



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
JULY 12, 2010

1. CALL TO ORDER: Chair Hallam at 6:32 p.m.
2. ROLL CALL
Chair Hallam, Commissioners Adams, Boyle, Holder, Wagner

Staff: Director Petree, Superintendent Anglin, Executive Secretary Shepard
3. PLEDGE OF ALLEGIANCE Commissioner Boyle
4. PRESENTATION/S: **NONE**
5. PUBLIC COMMENTS: **NONE**
6. **ACTION ITEMS**
 - A. None

COMMITTEE REPORTS

7. A. Ad-Hoc Fees Committee Evaluation Update – Director Petree and Sub-Committee Boyle –Director Petree updated the Commission on what has been going on with the Committee. It has been a few years since fees have been reviewed. The fees on the fee schedule go up annually with the CPI which was 1.9% this year. The committee has been evaluating the fees since the City can no longer subsidize some of the fees for the specific groups that do not pay full costs. Some of these groups have accepted these subsidized fees to be the norm but due to the budget, this is no longer feasible. The committee has come up with a plan to adjust the fees over the next two years to eventually reach the actual costs. There will be meetings scheduled with the local horse groups to discuss the fee increase. Commissioner Boyle stated that he feels the committee is unified in their approach and progress is going well. He is hopeful that the horse groups will be understanding of the changes. Chair Hallam stated that with the state of the economy, this should not be a surprise to anyone that this increase in fees is coming.

CONSENT CALENDAR

8. APPROVAL OF MINUTES – June 14, 2010

9. SUPERINTENDENTS REPORT – ITEMS 9.1. – 9.15

COMMISSION INFORMATION

10. CITY COUNCIL APPROVAL ITEMS

- A. Rejection of the Show Ground Management Proposal for the Management of the George Ingalls Equestrian Event Center. **Approved 5-0**

END OF CONSENT CALENDAR

M/S Wagner/Hallam to approve Consent Calendar with the exception of 10 A

AYES: Adams, Boyle, Hallam, Holder, Wagner

NOES: None

11. COMMISSION ONGOING BUSINESS

- A. Ingalls Park- Director Petree stated it is approximately 70% complete.
- B. Animal Shelter Expansion
- C. Silverlakes-Chair Hallam requested an update to the project. Director Petree stated at the last City Council meeting, there was an approval of an increase in the contractors budget due to the materials they have run into in the ground such as cement and rock. Clean fill is needed to make progress, so they are cleaning up the area. Tentatively looking at September for the contracts to be reviewed by City Council but right now the attorneys. Commissioner Boyle questioned if R.J. Brandes was concerned with the time it is taking to get to completion. Director Petree stated that he accepts the progress as some of it is his own doing and he is still looking for a January soft opening which realistically may be early spring.
- D. Ridge Ranch Park
- E. U.N.L.O.A.D. Program
- F. Norco Hills Conservancy
- G. Lake Norconian Club Foundation – Commissioner Adams stated that the LNCF had a clean up day on Saturday at the Naval Base that was successful. The Fire Department sent an engine crew that was able to cut down some trees that were identified as weed palm trees.
- H. The Norconian Strategic Planning Committee – Commissioner Adams stated that the Committee has been meeting since March of this year. It is important to be prepared to take a pro-active preservation role and be prepared to have greater control should any lands be transferred to private ownership. A strategy is being developed to which the City encourage the proper documentation and preservation of the important historical features. They need to be placed on the proper registers which the committee is working on cleaning up and streamlining. Commissioner Adams continued with information on this Commission and stated that it will be included in the August Meeting with a formal presentation.

12. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.**
CITY COUNCIL APPROVAL ITEMS

- A. Rejection of the Show Ground Management Proposal for the Management of the George Ingalls Equestrian Event Center. **Approved 5-0**
Commissioner Wagner asked what the next step would be with this proposal being rejected. Director Petree stated that the restrictions in the RFP were too much for anyone to come in and make a profit. Council is going to schedule a study session in August which will review fees from the Ad-Hoc Fee Committee and to possibly fund a manager for the facility and a marketing person and run it as an enterprise facility to recover full costs. The objective is still to get the facility to be a revenue generator. Much of the revenue in this type of facility is generated thru stall rentals. Commissioner Hallam stated that one of the things we learned during this process is that in order to get the big shows here, a new circuit needs to be started which is not an easy process.

13. **OTHER MATTERS**

- A. National Day of the American Cowboy – Director Petree stated this event is a committee event made up of local residents and the City is providing the facility. The opening ceremony will include flags from every state being carried by a rider on horseback. There is a schedule of events starting with the opening ceremonies beginning at 12:45 with admission being \$5 and closing with a barn dance. There will be some events for community participation.
- B. Farmers Market – Director Petree stated that this has been talked about in the community for a couple for years. The site of Community Center offers pre-committed locals who will be taking their children to the gym for basketball. The kick-off will be in September. Commissioner Holder inquired if there had been discussion about the time of the market due to conflict with another Farmers Market in the vicinity. Director Petree stated that due to the location, he is confident the time of the Norco market will be a good choice.
- C. Arundo Removal-Project by Army Corp of Engineers – Director Petree showed a power point and discussed the project in detail. The Santa Ana River is prone to substantial flooding which presents an ongoing need to manage the river's flood waters in an effort to minimize hazards. Agri Chemical and Supply, Inc. is under contract with the Army Corps of Engineers to perform the mitigation for the anticipated temporary and permanent impacts to the riparian and upland habitat within the riparian and other floodplain habitat caused by the Santa Ana River Mainstem flood control project. This mitigation will involve: Removal of arundo (bamboo) and other non-native vegetation species, habitat restoration, endangered species management and cowbird trapping. This is a five year project with most of the activity occurring between the months of September and March since this is the non-breeding season. Director Petree stated that he is grateful the Army Corp of Engineers has chosen to work with the City and hopes that everyone understands how important it is to cooperate with the efforts of the project. Commissioner Holder asked if it was possible to place signs heading

into the riverbed to notify riders to expect heavy equipment on the trails as this may alleviate unexpected surprises for the horses and their riders. Director Petree stated that this would be a good point to bring up during the community outreach meetings that will be scheduled with the contractor. Director Petree also asked that Commissioner Holder and Adams sit in on these meeting since they are familiar with the trails and will be able to field questions from residents as well as come back to Commission with updates.

- D. Community Center Parking Lot – Commissioner Holder inquired when the project will be done. Director Petree stated it is on schedule to be completed July 28, 2010.
- E. Youth Basketball Camp – Commissioner Holder wanted to acknowledge that the camp was a lot of fun and was run very well by Sean. Superintendent Anglin stated that she would pass on the good word to him.
- F. Concerts in the Park – Superintendent Anglin reminded everyone about the concert at Pikes Peak Park on Friday, July 17th. Supervisor Tavaglione has sponsored this concert and we are looking forward to it being a huge success.

ADJOURNMENT

M/S Holder/Adams to adjourn at 8:00 p.m. to the Commission meeting on Monday, August 9, 2010, at 6:30 p.m.

AYES: Adams, Boyle, Hallam, Holder, Wagner

NOES: None

Robin Shepard, Executive Secretary