>Reserve for</u>	
	Treatment	Conveyance	Fixed	Variable	Fixed	Variable	Fixed	Variable	Replace. Variable	Spec. Studies Fixed
SAWPA	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WMWD	1,930	5,150	192,648	325,539	34,647	26,145	60,858	12,228	24,125	676,190
JCSD	3,250	-	324,407	1,268,145	-	-	102,481	47,633	40,625	1,783,291
NORCO	2,200	2,500	219,599	986,335	16,819	79,214	69,371	37,048	27,500	1,435,886
HGSD	0,620	0,750	61,887	189,493	5,046	15,218	19,550	7,118	7,750	306,062
Total	8,000	8,400	\$ 798,541	\$ 2,769,511	\$ 56,511	\$ 120,577	\$ 252,260	\$ 104,025	\$ 100,000	\$ 4,201,425

**OPERATIONS
FUND
EXPENDITURES**

**WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Operations Fund Budget**

Operating Fund Summary

<u>Budget Element</u>	<u>Amount</u>
Treatment Operations	
Treatment Plant	3,503,688
Pre-treatment	64,364
Total Treatment Operations	<u>3,568,052</u>
Conveyance System	177,088
General and Administrative	252,260
Reserve for Major Maintenance and Replacement	104,025
Reserve for Capital Improvements and Special Studies	-
Total Operating Costs	<u><u>4,101,425</u></u>

**WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Operations Fund Budget**

Treatment Operations

Treatment Plant

Description:

Staff under the WMWD contract shall manage, operate and maintain the wastewater treatment facilities and implement quality assurance procedures in accordance with legal and regulatory requirements; including performance of necessary laboratory analysis as required by the NPDES issued by the Santa Ana Regional Water Quality Control Board.

Labor Cost

Total Labor Cost		1,063,688
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Laboratory

In-house Laboratory	5,000	
Outside Services - Lab	<u>60,000</u>	
Total Laboratory		65,000

Facility Maintenance

Lubrication, Mechanical Supplies, Electrical Supplies, Buildings & Structures, Scheduled Maintenance, Diesel/Genset, etc.		
Total Facility Maintenance		250,000

Other Direct Costs

Vehicles/Equipment Rental	10,000	
Utilities (Electric, Gas, Water, Phone)	1,150,000	
Chemicals-Treatment	280,000	
U.V. Bulbs & Ballasts	100,000	
Solids Disposal/Sludge	500,000	
Permits and Fees	50,000	
Landscape	30,000	
Supplies	<u>5,000</u>	
Total Other Direct Costs		2,125,000

Total Treatment Plant

3,503,688

**WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Operations Fund Budget**

Treatment Operations - continued

Pre-treatment

Description:

Staff under the WMWD contract shall implement, administer and enforce an industrial wastewater pretreatment program, to include the sampling, laboratory testing and monitoring of wastewater discharge at connection sites to the West Riverside conveyance system as mandated by discharge permits.

Labor Cost

Program Management (Outside Services)	30,000	
Sampling (Labor)	16,364	
Total Labor Cost	16,364	46,364

Other Direct Expenses

Equipment Rental - Pickup Truck	2,000	
Laboratory - Quality Testing	15,000	
Supplies	1,000	
Total Other Direct Expenses	18,000	18,000

Total Pre-treatment	64,364
----------------------------	---------------

Total Treatment Operations	3,568,052
-----------------------------------	------------------

**WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Operations Fund Budget**

Conveyance System Operations

Description:

Staff under WMWD's contract will perform work associated with the routine maintenance, monitoring, and repairs of the South Regional Interceptor including meter readings, meter calibration and repair, line locations, inspection, siphon cleaning, caustic injection, sampling, maintain records and generate reports as required. In addition, staff will provide for 24 hour per day remote monitoring of system alarms and need to response; as well as conduct on-site routine facility inspections of pump station and force main three times per week to verify and maintain proper operation of wet well, pumps, motors, instrumentation, communication and control equipment. Staff will also maintain records and generate reports as related to various meter readings taken and both predictive and preventative maintenance performed.

Labor Cost

Total Labor Cost	64,288
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Facility Maintenance

Outside Services/Supplies	5,000
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Major Repair/Replacement

Major Repair Replacement Reserve	40,000
----------------------------------	--------

Other Direct Expenses

Vehicle/Equipment Rental	10,000	
Utilities	55,000	
Landscape	1,800	
Misc. Supplies/Operating Expenses	1,000	
Total Other Direct Expenses	67,800	

TOTAL CONVEYANCE SYSTEM

177,088

**WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Operations Fund Budget**

General and Administrative

Description:

G & A Expenses Charged Directly to WRCRWA

Budgeted G & A expenses include anticipated expenditures for engineering and other professional or technical services, liability and property insurance, audit services, general legal services and dues and subscriptions.

G & A Expenses Absorbed by Western and Included in the Overhead Multiplier

Administration

All tasks related to support of JPA Executive Committee and Board. These items include coordinating all aspects of agenda planning for both Executive Committee and Board. Coordinate production of administrative resolutions and ordinances as needed for approval by JPA Board. Oversee contract administration and handle all administrative tasks related to Board Meetings including recording secretary duties, tracking of agenda items, records management for JPA, and noticing meetings. Coordination with JPA legal staff on policy items, resolutions, FPPC filings, etc.. Maintain contact as a required with regulatory agencies. Coordinate with the media and JPA agencies on public affairs issues, including emergency response and crisis communication.

Finance

Western's Finance staff provides the processing, monitoring, reporting and analysis required to maintain all financial activities of the authority. Specific functions include accounts payable, billing, accounts receivable, budget, cash and investment management, audit coordination, debt service maintenance, general ledger maintenance, and all reporting for internal and external users. In addition, Western staff coordinates the Authority's functions related to risk management needs, rate analysis and implementation, and other tasks as required.

Consulting Cost

Engineering and Other Professional or Technical Services	100,000
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Other Indirect Costs

Insurance Expense	45,000	
Audit Expense	20,000	
SARDA	4,500	
Basin Monitoring Program	28,000	
Cyanide Sampling	1,760	
EC Monitoring Program	3,000	
Bank Charges	1,000	
Data Management Software	500	
General Supplies	500	
Total Other Indirect Costs	104,260	

Legal Cost

General	48,000
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TOTAL GENERAL ADMINISTRATION

252,260

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Operations Fund Budget
Western Overhead at 125% - 163%
Comparison to Prior Year

	2009/2010 Est. Actual	2009/2010 Budget	2010/2011 Budget	2011 Budget Over (Under) 2010 Budget	
				Amount	% Change *
				* compared to prior year line item	
				* compared to total 09/10 Op Budget	
Treatment Plant					
Labor Costs	870,000	914,874	1,063,688	148,814	16.3%
In-house Laboratory	4,500	18,000	5,000	(13,000)	-72.2%
Outside Services (Laboratory)	64,000	42,000	60,000	18,000	42.9%
Facility Maintenance	210,000	175,000	250,000	75,000	42.9%
Vehicles/Equipment Rental	10,500	2,500	10,000	7,500	300.0%
Utilities (Electric, Gas, Water)	1,024,000	1,200,000	1,150,000	(50,000)	-4.2%
Chemicals	302,000	280,000	280,000	-	0.0%
U.V. Bulbs & Ballasts	75,000	105,000	100,000	(5,000)	-4.8%
Solids Disposal/Sludge	543,000	540,000	500,000	(40,000)	-7.4%
Permits and Fees	47,000	60,000	50,000	(10,000)	-16.7%
Landscape	20,000	-	30,000	30,000	#DIV/0!
Supplies	5,000	2,500	5,000	2,500	100.0%
Total Treatment Costs	3,175,000	3,339,874	3,503,688	163,814	4.9%
Pre-treatment					
Labor Costs	12,000	14,000	16,364	2,364	16.9%
Equipment Rental	2,000	2,000	2,000	-	0.0%
Laboratory - Quality Testing	10,600	15,000	15,000	-	0.0%
Outside Services	32,000	25,285	30,000	4,715	18.6%
Supplies	500	1,500	1,000	(500)	-33.3%
Total Pre-treatment Costs	57,100	57,785	64,364	6,579	11.4%
Total Treatment Operations	3,232,100	3,397,659	3,568,052	170,393	5.0%
Conveyance System					
Labor Costs	42,000	51,057	64,288	13,231	25.9%
Facility Maintenance	3,500	5,000	5,000	-	0.0%
Major Repair/Replacement	500	40,000	40,000	-	0.0%
Vehicle/Equipment Rental	8,000	12,328	10,000	(2,328)	-18.9%
Utilities	45,000	54,600	55,000	400	0.7%
Outside Services - Landscape	1,600	1,800	1,800	-	0.0%
Misc. Supplies/Operating Expenses	8,000	500	1,000	500	100.0%
Total Conveyance System Costs	108,600	165,285	177,088	11,803	7.1%
General and Administration					
Outside Services (Consulting)	66,000	65,000	100,000	35,000	53.8%
Insurance Expense	47,000	51,000	45,000	(6,000)	-11.8%
Audit Expense	15,000	10,000	20,000	10,000	100.0%
Mercury Monitoring - SARDA	-	4,200	4,500	300	7.1%
Basin Monitoring Program	16,000	3,327	28,000	24,673	741.6%
Cyanide Sampling	1,760	500	1,760	1,260	252.0%
EC Sampling	-	-	3,000	3,000	#DIV/0!
Bank Charges	1,000	-	1,000	1,000	#DIV/0!
Data Management Software	-	-	500	500	#DIV/0!
General Supplies	500	500	500	-	0.0%
Legal Costs	45,000	45,000	48,000	3,000	6.7%
Total General and Administration	192,260	179,527	252,260	72,733	40.5%
Reserve for Major Maint & Replace.	104,025	100,375	104,025	3,650	0.1%
Reserve for Capital Improve. & Special Studies	100,000	100,000	100,000	-	0.0%
Total Operating Costs	3,736,985	3,942,846	4,201,425	258,579	6.6%

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Operations Fund Budget

Comparison of 2009/2010 Estimated Actual to 2010/2011 Budget

	2009/2010	2010/2011	Budget
	Estimated Actual	Budget	Over (Under)
			Estimated Actual
<u>Treatment Plant</u>			
Labor Costs	870,000	1,063,688	193,688
In-house Laboratory	4,500	5,000	500
Outside Services-Laboratory	64,000	60,000	(4,000)
Facility Maintenance	210,000	250,000	40,000
Vehicles/Equipment Rental	10,500	10,000	(500)
Utilities (Electric, Gas, Water)	1,024,000	1,150,000	126,000
Chemicals	302,000	280,000	(22,000)
U.V. Bulbs & Ballasts	75,000	100,000	25,000
Solids Disposal/Sludge	543,000	500,000	(43,000)
Permits and Fees	47,000	50,000	3,000
Landscape	20,000	30,000	
Supplies	5,000	5,000	-
Total Treatment Costs	3,175,000	3,503,688	318,688
<u>Pre-treatment</u>			
Labor Costs	12,000	16,364	4,364
Equipment Rental	2,000	2,000	-
Laboratory - Quality Testing	10,600	15,000	4,400
Outside Services	32,000	30,000	(2,000)
Supplies	500	1,000	500
Total Pre-treatment Costs	57,100	64,364	7,264
Total Treatment Operations	3,232,100	3,568,052	325,952
<u>Conveyance System</u>			
WMWD Staff Labor	42,000	64,288	22,288
Facility Maintenance	3,500	5,000	1,500
Major Repair/Replacement	500	40,000	39,500
Vehicle/Equipment Rental	8,000	10,000	2,000
Utilities	45,000	55,000	10,000
Outside Services - Landscape	1,600	1,800	200
Misc. Supplies/Operating Expenses	8,000	1,000	(7,000)
Total Conveyance System Costs	108,600	177,088	68,488
<u>General and Administration</u>			
Outside Services (Consulting)	66,000	100,000	34,000
Insurance Expense	47,000	45,000	(2,000)
Audit Expense	15,000	20,000	5,000
Mercury Monitoring - SARDA	-	4,500	4,500
Basin Monitoring Program	16,000	28,000	12,000
Cyanide Sampling	1,760	1,760	-
EC Sampling	-	3,000	3,000
Bank Charges	1,000	1,000	-
Data Management Software	-	500	500
General Supplies	500	500	-
Legal Costs	45,000	48,000	3,000
Total General and Administration	192,260	252,260	60,000
Reserve for Major Maint & Replace.	104,025	104,025	-
Reserve for Capital Improv. & Special Studies	100,000	100,000	-
Total Operating Costs	3,736,985	4,201,425	454,440

RATE CALCULATION

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Operations Fund Budget
Calculation of 2010/2011 Rates
Allocation of Fixed and Variable Costs Per Psomas Study

	2010/2011 Budget		
	Total	Fixed Costs	Variable Costs
Treatment Operations			
<u>Treatment Plant</u>			
Labor	1,063,688	554,186	509,502
Laboratory	65,000	-	65,000
Facility Maintenance	250,000	125,000	125,000
Vehicle/Equipment Rental	10,000	10,000	-
Utilities	1,150,000	-	1,150,000
Chemicals	280,000	-	280,000
U.V. Bulbs & Ballasts	100,000	-	100,000
Solids Disposal/Sludge	500,000	-	500,000
Permits and Fees	50,000	50,000	-
Landscape	30,000	30,000	-
Supplies	5,000	-	5,000
Subtotal Treatment Plant	<u>3,503,688</u>	<u>769,186</u>	<u>2,734,502</u>
<u>Pre-treatment</u>			
Labor	16,364	9,655	6,709
Vehicle/Equipment Rental	2,000	2,000	-
Laboratory - Quality Testing	15,000	-	15,000
Outside services	30,000	17,700	12,300
Supplies	1,000	-	1,000
Total Treatment Operations	<u>3,568,052</u>	<u>798,541</u>	<u>2,769,511</u>
Conveyance System			
Labor	64,288	10,211	54,077
Facility Maintenance	5,000	2,500	2,500
Major Repair/Replacement	40,000	40,000	-
Vehicle/Equipment Rental	10,000	2,000	8,000
Utilities	55,000	-	55,000
Outside Services-Landscape	1,800	1,800	-
Supplies	1,000	-	1,000
Total Conveyance System	<u>177,088</u>	<u>56,511</u>	<u>120,577</u>
General and Administrative			
	252,260	252,260	-
Reserve for Major Maint. & Replacement	104,025	-	104,025
Reserve for Capital Projects and Special Studies	100,000	100,000	-
Total Operating Budget used for Rate Calculation	<u>4,201,425</u>	<u>1,207,312</u>	<u>2,994,113</u>
<u>Fixed and Variable Rates</u>			
	Fixed Per MG	Variable	
	Per Month	Per MG	
Proposed 2010/2011 Rates			
Treatment	8,318	1,331	
Conveyance	561	107	
Administrative	2,628	-	
Reserve for Major Maintenance & Replacement	-	50	
Reserve for Capital Projects and Special Studies	1,042	-	
Total	<u>12,549</u>	<u>1,488</u>	
Existing Rates From Fiscal Year 2009/2010 Budget			
Treatment	6,763	1,369	
Conveyance	565	97	
Administrative	1,870	-	
Reserve for Major Maintenance & Replacement	-	50	
Reserve for Capital Projects and Special Studies	1,042	-	
Total	<u>10,240</u>	<u>1,516</u>	
Amount of Increase/(Decrease) From 2009/2010 Rates			
Treatment	1,555	(38)	
Conveyance	(4)	10	
Administrative	758	-	
Reserve for Major Maintenance and Replacement	-	-	
Reserve Capital Improvements and Special Studies	-	-	
Total	<u>2,309</u>	<u>(28)</u>	
Percent Increase/(Decrease)	22.5%	-1.8%	

**DEBT SERVICE
FUND
EXPENDITURES**

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Debt Service Fund Budget
Debt Service Expenditures

<u>SRF LOANS</u>		<u>Due</u>	<u>Member</u>	<u>Payment</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance</u> <u>6/30/2010</u>
Loan #1	Home Gardens Trunk Sewer	12/11/2009	HGSD	-	-	-	-
Loan #2	Non-Reclaimable Sewer	2/13/2010	SAWPA	316,730	62,782	253,948	2,242,224
Loan #3	So. Regional Pumping Station (Conveyance)	6/1/2009	HGSD	21,106	4,644	16,462	149,400
			NORCO	70,645	15,545	55,101	505,309
			WMWD	22,272	4,901	17,371	157,651
			SAWPA	122,991	27,063	95,929	872,728
	Subtotal Section 1			237,014	52,152	184,862	1,685,088
Section 2	Corona Trunk Sewer		SAWPA	30,364	6,681	23,683	212,807
Section 3	Norco Pumping Station		NORCO	39,394	8,668	30,726	273,610
	TOTAL LOAN #3			306,773	67,502	239,271	2,171,505
Loan #4	So. Regional Pumping Station (Conveyance)	6/1/2009	HGSD	10,947	2,170	8,777	77,490
			NORCO	36,655	7,265	29,390	259,461
			WMWD	11,562	2,292	9,271	81,843
			SAWPA	63,838	12,653	51,185	451,880
	TOTAL LOAN #4			123,002	24,379	98,623	870,675
TOTAL SRF LOANS				\$ 746,505	\$ 154,663	\$ 591,842	\$ 5,284,404

TOTAL LONG TERM DEBT DEBT

\$ 5,284,404

<u>MEMBER</u>	<u>AMOUNT</u>
HGSD	32,053
NORCO	146,694
SAWPA	533,924
WMWD	33,834
JCSD	-
	\$ 746,505

CAPITAL FUND EXPENDITURES

WESTERN RIVERSIDE COUNTY REGIONAL WASTEWATER AUTHORITY
Fiscal Year 2010/2011 Capital Fund Budget

Capital Expenditures

Description	Total	Agency Amounts					HGSD
		SAWPA	WMWD	JCSD	Norco		
Grit Classifier - Replace/Rehab	50,570	-	12,200	20,544	13,907		3,919
RAS Pump Number 3 - Replace/Rehab	26,500	-	6,392	10,766	7,288		2,054
WAS Pump Number 1 - Replace/Rehab	17,250	-	4,161	7,008	4,744		1,337
Tertiary Inlet Channel Screen	100,500	-	24,245	40,828	27,638		7,789
Centrifuge Bowl Rehab	180,750	-	43,606	73,430	49,706		14,008
Aerobic Digester Drain Line	34,500	-	8,322	14,016	9,488		2,674
SCADA	70,000	-	16,887	28,438	19,250		5,425
Aerobic Digester to 8 MGD Capacity Project	800,000	-	193,000	325,000	220,000		62,000
Oxidation Ditch Air Improvements to 8 Mgd Project	500,000	-	120,625	203,125	137,500		38,750
River Road Bridge - Re-locate Force Main	1,367,636	-	838,498	-	407,008		122,130
Total Capital Expenditures	\$ 3,147,706	\$ -	\$ 1,267,936	\$ 723,155	\$ 896,529	\$	\$ 260,086

WRCRWA FY 2010/2011 CIP Narrative

Equipment Replacement

\$410,070

This funding is being requested to purchase equipment that needs replacing due to age and mechanical wear. These items include the following:

- | | |
|--|-----------|
| 1. Headwork's Grit Classifier | \$50,570 |
| 2. RAS Pump Replacement | \$26,500 |
| 3. WAS Pump Replacement | \$17,250 |
| 4. Tertiary Screening Unit | \$100,500 |
| 5. Digester Drain Line Cleanout | \$34,500 |
| 6. Centrifuge Scroll Replacement (2 units) | \$180,750 |

SCADA

\$70,000

These funds are a carryover from last Fiscal Year and will be used to complete the upgrades to the current SCADA system.

Aerobic Digester Upgrades

\$800,000

These funds will be used to install the new blower air system at one of the anaerobic digesters as outlined in the Carollo Technical Memorandum. This increased coarse air diffusion system will allow the biology within the digester mass to reduce solids material as well as meet EPA 503 solids disposal regulations, both of which cannot currently be achieved.

Oxidation Ditch Upgrades

\$500,000

These funds are request to being the upgrade process of achieving the 8 MGD design operation of the current oxidation Ditch.

River Road Bridge – Relocation of Force Main

\$1,367,636

To date the Board of Directors has authorized \$3,000,000 to relocate the South Regional Force Main into the new River Road Bridge. The actual expenditures through 6/30/10 are anticipated to be \$1,632,364 which leaves a total of \$1,367,636 to be spent in 2010/2011.

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: William R. Thompson, Director of Public Works 

DATE: July 21, 2010

SUBJECT: Request to Extend the Annual On-Call Street Maintenance Program Service Agreement

RECOMMENDATION: That City Council approves the requested extension of the Annual On-Call Street Maintenance Program Service Agreement with Caliber Paving, Inc. for one (1) year.

SUMMARY: Caliber Paving, Inc. has requested the City of Norco extend the term of the current Street Maintenance agreement for an additional one (1) year period through June 30, 2011. The existing contract agreement between the City of Norco and Caliber Paving allows for justified annual cost increases within the Consumer Price Index (CPI) limits. Caliber Paving, Inc. has requested and agreed to extend the contract without a cost increase during the 2010/11 fiscal year.

BACKGROUND/ANALYSIS: On February 3, 2010, the City Council authorized the City Manager to execute an agreement with Caliber Paving, Inc. of Santa Ana for Annual On-Call Street Maintenance Program services. The agreement stipulated that the term would be through June 30, 2010, but it also provided language allowing the City of Norco the option of extending the agreement on a year-to-year basis.

Staff has been extremely satisfied with the performance of Caliber Paving, Inc. and recommends that the City Council authorize the contract extension. The City will retain its right to terminate the contract for just cause if the contractor fails to perform adequately.

FINANCIAL IMPACT: Annual \$75,000, Gas Tax Fund 133-801-42220 and Measure A Capital Improvement Fund 137.

Attachments: Exhibit "A" – Letter of request from Caliber Paving, Inc.

/wrt-76091



CALIBER
PAVING COMPANY INC

673 E. YOUNG, SANTA ANA, CA 92705 714/556-0484 FAX 714/556-1026 www.caliberpaving.com LICENSE NO. 657602

RECEIVED
JUL 13 2010
NORCO ENGINEERING

July 12, 2010

To: City of Norco
Attn: Bill Thompson
2870 Clark Ave
Norco, CA 92860

Bus. (951) 270-5607
Fax (951) 270-5619
Email: Bthompson@ci.norco.ca.us

Dear Mr. Thompson,

The purpose of this letter is to inform you of our intention to extend our Annual Maintenance contract for 2010 – 2011. Effective July 1st, 2010.

We will honor the prices we have previously agreed upon and look forward to another year working with the City of Norco.

If you have any questions at all, please don't hesitate to call us at (714) 556-0484.

Sincerely,

John Minock, Project Manager
Caliber Paving Company, Inc.

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Dominic C. Milano, City Engineer

DATE: July 21, 2010

SUBJECT: Public Hearing Ordering the Continuation of Landscape Maintenance Districts and Confirming a Diagram and Assessment and Providing for an Annual Assessment Levy for Districts No. 1 - Beazer, Tract 28765; No. 2 – Western Pacific, Tract 25779; No. 3 – Centex, Tract 28626; No. 4 – Norco Ridge Ranch, Tracts 29588 and 29589; and No. 5 – Hawk’s Crest, Tract 30230

RECOMMENDATION: That the City Council open the Public Hearing and if no more than 50 percent of the property owners within the District protest, it would be appropriate to adopt **Resolution No. 2010-___**, (Beazer); **Resolution No. 2010-___**, (Western Pacific); **Resolution No. 2010-___**, (Centex); **Resolution No. 2010-___**, (Norco Ridge Ranch); **Resolution No. 2010-___**, (Hawk’s Crest), Ordering the Continuation of a Landscaping Maintenance District and Confirming a Diagram and Assessment and Providing for Annual Assessment Levy.

SUMMARY: Existing landscape maintenance districts (LMDs) must be reviewed and approved annually to continue assessments for the districts. The annual Consumer Price Index (CPI) adjustment per parcel assessment in all districts is 0% according to the 2009 CPI. The City has added to the contract with Valley Crest Landscape, the contractor maintaining the landscape slopes within the districts, to maintain the equestrian trails within the four districts which have trails. This will result in a savings in all of these districts over City staff maintaining the trails. Valley Crest began maintaining the trails on July 1, 2010.

BACKGROUND/ANALYSIS: The following information applies to each Landscape Maintenance District as designated:

LMD No. 1 - On February 3, 1999, City Council adopted Landscape Maintenance District No. 1 for Tract 28765 (Beazer Homes) comprised of 67 lots. The District was formed to maintain landscaping along the River Road frontage of the tract. The

PUBLIC HEARING: Ordering the Continuation of Landscape Maintenance District No. 1 - Beazer, Tract 28765; No. 2 – Western Pacific, Tract 25779; No. 3 – Centex, Tract 28626; No. 4 – Norco Ridge Ranch, Tracts 29588 and 29589; and No. 5 – Hawk’s Crest, Tract 30230
Page 2
July 21, 2010

estimated cost to maintain the District is proposed to increase from \$12,141 to \$12,709 but with the application of previous year’s surpluses, the assessment per lot will remain at the 2008/09 level of \$125.33 for a net assessment of \$8,397.00.

LMD No. 2 - On January 27, 2000, City Council adopted Landscape Maintenance District No. 2 for Tract No. 25779 (Western Pacific) comprised of 215 lots. The District was formed to maintain landscaping along the Norco Hills Road and Hidden Valley Parkway frontages of the tract as well as selected interior slopes, wetland, equestrian trail, and parkway maintenance. The estimate of cost to maintain the District is proposed to decrease from \$186,496 to \$171,353. With the application of previous year’s surpluses, the assessment is proposed to remain at previous years’ level of \$575.03 per parcel for a net assessment of \$125,931. The decrease in the budget is due to a new equestrian trail maintenance contract with Valley Crest Landscape.

LMD No. 3 - On June 6, 2001, City Council adopted Landscape Maintenance District No. 3 for Tract 28626 (Centex) comprised of 82 lots. The District was formed to maintain landscaping along Norco Hills Road and certain designated slopes within the District as well as all equestrian trails in the development. The proposed estimate of costs to maintain the District will decrease from \$85,412 to \$75,110, but with the application of previous year’s surpluses, the assessment is proposed to remain at the previous year’s level of \$868.43 per parcel for a net assessment of \$71,211. The decrease in the budget is due to a new equestrian trail maintenance contract with Valley Crest Landscape.

LMD No. 4 – On October 2, 2002, City Council adopted Landscape Maintenance District No. 4 for Tracts 29588 and 29589 (Norco Ridge Ranch) comprised of 557 single-family lots and five other assessable lots. The District was formed to maintain landscaping within certain slopes, irrigated and non-irrigated, fuel modification areas, parkway landscaping, equestrian trails, natural open space and wetlands area. In Fiscal Year 2005-06, a full year’s levy was assessed in this District (\$471,548 budget, \$804.69 per parcel). With the exception of the acceptance of the equestrian trail in the latter part of the Fiscal Year, the majority of the improvements to be maintained as part of the District were not accepted as anticipated. These improvements were again anticipated to be accepted within the first quarter of Fiscal Year 2006-07. The surplus of funds collected in Fiscal Year 2005-06 was credited to the property owners in Fiscal Year 2006-07. The per parcel levy that year was reduced from \$863.29, with a District budget of \$490,060 to an assessment of \$327.41 per parcel with the application of the surplus. In Fiscal Year 2007-08, the budget was again set at \$490,068 with credited surpluses reducing the per parcel assessment to the previous level of \$327.41. With the exception of the equestrian trail and the landscaping within the Beazer subdivisions of this District, the majority of the landscaping was not accepted by the City for maintenance until the later part of 2007/08 Fiscal Year. All trails and landscaping are

PUBLIC HEARING: Ordering the Continuation of Landscape Maintenance District No. 1 - Beazer, Tract 28765; No. 2 – Western Pacific, Tract 25779; No. 3 – Centex, Tract 28626; No. 4 – Norco Ridge Ranch, Tracts 29588 and 29589; and No. 5 – Hawk's Crest, Tract 30230

Page 3

July 21, 2010

now being maintained by the City. Not identified as surplus was the "operating reserve" for trail maintenance (line item balance of \$82,000) and \$50,000 of unexpended Fiscal Year 2006-07 Trail Maintenance Funds. As directed by the City Council, \$173,000 of previous year's "surplus" and trails operating reserve was set aside to improve those trails which continually erode during rain storms. At a cost of \$22,000, a pilot program was undertaken on Vandermolen Drive to test the effectiveness of four different trail surface materials. The consensus was that "soil cement" was the most effective trail surface material, but was found to be "slippery". The cost of this product on a 12-foot wide trail, including edge header board, is \$22.00 per lineal foot for soil cement. A second pilot program utilizing catch basins adjacent to driveways was completed and found to be effective. A third pilot program utilizing soil cement "bumps" to direct water to the street was also tested but the humps wore down quickly. A citizen's group worked with staff in evaluating the programs and has recommended a construction project for this summer season consisting of the installation of drainage devices at 104 locations. The funds available in the District in the amount of \$395,000 have been set aside. The proposed budget for Fiscal Year 2010-11 is \$483,837 up from Fiscal Year 2009-10 budget of \$478,611 due to a significant increase in electrical costs not totally offset by the savings in the Valley Crest Landscape trail maintenance contract. A \$20,000 surplus from Fiscal Year 2009-10 is being applied to reduce the assessment levy to \$463,837. The maximum assessment rate allowed per parcel in the district is \$915.65 which could generate a total assessment of \$510,017. This amount exceeds the amount necessary to maintain the district. The per parcel levy for the upcoming Fiscal Year 2010-11 is proposed to be \$863.76, which is an increase from Fiscal Year 2009-10 per parcel assessment of \$814.37, but less than the maximum allowed. Previous Engineer's Reports beginning with the formation of the District, overstated the assessable single-family parcels in Tract 29588 1-5 by 5 lots. The 25 lots in Tract 29588-1, while included in the District, are not contiguous with "Norco Ridge Ranch". They are not located northeast of Ingalls Park and do not received benefit from the assessment district. These lots while listed in the Engineer's Report as assessable, were never levied an assessment. This Engineer's Report corrects this error but listing the subdivision as having a zero assessment.

LMD No. 5 – On January 7, 2004 City Council adopted Landscape District No. 5 for Tract 30230 (Hawks Crest) comprised of 50 lots. The District was formed to maintain certain exterior slopes, parkway landscaping, equestrian trails and the two park lots. The estimate of cost to maintain the District will decrease from \$53,401 to \$44,205. The assessment is proposed to be reduced from the previous year's level of \$961.45 per parcel to \$884.10 per parcel. The decrease in the budget is due in part to a new equestrian trail maintenance contract with Valley Crest Landscape.

It would be appropriate for City Council to open the public hearing, giving opportunity for those wishing to speak on the matter. If, at the conclusion of the public hearing, no

PUBLIC HEARING: Ordering the Continuation of Landscape Maintenance District No. 1 - Beazer, Tract 28765; No. 2 – Western Pacific, Tract 25779; No. 3 – Centex, Tract 28626; No. 4 – Norco Ridge Ranch, Tracts 29588 and 29589; and No. 5 – Hawk’s Crest, Tract 30230
Page 4
July 21, 2010

more than 50 percent of the property owner’s protest, it would then be appropriate for City Council to adopt the attached resolutions affirming the Engineer’s Reports and ordering assessment levies on each property within the Districts for ensuing fiscal year.

FINANCIAL IMPACT: None.

/76057

Attachments: Engineer’s Report (5)
 Resolutions (5)

ENGINEER'S REPORT

FOR

LANDSCAPE MAINTENANCE DISTRICT NO. 1 (BEAZER)

FISCAL YEAR 2010-2011

PREPARED FOR THE

CITY OF NORCO

RIVERSIDE COUNTY, CALIFORNIA

PREPARED BY:

DOMINIC C. MILANO, P.E.

CITY ENGINEER

**ENGINEER'S REPORT
CITY OF NORCO**

**LANDSCAPE MAINTENANCE DISTRICT NO. 1 (BEAZER)
FISCAL YEAR 2010-2011**

The undersigned respectfully submits the enclosed report as directed by the City Council.

Date: July 21, 2010

By: _____
Dominic C. Milano, P.E.
R.C.E. No. 27172
City Engineer

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was filed with me on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Norco, California, on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

**FISCAL YEAR 2010-2011
CITY OF NORCO**

**ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972 SECTION 22500 THROUGH
22679 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

Pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California, and in accordance with the Resolution of Initiation, being Resolution No. 98-97, adopted by the Council of the City of Norco, State of California, in connection with the proceedings for:

**CITY OF NORCO
LANDSCAPING MAINTENANCE DISTRICT NO. 1 (BEAZER)**

Hereinafter referred to as the "Assessment District," I, Dominic C. Milano, P.E. authorized representative of the City of Norco, the duly appointed ENGINEER OF WORK, submit herewith the "Report" consisting of four parts as follows:

PART A

Plans and specifications for the improvements are as set forth herein and are on file in the Office of the Clerk of the City.

PART B

An estimate of cost of the proposed improvements, including incidental costs and expenses in connection therewith, is as set forth herein.

PART C

The Diagram of the Assessment District Boundaries showing the exterior boundaries of the Assessment District, the boundaries of any zones within the Assessment District, and the lines and dimensions of each lot or parcel of land within the Assessment District has been submitted to the Clerk of the City. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made part of this Report. The legal description of the Assessment District is attached hereto.

PART D

An assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the Assessment District.

PART A

PLANS AND SPECIFICATIONS

**DESCRIPTION OF IMPROVEMENTS
FOR THE CITY OF NORCO
LANDSCAPE MAINTENANCE DISTRICT NO. 1 (BEAZER)
FISCAL YEAR 2010-2011**

The improvements are the operation, maintenance, and servicing of landscaping, wetlands, horse trails, hardscaping, and masonry, and appurtenant facilities including but not limited to personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these services, described as follows:

LANDSCAPING

Landscaping, planting, shrubbery, trees, irrigation, hardscapes, masonry wall surfaces, fixtures, and appurtenant facilities in the River Road public right-of-way (parkway area), along the frontage and adjacent to the proposed boundary of said Assessment District. A reduced scale plan depicting the improvements is attached hereto.

GENERAL LANDSCAPE NOTES:

The Project is a residential development consisting of 10 lots, all of which are to be developed with single-family detached dwellings. The Project is located on the east side of the City of San Diego, California.

The Landscape architect shall be responsible for the design and construction of the landscape for the Project. The Landscape architect shall be responsible for the design and construction of the landscape for the Project.

The Contractor shall be responsible for the construction of the landscape for the Project. The Contractor shall be responsible for the construction of the landscape for the Project.

GROUND COVER LEGEND:

1. Turfgrass (St. Augustine)

2. Turfgrass (Bermuda)

3. Turfgrass (Zoysia)

4. Turfgrass (Centipede)

5. Turfgrass (Bahia)

6. Turfgrass (Paspalum)

7. Turfgrass (Miscanthus)

8. Turfgrass (Festuca)

9. Turfgrass (Cynodon)

10. Turfgrass (Elymus)

SHRUB LEGEND:

1. Shrubs (Lantana)

2. Shrubs (Nandina)

3. Shrubs (Scaevola)

4. Shrubs (Ceanothus)

5. Shrubs (Rosa)

6. Shrubs (Lavender)

7. Shrubs (Hydrangea)

8. Shrubs (Philadelphus)

9. Shrubs (Syringa)

10. Shrubs (Viburnum)

TREE LEGEND:

1. Trees (Palm)

2. Trees (Oak)

3. Trees (Maple)

4. Trees (Cedar)

5. Trees (Pine)

6. Trees (Sycamore)

7. Trees (Birch)

8. Trees (Alder)

9. Trees (Poplar)

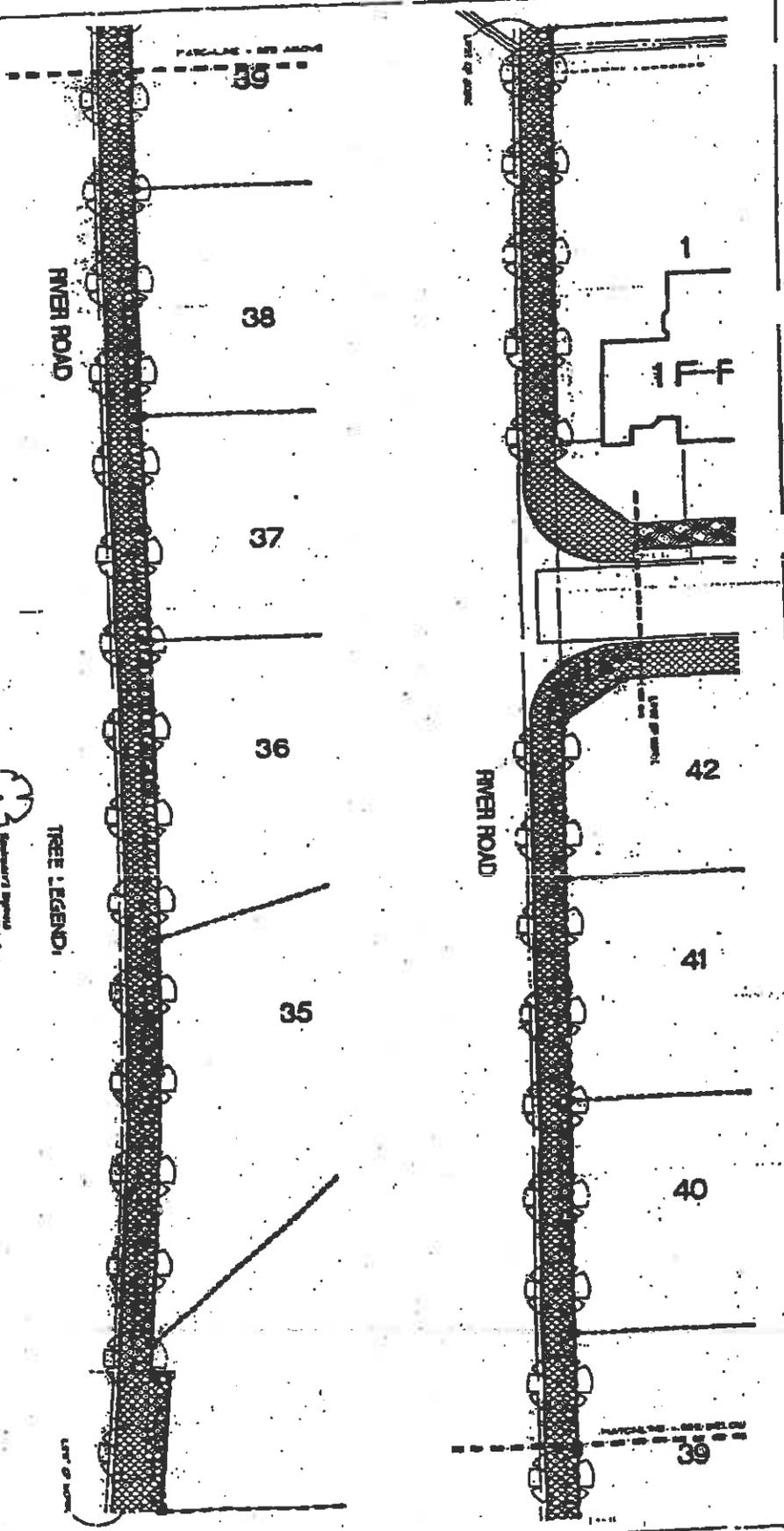
10. Trees (Willow)

DIG ALERT:

1. Dig Alert (X)

2. Dig Alert (Y)

3. Dig Alert (Z)



PART B

ESTIMATE OF COST

**LANDSCAPE MAINTENANCE DISTRICT NO. 1 (BEAZER)
NORCO, CALIFORNIA**

The cost of the operation, maintenance, and servicing of the improvements for Fiscal Year 2010-2011 as described in Part A, are summarized herein and described below:

ITEM	DESCRIPTION	QUANTITY	ANNUAL COST PER YEAR
1	LANDSCAPE MAINTENANCE: includes all pruning, weed and pest control, fertilization, turf care, trash and debris cleanup, irrigation to include maintenance and repair, water cost, electrical cost for controllers, tree trimming up to 15 feet, tree staking, backflow testing, rodent control and plant replacement.	16,900 S.F.	\$ 3,300.00
2	HARDSCAPE MASONRY: including graffiti removal, repair cracks, heaving and breakage.	6,970 S.F. (wall)	\$ 400.00
3	LIGHTING MAINTENANCE: cleaning and repair, fixture replacement, and observation.	N/A	\$ 0
4	WATER UTILITY COST: cost for annual water utility within district.		\$ 2,000.00
5	ENERGY MAINTENANCE: annual cost for power based on a fixed rate for an irrigation electrical pedestal.		\$ 500.00
6	SUPERVISOR OBSERVATION: cost for landscaping contractual observation to include punch list review and follow-up to completion.		\$ 2,674.00
	SUBTOTAL:		\$ 8,874.00
7	CONTINGENCY: 10 percent		\$ 887.00
8	REPLACEMENT RESERVE: 2.9 percent		\$ 257.00
9	INCIDENTALS: including Engineer's Report and proceedings, administration, printing, and advertising.		\$ 2,691.00
	TOTAL ANNUAL COSTS:		\$ 12,709.00

Costs from City of Norco average of landscape maintenance costs for the City. Source of information Bill Thompson and Brian Petree of the Departments of Public Works, Parks, Recreation and Community Services respectively.

Annual assessments shall be calculated based on updated numbers and upon annual adjustments to the assessment rate as provided in the Engineer's Report.

The total annual levy of assessments hereunder may be increased annually by an amount not to exceed the increase in the consumer price index applicable to the City of Norco. The CPI for 2009 was 0%. In no case may the increase exceed the actual cost of providing the services rendered within and pursuant to the District.

The 1972 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purposes as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance remaining on July 1 must be carried over to the next fiscal year.

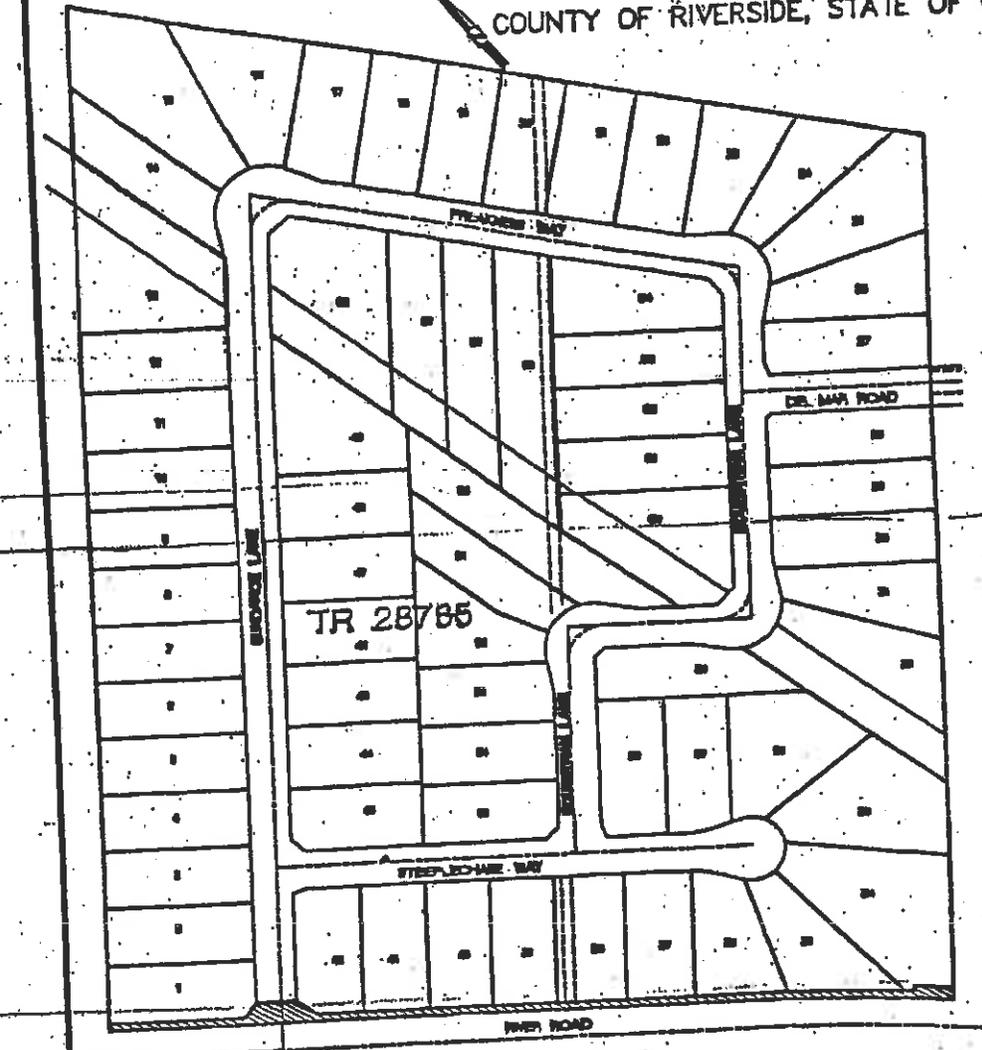
EXHIBIT A

**LEGAL DESCRIPTION
LANDSCAPE MAINTENANCE DISTRICT NO. 1 (BEAZER)**

That certain real property situated in the City of Norco, County of Riverside, State of California, more particularly described as follows:

Lots 1 through 12 inclusive, and Lots 14 through 68, inclusive, of Tract No. 28765 in the City of Norco, County of Riverside, State of California, as per map recorded in Book 274, Pages 95 through 98, inclusive, of Maps in the Office of the County Recorder of Said County.

ASSESSMENT DIAGRAM AND BOUNDARY MAP
 LANDSCAPE MAINTENANCE DISTRICT NO.1 (BEAZER)
 CITY OF NORCO
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



AN ASSESSMENT WAS LAYED BY THE CITY COUNCIL OF THE CITY OF NORCO, STATE OF CALIFORNIA, ON PARCELS OF LAND SHOWN ON THIS ASSESSMENT DIAGRAM MAP. SAID ASSESSMENT WAS LAYED ON THE _____ DAY OF _____ 19____ AND ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL WERE FILED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS OF THE CITY OF NORCO ON THE _____ DAY OF _____ 19____. REFERENCE IS MADE TO THE ASSESSMENT ROLL FILED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS FOR THE EXACT AMOUNT OF EACH ASSESSMENT LAYED AGAINST EACH PARCEL OF LAND SHOWN ON THIS ASSESSMENT DIAGRAM.

SCALE: 1"=100'

LEGEND

-  ASSESSMENT DISTRICT BOUNDARY
-  LANDSCAPE MAINTENANCE AREA

 CITY CLERK, CITY OF NORCO

RECORDED IN THE OFFICE OF THE SUPERINTENDENT OF STREETS OF THE CITY OF NORCO THIS _____ DAY OF _____ 19____

 SUPERINTENDENT OF STREETS,
 CITY OF NORCO

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF NORCO, 908 _____ DAY OF _____ 19____

 CITY CLERK, CITY OF NORCO

REFERENCE IS MADE TO THE ASSessor'S MAPS OF THE COUNTY OF RIVERSIDE FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCELS WITHIN LANDSCAPE MAINTENANCE DISTRICT NO.1 (BEAZER).

PART D

ASSESSMENT

WHEREAS, on February 3, 1999, the City Council of the City of Norco, California, pursuant to the provisions of the Landscape and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the California Streets and Highways Code (the "Act") adopted its Resolution of the City Council of the City of Norco Initiating Proceedings for the Formation for a Maintenance Assessment District and thereafter formed Landscape Maintenance District No. 1 (Beazer) (the "District") as more particularly described in said proceedings; and

WHEREAS, said resolution directed the undersigned to prepare and file a report pursuant to Section 22565, et seq., of said Act;

WHEREAS, at this time, this City Council is desirous to provide for the annual levy of assessments for the territory within the District for the next ensuing fiscal year, to provide for the costs and expenses necessary for continual maintenance of improvements within said District; and

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the City Council of said City, hereby makes the following assessment to cover the portion of the estimated cost of the maintenance of said improvements and the costs and expenses incidental thereto to be paid by said District.

The amount to be paid for the maintenance of said improvement, and the expenses incidental thereto, are as follows:

	(1) As Filed	(2) As Preliminarily Approved	(3) As Finally Approved
Cost of Maintenance	\$ 10,018.00	\$ 10,018.00	\$ _____
Incidental Expenses	\$ 2,691.00	\$ 2,691.00	\$ _____
Total Cost	\$ 12,709.00	\$ 12,709.00	\$ _____
Surplus or (Deficit) from Previous Fiscal Year	\$ 4,312.00	\$ 4,312.00	\$ _____
NET TO BE ASSESSED FOR FISCAL YEAR 2010-2011	\$ 8,397.00	\$ 8,397.00	\$ _____

As required by said Act, a diagram is hereto attached showing the exterior boundaries of said District. The lines and dimensions of each lot or parcel of land within the said District as the same existed at the time of the passage of said resolution are as shown on the maps of the County Assessor of the County of Riverside. Reference is hereby made to said maps and said maps shall govern for all details concerning the lines and dimensions of such lots and parcels.

I do hereby assess the net amount to be assessed upon all assessable lots or parcels of land within said District by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the maintenance of said improvements, and more particularly set forth in the list hereto attached and by reference made a part hereof.

Said assessment is made upon the several lots or parcels of land within the District in proportion to the estimated benefits to be received by said lots or parcels, respectively, from the maintenance of said improvements. The diagram and the assessor's map are the documents to which reference is hereby made for a more particular description of said property.

Each lot or parcel of land assessed is described in the assessment list by reference to its parcel number as shown on the Assessor's Maps of the County of Riverside for the Fiscal Year 2010-2011 and includes all of such parcel. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

City of Norco

Dated: _____, 2010

Dominic C. Milano, P.E.
City Engineer

EXHIBIT B

METHOD AND FORMULA OF ASSESSMENT SPREAD

The law requires and the statutes provide that assessments, as levied pursuant to the provisions of the "Landscaping and Lighting Act of 1972," must be based on the benefit that the properties receive from the works of improvement. The statute does not specify the method or formula that should be used in any special assessment district proceedings. The Assessment Engineer is appointed for the purpose of making an analysis of the facts and determining the correct apportionment of the assessment obligation. For these proceedings, the City has based its determination on standard assessment practices utilized by consulting civil engineers with a background of experience in the design of such works of improvement and experience in the completion of assessment district formation projects.

IDENTIFYING THE BENEFIT

First of all, it is necessary to identify the benefit that the public improvement will render to the properties within the Assessment District. The landscaping, irrigation, and equestrian trails have been designed and will be constructed for the benefit of enhanced aesthetics and neighborhood identity for all properties within the Assessment District.

APPORTIONMENT OF COSTS

In further making the analysis, it is necessary that the property owners receive a special and direct benefit distinguished from that of the general public. In this case, several factors are being used in the final method and spread and assessment.

The individual parcels of land within the Assessment District are currently developed or have the potential for development to single family residential units. The proposed improvements are designed to enhance the appearance and appeal of the District and all of the parcels within. The improvements will provide a sense of neighborhood identity for the District. As such, each parcel will benefit equally from the proposed improvements.

In conclusion, it is my opinion that the assessments for the referenced Assessment District have been spread in direct accordance with the benefits that each parcel receives from the works of improvements.

**LIST OF ASSESSMENTS
LANDSCAPE MAINTENANCE DISTRICT NO. 1 (BEAZER)
FISCAL YEAR 2010-2011**

<u>Lot No.</u>	<u>As Preliminarily Approved</u>	<u>As Finally Confirmed and Recorded</u>	<u>Lot No.</u>	<u>As Preliminarily Approved</u>	<u>As Finally Confirmed and Recorded</u>
1	\$125.33		45	\$125.33	
2	\$125.33		46	\$125.33	
3	\$125.33		47	\$125.33	
4	\$125.33		48	\$125.33	
5	\$125.33		49	\$125.33	
6	\$125.33		50	\$125.33	
7	\$125.33		51	\$125.33	
8	\$125.33		52	\$125.33	
9	\$125.33		53	\$125.33	
10	\$125.33		54	\$125.33	
11	\$125.33		55	\$125.33	
12	\$125.33		56	\$125.33	
13	\$0 (City)		57	\$125.33	
14	\$125.33		58	\$125.33	
15	\$125.33		59	\$125.33	
16	\$125.33		60	\$125.33	
17	\$125.33		61	\$125.33	
18	\$125.33		62	\$125.33	
19	\$125.33		63	\$125.33	
20	\$125.33		64	\$125.33	
21	\$125.33		65	\$125.33	
22	\$125.33		66	\$125.33	
23	\$125.33		67	\$125.33	
24	\$125.33		68	\$125.33	
25	\$125.33				
26	\$125.33				
27	\$125.33				
28	\$125.33				
29	\$125.33				
30	\$125.33				
31	\$125.33				
32	\$125.33				
33	\$125.33				
34	\$125.33				
35	\$125.33				
36	\$125.33				
37	\$125.33				
38	\$125.33				
39	\$125.33				
40	\$125.33				
41	\$125.33				
42	\$125.33				
43	\$125.33				
44	\$125.33				

ENGINEER'S REPORT

FOR

**LANDSCAPE MAINTENANCE DISTRICT NO. 2
(WESTERN PACIFIC – TRACT 25779)**

FISCAL YEAR 2010-2011

PREPARED FOR THE

CITY OF NORCO

RIVERSIDE COUNTY, CALIFORNIA

PREPARED BY:

DOMINIC C. MILANO, P.E.

CITY ENGINEER

**ENGINEER'S REPORT
CITY OF NORCO**

**LANDSCAPE MAINTENANCE DISTRICT NO. 2
(WESTERN PACIFIC – TRACT 25779)
FISCAL YEAR 2010-2011**

The undersigned respectfully submits the enclosed report as directed by the City Council.

Date: July 21, 2010

By: _____

Dominic C. Milano, P.E.
R.C.E. No. 27172
City Engineer

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was filed with me on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Norco, California, on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

**FISCAL YEAR 2010-2011
CITY OF NORCO**

**ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972 SECTION 22500 THROUGH
22679 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

Pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California, and in accordance with the Resolution of Initiation, being Resolution No. 98-97, adopted by the Council of the City of Norco, State of California, in connection with the proceedings for:

**CITY OF NORCO
LANDSCAPING MAINTENANCE DISTRICT NO. 2
(WESTERN PACIFIC – TRACT 25779)**

Hereinafter referred to as the "Assessment District," I, Dominic C. Milano, P.E. authorized representative of the City of Norco, the duty appointed ENGINEER OF WORK, submit herewith the "Report" consisting of four parts as follows:

PART A

Plans and specifications for the improvements are as set forth herein and are on file in the Office of the Clerk of the City.

PART B

An estimate of cost of the proposed improvements, including incidental costs and expenses in connection therewith, is as set forth herein.

PART C

The Diagram of the Assessment District Boundaries showing the exterior boundaries of the Assessment District, the boundaries of any zones within the Assessment District, and the lines and dimensions of each lot or parcel of land within the Assessment District has been submitted to the Clerk of the City. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made part of this Report. The legal description of the Assessment District is attached hereto.

PART D

An assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the Assessment District.

PART A

PLANS AND SPECIFICATIONS

**DESCRIPTION OF IMPROVEMENTS
FOR THE CITY OF NORCO
LANDSCAPE MAINTENANCE DISTRICT NO. 2
(WESTERN PACIFIC – TRACT 25779)
FISCAL YEAR 2010-2011**

The improvements are the operation, maintenance, and servicing of landscaping, wetlands, horse trails, hardscaping, and masonry, and appurtenant facilities including but not limited to personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these services, described as follows:

LANDSCAPING

Landscaping, planting, shrubbery, trees, irrigation, hardscapes, masonry wall surfaces, fixtures, and appurtenant facilities located within public right-of-way (parkways), easements (slope and trail) and publicly owned parcels within the boundary of the Assessment District except as specifically excluded.

PART B

ESTIMATE OF COST

**LANDSCAPE MAINTENANCE DISTRICT NO. 2 (WESTERN PACIFIC)
NORCO, CALIFORNIA**

The cost of the operation, maintenance, and servicing of the improvements for Fiscal Year 2010-2011 as described in Part A, are summarized herein and described below:

ITEM	DESCRIPTION	QUANTITY	ANNUAL COST PER YEAR
1	LANDSCAPE MAINTENANCE: includes all pruning, weed and pest control, fertilization, turf care, trash and debris cleanup, irrigation to include maintenance and repair, backflow testing, rodent control and plant replacement for Hidden Valley Parkway.	57,480 S.F. (1.32 A)	Included in parkway maintenance
2	EQUESTRIAN TRAIL: includes minor grading, replacement of wooden posts and rails, and addition of decomposed granite for trail surface.	352,500 S.F. (8.09 A)	\$ 25,380.00
3	SLOPE MAINTENANCE: includes same activities as Item 1 for exterior slopes along Hidden Valley Parkway and Norco Hills Road as well as private slopes adjacent to wetlands area at Lots 77, 78, 89, 90, and 91.	175,344 S.F. (4.03 A)	Included in parkway maintenance
4	MAINTENANCE OF WETLAND (LOT 71): trash and debris cleanup, plant replacement, pest and rodent control.	159,510 S.F. (3.66 A)	\$ 8,177.00
5	PARK MAINTENANCE (LOT 2): trash and debris cleanup, mowing, fertilization, turf care, pest and rodent control, and observation.	53,485 S.F. (1.23 A)	\$ 9,067.00
6	PARKWAY MAINTENANCE: includes all pruning, weed and pest control, fertilization, ground cover, trash and debris cleanup, irrigation to include maintenance and repair, backflow testing, rodent control and plant replacement.	128,604 S.F. (2.95 A)	\$ 39,086.00
7	UTILITIES: includes cost of water and electrical for controller for all areas.	L.S.	\$ 69,800.00
	SUBTOTAL:		\$ 151,510.00
8	OBSERVATION: staff time to manage District.	L.S.	\$ 14,879.00
9	INCIDENTALS: including Engineer's Report and proceedings, administration, printing, and advertising.		\$ 2,691.00
10	CONTINGENCY: 1.5 percent		\$ 2,273.00
	TOTAL ANNUAL COSTS:		\$ 171,353.00

Costs from City of Norco average of landscape maintenance costs for the City. Source of information Bill Thompson and Brian Petree of the Departments of Public Works and Parks, Recreation and Community Services respectively.

Annual assessments shall be calculated based on updated numbers and upon annual adjustments to the assessment rate as provided in the Engineer's Report.

The total annual levy of assessments hereunder may be increased annually by an amount not to exceed the increase in the consumer price index (CPI) applicable to the City of Norco. In no case may the increase exceed the actual cost of providing the services rendered within and pursuant to the District. The CPI for 2009 was 0%.

The 1972 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purposes as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance remaining on July 1 must be carried over to the next fiscal year.

PART C

ASSESSMENT DIAGRAM

As Assessment Diagram for the Assessment District is on file in the office of the City Clerk. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside, for the year when this Report was prepared, and are incorporated by reference herein and made a part of this Report. A reduced scale map depicting the assessment diagram is attached hereto. Also attached as Exhibit "A" is the Legal Description of Assessment District.

EXHIBIT A

***LEGAL DESCRIPTION
LANDSCAPE MAINTENANCE DISTRICT NO. 2 (WESTERN PACIFIC)***

That certain real property situated in the City of Norco, County of Riverside, State of California, more particularly described as follows:

Lots 3 through 70 inclusive, and Lots 72 through 221, exclusive of Lot 219, of Tract No. 25779 in the City of Norco, County of Riverside, State of California, as per map recorded in Book 284, Pages 20 through 30, inclusive, of Maps in the Office of the County Recorder of Said County.

PART D

ASSESSMENT

WHEREAS, on October 20, 1999, the City Council of the City of Norco, California, pursuant to the provisions of the Landscape and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the California Streets and Highways Code (the "Act") adopted its Resolution of the City Council of the City of Norco Initiating Proceedings for the Formation for a Maintenance Assessment District and thereafter formed Landscape Maintenance District No. 2 (Western Pacific) (the "District") as more particularly described in said proceedings; and

WHEREAS, said resolution directed the undersigned to prepare and file a report pursuant to Section 22565, et seq., of said Act;

WHEREAS, at this time, this City Council is desirous to provide for the annual levy of assessments for the territory within the District for the next ensuing fiscal year, to provide for the costs and expenses necessary for continual maintenance of improvements within said District; and

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the City Council of said City, hereby makes the following assessment to cover the portion of the estimated cost of the maintenance of said improvements and the costs and expenses incidental thereto to be paid by said District.

The amount to be paid for the maintenance of said improvement, and the expenses incidental thereto, are as follows:

9

	(1) As Filed	(2) As Preliminarily Approved	(3) As Finally Approved
Cost of Maintenance	\$ 168,662.00	\$ 168,662.00	\$
Incidental Expenses	\$ 2,691.00	\$ 2,691.00	\$
Total Cost	\$ 171,353.00	\$ 171,353.00	\$
Surplus or (Deficit) from Previous Fiscal Year	\$ 45,422.00	\$ 45,422.00	\$
NET TO BE ASSESSED FOR FISCAL YEAR 2010-2011	\$ 125,931.00	\$ 125,931.00	\$

As required by said Act, a diagram is hereto attached showing the exterior boundaries of said District. The lines and dimensions of each lot or parcel of land within the said District as the same existed at the time of the passage of said resolution are as shown on the maps of the County Assessor of the County of Riverside. Reference is hereby made to said maps and said maps shall govern for all details concerning the lines and dimensions of such lots and parcels.

I do hereby assess the net amount to be assessed upon all assessable lots or parcels of land within said District by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the maintenance of said improvements, and more particularly set forth in the list hereto attached and by reference made a part hereof.

Said assessment is made upon the several lots or parcels of land within the District in proportion to the estimated benefits to be received by said lots or parcels, respectively, from the maintenance of said improvements. The diagram and the assessor's map are the documents to which reference is hereby made for a more particular description of said property.

Each lot or parcel of land assessed is described in the assessment list by reference to its parcel number as shown on the Assessor's Maps of the County of Riverside for the Fiscal Year 2010-2011 and includes all of such parcel. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

City of Norco

Dated: June 16, 2010

Dominic C. Milano, P.E.
City Engineer

EXHIBIT B

METHOD AND FORMULA OF ASSESSMENT SPREAD

The law requires and the statutes provide that assessments, as levied pursuant to the provisions of the "Landscaping and Lighting Act of 1972," must be based on the benefit that the properties receive from the works of improvement. The statute does not specify the method or formula that should be used in any special assessment district proceedings. The Assessment Engineer is appointed for the purpose of making an analysis of the facts and determining the correct apportionment of the assessment obligation. For these proceedings, the City has based its determination on standard assessment practices utilized by consulting civil engineers with a background of experience in the design of such works of improvement and experience in the completion of assessment district formation projects.

IDENTIFYING THE BENEFIT

First of all, it is necessary to identify the benefit that the public improvement will render to the properties within the Assessment District. The landscaping, irrigation, and equestrian trails have been designed and will be constructed for the benefit of enhanced aesthetics and neighborhood identity for all properties within the Assessment District.

APPORTIONMENT OF COSTS

In further making the analysis, it is necessary that the property owners receive a special and direct benefit distinguished from that of the general public. In this case, several factors are being used in the final method and spread and assessment.

The individual parcels of land within the Assessment District are currently developed or have the potential for development to single family residential units. The proposed improvements are designed to enhance the appearance and appeal of the District and all of the parcels within. The improvements will provide a sense of neighborhood identity for the District. As such, each parcel will benefit equally from the proposed improvements.

In conclusion, it is my opinion that the assessments for the referenced Assessment District have been spread in direct accordance with the benefits that each parcel receives from the works of improvements.

**LIST OF ASSESSMENTS
LANDSCAPE MAINTENANCE DISTRICT NO. 2 (WESTERN PACIFIC)
FISCAL YEAR 2010-2011**

<u>Lot No.</u>	<u>As Preliminarily Approved</u>	<u>As Finally Confirmed and Recorded</u>	<u>Lot No.</u>	<u>As Preliminarily Approved</u>	<u>As Finally Confirmed and Recorded</u>
3	\$575.03		46	\$575.03	
4	\$575.03		47	\$575.03	
5	\$575.03		48	\$575.03	
6	\$575.03		49	\$575.03	
7	\$575.03		50	\$575.03	
8	\$575.03		51	\$575.03	
9	\$575.03		52	\$575.03	
10	\$575.03		53	\$575.03	
11	\$575.03		54	\$575.03	
12	\$575.03		55	\$575.03	
13	\$575.03		56	\$575.03	
14	\$575.03		57	\$575.03	
15	\$575.03		58	\$575.03	
16	\$575.03		59	\$575.03	
17	\$575.03		60	\$575.03	
18	\$575.03		61	\$575.03	
19	\$575.03		62	\$575.03	
20	\$575.03		63	\$575.03	
21	\$575.03		64	\$575.03	
22	\$575.03		65	\$575.03	
23	\$575.03		66	\$575.03	
24	\$575.03		67	\$575.03	
25	\$575.03		68	\$575.03	
26	\$575.03		69	\$575.03	
27	\$575.03		70	\$575.03	
28	\$575.03		71	\$575.03	
29	\$575.03		72	\$575.03	
30	\$575.03		73	\$575.03	
31	\$575.03		74	\$575.03	
32	\$575.03		75	\$575.03	
33	\$575.03		76	\$575.03	
34	\$575.03		77	\$575.03	
35	\$575.03		78	\$575.03	
36	\$575.03		79	\$575.03	
37	\$575.03		80	\$575.03	
38	\$575.03		81	\$575.03	
39	\$575.03		82	\$575.03	
40	\$575.03		83	\$575.03	
41	\$575.03		84	\$575.03	
42	\$575.03		85	\$575.03	
43	\$575.03		86	\$575.03	
44	\$575.03		87	\$575.03	
45	\$575.03				

**LANDSCAPE MAINTENANCE DISTRICT NO. 2 (WESTERN PACIFIC)
FISCAL YEAR 2010-2011**

<u>Lot No.</u>	<u>As Preliminarily Approved</u>	<u>As Finally Confirmed and Recorded</u>	<u>Lot No.</u>	<u>As Preliminarily Approved</u>	<u>As Finally Confirmed and Recorded</u>
88	\$575.03		132	\$575.03	
89	\$575.03		133	\$575.03	
90	\$575.03		134	\$575.03	
91	\$575.03		135	\$575.03	
92	\$575.03		136	\$575.03	
93	\$575.03		137	\$575.03	
94	\$575.03		138	\$575.03	
95	\$575.03		139	\$575.03	
96	\$575.03		140	\$575.03	
97	\$575.03		141	\$575.03	
98	\$575.03		142	\$575.03	
99	\$575.03		143	\$575.03	
100	\$575.03		144	\$575.03	
101	\$575.03		145	\$575.03	
102	\$575.03		146	\$575.03	
103	\$575.03		147	\$575.03	
104	\$575.03		148	\$575.03	
105	\$575.03		149	\$575.03	
106	\$575.03		150	\$575.03	
107	\$575.03		151	\$575.03	
108	\$575.03		152	\$575.03	
109	\$575.03		153	\$575.03	
110	\$575.03		154	\$575.03	
111	\$575.03		155	\$575.03	
112	\$575.03		156	\$575.03	
113	\$575.03		157	\$575.03	
114	\$575.03		158	\$575.03	
115	\$575.03		159	\$575.03	
116	\$575.03		160	\$575.03	
117	\$575.03		161	\$575.03	
119	\$575.03		163	\$575.03	
120	\$575.03		164	\$575.03	
121	\$575.03		165	\$575.03	
122	\$575.03		166	\$575.03	
123	\$575.03		167	\$575.03	
124	\$575.03		168	\$575.03	
125	\$575.03		169	\$575.03	
126	\$575.03		170	\$575.03	
127	\$575.03		171	\$575.03	
128	\$575.03				
129	\$575.03				
130	\$575.03				
131	\$575.03...				

**LANDSCAPE MAINTENANCE DISTRICT NO. 2 (WESTERN PACIFIC)
FISCAL YEAR 2010-2011**

Lot No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Lot No.	As Preliminarily Approved	As Finally Confirmed and Recorded
172	\$575.03		216	\$575.03	
173	\$575.03		217	\$575.03	
174	\$575.03		218	\$575.03	
175	\$575.03		219	\$575.03	
176	\$575.03		220	\$575.03	
177	\$575.03		221	\$575.03	
178	\$575.03				
179	\$575.03				
180	\$575.03				
181	\$575.03				
182	\$575.03				
183	\$575.03				
184	\$575.03				
185	\$575.03				
186	\$575.03				
187	\$575.03				
188	\$575.03				
189	\$575.03				
190	\$575.03				
191	\$575.03				
192	\$575.03				
193	\$575.03				
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198	\$575.03				
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201	\$575.03				
202	\$575.03				
203	\$575.03				
204	\$575.03				
206	\$575.03				
207	\$575.03				
208	\$575.03				
209	\$575.03				
210	\$575.03				
211	\$575.03				
212	\$575.03				
213	\$575.03				
214	\$575.03				
215	\$575.03				

TOTAL TO BE ASSESSED IS \$125,931.00

ENGINEER'S REPORT

FOR

**LANDSCAPE MAINTENANCE DISTRICT NO. 3
(CENTEX- TRACT 28626)**

FISCAL YEAR 2010-2011

PREPARED FOR THE

CITY OF NORCO

RIVERSIDE COUNTY, CALIFORNIA

PREPARED BY:

DOMINIC C. MILANO, P.E.

CITY ENGINEER

**ENGINEER'S REPORT
CITY OF NORCO**

**LANDSCAPE MAINTENANCE DISTRICT NO. 3
(CENTEX – TRACT 28626)
FISCAL YEAR 2010-2011**

The undersigned respectfully submits the enclosed report as directed by the City Council.

Date: July 21, 2010

By: _____

Dominic C. Milano, P.E.
R.C.E. No. 27172
City Engineer

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was filed with me on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Norco, California, on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

**FISCAL YEAR 2010-2011
CITY OF NORCO**

**ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972 SECTION 22500 THROUGH
22679 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

Pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California, and in accordance with the Resolution of Initiation, being Resolution No. 98-97, adopted by the Council of the City of Norco, State of California, in connection with the proceedings for:

**CITY OF NORCO
LANDSCAPING MAINTENANCE DISTRICT NO. 3
(CENTEX – TRACT 28626)**

Hereinafter referred to as the "Assessment District," I, Dominic C. Milano, P.E. authorized representative of the City of Norco, the duty appointed ENGINEER OF WORK, submit herewith the "Report" consisting of four parts as follows:

PART A

Plans and specifications for the improvements are as set forth herein and are on file in the Office of the Clerk of the City.

PART B

An estimate of cost of the proposed improvements, including incidental costs and expenses in connection therewith, is as set forth herein.

PART C

The Diagram of the Assessment District Boundaries showing the exterior boundaries of the Assessment District, the boundaries of any zones within the Assessment District, and the lines and dimensions of each lot or parcel of land within the Assessment District has been submitted to the Clerk of the City. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made part of this Report. The legal description of the Assessment District is attached hereto.

PART D

An assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the Assessment District.

PART A

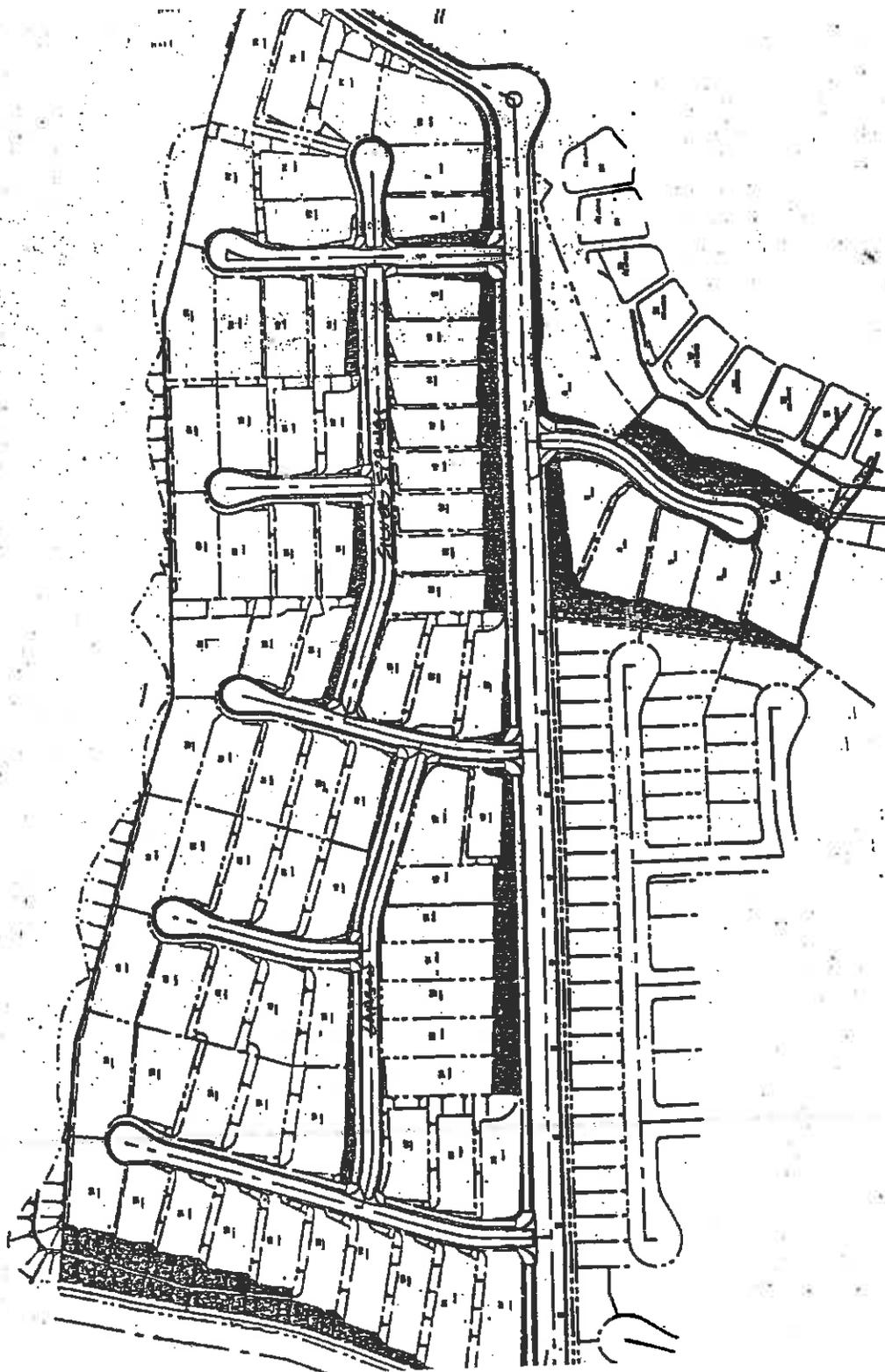
PLANS AND SPECIFICATIONS

**DESCRIPTION OF IMPROVEMENTS
FOR THE CITY OF NORCO
LANDSCAPE MAINTENANCE DISTRICT NO. 3
(CENTEX – TRACT 28626)
FISCAL YEAR 2010-2011**

The improvements are the operation, maintenance, and servicing of landscaping, horse trails, hardscaping, and masonry, and appurtenant facilities including but not limited to personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these services, described as follows:

LANDSCAPING

Landscaping, planting, shrubbery, trees, irrigation, hardscapes, masonry wall surfaces, fencing, fixtures, and appurtenant facilities located within public rights-of-way (parkways), easements (slope and trail) and publicly owned parcels within the boundary of the Assessment District except as specifically excluded.



PART B

ESTIMATE OF COST

**LANDSCAPE MAINTENANCE DISTRICT NO. 3 (CENTEX – TRACT 28626)
NORCO, CALIFORNIA**

The cost of the operation, maintenance, and servicing of the improvements for Fiscal Year 2010-2011 as described in Part A, are summarized herein and described below:

ITEM	DESCRIPTION	QUANTITY	ANNUAL COST PER YEAR
1	LANDSCAPE MAINTENANCE (INTERIOR): includes all pruning, weed and pest control, fertilization, turf care, trash and debris cleanup, irrigation to include maintenance and repair, backflow testing, rodent control, plant replacement, and observation.	48,843 S.F. (1.12 A)	\$ 28,550.00
2	EQUESTRIAN TRAIL: includes minor grading, replacement of wooden posts and rails, and addition of decomposed granite for trail surface.	92,100 S.F. (2.11 A)	\$ 6,631.00
3	SLOPE MAINTENANCE: includes same activities as Item 1 for exterior slopes along Parkview Drive and Norco Hills Road as well as private slopes at Lots 1, 2, 3, and 4.	186,541 S.F. (4.28 A)	\$ Included in landscape maintenance
4	UTILITIES: includes cost of water and electrical for controller for all landscape areas.	L.S.	\$ 30,000.00
	SUBTOTAL:		\$ 65,131.00
5	OBSERVATION: includes cost for landscape contractor management.	L.S.	\$ 6,585.00
6	INCIDENTALS: including Engineer's Report and proceedings, administration, printing, and advertising.		\$ 2,091.00
7	CONTINGENCY: 2.0 percent		\$ 1,303.00
	TOTAL ANNUAL COSTS:		\$ 75,110.00

Costs from City of Norco average of landscape maintenance costs for the City. Source of information Bill Thompson and Brian Petree of the Departments of Public Works and Parks, Recreation and Community Services respectively.

Annual assessments shall be calculated based on updated numbers and upon annual adjustments to the assessment rate as provided in the Engineer's Report.

The total annual levy of assessments hereunder may be increased annually by an amount not to exceed the increase in the consumer price index applicable to the City of Norco. In no case may the increase exceed the actual cost of providing the services rendered within and pursuant to the District for 2009 the CPI was 0%.

The 1972 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purposes as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance remaining on July 1 must be carried over to the next fiscal year.

PART C

ASSESSMENT DIAGRAM

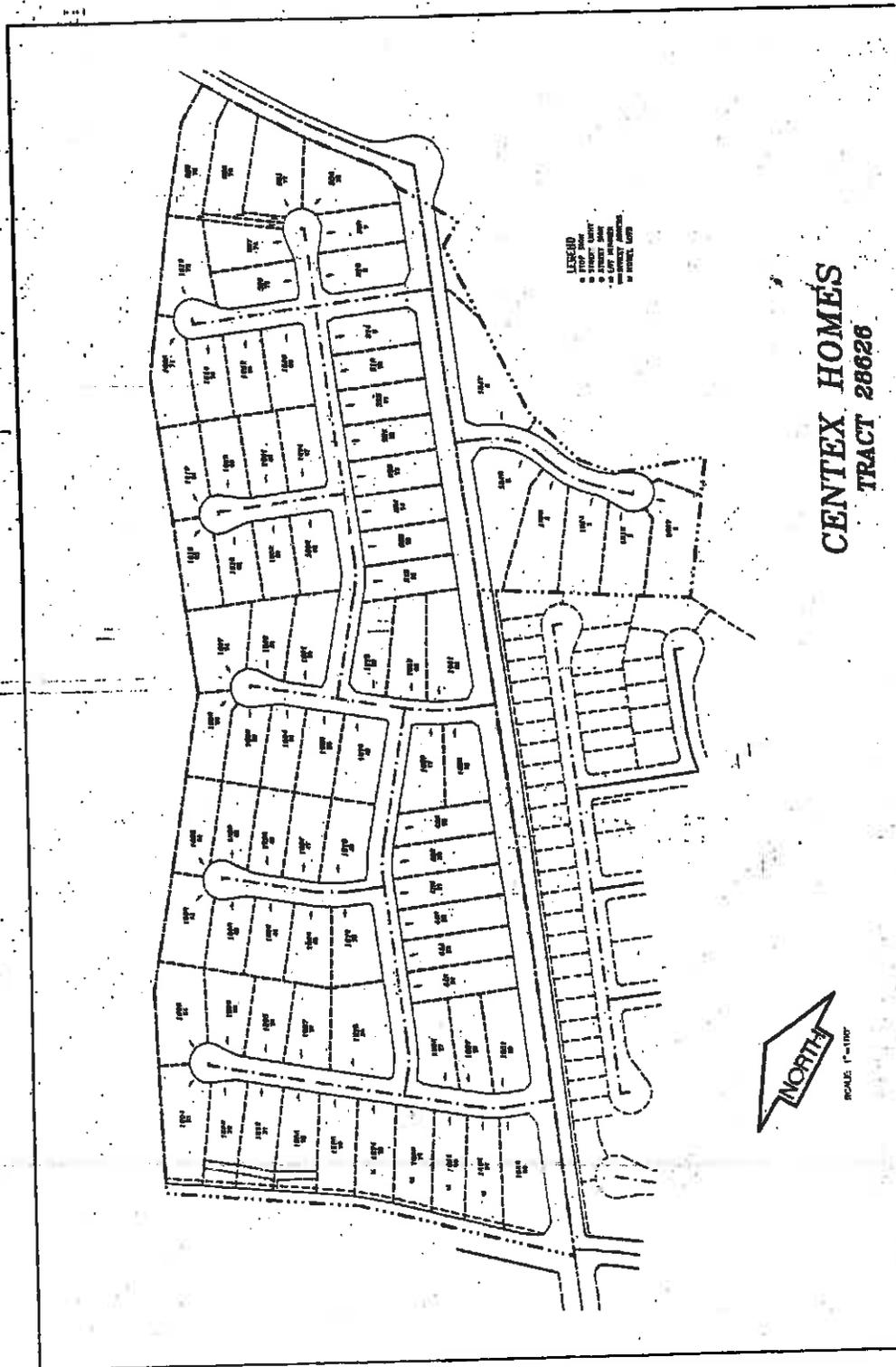
As Assessment Diagram for the Assessment District is on file in the office of the City Clerk. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside, for the year when this Report was prepared, and are incorporated by reference herein and made a part of this Report. A reduced scale map depicting the assessment diagram is attached hereto. Also attached as Exhibit "A" is the Legal Description of Assessment District.

EXHIBIT A

**LEGAL DESCRIPTION
LANDSCAPE MAINTENANCE DISTRICT NO. 3 (CENTEX – TRACT 28626)**

That certain real property situated in the City of Norco, County of Riverside, State of California, more particularly described as follows:

Lots 1 through 82 inclusive, of Tract No. 28626 in the City of Norco, County of Riverside, State of California, as per map recorded in Book 295, Pages 46 through 53, inclusive, of Maps in the Office of the County Recorder of Said County.



LEGEND
 — STREET
 - - - PROPERTY LINE
 ····· LOT BOUNDARY
 — — — DRIVEWAY

CENTEX HOMES
TRACT 28626



PART D

ASSESSMENT

WHEREAS, on April 18, 2001, the City Council of the City of Norco, California, pursuant to the provisions of the Landscape and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the California Streets and Highways Code (the "Act") adopted its Resolution of the City Council of the City of Norco Initiating Proceedings for the Formation for a Maintenance Assessment District and thereafter formed Landscape Maintenance District No. 3 (Centex – Tract 28626) (the "District") as more particularly described in said proceedings; and

WHEREAS, said resolution directed the undersigned to prepare and file a report pursuant to Section 22565, et seq., of said Act;

WHEREAS, at this time, this City Council is desirous to provide for the annual levy of assessments for the territory within the District for the next ensuing fiscal year, to provide for the costs and expenses necessary for continual maintenance of improvements within said District; and

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the City Council of said City, hereby makes the following assessment to cover the portion of the estimated cost of the maintenance of said improvements and the costs and expenses incidental thereto to be paid by said District.

The amount to be paid for the maintenance of said improvement, and the expenses incidental thereto, are as follows:

	(1) As Filed	(2) As Preliminarily Approved	(3) As Finally Approved
Cost of Maintenance	\$ 72,819.00	\$ 72,819.00	\$
Incidental Expenses	\$ 2,291.00	\$ 2,291.00	\$
Total Cost	\$ 75,110.00	\$ 75,110.00	\$
Surplus or (Deficit) from Previous Fiscal Year	\$ 3,899.00	\$ 3,899.00	\$
NET TO BE ASSESSED FOR FISCAL YEAR 2010-2011	\$ 71,211.00	\$ 71,211.00	\$

As required by said Act, a diagram is hereto attached showing the exterior boundaries of said District. The lines and dimensions of each lot or parcel of land within the said District as the same existed at the time of the passage of said resolution are as shown on the maps of the County Assessor of the County of Riverside. Reference is hereby made to said maps and said maps shall govern for all details concerning the lines and dimensions of such lots and parcels.

I do hereby assess the net amount to be assessed upon all assessable lots or parcels of land within said District by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the maintenance of said improvements, and more particularly set forth in the list hereto attached and by reference made a part hereof.

Said assessment is made upon the several lots or parcels of land within the District in proportion to the estimated benefits to be received by said lots or parcels, respectively, from the maintenance of said improvements. The diagram and the assessor's map are the documents to which reference is hereby made for a more particular description of said property.

Each lot or parcel of land assessed is described in the assessment list by reference to its parcel number as shown on the Assessor's Maps of the County of Riverside for the Fiscal Year 2010-2011 and includes all of such parcel. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

City of Norco

Dated: June 16, 2010

Dominic C. Milano, P.E.
City Engineer

EXHIBIT B

METHOD AND FORMULA OF ASSESSMENT SPREAD

The law requires and the statutes provide that assessments, as levied pursuant to the provisions of the "Landscaping and Lighting Act of 1972," must be based on the benefit that the properties receive from the works of improvement. The statute does not specify the method or formula that should be used in any special assessment district proceedings. The Assessment Engineer is appointed for the purpose of making an analysis of the facts and determining the correct apportionment of the assessment obligation. For these proceedings, the City has based its determination on standard assessment practices utilized by consulting civil engineers with a background of experience in the design of such works of improvement and experience in the completion of assessment district formation projects.

IDENTIFYING THE BENEFIT

First of all, it is necessary to identify the benefit that the public improvement will render to the properties within the Assessment District. The landscaping, irrigation, and equestrian trails have been designed and will be constructed for the benefit of enhanced aesthetics and neighborhood identity for all properties within the Assessment District.

APPORTIONMENT OF COSTS

In further making the analysis, it is necessary that the property owners receive a special and direct benefit distinguished from that of the general public. In this case, several factors are being used in the final method and spread and assessment.

The individual parcels of land within the Assessment District are currently developed or have the potential for development to single family residential units. The proposed improvements are designed to enhance the appearance and appeal of the District and all of the parcels within. The improvements will provide a sense of neighborhood identity for the District. As such, each parcel will benefit equally from the proposed improvements.

In conclusion, it is my opinion that the assessments for the referenced Assessment District have been spread in direct accordance with the benefits that each parcel receives from the works of improvements.

**LIST OF ASSESSMENTS
LANDSCAPE MAINTENANCE DISTRICT NO. 3 (CENTEX – TRACT 28626)
FISCAL YEAR 2010-2011**

Lot No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Lot No.	As Preliminarily Approved	As Finally Confirmed and Recorded
1	\$868.43		45	\$868.43	
2	\$868.43		46	\$868.43	
3	\$868.43		47	\$868.43	
4	\$868.43		48	\$868.43	
5	\$868.43		49	\$868.43	
6	\$868.43		50	\$868.43	
7	\$868.43		51	\$868.43	
8	\$868.43		52	\$868.43	
9	\$868.43		53	\$868.43	
10	\$868.43		54	\$868.43	
11	\$868.43		55	\$868.43	
12	\$868.43		56	\$868.43	
13	\$868.43		57	\$868.43	
14	\$868.43		58	\$868.43	
15	\$868.43		59	\$868.43	
16	\$868.43		60	\$868.43	
17	\$868.43		61	\$868.43	
18	\$868.43		62	\$868.43	
19	\$868.43		63	\$868.43	
20	\$868.43		64	\$868.43	
21	\$868.43		65	\$868.43	
22	\$868.43		66	\$868.43	
23	\$868.43		67	\$868.43	
24	\$868.43		68	\$868.43	
25	\$868.43		69	\$868.43	
26	\$868.43		70	\$868.43	
27	\$868.43		71	\$868.43	
28	\$868.43		72	\$868.43	
29	\$868.43		73	\$868.43	
30	\$868.43		74	\$868.43	
31	\$868.43		75	\$868.43	
32	\$868.43		76	\$868.43	
33	\$868.43		77	\$868.43	
34	\$868.43		78	\$868.43	
35	\$868.43		79	\$868.43	
36	\$868.43		80	\$868.43	
37	\$868.43		81	\$868.43	
38	\$868.43		82	\$868.43	
39	\$868.43				
40	\$868.43				
41	\$868.43				
42	\$868.43				
43	\$868.43				
44	\$868.43				

ENGINEER'S REPORT

FOR

**LANDSCAPE MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH – TRACTS 29588 AND 29589)**

FISCAL YEAR 2010-2011

PREPARED FOR THE

CITY OF NORCO

RIVERSIDE COUNTY, CALIFORNIA

PREPARED BY:

DOMINIC C. MILANO, P.E.

CITY ENGINEER

**ENGINEER'S REPORT
CITY OF NORCO**

**LANDSCAPE MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH – TRACTS 29588 AND 29589)
FISCAL YEAR 2009-2010**

The undersigned respectfully submits the enclosed report as directed by the City Council.

Date: July 21, 2010

By: _____

Dominic C. Milano, P.E.
R.C.E. No. 27172
City Engineer

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was filed with me on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Norco, California, on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

**FISCAL YEAR 2010-2011
CITY OF NORCO**

**ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972 SECTION 22500 THROUGH
22679 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

Pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California, and in accordance with the Resolution of Initiation, being Resolution No. No. 98-97 adopted by the Council of the City of Norco, State of California, in connection with the proceedings for:

**CITY OF NORCO
LANDSCAPING MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH – TRACTS 29588 AND 29589)**

Hereinafter referred to as the "Assessment District," I, Dominic C. Milano, P.E. authorized representative of the City of Norco, the duty appointed ENGINEER OF WORK, submit herewith the "Report" consisting of five parts as follows:

PART A – PLANS AND SPECIFICATIONS

Contains a description if the improvements that are to be maintained or serviced by the District.

PART B – ESTIMATE OF COST

Identifies the estimated cost of the services or maintenance to be provided by the District, including incidental costs and expenses in connection herewith.

PART C – METHOD OF APPORTIONMENT

Describes the basis on which the costs have been apportioned to each parcel of land within the Assessment District, in proportion to the estimated benefits to be received by such lots and parcels.

PART D – ASSESSMENT ROLL

Identifies the maximum assessment to be levied on each benefited lot or parcel of land within the Assessment District.

PART E – ASSESSMENT DIAGRAM

The Diagram of the Assessment District Boundaries showing the exterior boundaries of the Assessment District, the boundaries of any zones within the Assessment District, and the lines and dimensions of each lot or parcel of land within the Assessment District has been submitted to the Clerk of the City. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made part of this Report. The legal description of the Assessment District is attached hereto.

PART A

PLANS AND SPECIFICATIONS

**DESCRIPTION OF IMPROVEMENTS
FOR THE CITY OF NORCO
LANDSCAPE MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH TRACTS 29588 AND 29589)
FISCAL YEAR 2010-2011**

The improvements to be maintained and serviced include landscaping as described herein.

Landscaping and Appurtenant Improvements:

Improvements include but are not limited to: landscaping, planting, shrubbery, trees, irrigation systems, hardscapes, fixtures, and appurtenant facilities, in public rights-of-way, parkways, slopes, trails, open space and dedicated easements within the boundaries of said Assessment District. The following are the facilities to be maintained within the District:

Slopes, Parkway and Trails

1. Slope landscaping-non-irrigated (3.78 acres)
2. Slope landscaping-irrigated (13.17 acres)
3. Fuel modification areas (17.66 acres)
4. Parkway landscaping (1.11 acres)
5. Equestrian trails (26.54 acres)

Open Space and Wetlands Areas

1. Natural open space – non-irrigated (384.34 acres)
2. Wetlands area – non-irrigated (13.04 acres)

The District will fund costs in connection with the District maintenance and servicing including, but not limited to, labor, electrical energy, water, materials, contracting services, administration, and other expenses necessary for the satisfactory maintenance and operation of these improvements.

Maintenance means the furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of the landscaping and appurtenant improvements, including repair, removal or replacement of all or part of any of the landscaping or appurtenant improvements; providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

Operating and servicing means the furnishing of water for the irrigation of the landscaping, the maintenance of irrigation controllers and appurtenant facilities and the furnishing of telephone services and electric energy, and administration of all aspects of the operation, maintenance and servicing of the improvements.

The plans and specifications for the improvements, showing the general nature, location and the extent of the improvements, are on file in the office of the City Engineer and are by reference herein made a part of this report.

PART B

ESTIMATE OF COST

LANDSCAPE MAINTENANCE DISTRICT NO. 4 (NORCO RIDGE RANCH-TRACTS 29588 & 29589) NORCO, CALIFORNIA

The estimated costs for the operation, maintenance and servicing of the facilities, shown below, are the estimated costs of maintenance if the facilities were fully maintained for Fiscal Year 2010-2011. The 1972 Act provides that the total cost of the maintenance and services, together with incidental expenses, may be financed from the assessment proceeds. The incidental expenses may include engineering fees, legal fees, printing, mailing, postage, publishing, and all other related costs identified with district proceedings.

Direct Costs

Natural Open Space	\$ 21,682.00
Wetlands Area	\$ 10,000.00
Contractual Maintenance	\$111,929.00
Non-Irrigated Slope Landscaping	
Irrigated Slope Landscaping	
Fuel Modification	
Zone B "Irrigated Zone"	
Zone C "Thinning Zone"	
Zone D "Thinning Zone"	
Parkway Landscaping	
Tree Replacement	\$ 10,000.00
Equestrian Trails	\$ 83,233.00
Utilities	\$161,400.00
Operating Contingency (5% max)	<u>\$ 19,912.00</u>
Subtotal-Direct Costs	\$418,156.00
Administrative Costs (5% max)	
Observation	\$ 18,178.00
Incidentals	\$ 2,730.00
Operating Reserve for Trail Maintenance	<u>\$ 44,773.00</u>
TOTAL ANNUAL BUDGET	<u>\$483,837.00</u>

The 1972 Act requires that a special fund to set up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. The City may advance funds to the District, if needed, to ensure adequate cash flow, and will be reimbursed for any such advances upon receipt of assessments. Any surplus or deficit remaining on July 1 must be carried over to the next fiscal year.

The total annual levy of assessments hereunder may be increased annually by an amount not to exceed the increase in the consumer price index applicable to the City of Norco. In no case may the increase exceed the actual cost of providing the services rendered within and pursuant to the District.

PART C

METHOD OF APPORTIONMENT

The law requires and the statutes provide that assessments, as levied pursuant to the provisions of the "Landscaping and Lighting Act of 1972," must be based on the benefit that the properties receive from the works of improvement. The statute does not specify the method or formula that should be used in any special assessment district proceedings. The Assessment Engineer is appointed for the purpose of making an analysis of the facts and determining the correct apportionment of the assessment obligation. For these proceedings, the City has based its determination on standard assessment practices utilized by consulting civil engineers with a background of experience in the design of such works of improvement and experience in the completion of assessment district formation projects.

REASON FOR THE ASSESSMENT

The assessment is proposed to be levied to defray the costs of the operation, servicing and maintenance of landscaping and appurtenant improvements within the public rights-of-way, as previously defined herein in Part A of this Report.

APPORTIONMENT OF COSTS

In further making the analysis, it is necessary that the property owners receive a special and direct benefit distinguished from that of the general public. In this case, several factors are being used in the final method and spread and assessment.

The individual parcels of land within the Assessment District are currently developed or have the potential for development to single family residential units. The proposed improvements are designed to enhance the appearance and appeal of the District and all of the parcels within. The improvements will provide a sense of neighborhood identity for the District. As such, each parcel will benefit equally from the proposed improvements.

In conclusion, it is my opinion that the assessments for the referenced Assessment District have been spread in direct accordance with the benefits that each parcel receives from the works of improvements.

The amount to be paid for the maintenance of said improvements, and the expenses incidental thereto, are as follows:

	(1) As Filed	(2) As Preliminarily Approved	(3) As Finally Approved
Cost of Maintenance	\$ 481,107.00	\$ 481,107.00	\$ _____
Incidental Expenses	<u>\$ 2,730.00</u>	<u>\$ 2,730.00</u>	<u>\$ _____</u>
Total Cost	\$ 483,837.00	\$ 483,837.00	\$ _____
Surplus or from			
Previous Fiscal Year	<u>\$ 20,000.00</u>	<u>\$ 20,000.00</u>	<u>\$ _____</u>
NET TO BE ASSESSED	\$ 463,837.00	\$ 463,837.00	\$ _____
FOR FISCAL YEAR			
2010-2011			

The table below provides the assessment apportionment for the various development areas within the Norco Ridge Ranch Specific Plan and shows the maximum annual assessment rate per planned SFR lot. The golf course lots are undeveloped.

<u>Tract Nos.</u>	<u>Planned SFR Lots</u>	<u>Total Assessment Estimate</u>	<u>Maximum* Asmt. Rate per Planned SFR Lot</u>
Tr 29588,-2,-3,-4,-5	393	\$268,285.45	\$915.65/lot
Tr 29589-1,-2,-3	239	\$218,840.35	\$915.65/lot
Tr 29588-1*	25	\$ 0	\$ 0/lot
Other Assessable Lots	<u>5</u>	<u>\$ 4,578.25</u>	\$915.65/lot
	562	\$491,704.05	

*Lots in Tr 29588-1 included in District but receives no benefit. Subdivision not contiguous with Norco Ridge Ranch.

The table below provides the final approved assessment apportionment without the previous year's surplus has been applied.

<u>Tract Nos.</u>	<u>Planned SFR Lots</u>	<u>Total Assessment Estimate</u>	<u>Assessment</u>
Tr 29588-1,-2,-3,-4,-5	293	\$253,081.68	\$863.76/ lot
Tr 29589-1,-2,-3	239	\$206,438.64	\$863.76/ lot
Tr 29588-1	0	\$ 0	\$ 0/lot
Other Assessable Lots	<u>5</u>	<u>\$ 4,318.86</u>	\$863.76/ lot
	537	\$463,839.12	

*The maximum annual maintenance assessment rates may be increased each year by the annual change in the Consumer Price Index (CPI), during the preceding year ending in March, for All Urban Consumers, for the Los Angeles, Riverside and Orange County areas. The CPI for 2009 was 0%, for a maximum assessment of \$915.65/lot.

The actual assessments levied in any fiscal year will be as approved by the City Council and may not exceed the maximum assessment rate without receiving property owner approval for the increase.

PART D

ASSESSMENT ROLL

The Assessment Roll is a listing of the proposed assessment for Fiscal Year 2010-2011 apportioned to each lot or parcel, as shown on the last equalized roll of the Assessor of the County of Riverside. The Assessment Roll is provided below and is incorporated herein.

The description of each lot or parcel is part of the records of the Assessor of the County of Riverside and these records are, by reference, made part of this Report.

The following list of parcels will be assessed for landscape maintenance:

**LIST OF ASSESSMENTS
LANDSCAPE MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH – TRACTS 29588 & 29589)
FISCAL YEAR 2010-2011**

Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded
1230800150	\$0 00		1235100048	\$863.76	
1230800194	\$0 00		1235100059	\$863.76	
1230800226	\$0 00	undeveloped	1235100060	\$863.76	
1230800248	\$0 00	undeveloped	1235100071	\$863.76	
1230800282	\$0 00		1235100082	\$863.76	
1230800303	\$0 00	undeveloped	1235100093	\$863.76	
1230800325	\$0 00	directly bill	1235100103	\$863.76	
1230800347	\$0 00	Vacant-directly bill	1235100114	\$0 00	
1230800358	\$0 00	Vacant-directly bill	1235110018	\$863.76	
1230800369	\$0 00	undeveloped	1235110029	\$863.76	
1230800370	\$0 00	Golf Course Lot	1235110030	\$863.76	
1230800381	\$0 00	undeveloped	1235110041	\$863.76	
1230800523	\$0 00	Golf Course Lot	1235110052	\$863.76	
1230800534	\$0 00	Golf Course Lot	1235110063	\$863.76	
1230800545	\$0 00	Vacant-directly bill	1235110074	\$863.76	
1230800633	\$0 00		1235110085	\$863.76	
1230800644	\$0 00	Golf Course Lot	1235110096	\$863.76	
1230800655	\$0 00	Golf Course Lot	1235110106	\$0 00	
1230800666	\$0 00	Golf Course Lot	1235200016	\$863.76	
1230800709	\$0 00	undeveloped	1235200027	\$863.76	
1230800710	\$0 00	undeveloped	1235200038	\$863.76	
1234500153	\$863.76		1235200049	\$863.76	
1234500164	\$863.76		1235200050	\$863.76	
1234500175	\$863.76		1235200061	\$863.76	
1234500186	\$863.76		1235200072	\$863.76	
1234500197	\$863.76		1235200083	\$863.76	
1234500207	\$863.76		1235200094	\$863.76	
1234500218	\$863.76		1235200104	\$863.76	
1234500229	\$863.76		1235200115	\$863.76	
1234500230	\$863.76		1235200126	\$863.76	
1234500263	\$863.76		1235200137	\$863.76	
1234500274	\$863.76		1235200148	\$863.76	
1234500285	\$863.76		1235210019	\$863.76	
1235000069	\$863.76		1235400018	\$863.76	
1235000070	\$863.76		1235400029	\$863.76	
1235000081	\$863.76		1235400030	\$863.76	
1235000092	\$863.76		1235400041	\$863.76	
1235000102	\$863.76		1235400052	\$863.76	
1235000113	\$863.76		1235400063	\$863.76	
1235000124	\$863.76		1235400074	\$863.76	
1235000146	\$863.76		1235400085	\$863.76	
1235000157	\$863.76		1235400096	\$863.76	
1235000168	\$863.76		1235400106	\$863.76	
1235000179	\$863.76		1235400117	\$863.76	
1235000180	\$863.76		1235400128	\$863.76	
1235100015	\$863.76		1235400139	\$863.76	
1235100026	\$863.76		1235400140	\$863.76	
1235100037	\$863.76		1235400151	\$863.76	

**LIST OF ASSESSMENTS
LANDSCAPE MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH – TRACTS 29588 & 29589)
FISCAL YEAR 2010-2011**

Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded
1235400162	\$863.76		1235700055	\$863.76	
1235400173	\$863.76		1235700066	\$863.76	
1235400184	\$863.76		1235700077	\$863.76	
1235400195	\$863.76		1235700088	\$863.76	
1235400205	\$863.76		1235700099	\$863.76	
1235400216	\$863.76		1235700109	\$863.76	
1235400227	\$863.76		1235700110	\$863.76	
1235500019	\$863.76		1235700121	\$863.76	
1235500020	\$863.76		1235700132	\$863.76	
1235500031	\$863.76		1235700143	\$863.76	
1235500064	\$863.76		1235700154	\$863.76	
1235500075	\$863.76		1235700165	\$863.76	
1235500086	\$863.76		1235700176	\$863.76	
1235500097	\$863.76		1235800012	\$863.76	
1235500107	\$863.76		1235800023	\$863.76	
1235500118	\$863.76		1235800034	\$863.76	
1235500129	\$863.76		1235800090	\$863.76	
1235500196	\$863.76		1235800188	\$863.76	
1235500206	\$863.76		1235900013	\$863.76	
1235510012	\$863.76		1235900024	\$863.76	
1235510023	\$863.76		1235900035	\$863.76	
1235510034	\$863.76		1235900046	\$863.76	
1235510045	\$863.76		1235900057	\$863.76	
1235510056	\$863.76		1235900068	\$863.76	
1235600010	\$863.76		1235900079	\$863.76	
1235600021	\$863.76		1235900080	\$863.76	
1235600032	\$863.76		1235900091	\$863.76	
1235600043	\$863.76		1235900101	\$863.76	
1235600054	\$863.76		1235900112	\$863.76	
1235600065	\$863.76		1235900123	\$863.76	
1235600076	\$863.76		1235900134	\$863.76	
1235600087	\$863.76		1235900145	\$863.76	
1235600098	\$863.76		1235900156	\$863.76	
1235600108	\$863.76		1235910016	\$863.76	
1235600119	\$863.76		1235910027	\$863.76	
1235600120	\$863.76		1235910038	\$863.76	
1235610013	\$863.76		1235910049	\$863.76	
1235610024	\$863.76		1235910050	\$863.76	
1235610035	\$863.76		1235910061	\$863.76	
1235610046	\$863.76		1235910072	\$863.76	
1235610057	\$863.76		1235910083	\$863.76	
1235610068	\$863.76		1235920019	\$863.76	
1235610079	\$863.76		1235920020	\$863.76	
1235700011	\$863.76		1235920031	\$863.76	
1235700022	\$863.76		1236000013	\$863.76	
1235700033	\$863.76		1236000024	\$863.76	
1235700044	\$863.76		1236000035	\$863.76	

**LIST OF ASSESSMENTS
LANDSCAPE MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH – TRACTS 29588 & 29589)
FISCAL YEAR 2010-2011**

Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded
1236000046	\$863.76		1236130035	\$863.76	
1236000057	\$863.76		1236130046	\$863.76	
1236000068	\$863.76		1236130057	\$863.76	
1236000079	\$863.76		1236130068	\$863.76	
1236000080	\$863.76		1236130079	\$863.76	
1236000091	\$863.76		1236130080	\$863.76	
1236000101	\$863.76		1236200015	\$863.76	
1236000112	\$863.76		1236200026	\$863.76	
1236000123	\$863.76		1236200037	\$863.76	
1236000134	\$863.76		1236200048	\$863.76	
1236000178	\$863.76		1236200059	\$863.76	
1236000189	\$863.76		1236200060	\$863.76	
1236000190	\$863.76		1236200071	\$863.76	
1236000200	\$863.76		1236210018	\$863.76	
1236000211	\$863.76		1236210029	\$863.76	
1236000222	\$863.76		1236210030	\$863.76	
1236000233	\$863.76		1236210041	\$863.76	
1236020019	\$863.76		1236210052	\$863.76	
1236020020	\$863.76		1236210063	\$863.76	
1236020031	\$863.76		1236210074	\$863.76	
1236020042	\$863.76		1236210085	\$863.76	
1236020053	\$863.76		1236210096	\$863.76	
1236020064	\$863.76		1236210106	\$863.76	
1236020075	\$863.76		1236210117	\$863.76	
1236020086	\$863.76		1236210128	\$863.76	
1236020097	\$863.76		1236210139	\$863.76	
1236020107	\$863.76		1236210140	\$863.76	
1236020118	\$863.76		1236210151	\$863.76	
1236100014	\$863.76		1236210162	\$863.76	
1236100025	\$863.76		1236210173	\$863.76	
1236110017	\$863.76		1236300016	\$863.76	
1236110028	\$863.76		1236300027	\$863.76	
1236110039	\$863.76		1236300038	\$863.76	
1236120010	\$863.76		1236300049	\$863.76	
1236120021	\$863.76		1236300050	\$863.76	
1236120032	\$863.76		1236300061	\$863.76	
1236120043	\$863.76		1236300072	\$863.76	
1236120054	\$863.76		1236300083	\$863.76	
1236120065	\$863.76		1236300094	\$863.76	
1236120076	\$863.76		1236300104	\$863.76	
1236120087	\$863.76		1236300115	\$863.76	
1236120098	\$863.76		1236300126	\$863.76	
1236120108	\$863.76		1236300137	\$863.76	
1236120119	\$863.76		1236300148	\$863.76	
1236120120	\$863.76		1236300159	\$863.76	
1236130013	\$863.76		1236300160	\$863.76	
1236130024	\$863.76		1236300171	\$863.76	

**LIST OF ASSESSMENTS
LANDSCAPE MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH – TRACTS 29588 & 29589)
FISCAL YEAR 2010-2011**

Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded
1236300182	\$863.76		1236600086	\$863.76	
1236300193	\$863.76		1236600097	\$863.76	
1236300203	\$863.76		1236600107	\$863.76	
1236300214	\$863.76		1236600118	\$863.76	
1236300225	\$863.76		1236600129	\$863.76	
1236300236	\$863.76		1236600130	\$863.76	
1236400017	\$863.76		1236600141	\$863.76	
1236400028	\$863.76		1236610012	\$863.76	
1236400039	\$863.76		1236610023	\$863.76	
1236400040	\$863.76		1236610034	\$863.76	
1236400051	\$863.76		1236610045	\$863.76	
1236400105	\$863.76		1236610056	\$863.76	
1236400116	\$863.76		1236610067	\$863.76	
1236400127	\$863.76		1236610078	\$863.76	
1236400138	\$863.76		1236610089	\$863.76	
1236400149	\$863.76		1236610090	\$863.76	
1236400150	\$863.76		1236610100	\$863.76	
1236400161	\$863.76		1236610111	\$863.76	
1236400172	\$863.76		1236700010	\$863.76	
1236400183	\$863.76		1236700021	\$863.76	
1236400194	\$863.76		1236700032	\$863.76	
1236400204	\$863.76		1236700043	\$863.76	
1236400215	\$863.76		1236700054	\$863.76	
1236500018	\$863.76		1236700065	\$863.76	
1236500029	\$863.76		1236700076	\$863.76	
1236500030	\$863.76		1236700087	\$863.76	
1236500041	\$863.76		1236700098	\$863.76	
1236500052	\$863.76		1236710013	\$863.76	
1236500063	\$863.76		1236710024	\$863.76	
1236500074	\$863.76		1236710035	\$863.76	
1236500085	\$863.76		1236710046	\$863.76	
1236500096	\$863.76		1236710057	\$863.76	
1236500106	\$863.76		1236710068	\$863.76	
1236500117	\$863.76		1236710079	\$863.76	
1236500128	\$863.76		1236710080	\$863.76	
1236500139	\$863.76		1236710091	\$863.76	
1236500140	\$863.76		1236710101	\$863.76	
1236510011	\$863.76		1236710112	\$863.76	
1236510022	\$863.76		1236710123	\$863.76	
1236510033	\$863.76		1236710134	\$863.76	
1236600019	\$863.76		1236710145	\$863.76	
1236600020	\$863.76		1236710156	\$863.76	
1236600031	\$863.76		1236710167	\$863.76	
1236600042	\$863.76		1235800209	\$0.00	Vacant-directly bill
1236600053	\$863.76		1235800210	\$0.00	Vacant-directly bill
1236600064	\$863.76		1682500031	\$0.00	undeveloped
1236600075	\$863.76		1682500042	\$0.00	undeveloped

**LIST OF ASSESSMENTS
LANDSCAPE MAINTENANCE DISTRICT NO. 4
(NORCO RIDGE RANCH – TRACTS 29588 & 29589)
FISCAL YEAR 2010-2011**

Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded
1682500053	\$0 00	undeveloped	1682700011	\$863.76	
1682500064	\$0 00	undeveloped	1682700022	\$863.76	
1682500075	\$0 00	undeveloped	1682700033	\$863.76	
1682500086	\$0 00	undeveloped	1682700044	\$863.76	
1682500097	\$0 00	undeveloped	1682700055	\$863.76	
1682500107	\$0 00	undeveloped	1682700066	\$863.76	
1682500118	\$0 00	undeveloped	1682700077	\$863.76	
1682500129	\$0 00	undeveloped	1682700088	\$863.76	
1682500130	\$0 00	Golf Course Lot	1682700099	\$863.76	
1682500141	\$0 00	undeveloped	1682700109	\$863.76	
1682500152	\$0 00	undeveloped	1682700110	\$863.76	
1682500163	\$0 00	undeveloped	1682700121	\$863.76	
1682500174	\$0 00	undeveloped	1682700132	\$863.76	
1682500185	\$0 00	Vacant-directly bill	1682700143	\$863.76	
1682500196	\$0 00	undeveloped	1682700154	\$863.76	
1682500206	\$0 00	undeveloped	1682700165	\$863.76	
1682500217	\$0 00	Golf Course Lot	1682710014	\$863.76	
1682500228	\$0 00	undeveloped	1682710025	\$863.76	
1682500239	\$0 00	undeveloped	1682710036	\$863.76	
1682500240	\$0 00	undeveloped	1682710047	\$863.76	
1682500251	\$0 00	Vacant-directly bill	1682710058	\$863.76	
1682500262	\$0 00	undeveloped	1682800012	\$863.76	
1682500273	\$0 00		1682800023	\$863.76	
1682500284	\$0 00		1682800034	\$863.76	
1682500295	\$0 00	undeveloped	1682800045	\$863.76	
1682600010	\$863.76		1682800056	\$863.76	
1682600021	\$863.76		1682800067	\$863.76	
1682600032	\$863.76		1682810015	\$863.76	
1682600043	\$863.76		1682810026	\$863.76	
1682600054	\$863.76		1682810037	\$863.76	
1682600065	\$863.76		1682810048	\$863.76	
1682600076	\$863.76		1682810059	\$863.76	
1682600087	\$863.76		1682810060	\$863.76	
1682600098	\$863.76		1682810071	\$863.76	
1682600108	\$863.76		1682810082	\$863.76	
1682600119	\$863.76		1682820018	\$863.76	
1682600120	\$863.76		1682820029	\$863.76	
1682600131	\$863.76		1682820030	\$863.76	
1682600142	\$863.76		1682820041	\$863.76	
1682600153	\$863.76		1682900013	\$863.76	
1682600164	\$863.76		1682900024	\$863.76	
1682600175	\$863.76		1682900035	\$863.76	
1682600186	\$863.76		1682900046	\$863.76	
1682600197	\$863.76		1682900057	\$863.76	
1682600207	\$863.76		1682900068	\$863.76	
1682600218	\$863.76		1682900079	\$863.76	
1682600229	\$863.76		1682900080	\$863.76	

**LIST OF ASSESSMENTS
 LANDSCAPE MAINTENANCE DISTRICT NO. 4
 (NORCO RIDGE RANCH – TRACTS 29588 & 29589)
 FISCAL YEAR 2010-2011**

Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded
1682900091	\$863.76		1683000321	\$863.76	
1682900101	\$863.76		1683000332	\$863.76	
1682900112	\$863.76		1683000343	\$863.76	
1682910016	\$863.76		1683000354	\$863.76	
1682910027	\$863.76		1683000365	\$863.76	
1682910038	\$863.76		1683000376	\$863.76	
1682910049	\$863.76		1683000387	\$863.76	
1682910050	\$863.76		1683000398	\$863.76	
1682910061	\$863.76		1683100014	\$863.76	
1682920019	\$863.76		1683110017	\$863.76	
1682920020	\$863.76		1683110028	\$863.76	
1682920031	\$863.76		1683110039	\$863.76	
1682920042	\$863.76		1683110040	\$863.76	
1682920053	\$863.76		1683110051	\$863.76	
1682920064	\$863.76		1683110062	\$863.76	
1682920075	\$863.76		1683110073	\$863.76	
1683000013	\$863.76		1683110084	\$863.76	
1683000024	\$863.76		1683110095	\$863.76	
1683000035	\$863.76		1683110105	\$863.76	
1683000046	\$863.76		1683110116	\$863.76	
1683000057	\$863.76		1683110127	\$863.76	
1683000068	\$863.76		1683110138	\$863.76	
1683000079	\$863.76		1683110149	\$863.76	
1683000080	\$863.76		1683110150	\$863.76	
1683000091	\$863.76		1683110161	\$863.76	
1683000101	\$863.76		1683110172	\$863.76	
1683000112	\$863.76		1683110183	\$863.76	
1683000123	\$863.76		1683120010	\$863.76	
1683000134	\$863.76		1683120021	\$863.76	
1683000145	\$863.76		1683120032	\$863.76	
1683000156	\$863.76		1683120043	\$863.76	
1683000167	\$863.76		1683120054	\$863.76	
1683000178	\$863.76		1683120065	\$863.76	
1683000189	\$863.76		1683120076	\$863.76	
1683000190	\$863.76		1683120087	\$863.76	
1683000200	\$863.76		1683120098	\$0.00	
1683000211	\$863.76		1683200015	\$863.76	
1683000222	\$863.76		1683200026	\$863.76	
1683000233	\$863.76		1683200037	\$863.76	
1683000244	\$863.76		1683200048	\$863.76	
1683000255	\$863.76		1683200059	\$863.76	
1683000266	\$863.76		1683200060	\$863.76	
1683000277	\$863.76		1683200071	\$863.76	
1683000288	\$863.76		1683200082	\$863.76	
1683000299	\$863.76		1683200093	\$863.76	
1683000309	\$863.76		1683200103	\$863.76	
1683000310	\$863.76		1683200114	\$863.76	

**LIST OF ASSESSMENTS
 LANDSCAPE MAINTENANCE DISTRICT NO. 4
 (NORCO RIDGE RANCH – TRACTS 29588 & 29589)
 FISCAL YEAR 2010-2011**

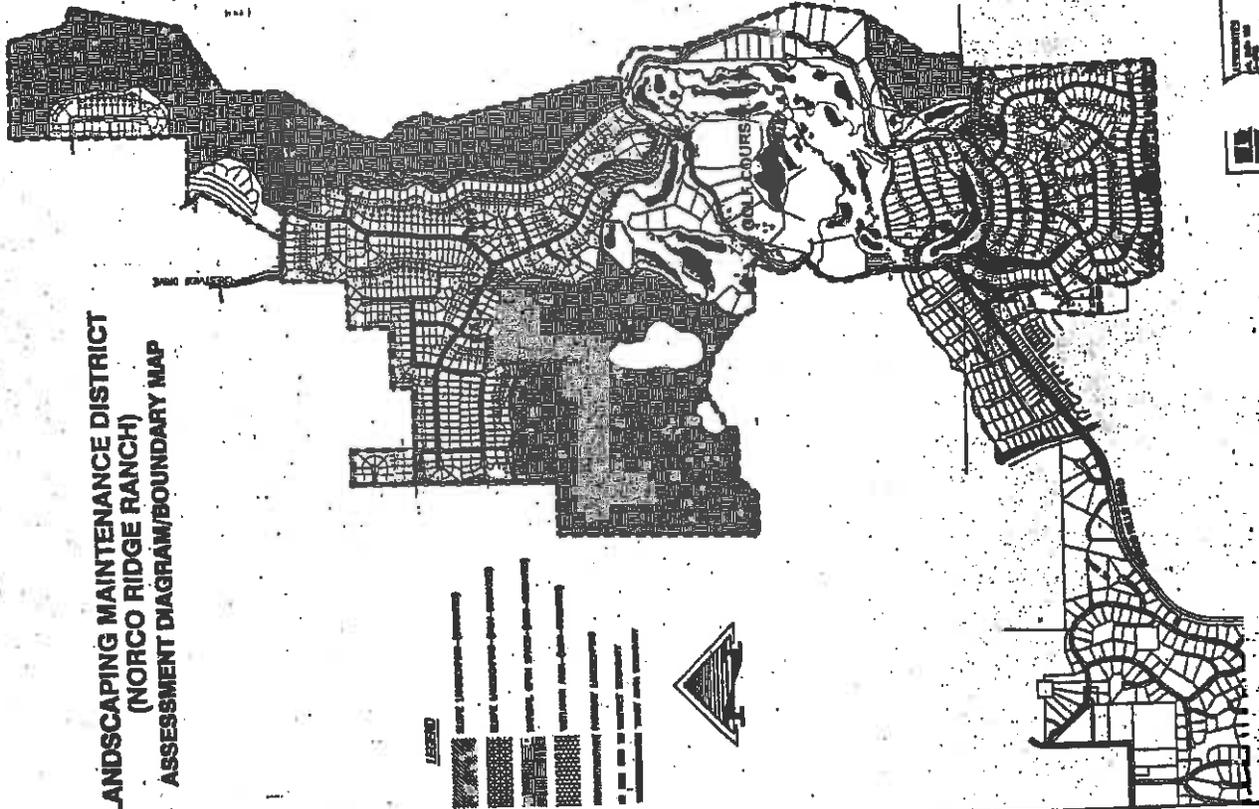
Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded	Parcel No.	As Preliminarily Approved	As Finally Confirmed and Recorded
1683200125	\$863.76				
1683200136	\$863.76				
1683200147	\$863.76				
1683200158	\$863.76				
1683200169	\$863.76				
1683200170	\$863.76				
1683210018	\$863.76				
1683210029	\$863.76				
1683210030	\$863.76				
1683210041	\$863.76				
1683210052	\$863.76				
1683210063	\$863.76				
1683210074	\$863.76				
1683210085	\$863.76				
1683210096	\$863.76				
1683210106	\$863.76				
1683210117	\$863.76				
1683210128	\$863.76				
1683210139	\$863.76				
1683500011	\$863.76				
1683500021	\$863.76				
1683500031	\$863.76				
1683500041	\$863.76				
1683500051	\$863.76				
1683500061	\$863.76				
1683500071	\$863.76				
1683500081	\$863.76				
1683500091	\$863.76				
1683500101	\$863.76				
1683500111	\$863.76				
1683500121	\$863.76				
1683500131	\$863.76				
1683500141	\$863.76				
1683500151	\$863.76				
1683500161	\$863.76				
1683500171	\$863.76				
1683500181	\$863.76				
1683500191	\$863.76				
1683500201	\$863.76				
1683500211	\$863.76				
1683500221	\$863.76				
1683500231	\$863.76				
1683500241	\$863.76				
1683500511	\$863.76				

PART E

ASSESSMENT DIAGRAM

An Assessment Diagram for the Assessment District is on file in the office of the City Engineer. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside, for the year when this Report was prepared, and are incorporated by reference herein and made part of this Report. A reduced scale map depicting the assessment diagram is attached hereto.

**LANDSCAPING MAINTENANCE DISTRICT
(NORCO RIDGE RANCH)
ASSESSMENT DIAGRAM/BOUNDARY MAP**



- LEGEND**
-  High Maintenance District
 -  Medium Maintenance District
 -  Low Maintenance District
 -  Street Right-of-Way
 -  Public Right-of-Way
 -  Private Right-of-Way
 -  Other

DATE: 10/15/03
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 SCALE: 1" = 100'

ENGINEER'S REPORT

FOR

LANDSCAPE MAINTENANCE DISTRICT NO. 5 (HAWK'S CREST)

FISCAL YEAR 2010-2011

PREPARED FOR THE

CITY OF NORCO

RIVERSIDE COUNTY, CALIFORNIA

PREPARED BY:

DOMINIC C. MILANO, P.E.

CITY ENGINEER

**ENGINEER'S REPORT
CITY OF NORCO**

**LANDSCAPE MAINTENANCE DISTRICT NO. 5
(HAWK'S CREST – TRACT 30230)
FISCAL YEAR 2010-2011**

The undersigned respectfully submits the enclosed report as directed by the City Council.

Date: July 21, 2010

By: _____
Dominic C. Milano, P.E.
R.C.E. No. 27172
City Engineer

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was filed with me on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Norco, California, on July 21, 2010.

City Clerk, City of Norco
Riverside County, California

By: _____

**FISCAL YEAR 2010-2011
CITY OF NORCO**

**ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972 SECTION 22500 THROUGH
22679 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

Pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California, and in accordance with the Resolution of Initiation, being Resolution No. 99-76, adopted by the Council of the City of Norco, State of California, in connection with the proceedings for:

**CITY OF NORCO
LANDSCAPING MAINTENANCE DISTRICT NO. 5
(HAWK'S CREST- TRACT 30230)**

Hereinafter referred to as the "Assessment District," I, Dominic C. Milano, P.E. authorized representative of the City of Norco, the duty appointed ENGINEER OF WORK, submit herewith the "Report" consisting of four parts as follows:

PART A

Plans and specifications for the improvements are as set forth herein and are on file in the Office of the Clerk of the City.

PART B

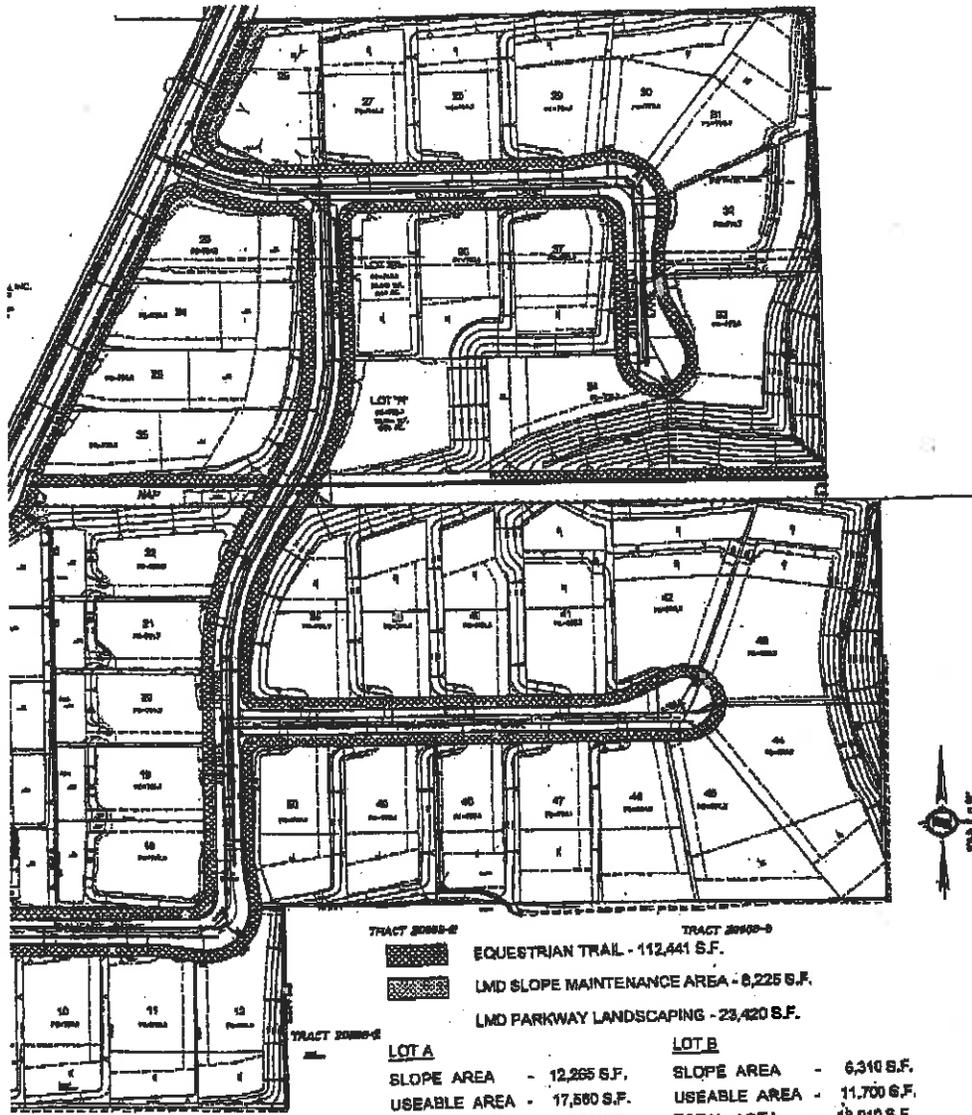
An estimate of cost of the proposed improvements, including incidental costs and expenses in connection therewith, is as set forth herein.

PART C

The Diagram of the Assessment District Boundaries showing the exterior boundaries of the Assessment District, the boundaries of any zones within the Assessment District, and the lines and dimensions of each lot or parcel of land within the Assessment District has been submitted to the Clerk of the City. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made part of this Report. The legal description of the Assessment District is attached hereto.

PART D

An assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the Assessment District.



T 20900-4

LA 20900\plan\T\OVERALL.dwg

PART A

PLANS AND SPECIFICATIONS

**DESCRIPTION OF IMPROVEMENTS
FOR THE CITY OF NORCO
LANDSCAPE MAINTENANCE DISTRICT NO. 5
(HAWK'S CREST – TRACT 30230)
FISCAL YEAR 2010-2011**

The improvements are the operation, maintenance, and servicing of landscaping, horse trails, hardscaping, and masonry, and appurtenant facilities including but not limited to personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these services, described as follows:

LANDSCAPING

Landscaping, planting, shrubbery, trees, irrigation, hardscapes, masonry wall surfaces, fencing, fixtures, and appurtenant facilities located within public rights-of-way (parkways), easements (slope and trail) and publicly owned parcels within the boundary of the Assessment District except as specifically excluded.

**PART B
ESTIMATE OF COST**

**LANDSCAPE MAINTENANCE DISTRICT NO. 5 (KB HOME TRACT 30230)
NORCO, CALIFORNIA**

The cost of the operation, maintenance, and servicing of the improvements for Fiscal Year 2010-2011 as described in Part A, are summarized herein and described below:

ITEM	DESCRIPTION	QUANTITY	ANNUAL COST PER YEAR
1	LANDSCAPE MAINTENANCE (PARK-FLAT): includes all pruning, weed and pest control, fertilization, turf care, trash and debris cleanup, irrigation to include maintenance and repair, backflow testing, rodent control, plant replacement, and observation.	11,700 S.F. (0.269 A)	\$ 10,567.00
2	ARENA MAINTENANCE: includes grading & replenishment of DG and maintenance of rail.	17,560 S.F. (0.403 A)	Included in No. 1
3	EQUESTRIAN TRAIL: includes minor grading, replacement of wooden posts and rails, and addition of decomposed granite for trail surface.	115,671 S.F.	\$ 8,328.00
4	LANDSCAPE MAINTENANCE (SLOPE – PARK & ARENA): includes plant maintenance, weed and pest control, and debris cleanup.	18,575 S.F. (0.426 A)	\$ 6,056.00
5	SLOPE MAINTENANCE : includes same activities as Item 1 but for exterior slopes along Fifth Street and California Avenue.	8,225 S.F. (0.19 A)	\$ Included in No. 4
6	LANDSCAPE MAINTENANCE (PARKWAYS): includes weeding, feeding of ground cover and maintenance & trimming of street trees.	23,420 S.F. (0.538 A)	\$ Included in No. 4
7	UTILITIES: includes cost of water and electricity for controller for all areas.	L.S.	\$ 8,200.00
	SUBTOTAL:		\$ 33,151.00
8	OBSERVATION: including staff time to oversee Contractor maintaining District.	L.S.	\$ 5,810.00
9	INCIDENTALS: including Engineer's Report and proceedings, administration, printing, and advertising.		\$ 2,691.00
10	CONTINGENCY: 7.7 percent		\$ 2,553.00
	TOTAL ANNUAL COSTS:		\$ 44,205.00

Costs from City of Norco average of landscape maintenance costs for the City. Source of information Bill Thompson and Brian Petree of the Departments of Public Works and Parks, Recreation and Community Services respectively.

Annual assessments shall be calculated based on updated numbers and upon annual adjustments to the assessment rate as provided in the Engineer's Report.

The total annual levy of assessments hereunder may be increased annually by an amount not to exceed the increase in the consumer price index applicable to the City of Norco. In no case may the increase exceed the actual cost of providing the services rendered within and pursuant to the District. The CPI increase for 2009 was 0%.

The 1972 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purposes as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance remaining on July 1 must be carried over to the next fiscal year.

PART C

ASSESSMENT DIAGRAM

As Assessment Diagram for the Assessment District is on file in the office of the City Clerk. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Riverside, for the year when this Report was prepared, and are incorporated by reference herein and made a part of this Report. A reduced scale map depicting the assessment diagram is attached hereto. Also attached as Exhibit "A" is the Legal Description of Assessment District.

EXHIBIT A

**LEGAL DESCRIPTION
LANDSCAPE MAINTENANCE DISTRICT NO. 5 (HAWK'S CREST)**

That certain real property situated in the City of Norco, County of Riverside, State of California, more particularly described as follows:

Lots 1 through 50 inclusive, of Tract No. 30230 in the City of Norco, County of Riverside, State of California, as per map recorded in Book 344, Pages 40 through 45, inclusive, of Maps in the Office of the County Recorder of Said County.

PART D
ASSESSMENT

WHEREAS, on November 5, 2003, the City Council of the City of Norco, California, pursuant to the provisions of the Landscape and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the California Streets and Highways Code (the "Act") adopted its Resolution of the City Council of the City of Norco Initiating Proceedings for the Formation for a Maintenance Assessment District and thereafter formed Landscape Maintenance District No. 5 (Hawk's Crest) (the "District") as more particularly described in said proceedings; and

WHEREAS, said resolution directed the undersigned to prepare and file a report pursuant to Section 22565, et seq., of said Act;

WHEREAS, at this time, this City Council is desirous to provide for the annual levy of assessments for the territory within the District for the next ensuing fiscal year, to provide for the costs and expenses necessary for continual maintenance of improvements within said District; and

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the City Council of said City, hereby makes the following assessment to cover the portion of the estimated cost of the maintenance of said improvements and the costs and expenses incidental thereto to be paid by said District.

The amount to be paid for the maintenance of said improvement, and the expenses incidental thereto, are as follows:

	(1) As Filed	(2) As Preliminarily Approved	(3) As Finally Approved
Cost of Maintenance	\$ 41,514.00	\$ 41,514.00	\$ _____
Incidental Expenses	\$ 2,691.00	\$ 2,691.00	\$ _____
Total Cost	\$ 44,205.00	\$ 44,205.00	\$ _____
Surplus or (Deficit) from			
Previous Fiscal Year	\$ _____ 0	\$ _____ 0	\$ _____
NET TO BE ASSESSED	\$ 44,205.00	\$ 44,205.00	\$ _____
FOR FISCAL YEAR			
2010-2011			

As required by said Act, a diagram is attached showing the exterior boundaries of said District. The lines and dimensions of each lot or parcel of land within the said District as the same existed at the time of the passage of said resolution are as shown on the maps of the County Assessor of the County of Riverside. Reference is hereby made to said maps and said maps shall govern for all details concerning the lines and dimensions of such lots and parcels.

I do hereby assess the net amount to be assessed upon all assessable lots or parcels of land within said District by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the maintenance of said improvements, and more particularly set forth in the list hereto attached and by reference made a part hereof.

Said assessment is made upon the several lots or parcels of land within the District in proportion to the estimated benefits to be received by said lots or parcels, respectively, from the maintenance of said improvements. The diagram and the assessor's map are the documents to which reference is hereby made for a more particular description of said property.

Each lot or parcel of land assessed is described in the assessment list by reference to its parcel number as shown on the Assessor's Maps of the County of Riverside for the Fiscal Year 2010-2011 and includes all of such parcel. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

City of Norco

Dated: June 16, 2010

Dominic C. Milano, P.E.
City Engineer

EXHIBIT B

METHOD AND FORMULA OF ASSESSMENT SPREAD

The law requires and the statutes provide that assessments, as levied pursuant to the provisions of the "Landscaping and Lighting Act of 1972," must be based on the benefit that the properties receive from the works of improvement. The statute does not specify the method or formula that should be used in any special assessment district proceedings. The Assessment Engineer is appointed for the purpose of making an analysis of the facts and determining the correct apportionment of the assessment obligation. For these proceedings, the City has based its determination on standard assessment practices utilized by consulting civil engineers with a background of experience in the design of such works of improvement and experience in the completion of assessment district formation projects.

IDENTIFYING THE BENEFIT

First of all, it is necessary to identify the benefit that the public improvement will render to the properties within the Assessment District. The landscaping, irrigation, and equestrian trails have been designed and will be constructed for the benefit of enhanced aesthetics and neighborhood identity for all properties within the Assessment District.

APPORTIONMENT OF COSTS

In further making the analysis, it is necessary that the property owners receive a special and direct benefit distinguished from that of the general public. In this case, several factors are being used in the final method and spread and assessment.

The individual parcels of land within the Assessment District are currently developed or have the potential for development to single family residential units. The proposed improvements are designed to enhance the appearance and appeal of the District and all of the parcels within. The improvements will provide a sense of neighborhood identity for the District. As such, each parcel will benefit equally from the proposed improvements.

In conclusion, it is my opinion that the assessments for the referenced Assessment District have been spread in direct accordance with the benefits that each parcel receives from the works of improvements.

**LIST OF ASSESSMENTS
 LANDSCAPE MAINTENANCE DISTRICT NO. 5 (HAWK'S CREST – TRACT 30230)
 FISCAL YEAR 2010-2011**

<u>Lot No.</u>	<u>As Preliminarily Approved</u>	<u>As Finally Confirmed and Recorded</u>	<u>Lot No.</u>	<u>As Preliminarily Approved</u>	<u>As Finally Confirmed and Recorded</u>
1	\$884.10		45	\$884.10	
2	\$884.10		46	\$884.10	
3	\$884.10		47	\$884.10	
4	\$884.10		48	\$884.10	
5	\$884.10		49	\$884.10	
6	\$884.10		50	\$884.10	
7	\$884.10				
8	\$884.10				
9	\$884.10				
10	\$884.10				
11	\$884.10				
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35	\$884.10				
36	\$884.10				
37	\$884.10				
38	\$884.10				
39	\$884.10				
40	\$884.10				
41	\$884.10				
42	\$884.10				
43	\$884.10				
44	\$884.10				

RESOLUTION NO. 2010-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA ORDERING THE CONTINUATION OF A LANDSCAPING MAINTENANCE DISTRICT AND CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY

WHEREAS, the City Council of the City of Norco, California, has initiated proceedings for the continuation of a Landscape Maintenance District and the annual levy of said assessments for said District pursuant to the terms and provisions of the "Landscaping and Street Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California, in a district known and designated as:

CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 1 (BEAZER, TRACT 28765)

(hereinafter referred to as the "District"); and

WHEREAS, the City Council has ordered the preparation of a report and the City Engineer has prepared and filed with this City Council a report pursuant to law for its consideration and subsequently thereto this City Council did adopt its Resolution of Intent to levy and collect assessments for the next ensuing fiscal year relating to the above-referenced District, and further did proceed to give notice of the time and place for a Public Hearing on all matters relating thereto; and,

WHEREAS, at this time this City Council has heard all testimony and evidence, has tabulated all protests received, and desires to proceed with the annual levy of assessments.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1: That the above recitals are all true and correct.

SECTION 2: That upon conclusion of the Public Hearing, protests submitted in opposition to continuation of the District filed, and not withdrawn, did not represent property owners more than 50 percent of the area of assessable land within the District, and all protests are overruled and denied.

SECTION 3: That this City Council hereby confirms the diagram and assessment as submitted and orders the annual levy of the assessment for the fiscal year and in the amounts as set forth in the Engineer's Report and as referred to in the Resolution of Intent as previously adopted relating to said annual assessment levy.

SECTION 4: That the diagram and assessment as set forth and contained in said Report are hereby confirmed and adopted by this City Council.

SECTION 5: That the adoption of this Resolution constitutes the levy of the assessment for the fiscal year.

SECTION 6: That the estimates of costs, the assessment diagram, the assessments and all other matters, as set forth in the Engineer's Report, pursuant to said "Landscaping and Street Lighting Act of 1972", as submitted, are hereby approved, adopted by this City Council and hereby confirmed.

SECTION 7: That the maintenance works and/or improvements are contemplated by the Resolution of Intent shall be performed pursuant to law and the County Auditor shall enter on the County Assessment Roll the amount of the assessment and said assessment shall then be collected at the same time and in the same manner that County taxes are collected. After collection by said County, the net amount of the assessment shall be paid to the City Treasurer of said City.

SECTION 8: That the City Treasurer has previously established a special fund known as the CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 1, (BEAZER, TRACT NO. 28765) into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution and law and including any surplus amounts in those funds established for the existing Districts and said transfer shall be made and accomplished soon as said monies have been made available to said City Treasurer.

SECTION 9: That the City Engineer is hereby ordered and directed to file a certified copy of the diagram and assessment roll with the County Auditor, together with a certified copy of this Resolution upon its adoption.

SECTION 10: That a certified copy of the assessment and diagram shall be filed in the office of the City Engineer, with a duplicate copy on file in the Office of the City Clerk and open for public inspection.

Resolution No. 2010-____, Beazer
Page 3
July 21, 2010

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on July 21, 2010.

Mayor of the City of Norco, California

ATTEST:

Brenda Jacobs, City Clerk
City of Norco, California

I, BRENDA JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on July 21, 2010, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand affixed the official seal of the City of Norco, California, held on July 21, 2010.

Brenda Jacobs, City Clerk
City of Norco, California

RESOLUTION NO. 2010-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO ORDERING THE CONTINUATION OF A LANDSCAPING MAINTENANCE DISTRICT AND CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY

WHEREAS, The City Council has initiated proceedings for the continuation of a Landscaping Maintenance District and the annual levy of assessments for said District pursuant to the terms and provision of the "Landscaping and Street Lighting Act of 1972," being Part 2 of Division 15 of the Streets and Highways Code of the State of California, in a district known and designated as:

CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 2 (WESTERN PACIFIC, TRACT 25779)

WHEREAS, the City Council has ordered the preparation of a report and the City Engineer has prepared and filed with this City Council a report pursuant to law for its consideration and subsequently thereto this City Council did adopt its Resolution of Intention to levy and collect assessments for the next ensuing fiscal year relating to the above-referenced District, and further did proceed to give notice of the time and place for a Public Hearing on all matters relating thereto; and,

WHEREAS, at this time, this City Council has heard all testimony and evidence, has tabulated all protests received, and desires to proceed with the annual levy of assessments.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That the above-recitals are all true and correct.

SECTION 2. That upon the conclusion of the Public Hearing, protests submitted in opposition to continuation of the District filed, and not withdrawn, did not represent property owners owning more than fifty percent (50%) of the area of assessable land within the District, and all protests are overruled and denied.

SECTION 3. That this City Council hereby confirms the diagram and assessment as submitted and orders the annual levy of the assessment for the fiscal year and in the amounts as set forth in the Engineer's Report and as referred to in the Resolution of Intention as previously adopted relating to said annual assessment levy.

SECTION 4. That the diagram and assessment as set forth and contained in said Report are hereby confirmed and adopted by this City Council.

SECTION 5. That the adoption of this Resolution constitutes the levy of the assessment for the fiscal year.

SECTION 6. That the estimates of costs, the assessment diagram, the assessments and all other matters, as set forth in Engineer's "Report," pursuant to said "Landscaping and Street Lighting Act of 1972," as submitted, are hereby approved, adopted by this City Council and hereby confirmed.

SECTION 7. That the maintenance works and/or improvements contemplated by the Resolution of Intention shall be performed pursuant to law and the County Auditor shall enter on the County Assessment Roll the amount of the assessment and said assessment shall then be collected at the same time and in the same manner as the County taxes are collected. After collection by said County, the net amount of the assessment shall be paid to the City Treasurer of said City.

SECTION 8. That the City Treasurer has previously established a special fund known as the CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 2, (WESTERN PACIFIC, TRACT 25779) into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution and law and including any surplus amounts in those funds established for the existing Districts and said transfer shall be made and accomplished as soon as said monies have been made available to said City Treasurer.

SECTION 9. That the City Engineer is hereby ordered and directed to file a certified copy of the diagram and assessment roll with the County Auditor, together with a certified copy of this Resolution upon its adoption.

SECTION 10. That a certified copy of the assessment and diagram shall be filed in the office of the City Engineer, with a duplicate copy on file in the Office of the City Clerk and open for public inspection.

PASSED and ADOPTED by the City Council of the City of Norco at a regular meeting held on July 21, 2010.

Mayor of the City of Norco, California

ATTEST:

Brenda Jacobs, City Clerk
City of Norco, California

I, Brenda Jacobs, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on July 21, 2010, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California on July 21, 2010.

Brenda Jacobs, City Clerk
City of Norco, California

RESOLUTION NO. 2010-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA ORDERING THE CONTINUATION OF A LANDSCAPING MAINTENANCE DISTRICT AND CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY

WHEREAS, the City Council of the City of Norco, California, has initiated proceedings for the continuation of a Landscape Maintenance District and the annual levy of said assessments for said District pursuant to the terms and provisions of the "Landscaping and Street Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California, in a district known and designated as:

CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 3 (CENTEX, TRACT 28626)

(hereinafter referred to as the "District"); and

WHEREAS, the City Council has ordered the preparation of a report and the City Engineer has prepared and filed with this City Council a report pursuant to law for its consideration and subsequently thereto this City Council did adopt its Resolution of Intent to levy and collect assessments for the next ensuing fiscal year relating to the above-referenced District, and further did proceed to give notice of the time and place for a Public Hearing on all matters relating thereto; and,

WHEREAS, at this time this City Council has heard all testimony and evidence, has tabulated all protests received, and desires to proceed with the annual levy of assessments.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1: That the above recitals are all true and correct.

SECTION 2: That upon conclusion of the Public Hearing, protests submitted in opposition to continuation of the District filed, and not withdrawn, did not represent property owners more than 50 percent of the area of assessable land within the District, and all protests are overruled and denied.

SECTION 3: That this City Council hereby confirms the diagram and assessment as submitted and orders the annual levy of the assessment for the fiscal year and in the amounts as set forth in the Engineer's Report and as referred to in the Resolution of Intent as previously adopted relating to said annual assessment levy.

SECTION 4: That the diagram and assessment as set forth and contained in said Report are hereby confirmed and adopted by this City Council.

SECTION 5: That the adoption of this Resolution constitutes the levy of the assessment for the fiscal year.

SECTION 6: That the estimates of costs, the assessment diagram, the assessments and all other matters, as set forth in the Engineer's Report, pursuant to said "Landscaping and Street Lighting Act of 1972", as submitted, are hereby approved, adopted by this City Council and hereby confirmed.

SECTION 7: That the maintenance works and/or improvements are contemplated by the Resolution of Intent shall be performed pursuant to law and the County Auditor shall enter on the County Assessment Roll the amount of the assessment and said assessment shall then be collected at the same time and in the same manner that County taxes are collected. After collection by said County, the net amount of the assessment shall be paid to the City Treasurer of said City.

SECTION 8: That the City Treasurer has previously established a special fund known as the CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 3, (CENTEX, TRACT NO. 28626) into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution and law and including any surplus amounts in those funds established for the existing Districts and said transfer shall be made and accomplished soon as said monies have been made available to said City Treasurer.

SECTION 9: That the City Engineer is hereby ordered and directed to file a certified copy of the diagram and assessment roll with the County Auditor, together with a certified copy of this Resolution upon its adoption.

SECTION 10: That a certified copy of the assessment and diagram shall be filed in the office of the City Engineer, with a duplicate copy on file in the Office of the City Clerk and open for public inspection.

Resolution No. 2010-____, Centex
Page 3
July 21, 2010

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on July 21, 2010.

Mayor of the City of Norco, California

ATTEST:

Brenda Jacobs, City Clerk
City of Norco, California

I, BRENDA JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on July 21, 2010, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand affixed the official seal of the City of Norco, California, held on July 21, 2010.

Brenda Jacobs, City Clerk
City of Norco, California

RESOLUTION NO. 2010-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO ORDERING THE CONTINUATION OF A LANDSCAPING MAINTENANCE DISTRICT AND CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY

WHEREAS, The City Council has initiated proceedings for the continuation of a Landscaping Maintenance District and the annual levy of assessments for said District pursuant to the terms and provision of the "Landscaping and Street Lighting Act of 1972," being Part 2 of Division 15 of the Streets and Highways Code of the State of California, in a district known and designated as:

CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 4 (NORCO RIDGE RANCH, TRACT 29588 AND 29589)

WHEREAS, the City Council has ordered the preparation of a report and the City Engineer has prepared and filed with this City Council a report pursuant to law for its consideration and subsequently thereto this City Council did adopt its Resolution of Intention to levy and collect assessments for the next ensuing fiscal year relating to the above-referenced District, and further did proceed to give notice of the time and place for a Public Hearing on all matters relating thereto; and,

WHEREAS, at this time, this City Council has heard all testimony and evidence, has tabulated all protests received, and desires to proceed with the annual levy of assessments.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. That the above-recitals are all true and correct.

SECTION 2. That upon the conclusion of the Public Hearing, protests submitted in opposition to continuation of the District filed, and not withdrawn, did not represent property owners owning more than fifty percent (50%) of the area of assessable land within the District, and all protests are overruled and denied.

SECTION 3. That this City Council hereby confirms the diagram and assessment as submitted and orders the annual levy of the assessment for the fiscal year and in the amounts as set forth in the Engineer's Report and as referred to in the Resolution of Intention as previously adopted relating to said annual assessment levy.

SECTION 4. That the diagram and assessment as set forth and contained in said Report are hereby confirmed and adopted by this City Council.

SECTION 5. That the adoption of this Resolution constitutes the levy of the assessment for the fiscal year.

SECTION 6. That the estimates of costs, the assessment diagram, the assessments and all other matters, as set forth in Engineer's "Report," pursuant to said "Landscaping and Street Lighting Act of 1972," as submitted, are hereby approved, adopted by this City Council and hereby confirmed.

SECTION 7. That the maintenance works and/or improvements contemplated by the Resolution of Intention shall be performed pursuant to law and the County Auditor shall enter on the County Assessment Roll the amount of the assessment and said assessment shall then be collected at the same time and in the same manner as the County taxes are collected. After collection by said County, the net amount of the assessment shall be paid to the City Treasurer of said City.

SECTION 8. That the City Treasurer has previously established a special fund known as the CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 4, (NORCO RIDGE RANCH, TRACT 29588 AND 29589) into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution and law and including any surplus amounts in those funds established for the existing Districts and said transfer shall be made and accomplished as soon as said monies have been made available to said City Treasurer.

SECTION 9. That the City Engineer is hereby ordered and directed to file a certified copy of the diagram and assessment roll with the County Auditor, together with a certified copy of this Resolution upon its adoption.

SECTION 10. That a certified copy of the assessment and diagram shall be filed in the office of the City Engineer, with a duplicate copy on file in the Office of the City Clerk and open for public inspection.

PASSED and ADOPTED by the City Council of the City of Norco at a regular meeting held on July 21, 2010.

Mayor of the City of Norco, California

ATTEST:

Brenda Jacobs, City Clerk
City of Norco, California

I, Brenda Jacobs, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on July 21, 2010, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California on July 21, 2010.

Brenda Jacobs, City Clerk
City of Norco, California

RESOLUTION NO. 2010-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA ORDERING THE CONTINUATION OF A LANDSCAPING MAINTENANCE DISTRICT AND CONFIRMING A DIAGRAM AND ASSESSMENT AND PROVIDING FOR ANNUAL ASSESSMENT LEVY

WHEREAS, the City Council of the City of Norco, California, has initiated proceedings for the continuation of a Landscape Maintenance District and the annual levy of said assessments for said District pursuant to the terms and provisions of the "Landscaping and Street Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California, in a district known and designated as:

CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 5 (HAWKS CREST – KB HOME)

(hereinafter referred to as the "District"); and

WHEREAS, the City Council has ordered the preparation of a report and the City Engineer has prepared and filed with this City Council a report pursuant to law for its consideration and subsequently thereto this City Council did adopt its Resolution of Intent to levy and collect assessments for the next ensuing fiscal year relating to the above-referenced District, and further did proceed to give notice of the time and place for a Public Hearing on all matters relating thereto; and,

WHEREAS, at this time this City Council has heard all testimony and evidence, has tabulated all protests received, and desires to proceed with the annual levy of assessments.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1: That the above recitals are all true and correct.

SECTION 2: That upon conclusion of the Public Hearing, protests submitted in opposition to continuation of the District filed, and not withdrawn, did not represent property owners more than 50 percent of the area of assessable land within the District, and all protests are overruled and denied.

SECTION 3: That this City Council hereby confirms the diagram and assessment as submitted and orders the annual levy of the assessment for the fiscal year and in the amounts as set forth in the Engineer's Report and as referred to in the Resolution of Intent as previously adopted relating to said annual assessment levy.

SECTION 4: That the diagram and assessment as set forth and contained in said Report are hereby confirmed and adopted by this City Council.

SECTION 5: That the adoption of this Resolution constitutes the levy of the assessment for the fiscal year.

SECTION 6: That the estimates of costs, the assessment diagram, the assessments and all other matters, as set forth in the Engineer's Report, pursuant to said "Landscaping and Street Lighting Act of 1972", as submitted, are hereby approved, adopted by this City Council and hereby confirmed.

SECTION 7: That the maintenance works and/or improvements are contemplated by the Resolution of Intent shall be performed pursuant to law and the County Auditor shall enter on the County Assessment Roll the amount of the assessment and said assessment shall then be collected at the same time and in the same manner that County taxes are collected. After collection by said County, the net amount of the assessment shall be paid to the City Treasurer of said City.

SECTION 8: That the City Treasurer has previously established a special fund known as the CITY OF NORCO LANDSCAPING MAINTENANCE DISTRICT NO. 5, (HAWKS CREST – KB HOME) into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution and law and including any surplus amounts in those funds established for the existing Districts and said transfer shall be made and accomplished soon as said monies have been made available to said City Treasurer.

SECTION 9: That the City Engineer is hereby ordered and directed to file a certified copy of the diagram and assessment roll with the County Auditor, together with a certified copy of this Resolution upon its adoption.

SECTION 10: That a certified copy of the assessment and diagram shall be filed in the office of the City Engineer, with a duplicate copy on file in the Office of the City Clerk and open for public inspection.

Resolution No. 2010-____, Hawks Crest – KB Home
Page 3
July 21, 2010

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on July 21, 2010.

Mayor of the City of Norco, California

ATTEST:

Brenda Jacobs, City Clerk
City of Norco, California

I, BRENDA JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on July 21, 2010, by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand affixed the official seal of the City of Norco, California, held on July 21, 2010.

Brenda Jacobs, City Clerk
City of Norco, California

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY:: Andy Okoro, Deputy City Manager/Director of Finance 

DATE: July 21, 2010

SUBJECT: Rate Adjustments Proposed by Waste Management of the Inland Empire

RECOMMENDATION: Adopt **Resolution No. 2010-___**, amending the Agreement between the City of Norco and USA Waste of California, Inc., DBA Waste Management of the Inland Empire, for the collection, transportation, recycling, and disposal of solid waste and approving rates therefore.

SUMMARY: The existing fifteen-year Franchise Agreement provides that Waste Management is entitled to receive rate adjustments for inflation (based on the Consumer Price Index) and "pass through" disposal cost increases. The Agreement further provides that such rate adjustments shall not be unreasonably withheld. The rate adjustments include a Consumer Price Index (CPI) increase of 1.85 percent from March 2009 to March 2010.

BACKGROUND/ ANALYSIS: The existing Agreement between the City and Waste Management of the Inland Empire was executed on April 15, 1998. The fifteen-year term of the Agreement will expire in the year 2013. The Agreement provides that the franchisee is entitled to adjust rates on an annual basis to cover increased costs due to inflation based on increases in the CPI and to "pass-through" costs incurred by the franchisee for disposal of the solid waste. The Agreement further provides that such CPI adjustments and "pass-through" increases will not be unreasonably withheld. Any disputes, including the withholding of rate adjustments, are to be resolved before a third party neutral hearing officer.

Waste Management submitted its proposed rate adjustments in a letter dated April 28, 2010, and attached and marked as Exhibit "A". The proposed rates reflect a CPI adjustment of 1.85 percent from March 2008 to March 2009. The tipping fees for trash, manure and green waste will not be adjusted for the 2010/2011 year.

It is the City Attorney's opinion that this CPI rate adjustment does not trigger Proposition 218 provisions as the existing agreement provides that the franchisee is entitled to adjust rates on an annual basis to cover increased costs due to inflation based on increases in the CPI. Therefore, following the public hearing process, staff is recommending approval of the proposed rates for disposal services through the contract with Waste Management. The new rates will become effective on August 1, 2010.

/bj-75994

Attachments: Exhibit "A" – Letter from Waste Management
Exhibit "B" – Resolution No. 2010-___

Exhibit "A"



April 28, 2010

Andy Okoro
Deputy City Manager
City of Norco
2870 Clark Avenue
Norco, CA 92860

RE: 2010/2011 Rate Adjustment

Dear Andy:

Pursuant to Section 18 of our current franchise agreement, Waste Management of Inland Empire respectfully requests your favorable consideration of the enclosed annual rate adjustment. Our adjustment is comprised of the changes in the Consumer Price Index (CPI) and disposal costs for green waste and municipal solid waste.

Based on the current methodology outlined in the agreement, we would like to propose the following adjustments:

Summary of Proposed Adjustments

- **CPI** –The change in the CPI for the effective twelve-month period, March to March, was 1.85%.
- **Disposal Cost** – The tipping fees for trash, manure and green waste will not be adjusted for the 2010/2011 year. The disposal component of the rates will remain as follows:
 - Trash** - \$37.76 per ton
 - Manure** - \$16.75 per ton
 - Green waste** - \$30.83 per ton

Waste Management is proud to be a Corporate partner with the City of Norco and we are committed to assisting your City in complying with State mandates, increasing diversion and being active participants in your community.

Waste Management respectfully requests your approval of our proposed rate adjustment. Detailed calculations of the rate adjustment are included in the attached document.

Thank you in advance for your review and consideration. If you have any additional questions, please contact me at (951) 232-7123.

Sincerely,

A handwritten signature in black ink, appearing to read "Julie Reyes". The signature is fluid and cursive, with the first name "Julie" being more prominent than the last name "Reyes".

Julie Reyes
Representative to City of Norco

Cc: Beth Groves, City of Norco
Bill Thompson, City of Norco
Susan Moulton, Waste Management
Darrell Kato, Waste Management
Sherry Kouba, Waste Management
City File

Exhibit "B"

RESOLUTION NO. 2010-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA, AMENDING THE AGREEMENT BETWEEN THE CITY OF NORCO AND USA WASTE OF CALIFORNIA, INC. DBA WASTE MANAGEMENT OF THE INLAND EMPIRE FOR THE COLLECTION, TRANSPORTATION, RECYCLING, AND DISPOSAL OF SOLID WASTE AND APPROVING RATES THEREFORE

WHEREAS, the City's franchise agreement with USA Waste of California, Inc., DBA Waste Management of the Inland Empire, ("Waste Management") provides for an annual adjustment of rates based on changes in the Consumer Price Index (CPI) and disposal "pass-through" costs; and

WHEREAS, Waste Management has completed a review of the cost components of the contracted rates; and

WHEREAS, the CPI increased 1.85 percent from March 2009 to March 2010; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Norco does hereby resolve as follows:

SECTION 1. Effective August 1, 2010, the single family Residential Services Basic rate shall be \$20.20 per month per unit. One 96-gallon wheeled cart for Greenwaste, one 96-gallon cart for Trash and one 96-gallon cart for Recycle will be provided and picked up once per week.

Income qualified senior citizens, age 62 or older and disabled persons, may apply at the Housing Division Office for a reduced residential service Income Qualified Senior Rate at \$14.20 per month. To be eligible for the reduced rate, the annual gross household income for the preceding year must fall within the "Very Low" income category as established by the State of California Department of Housing and Community Development.

SECTION 2. Effective August 1, 2010, the Residential Services Manure Collection rate shall be \$22.99. One 96-gallon wheeled cart will be provided and picked up once per week.

SECTION 3. Effective August 1, 2010, the Residential Services Commingle (manure and mixed trash) Bin Service rates shall be as follows:

<u>2 Cubic Yard Bin</u> <i>One Pick-Up P/Week</i>	\$ 109.06/mo
<u>3 Cubic Yard Bin</u> <i>One Pick-Up P/Week</i>	\$ 153.55/mo
Extra Pick Up/2 Cubic Yard Commingle	\$ 45.09/p/pick-up
Extra Pick Up/3 Cubic Yard Commingle	\$ 62.64/p/pick-up

SECTION 4. Effective August 1, 2010, the Other Residential Services rates shall be as follows:

Cathode Ray Tube (CRT) Curbside Pickup	\$ 22.31/mo
Extra 96-gal Trash Cart	\$ 6.97/mo
Extra 96-gal Greenwaste Cart	\$ 4.52/mo
Extra 96-gal Recycling Cart	\$ 2.18/mo
Extra 96-gal Manure Cart	\$ 22.99/mo
Bulky Pick Up (over 3 free per year)	\$ 22.31/p/pick-up

SECTION 5. Effective August 1, 2010, the Residential Services Manure Bin Service rates shall be as follows:

<u>2 Cubic Yard Bin</u> <i>Every Other Week</i>	\$ 50.21/mo
<i>1 Pick-Up P/Week</i>	\$ 79.53/mo
<i>2 Pick-Ups P/Week</i>	\$ 143.41/mo
<i>3 Pick-Ups P/Week</i>	\$ 207.28/mo
<i>4 Pick-Ups P/Week</i>	\$ 271.14/mo
<i>5 Pick-Ups P/Week</i>	\$ 335.02/mo
Extra Pick Up	\$ 32.37/p/pick-up

SECTION 6. Effective August 1, 2010, the Commercial Can Service rates shall be as follows:

<u>2-35 Gallon Carts</u> <i>1 Pick-Up P/Week</i>	\$ 26.56
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SECTION 7. Effective August 1, 2010, the Commercial Services Trash Service rates shall be as follows:

<u>2 Cubic Yard Bin</u>	
One Pick-Up P/Week	\$ 91.76/mo
<u>3 Cubic Yard Bin</u>	
1 Pick-Up P/Week	\$ 126.46/mo
2 Pick-Ups P/Week	\$ 252.91/mo
3 Pick-Up P/Week	\$ 379.37/mo
4 Pick-Ups P/Week	\$ 505.81/mo
5 Pick-Ups P/Week	\$ 632.25/mo
6 Pick-Ups P/Week	\$ 758.70/mo
<u>4 Cubic Yard Bin</u>	
1 Pick-Up P/Week	\$ 168.61/mo
2 Pick-Ups P/Week	\$ 337.21/mo
3 Pick-Ups P/Week	\$ 505.82/mo
4 Pick-Ups P/Week	\$ 674.42/mo
5 Pick-Ups P/Week	\$ 843.01/mo
6 Pick-Ups P/Week	\$1,011.60/mo
<u>6 Cubic Yard Bin</u>	
1 Pick-Up P/Week	\$ 230.39/mo
2 Pick-Ups P/Week	\$ 460.80/mo
3 Pick-Ups P/Week	\$ 691.20/mo
4 Pick-Ups P/Week	\$ 921.59/mo
5 Pick-Ups P/Week	\$1,151.98/mo
6 Pick-Ups P/Week	\$1,382.40/mo

SECTION 8. Effective August 1, 2010, the Commercial Services Compactors rates shall be as follows:

<u>2 Cubic Yard Bin</u>	
1 Pick-Up P/Week	\$ 183.65/mo
2 Pick-Ups P/Week	\$ 367.10/mo
3 Pick-Ups P/Week	\$ 561.77/mo
<u>4 Cubic Yard Bin</u>	
1 Pick-Up P/Week	\$ 259.97/mo
2 Pick-Ups P/Week	\$ 515.44/mo
3 Pick-Ups P/Week	\$ 773.16/mo
4 Pick-Ups P/Week	\$1,030.88/mo
5 Pick-Ups P/Week	\$1,295.82/mo
6 Pick-Ups P/Week	\$1,546.31/mo

6 Cubic Yard Bin

1 Pick-Up P/Week	\$ 376.12/mo
2 Pick-Ups P/Week	\$ 752.21/mo
3 Pick-Ups P/Week	\$1,128.35/mo
4 Pick-Ups P/Week	\$1,504.46/mo
5 Pick-Ups P/Week	\$1,880.57/mo
6 Pick-Ups P/Week	\$2,256.69/mo

SECTION 9. Effective August 1, 2010, the Commercial Services Recycle Service rates shall be as follows:

96 Gallon Cart, 1 P/Week \$ 4.35/mo

2 Cubic Yard Bin

1 Pick-Up P/Week \$ 58.61/mo

3 Cubic Yard Bin

1 Pick-Up P/Week	\$ 78.09/mo
2 Pick-Ups P/Week	\$ 156.11/mo
3 Pick-Ups P/Week	\$ 234.21/mo
4 Pick-Ups P/Week	\$ 312.38/mo
5 Pick-Ups P/Week	\$ 390.40/mo

6 Cubic Yard Bin

1 Pick-Up P/Week	\$ 135.52/mo
2 Pick-Ups P/Week	\$ 271.21/mo
3 Pick-Ups P/Week	\$ 406.74/mo
4 Pick-Ups P/Week	\$ 542.36/mo
5 Pick-Ups P/Week	\$ 677.94/mo
6 Pick-Ups P/Week	\$ 817.11/mo

Extra Pick-Up-Recycle \$ 46.48 p/pick-up

SECTION 10. Effective August 1, 2010, the Other Commercial Services rates shall be as follows:

Extra Pick-Up – 2 Yard Trash	\$ 40.11 p/pick-up
Extra Pick-Up – 3 Yard Trash	\$ 56.55 p/pick-up
Extra Pick-Up – 4 Yard Trash	\$ 75.40 p/pick-up
Extra Pick-Up – 6 Yard Trash	\$ 105.89 p/pick-up
Bin Scout Service	\$ 33.12 p/mo./bin/serv.
Locked Lid	\$ 13.27
Bin Overage Fee	\$ 38.64

Temporary 3 Cubic Yard Bin

1 Month	\$ 196.59
3 Day	\$ 96.41

SECTION 11. Effective August 1, 2010, the Roll-Off Service rates shall be as follows:

Open Top with 5.9 Tons/Per Load	\$ 433.51
Compactor with 8 Tons/Per Load	\$ 617.81
Open Top with 3 Tons/Per Load – Special Events	\$ 322.77
Open Top with 5.9 Tons/Per Load (Hard to Handle)	\$ 497.63
Compactor with 8 Tons/Per Load (Hard to Handle)	\$ 705.02
Roll-Off Recycle/Per Load	\$ 247.94
10 Yard Manure Low Boy (Disposal Not Included)	\$ 208.20

Other Roll-Off Fees

Delivery/Relocate/Trip Charge \$ 65.55/Per Occurrence

SECTION 12. This resolution hereby rescinds Resolution No. 2009-48.

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on July 21, 2010.

Mayor of the City of Norco, California

ATTEST:

Brenda K. Jacobs, City Clerk
City of Norco, California

I, BRENDA K. JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on July 21, 2010 by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on July 21, 2010.

Brenda K. Jacobs, City Clerk
City of Norco, California

/bj-75984

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

DATE: July 21, 2010

SUBJECT: Consideration of City Membership on the Revised Four Corners Transportation Coalition

RECOMMENDATION: The Council is recommended to reach consensus regarding the City's membership on the Four Corners Transportation Coalition for Fiscal Year 2010-2011.

SUMMARY: The City of Norco has been a member of the Four Corners Transportation Coalition ("Coalition") since 2006. The adopted Fiscal Year 2010-2011 Budget did not include funding for continued membership on the Coalition. The Council is being asked to consider reaffirming that membership on the Coalition, as the membership dues have been reduced from \$10,000 to \$5,000 for this fiscal year.

BACKGROUND/ANALYSIS: The area where Los Angeles, Orange, Riverside and San Bernardino Counties converge is known as the "Four Corners" area. This area has historically been a key gateway between the urbanized Inland Empire and the more urbanized areas in Los Angeles and Orange Counties.

Historically, the mission of the Coalition is to advocate, secure funding for, and facilitate the implementation of regional transportation projects so as to: ensure the mobility of both people and goods within and through the Four Corners area. Recently, the Coalition Board revised its mission to focus on promoting the economic growth of the region in addition to transportation issues.

The City has been a member of the coalition since 2006 at a cost of \$10,000 per year. The adopted Fiscal Year 2010-2011 Budget does not include funding for the City's membership on the Coalition, as the funding is appropriated in the Redevelopment Agency Budget and difficult administrative decisions were made in order to reduce the impacts to that budget.

Recently, the Coalition Board voted to reduce the annual membership dues from \$10,000 to \$5,000 for the current fiscal in order to reduce the fiscal impact for the cost for membership, as all of the member cities are experiencing the same financial woes. The Coalition commits to its continuing support for the important transportation projects in the region as well as expanding its efforts to promote the economic growth of the region (see attached invoice).

Agenda Item 6.A.

Consideration of City Membership on the Revised Four Corners Transportation
Coalition
Page 2
July 21, 2010

Given the new factors of a lower membership fee and an expanded focus on regional economic development, staff is bringing the issue before the Council for consideration. Mayor Miller is the City's representative on the Coalition and Council Member Sullivan is the alternate for calendar year 2010.

FINANCIAL IMPACT: Funding for membership on the Coalition has not been specifically appropriated in the Fiscal Year 2010-2011 Redevelopment Agency Budget. Funding is available from an existing appropriation in the Community Business Partnerships line item in the Redevelopment Agency Budget.

/bj-76039

Attachment: Invoice from the Coalition



"Working Together for Traffic Solutions"

Four Corners Transportation Coalition

21825 Copley Drive, Diamond Bar, Ca 91765 ♦ 909.839.7012

Los Angeles

Orange

Riverside

San Bernardino

City of Norco
Attention: City Manager
2870 Clark Avenue
Norco, CA 92860-1903

RECEIVED
CITY OF NORCO

MAY 18 2010

TIME: _____
CITY CLERK

INVOICE
FY 2010 – 2011
MEMBERSHIP
Due: July 1, 2010

AMOUNT DUE: \$5,000

The Four Corners Transportation Coalition Board of Directors voted earlier this year to reduce the annual membership dues from \$10,000 to \$5,000 for FY 2010-11.

The Coalition had another successful year culminating with the Four Corners Transportation and Economic Summit, entitled *Paving the Road to Economic Recovery.... Perspectives of a New Decade* in January 2010. The event highlighted the release of Joel Kotkin's technical paper *From the Periphery to Center of Action* which highlighted the Four Corners Region as an enormous economic engine.

FY 2010 – 11 will be an even bigger year with the Coalition continuing to support and advocate for the important transportation projects in the region as well as expanding its efforts to promote the economic growth of the region. We look forward to your continued support and participation.

Please make your check payable to:

FOUR CORNERS TRANSPORTATION COALITION

Address:
FCTC
C/O City of Diamond Bar
21825 Copley Drive
Diamond Bar, CA 91765