

CITY OF NORCO

California



Adopted Budget FY 2010-2011



TABLE OF CONTENTS

MAYOR'S BUDGET MESSAGE	<i>i</i>
CITY MANAGER'S TRANSMITTAL LETTER.....	<i>iii</i>
CITY COUNCIL & STAFF	1
City Organization Chart	2
BEGINNING & ENDING FUND BALANCES – ALL FUNDS	3
BUDGET SUMMARY	4
LEGISLATIVE	
Program and Organization Chart	5
Department Budget Summary	6
CITY COUNCIL	
Program and Organization Chart	7
Budget Summary	8
Budget Detail	9-10
CITY ATTORNEY	
Program and Organization Chart	14
Budget Summary	15
Budget Detail	16
ADMINISTRATIVE	
Program and Organization Chart	16
Department Budget Summary	17
CITY MANAGER	
Program and Organization Chart	18
Budget Summary	19
Budget Detail	20-23
CITY CLERK	
Program and Organization Chart	24
Budget Summary	25
Budget Detail	26-29
PLANNING DIVISION	
Program and Organization Chart	30
Budget Summary	31
Budget Detail	32-37
CODE COMPLIANCE	
Budget Summary	38
Budget Detail	39-40

PARKS, RECREATION, COMMUNITY SERVICES & ANIMAL CONTROL	
Program and Organization Chart	41
Department Budget Summary	42
RECREATION	
Program and Organization Chart	43
Budget Summary	44
Budget Detail	45-46
YOUTH AND TEEN	
Program and Organization Chart	47
Budget Summary	48
Budget Detail	49-50
PARK MAINTENANCE	
Program and Organization Chart	51
Budget Summary	52
Budget Detail	53-54
SENIOR CITIZENS	
Program and Organization Chart	55
Budget Summary	56
Budget Detail	57-61
PUBLIC BUILDING MAINTENANCE	
Program and Organization Chart	62
Budget Summary	63
Budget Detail	64-65
ANIMAL CONTROL	
Program and Organization Chart	66
Budget Summary	67
Budget Detail	68-69
ECONOMIC DEVELOPMENT	
Program and Organization Chart	70
Department Budget Summary	70b
REDEVELOPMENT ADMINISTRATION	
Budget Summary	71
Budget Detail	72-73
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	
Budget Summary	74
Budget Detail	75
LOW-MOD INCOME HOUSING PROGRAM	
Budget Summary	76
Budget Detail	77
LOW-MOD NSP INFILL DIVISION	
Budget Summary	78
Budget Detail	79
LOW-MOD ADMINISTRATION	
Budget Summary	80
Budget Detail	81-82
DEBT SERVICE	
Debt Service Schedule	83

PUBLIC WORKS

Program and Organization Chart 84
Department Budget Summary 85

BUILDING AND SAFETY

Program and Organization Chart 86
Budget Summary 87
Budget Detail 88-91

ENGINEERING

Program and Organization Chart 92
Budget Summary 93
Budget Detail 94-97

WATER OPERATIONS

Program and Organization Chart 98
Budget Summary 99
Budget Detail 100-102

SEWER OPERATIONS

Budget Summary 103
Budget Detail 104

PARKWAY MAINTENANCE

Program and Organization Chart 107
Budget Summary 108
Budget Detail 109

STREET MAINTENANCE

Budget Summary 110
Budget Detail 111-112

STORM DRAIN OPERATIONS

Program and Organization Chart 113
Budget Summary 114
Budget Detail 115

PUBLIC WORKS INSPECTION

Program and Organization Chart 116
Budget Summary 117
Budget Detail 118-122

FIRE

Program and Organization Chart 123
Department Budget Summary 124

FIRE SUPPRESSION

Program and Organization Chart 125
Budget Summary 126
Budget Detail 127-129

PARAMEDIC DIVISION

Program and Organization Chart 130
Budget Summary 131
Budget Detail 132

EMERGENCY SERVICES

Program and Organization Chart 133
Budget Summary 134
Budget Detail 135

POLICE PROTECTION	
Program and Organization Chart	136
Budget Summary	137
Budget Detail	138-144
FISCAL & SUPPORT SERVICES	
Program and Organization Chart	145
FINANCE & HUMAN RESOURCES	
Budget Summary	146
Budget Detail	147-152
NON-DEPARTMENTAL	
Budget Summary	153
Budget Detail	154-155
SPECIAL EVENTS - memo only	
Budget Summary	156-157
BUDGET BY FUNDS	
GENERAL FUND	
General Fund Revenues by Line Item	158-162
General Fund Expenditures by Line Item	163-165
General Fund Expenditures – By Department	166
Projected General Fund Balance	167
WATER FUND	
Summary of Revenues, Expenditures & Working Capital	168
Detail of Water Fund Expenditures by Department	169-173
SEWER FUND	
Summary of Revenues, Expenditures & Working Capital	174
Detail of Sewer Fund Expenditures by Department	175-180
GAS TAX FUND	
Summary of Revenues, Expenditures & Fund Balance	181
Detail of Gas Tax Fund Expenditures	182
NPDES STORM DRAINAGE FUND	
Summary of Revenues, Expenditures & Fund Balance	183
Detail of NPDES Storm Drain Fund Expenditures	184-185
MISCELLANEOUS GRANTS	
Summary of Revenues, Expenditures & Fund Balance	186
Detail of Misc. Grants Fund Expenditures	187-191
INFORMATION TECHNOLOGY – memo only	
Program and Organization Chart	192
Summary of Revenues, Expenditures & Fund Balance	193
Detail of Data Processing Fund by Line Item	194-195

VEHICLE REPLACEMENT FUND – memo only	
Summary of Revenue, Expenditures & Fund Balance	196
BENEFITS AND INSURANCE FUND – memo only	
Summary of Revenue, Expenditures & Fund Balance.....	197-199
REDEVELOPMENT AGENCY FUND	
Summary of Revenues, Expenditures & Fund Balance	200
Detail of Redevelopment Agency Fund Expenditures	201-212
Redevelopment Agency Debt Service Schedule	213
LOW-MOD FUND	
Summary of Revenues, Expenditures & Fund Balance	214
Detail of Low-Mod Fund Expenditures	215-224
PERSONNEL AUTHORIZATION	225-229
BUDGET ACCOUNT DESCRIPTIONS	230-234

Mayor's Budget Message

City of Norco
Fiscal Year 2011





CITY of NORCO

CITY HALL • 2870 CLARK AVENUE • NORCO CA 92860 • (951) 735-3900 • FAX (951) 270-5622

June 16, 2010

My Fellow Norconians:



May you live in interesting times!

I am honored to serve as the Mayor of the City of Norco and represent such passionate and committed residents, especially during these “interesting” times. Herewith, I present the Operating Budgets for the City of Norco and the Norco Redevelopment Agency for Fiscal Year 2010-2011. The budget is a financial and management document. In addition, it also outlines the priority policies and regulatory and legal responsibilities of our organization.

This year has brought unprecedented financial challenges to our City, state and nation. The impact on City revenues has been dramatic and has required some tough decisions with regard to cutting expenditures and levels of service. Despite these cuts, I believe the budget keeps long standing priorities in place, including streets and trails maintenance, programs for our senior citizens, sports programs for our youth, law enforcement, fire protection and emergency medical services.

Unfortunately, the City has had to draw on its reserves to balance the budget. The reserve fund balance is now at a disturbingly low level. It may be inadequate in the event of a true emergency, such as a natural disaster. An adequate reserve fund balance is also required for cash flow purposes. Because the revenues to the City are received in irregular intervals and varying amounts, there is a minimum of reserves necessary to pay bills and meet payroll.

I appeal to your forbearance and understanding as we cut services to enable us to live within our means. There are many people hard at work to find additional sources of revenue, without raising taxes, so that the City can deliver the services which we have all come to expect.

CITY COUNCIL

MALCOLM MILLER
Mayor

BERWIN HANNA
Mayor Pro Tem

KATHY AZEVEDO
Council Member
Mayor's Message i

KEVIN BASH
Council Member

HARVEY SULLIVAN
Council Member

If we abide by the "Cowboy Code of Ethics" I have every confidence that we will make it through these "interesting" times:

**Live with courage;
Take pride in your work;
Finish what you start;
Do what's necessary;
Be tough but fair;
Keep promises;
Ride for the brand;
Talk less and say more;
Remember that some things are not for sale; and
Know where to draw the line.**

I remain yours in service,

A handwritten signature in black ink that reads "M. G. Miller". The signature is written in a cursive, slightly slanted style.

Malcolm G. Miller, M.D.
Mayor

City Manager's Transmittal Letter

City of Norco
Fiscal Year 2011





CITY of NORCO

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June 16, 2010

Honorable Mayor and Members of the City Council:

This budget document defines how the City of Norco will use its financial and human resources during Fiscal Year 2010-2011, which begins July 1, 2010. The economic uncertainty of the past years is expected to continue. We have seen dramatic declines in sales tax, which is the City's number one revenue source. This, combined with fallen property values and continued declines in construction and new investment, has amplified the City budget's structural imbalance.

As has been the case in recent years, reducing the structural imbalance will require the use of one-time revenues, expenditure reductions, and operational restructuring. In February of this year, the City Council implemented mid-year budget cuts. Even with those actions, cuts in all City departments and approximately \$2 million in additional cuts and use of one-time revenues, projections for next year show revenues continuing to plummet.

The Fiscal Year 2010-2011 budget includes discretionary expenditures of nearly \$13.3 million and non-discretionary expenditures of \$2 million, for total General Fund expenditures of nearly \$15.3 million. This includes a General Fund revenue shortfall of \$2.2 million. This shortfall will be made up with dwindling General Fund reserves. This action will leave the City with a meager 8.6 percent General Fund reserve.

Key Actions to Balance the Fiscal Year 2010-2011 General Fund Budget:

1. **Contract reduction with Riverside County Sheriff's Department.** The annual contract will be reduced by \$675,994 by eliminating three motor officer positions. Fewer officers result in a decrease in revenues from fines and penalties. Therefore, the net savings to the General Fund from this action will be \$479,794.
2. **Fire Department budget reductions.** With the concurrence of the Norco Firefighters Association, three firefighter/paramedic positions will be eliminated, bringing a General Fund cost savings of \$389,000. Additionally, the Department's overtime budget will be reduced by \$68,255. Another \$57,764 will be saved to the General Fund by continuing to staff the Fire Chief position on a part time basis.

CITY COUNCIL

MALCOLM MILLER
Mayor

BERWIN HANNA
Mayor Pro Tem

KATHY AZEVEDO
Council Member

KEVIN BASH
Council Member

HARVEY SULLIVAN
Council Member

3. **Reduce funding to Post Retirement Health Fund.** This action will result in a savings of \$250,000. Based on an actuarial analysis completed by a City-hired independent consultant two years ago, the City is required to contribute a certain amount to a Trust Fund to pre-fund the future cost of retiree health benefits. For Fiscal Year 2010-2011, the amount estimated to be contributed by the City is \$549,000. Due to the ongoing structural budget deficit in the General Fund and the City's previous contribution to the Trust Fund, the Fiscal Year 2010-2011 contribution can prudently be reduced by \$250,000.
4. **Defer contributions to Equipment Replacement Fund.** Typically, the General Fund makes annual contribution to the Equipment Replacement Fund for future replacement of vehicles and related equipment. This deferral will provide a savings of \$117,000 from the Fire Department's contribution and \$28,700 from other various department contributions.
5. **Defer contribution to Information Technology Fund.** Annual contributions to the Information Technology Fund are made in order to accumulate funds for future replacement of the City's phone and technology systems. Given the current demand on scarce General Fund resources, suspending this contribution will save \$100,000.
6. **Transfer Unallocated Balance Developer Agreement (DAG) Fund.** Currently, the Developer Agreement Fund, containing discretionary funds collected by the City in Fiscal Year 2003-2004, has an unallocated balance of \$600,000 that can be transferred to the General Fund to reduce the current budget deficit. This transfer will increase revenues to the General Fund by \$600,000 in Fiscal Year 2010-2011.

Conclusion:

Although this budget balances expenditures with anticipated revenues, it remains structurally unbalanced due to the use of one-time revenues, deferrals and reserves. These are not long-term budget solutions, but rather, measures adopted to meet very short-term needs.

While discussion of the annual budget is often on the General Fund revenues and services, this document also shows challenges in the Redevelopment Agency Funds (RDA). A major contributor to the depleted RDA resources is action taken by the State of California that shifted monies from local redevelopment agencies to the State of California in efforts to solve its budget woes.

The Norco RDA was required to pay \$4.9 million in Fiscal Year 2009-2010 and will be called upon for another \$1 million in Fiscal Year 2010-2011. This action comes at a time when revenues to the RDA are at an all-time low as well.

As the City continues to provide services in these challenging economic times, it is even more important than ever before for the community, City Council and City management staff to work together to identify additional revenues and make tough policy decisions to reduce expenditures in critical service delivery areas.

In closing, I want to express my personal appreciation for the work of the City's management team and employees throughout the organization in preparing this budget and managing its impacts. I specifically want to acknowledge the efforts of Andy Okoro, Deputy City Manager/Director of Finance; Jan Kordik, Executive Secretary; and Brenda Jacobs, City Clerk, for their efforts in preparing the budget document and presentation materials.

Respectfully submitted,



Beth Groves
City Manager

BUDGET OVERVIEW

The City and the Community Redevelopment Agency (CRA) Operating Budgets are summarized by departments and funds. The presentation of budget by fund is intended to demonstrate and ensure legal restrictions over the inflow and use of the various financial resources that are available to the City and the CRA. The budget is also presented by departments to show the level of budgetary control for each department of the City and Agency and to show how financial resources are allocated to the various programs and services that are provided to the residents of Norco.

The City's Operating Budget consists of the following funds:

1. General Fund
2. Gas Tax Fund
3. Storm Drainage Fund
4. Miscellaneous Grants Fund
5. Water Fund
6. Sewer Fund

The Community Redevelopment Agency comprises of the Following funds:

1. Redevelopment Tax Increment and Debt Service Fund
2. Low and Moderate Income Housing Fund
3. Community Development Block Grant (CDBG) Fund

GENERAL FUND BUDGET SUMMARY

The General Fund is the chief Operating Fund of the City. It is used to budget for all the governmental activities of the City except for those that are required to be budgeted and/or accounted for in other funds to meet legal requirements and restrictions or that are required to be budgeted and/or accounted separately for the efficient financial administration of the City.

General Fund revenues consist primarily of taxes, franchise fees, user fees and overhead reimbursement/transfers from other funds. Expenditures which consist of salaries, benefits, supplies, contractual services, maintenance, rentals and utilities are allocated to provide public safety, community services, parks, recreation, animal control, engineering, public works and administrative services to the residents of Norco. For Fiscal Year (FY) 2010-2011, total estimated revenues for the General Fund is \$13.1 million while total estimated expenditures are \$15.3 million. The estimated difference of \$2.2 million between revenues and expenditures is to be covered by drawing from remaining fund balance.

General Fund Revenues

General Fund revenues for FY 2010-2011 are estimated based on the most available information through May 2010. These estimates are subject to change as more information becomes available throughout the year. Consequently, staff anticipates that revisions to the current estimates will be necessary.

Property Tax: Property tax revenues are projected to remain flat from FY 2009-2010 year-end estimates. Staff projects property tax revenues based on the assessed value of real property in the City of Norco. The County of Riverside is responsible for determining the value of real property within the County. The final assessed value for FY 2010-2011 budget year is expected to be provided to Cities in late August. However, based on preliminary information from the City's property tax consultant, assessed valuation is estimated to essentially remain flat in FY 2010-2011 from FY 2009-2010 levels. Consequently, no change is forecasted for property tax revenues for FY 2010-2011.

Sales Tax: For many years, sales tax has represented the highest percentage of General Fund revenues. However, since FY 2007-2008, sales tax revenues have continued to decrease from the peak of \$6.2 million in FY 2006-2007 to estimated amount of \$3.1 million in the Fiscal Year ending June 30, 2010. While recent trends suggests that sales tax revenues may have bottomed out during FY 2009-2010, overall estimated sales tax receipts of \$3.4 million in FY 2010-2011 is still slightly more than half of the \$6.2 million amount received at the peak in FY 2006-2007. While the rapid decline in sales tax receipts is part of the steep national recession that began in 2008, it is to be noted that, the City's sales tax decline of nearly 50% is much higher than the average countywide decline during the same period. The primary reason for this is the City's high reliance on sales tax from auto sales. Over the last two years, three of the five new car dealers in the City have gone out of business. As a result, sales tax from auto sales which used to account for nearly 40% of total sales tax revenues is estimated to account for only 22% of the substantially reduced total sales tax revenues in FY 2010-2011. For these reasons, no significant improvement in General Fund overall revenue can be anticipated in the near term.

Other Taxes: Other taxes which include public safety sales tax, business license tax, transient occupancy tax and property transfer tax are projected to increase by nearly 5% from FY 2009-2010 year end amount due mainly to anticipated slight increase in public safety sales tax and transient occupancy (bed) tax. As the national and local economies recover during the upcoming fiscal year, slight increase of about 5% is forecasted for bed tax and public safety sales tax. Public safety sales tax is based on countywide collections. The situation with real estate sales on which property transfer tax is based is still very uncertain. Due to this uncertainty, no change has been projected for property transfer tax. Likewise, business license tax revenues are projected to remain flat due to continuing weakness in general economic conditions. Over the past two years, staff have

used several data matching sources to ensure that businesses operating in the City are adequately identified and business license taxes are collected. These efforts will continue in the upcoming fiscal year but are not anticipated to increase revenues.

Franchise Fees: Cable television, electric and gas franchise revenues are based on most recent year's receipts. For FY 2010-2011 the projections are based on FY 2009-2010 actual receipts except that gas franchise revenues are projected based on the average receipts for the last two years. During FY 2009-2010, gas franchise revenue receipts dropped significantly due to unusually high decline in the price of natural gas. Even though, refuse rates are projected to increase by 1.9% change in Consumer Price Index (CPI), the revenue projection for refuse franchise fee is expected to remain flat because the gain from the change in CPI is expected to be offset by reduced demand for services.

Motor Vehicle License Fees: The bulk of VLF receipts are allocated to local governments by state based on assessed value of real property in each local jurisdiction. An immaterial amount is allocated based on population. Since the new allocation formula went into effect in 2003-2004 as part of the "triple flip" arrangement by the state, the city's annual receipt has not changed materially from year to year. However, during the current Fiscal Year 2009-2010, the state's collection of motor vehicle license fees declined by nearly 13% due to lower than anticipated registration of new motor vehicles. The revenue estimate for FY 2010-2011 is based on the FY 2009-2010 estimated final allocation amount.

Fines and Penalties: Fines and penalties consist primarily of receipts from vehicle code violations; parking citations and vehicle impound charges. Revenue receipts from this category are projected to decrease by nearly 52%. With the loss of three motor traffic officers, issuance of traffic violation citations will be significantly reduced. Related vehicle impound fees are also projected to be significantly reduced due to the elimination of these traffic officers. Parking citations revenues are expected to be flat from FY 2009-2010 reduced level. The FY 2009-2010 receipt of parking citation revenues was low due to the loss of two Community Service Officers in FY 2009-2010.

Community Development Fees: Community development revenues which include engineering, planning and building fees have been declining each year for the last six years. The decline is projected to continue in FY 2010-2011 due to significant decrease in construction activities. These fees are estimated based on projected building and related activities in the city for the upcoming year. Estimated revenues for FY 2010-2011 reflect a decrease of 32% over FY 2009-2010 year-end estimated amount.

Community Services and Recreation Fees: Community services and recreation fees are based on currently approved fees and estimated participation levels. Projected revenues for FY 2010-2011 reflects 4% increase from FY 2009-2010 due mainly to estimated slight increase in Wee People Program revenues.

Overhead Reimbursements and Transfers: Overhead reimbursements and transfers to the General Fund from other funds represent each transferring fund's share of overhead costs which are paid by the General Fund. The reimbursement to the General Fund from other funds including enterprise, community facilities districts, landscape maintenance districts and capital projects funds is based on the most recent cost allocation plan. Examples of costs paid by the General Fund and proportionately reimbursed by other benefiting funds are general administrative costs, liability insurance premiums, workers compensation premiums, rents, retiree medical insurance and self-insurance expenses. Overhead reimbursements and transfers are projected to decline in FY 2010-2011 by 32% due to one-time transfers included in the FY 2009-2010 which are not included in FY 2010-2011. These one time transfers include GASB 45 funding initially paid by the General Fund and subsequently reimbursed by enterprise funds and AB 1389 transfer from the RDA.

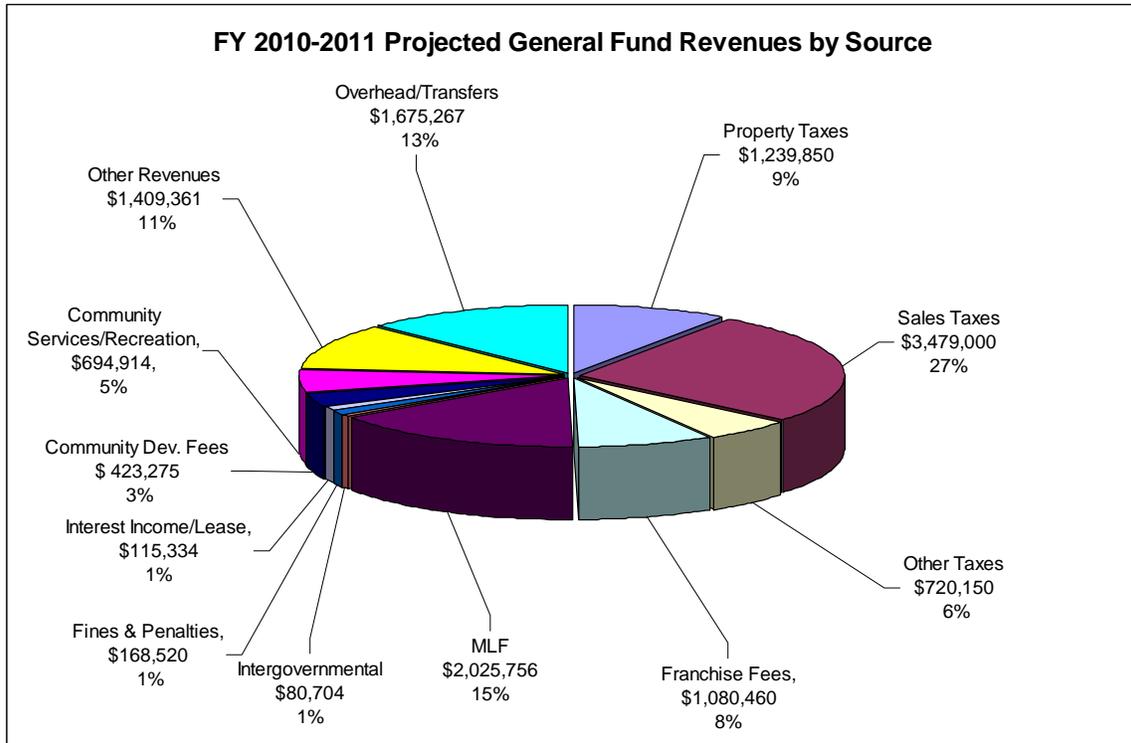
The table and chart below provides a summary of General Fund revenues by source. The chart includes FY 2009-2010 amended budget and year-end estimates for comparative purposes.

GENERAL FUND REVENUES BY SOURCE

Revenue Category	FY 2009-2010 Amended Budget	FY 2009-2010 Year-End Estimate	FY 2010-2011 Adopted Budget	Change
Property Tax	\$ 1,244,608	1,244,608	1,239,850	-0.38%
Sales Tax	3,100,000	3,200,000	3,479,000	8.72%
Other Taxes	686,875	687,161	720,150	4.80%
Franchise fees	1,109,879	1,047,549	1,080,460	3.14%
Motor Vehicle License Fees	2,329,000	2,025,756	2,025,756	0.00%
Intergovernmental	87,795	80,325	80,704	0.47%
Fines & penalties	378,800	352,085	168,520	-52.14%
Interest/Lease Income	140,010	140,010	115,334	-17.62%
Community Development Fees	597,034	610,205	423,275	-30.63%
Community Services?recreation	684,198	666,797	694,914	4.22%
Other Revenues	1,515,300	1,311,380	1,409,361	7.47%
Overhead reimbursements/Transfers	2,448,990	2,450,512	1,675,267	-31.64%
Total	14,322,489	13,816,388	13,112,591	-5.09%

As can be seen from the chart above, total General Fund revenues for FY 2010-2011 are projected to be 5% lower than the FY 2009-2010 estimated year-end

amount. The bulk of the decrease is due to one-time transfer of revenues from other Funds for AB1389 and post retirement healthcare costs in FY 2009-2010.



Property tax, sales tax (including public safety sales tax) and motor vehicle license fees make up 53% of total General Fund revenues. These revenues are subject to the control and frequent raid by the state. Franchise fees and other taxes (excluding public safety sales tax) which are considered locally generated taxes make up only 14% of the budget. The remainder of General Fund revenues including overhead reimbursements, community services, community development fees and other revenues are internally generated user charges which make up 33% of total revenues.

General Fund Expenditures:

General Fund expenditures are estimated based on staffing, service levels and third party costs. Staffing costs like benefits include third party costs such as group health insurance premium and pension contribution to California Public Employees Retirement System (PERS). The FY 2010-2011 budget assumes that medical insurance premium rates will increase by 5% during the second half of the Fiscal Year while PERS employer contribution rates will go from 16.705% to 17.043% and 12.590% to 13.772% for miscellaneous and safety plans respectively. Other significant third party costs in the General Fund expenditure budget include sheriff’s contract cost, liability and workers compensation premium. Reductions to sheriff contract cost can only be achieved through service level reductions; while liability and workers compensation premium are generally fixed and not easily reduced in the short term.

For FY 2010-2011, total General Fund expenditures are projected to be \$15.3 million compared to \$16.1 million estimated year-end for FY 2009-2010. The projected decrease of \$0.8 million or 6.5% is net of cost increases to third party items. Further analysis regarding material changes between the FY 2010-2011 budget and FY 2009-2010 estimated year-end is provided on a department by department basis immediately after the chart and schedule below which summarizes General Fund expenditures by function.

Summary of Discretionary General Fund Expenditures by Function

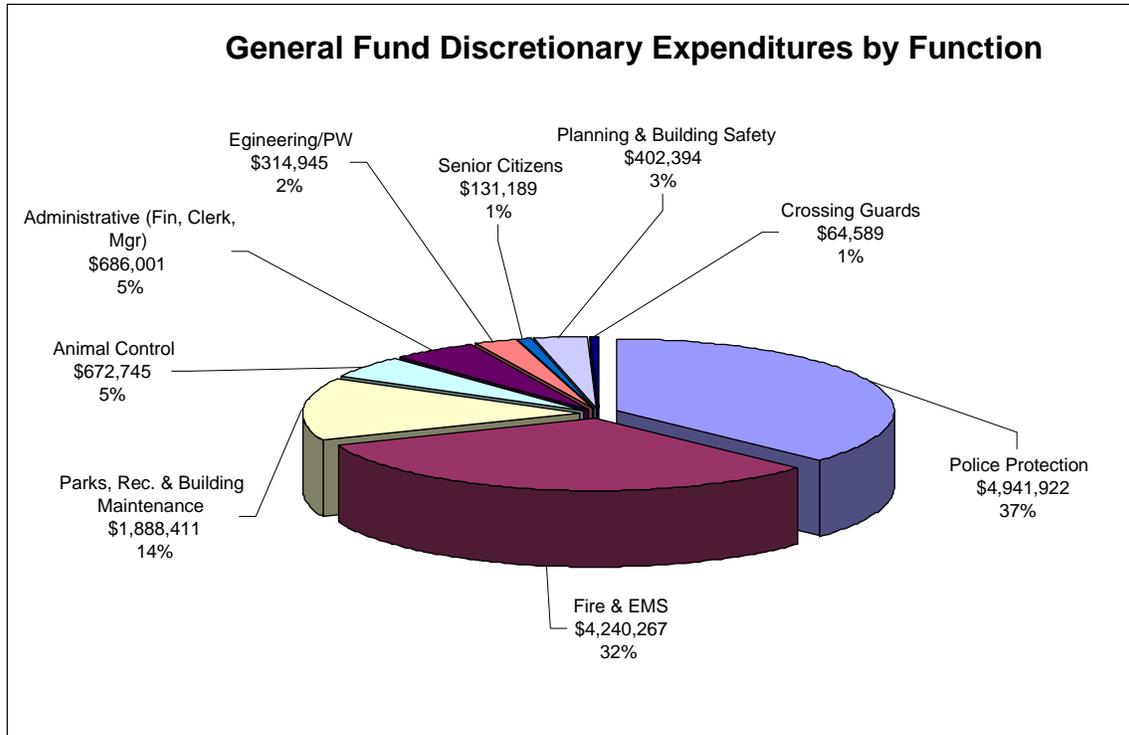
	FY 2009-2010 Estimated Year-end	FY 2010-2011 Adopted Budget	Change
Police Protection	\$ 5,321,586	4,941,922	(379,664)
Fire & EMS	4,404,324	4,240,267	(164,057)
Parks, Rec. & Building Maintenance	1,964,947	1,888,411	(76,536)
Animal Control	654,605	672,745	18,140
Administrative (Fin, Clerk, Mgr)	651,703	686,001	34,298
Engineering/Public Works	407,751	314,945	(92,806)
Senior Citizens	120,469	131,189	10,720
Planning & Building Safety	499,305	402,394	(96,911)
Crossing Guards	64,589	64,589	-
Total Discretionary Expenditures	\$ 14,089,279	13,342,463	(746,816)

Summary of Non Discretionary General Fund Expenditures

Non Departmental	1,601,560	1,520,960	(80,600)
City Council	57,733	52,146	(5,587)
City Attorney	52,866	75,722	22,856
Wee People	277,607	319,064	41,457
Total Non Discretionary	1,989,766	1,967,892	(21,874)

Total Estimated General Fund Expenditures	\$ 16,079,045	15,310,355	(768,690)
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As reflected by the chart on the next page, public safety costs consisting of police and fire protection make up 69% of total discretionary General Fund expenditures. Additional 26% of the budget is for direct program expenditures including parks, public works, animal control, building safety, senior citizens, building maintenance; while 5% is devoted to general administrative services including city management and other support functions.



Police Protection: Police protection services are provided to the City through a contract with the Riverside County Sheriff Department. Under the contract, the City pays the full cost of each Full Time Equivalent Deputy Sheriff that the City contracts for plus related allocated facility, equipment and support costs. The FY 2010-2011 Proposed Budget includes the elimination of three motor officers from the contract with the County. The total budget for FY 2010-2011 for the department is \$4,941,922 which represents a net reduction of nearly \$400,000 from the estimated FY 2009-2010 year-end estimates. The gross expenditure reduction from the elimination of three motor officers is approximately \$676,000. However, when estimated patrol contract rate increase of 5% and adjustments for additional overtime is factored, the net cost reduction to the budget from FY 2009-2010 estimated year-end total is estimated to be \$400,000.

It is to be noted that of the total FY 2010-2011 General Fund budget for police, nearly \$4,589,000 is for direct law enforcement contract. Other costs include about \$79,000 for assigned City employee; \$129,000 for other contracted services through the County, Internal Service Fund charges \$87,000 (computing and computer operations and vehicle operations and maintenance costs); supplies, services, rentals, utilities, \$39,000 and Citizens on Patrol \$18,000. The budget for Citizens on Patrol is mostly for vehicle operation and maintenance.

Fire Protection and Emergency Medical Services: The City operates a full service fire suppression and emergency medical services department. The FY 2009-2010 budget provided for full funding for 12 paramedic/fire fighters; a fire

chief, two battalion chiefs, six captains, six engineers and a fire prevention specialist. The Proposed Budget for FY 2010- 2011 includes the elimination of three paramedic positions effective July 1, 2010. In addition, the position of fire chief is funded as a part-time position in the FY 2010-2011 budget. The total department's estimated General Fund expenditures for FY 2010-2011 is \$4,240,267 compared to FY 2009-2010 estimated year-end amount of \$4,404,324 for net expenditure reduction of approximately \$164,000. The estimated cost savings to the General Fund from the elimination of three paramedic positions and the part-time funding of the fire chief's position is \$447,000. The budget was also reduced by additional \$68,000 through recalculation of overtime for total gross cost reduction of nearly \$515,000.

However, due to increases to third party costs including pension contribution, health insurance premium and contracted services for equipment repairs, the net reduction to the budget is \$164,000. The difference between gross expenditure reduction of \$515,000 and net expenditure reduction of \$164,000 is accounted as follows:

- The FY 2010-2011 budget includes a placeholder for expenditures of nearly \$253,000 for strike team and urban search and rescue missions. Actual expenditures will not be made unless department employees are called out on strike team incidents. If they are called out for actual strike team incidents, all expenditures incurred by the City will be reimbursed by third parties.
- Increases to third party costs including pension rates, health insurance premium and contract services for equipment repairs and maintenance is \$98,000.

Parks, Recreation and Building Maintenance: Expenditure projections for parks and recreation programs are based on expected service levels. The same is generally true for building maintenance except that utility costs consisting of electric, gas, and telephone are to some extent fixed. The FY 2010-2011 projected expenditure budget for the Parks, Recreation and Building Maintenance Divisions is \$1,888,411 compared to FY 2009-2010 estimated year-end amount of \$1,964,947 for net expenditure reduction of \$76,536. Most of the reduction is in the Parks Maintenance Division where the position of Parks Superintendent is not funded and instead replaced with a lower level part-time staff. Total estimated savings from this proposed personnel adjustments is \$84,000. Aside from the reduction associated with personnel changes, other line items in the budget such as contractual services were also reduced. However, these reductions were offset by increases in medical insurance premiums and pension contributions.

Animal Control Division: The FY 2010-2011 Proposed Budget for the Animal Control Division reflects estimated expenditures of \$672,745 compared to FY 2009-2010 estimated year-end amount of \$654,605. The projected budget increase of \$18,140 consists of increases associated with medical insurance premium, software upgrade and the purchase of equipment for disease control.

Senior Citizens Division: The Senior Citizens Program is funded partly by the General Fund and partly by grants from the Riverside County Transportation Commission (RCTC). The General Fund portion of the budget for FY 2010-2011 is estimated to be \$131,189 compared to \$120,469 for FY 2009-2010. The increase in the General Fund is necessary to provide matching fund for FY 2010-2011 grant fund from RCTC.

Administrative Departments: The administrative departments include the City Manager, City Clerk and Fiscal and Support Services functions. These functions are support functions providing services to other operating departments and non General Fund functions such as water, sewer and redevelopment. Fiscal and Support Services Department cost of salaries and benefits are charged directly to the General, Water, Sewer and Redevelopment Funds based on the estimated amount of direct services provided to these Funds. Likewise, the City Manager's and City Clerk's Office salaries and benefits are also directly charged to the General Fund and Redevelopment Agency Funds based on the estimated benefits received by each Fund. The Water and Sewer Funds are charged overhead reimbursement through cost allocation to capture the cost of support services provided by the City Manager and City Clerks Office.

The FY 2010-2011 Proposed Budget reflects total General Fund estimated expenditures of \$686,001 for the administrative departments compared \$651,703 for FY 2009-2010. The total General Fund estimate consists of \$134,360 for the City Clerk, \$128,399 for the City Manager and \$423,342 for Fiscal and Support Services. After accounting for slight increases associated with medical insurance premium and pension costs, the City Clerk's budget still decreased by nearly \$10,000 due to reduction in election costs. Fiscal and Support Services Department budget increased by a net \$37,312 due to re-allocation of costs from the Redevelopment Funds to the General Fund and the increase associated with medical and pension costs.

Engineering/Public Works: Engineering and public works functions included in the General Fund consist of public works inspection, engineering administration and parkway maintenance. The total estimated General Fund expenditures for these activities in FY 2010-2011 is \$314,945 which represents a decrease of \$92,806 from the current FY 2009-2010 estimated year-end amount. The net decrease in the overall budget for the three divisions consists of the following:

1. Increase of \$22,030 in Parkway Maintenance Division due to increase allocation for trail maintenance and the purchase of related special supplies and equipment;

2. Decrease of \$9,209 in the Engineering Division primarily due to net decrease in salaries and benefits related to the downgrade of a full time Permit Technician to part-time position.
3. Decrease of \$105,627 from the elimination (after retirement) of the position of Public Works Inspection Supervisor during FY 2009-2010.

Planning and Building Safety Division: This budget consists of planning and building services. The FY 2010-2011 General Fund Budget for these activities is \$402,394 compared to estimated expenditures of \$499,305 for FY 2009-2010. This represents net budget reduction of \$96,911. This net reduction after accounting for the cost increases associated with medical and pension costs is attributable to the conversion of the Executive Secretary and Senior Building Inspector positions from full time to part-time positions.

Non Departmental General Expenditures: Expenditures budgeted as non departmental are those that are not easily traceable to specific City departments are programs. Examples of these expenditure items are premium and third party administration costs related to the City's workers compensation and general liability self insurance programs; medical insurance costs for retirees; claims settlement expenditures, and General Fund transfers to other Funds. The FY 2010-2011 budget reflects \$1,520,960 total projected expenditures compared to FY 2009-2010 estimated year-end total expenditures of \$1,601,560. The following describes the material changes in the budget:

1. The FY 2010-2011 includes nearly \$50,000 to account for projected increase in retiree medical insurance premium due to new retirements and projected increase in insurance premium;
2. The FY 2010-2011 budget includes nearly \$300,000 to partially fund the estimated past service cost of post retirement healthcare costs as required by Governmental Accounting Standards Board Statement No. 45. No funding was provided in FY 2009-2010.
3. The cost of excess liability premium under the City's self insurance program is expected to be higher by \$67,000. In FY 2009-2010, the City received return premium from the Insurance Pool. While it is likely that another refund could be received in FY 2010-2011, the amount in the budget reflects the deposit premium required by the Pool for next Fiscal Year.
4. On the bright side, the FY 2009-2010 included \$500,000 transfer to the Insurance Fund to provide for reserves required for workers compensation and general liability outstanding claims. The FY 2010-2011 budget does not include provision for additional reserves.

Unforeseen General Fund Emergencies Reserve: On August 5, 1998, the City Council adopted City Council Resolution 98-53 establishing “unforeseen emergencies” reserve equal to 25% of current General Fund budget. Based on the current estimated FY 2010-2011 General Fund expenditures of \$15,310,353 the amount of the emergency reserve as of the end of Fiscal Year 2010-2011 should be \$3,827,588. However, due to estimated draw from this reserve of \$283,527 in the current FY 2009-2010 and additional estimated draw of \$2,197,762 to balance FY 2010-2011 General Fund Budget, emergency reserve balance on June 30, 2011 is estimated to be \$1,346,299. This amount is \$2,481,289 less than the amount required by City Council Resolution 98-53.

WATER FUND BUDGET SUMMARY

The outlook for the Water Fund Operating Budget is generally positive. While the cost of purchased water which is the largest share of the fund’s operating expenses continues to rise due to pass-through costs from “take or pay” water purchase agreements, the City is completing several capital projects that will expand the City’s ability to produce, store and distribute domestic water. Examples of these projects are construction of new reservoirs and expansion of treatment plants and waterlines. Over the last four years, long accumulated working capital deficit of nearly \$2 million has been eliminated through expenditure control and rate adjustments. In order to avoid accumulating future deficits and to build reserve needed for future capital replacements, staff will be reviewing rate structures in the near future.

Water Fund Revenues

Water Fund revenues are derived primarily from water sales to residential, commercial and industrial customers within City limits. The revenues are projected based on approved rates and estimated level of consumption. For FY 2010-2011 budget, projected revenues assumes no change in rates due to the fact that the last approved rate adjustment was implemented in FY 2009-2010. Additionally, the projected revenues assume no change in consumption. The total estimated revenues for FY 2010-2011 is \$7.3 million which is slightly lower than \$7.5 million in total revenues estimated for FY 2009-2010. FY 2009-2010 revenues includes \$406,000 one-time return of capital contributions from the Chino Basin Desalter Authority.

Water Fund Expenditures

Water Fund expenditures consist primarily of purchased water, utilities, debt service, salaries and benefits, maintenance and services, internal service fund charges and overhead reimbursements to the General Fund. The total estimated FY 2010-2011 expenditures is slightly over \$7.5 million. This means that estimated expenditures will exceed estimated revenues by more than \$200,000. Total estimated expenditures of over \$7.5 million is slightly higher than FY 2009-2010 total estimated expenditures of \$7.4 million. The expenditure highlights are as follows:

1. Purchased water, utilities and pump tax \$4,438,00
2. Debt service \$1,070,968
3. Salaries and benefits \$944,230
4. Overhead reimbursement \$362,216
5. Internal service fund charges \$135,266
6. Transfers out to General Fund for street repairs \$127,223

SEWER FUND BUDGET SUMMARY

The Sewer Fund is currently facing significant operating pressure due to sewer rates that have not kept up with high fixed costs required to operate and maintain the sewer system. The system is capital intensive requiring capital costs which are funded primarily through the issuance of debt. Additionally, third party operating and maintenance costs are continuing to increase.

Sewer Fund Revenues

Sewer Fund revenues are derived from sewer service charges on residential, commercial and industrial customers. Most of Sewer Fund revenues (estimated at 83%) are from the fixed component of the rate which is currently \$40 per month for all connected customers. All residential customers connected to the system pay only the fixed monthly \$40 rate. The remaining revenues (estimated at 17%) is derived from the variable rate component which is only assessed to commercial and industrial users at the rate of \$6 per month for all units exceeding the base unit of 10 per month. The total estimated sewer charge revenues for FY 2010-2011 is \$4.2 million which is essentially the same as estimated year-end amount for FY 2009-2010. The projection assumes no rate change. The last phase of the rate adjustment approved by the City Council was implemented July 1, 2009.

Sewer Fund Expenditures

Sewer Fund expenditures consists primarily of debt service, contractual sewer operations and maintenance costs, salaries and benefits, in-house maintenance costs, internal service fund charges and overhead reimbursements. The total estimated FY 2010-2011 expenditures of the Sewer Fund is \$4.6 million which exceeds projected revenues by \$353,000. This compares to FY 2009-2010 year-end estimate of \$4.4 million. The following is a summary of key expenditure categories:

1. Debt service \$1,799, 787
2. Contractual services \$1,661,358
3. Salaries and benefits \$527,938
4. Overhead reimbursement \$200,000
5. Internal service fund charges \$115,211
6. Transfers out for street repairs \$127,223

GAS TAX BUDGET SUMMARY

Gas Tax Fund resources are derived from state allocation of gasoline tax. Also included in this Fund is the City's allocation from the state of Proposition 42 traffic congestion relief revenues. Expenditures from this fund are restricted by the state to eligible streets and roads items. The total estimated revenues for FY 2010-2011 is \$707,026 compared to total estimated expenditures of \$685,066. Of significant importance is that receipt of gas tax revenues from the state will be delayed for the first nine months of the Fiscal Year. This action will negatively impact cash flows. It is also to be noted that there is still ongoing debate at the state level on the possibility that the state will ultimately raid this revenue source from local governments.

REDEVELOPMENT AGENCY OPERATING BUDGET OVERVIEW

The operating activities of the Norco Community Redevelopment Agency (Agency) is budgeted in three funds. The funds include Redevelopment/Debt Service Fund; Low and Moderate Income Housing Fund and Community Development Block Grant (CDBG) Fund. Redevelopment/Debt Service Fund budgets for the receipt of 80% of tax increment, payment of debt service, administrative and contractual, pass through payments to other taxing entities and to the Supplemental Education Revenue Augmentation Fund (SERAF). The Low to Moderate Income Housing Fund budgets for the receipt of the remaining 20% set-aside of tax increment and expenditures related to the Agency's housing programs. These expenditures include debt service, administrative and contractual, and various housing grant program expenditures.

Gross tax increment revenues are based on the assessed value of real property in the redevelopment project areas. Due to recent declines in assessed values beginning in FY 2009-2010 and increases in the amount of tax increment revenues from the Agency passed through to the Corona Norco Unified School District and the County of Riverside, the amount of tax increment remaining is not sufficient to cover debt service payments and other expenditure. Consequently, FY 2010-2011 budget reflects estimated \$2.2 million budget shortfall. This shortfall is to be made up by drawing from rapidly dwindling fund balance caused by state raids.

The estimated fund balance at the end of FY 2010-2011 is \$1.8 million which does not include the \$3 million anticipated to be borrowed from the Low to Moderate Income Housing Fund to partially mitigate the impact of \$4.9 million state raid to SERAF. The estimated fund balance including available bond proceeds for the Low to moderate Income Housing Fund at the end of FY 2010-2011 is nearly \$7.7 million. This amount is before deduction for the \$3 million to be advanced to Redevelopment/Debt Service Fund. State law provides that this advance from the Low to moderate Income Housing Fund to the Redevelopment/Debt Service Fund be repaid within five years.

Redevelopment/Debt Service Fund Revenues

Total estimated revenues for FY 2010-2011 is \$13.5 million compared to \$13.8 estimated for the FY 2009-2010. The primary sources of revenue are tax increment receipts and CNUSD reimbursement for debt service payment made on their behalf by the Agency. Total estimated tax increment receipt is \$11.3 million while the reimbursement from CNUSD for debt service payment is nearly \$2.1 million.

Redevelopment/Debt Service Fund Expenditures

The total estimated FY 2010-2011 expenditures is \$15.7 million. This compares to \$21.5 million estimated year-end total for FY 2009-2010. The decrease in expenditures is attributable to one time transfer of \$900,000 to the General Fund under AB 1389 and \$4.9 million SERAF payment in FY 2009-2010. The following is a summary of FY 2010-2011 projected expenditures;

1. Supplemental ERAF payment \$1,003,457
2. Agency administration and program expenditures \$1,651,547
3. Pass through payments to other taxing agencies \$8,127,935
4. Debt service payment \$4,931,141

Low to Moderate Income Housing Fund Revenues

Low to Moderate Income Housing Fund revenues are 20% tax increment set-aside, Neighborhood Stabilization Program (NSP) grant and interest income. For FY 2010-2011, total estimated revenues is \$3.5 million consisting of \$2.7 million from 20% tax increment set-aside, \$0.7 million from NSP grant and \$0.1 million interest income. The estimated total revenue for FY 2009-2010 year-end is \$4.7 million. The difference is \$196,000 from sale of property and \$927,000 more receipt from NSP grant.

Low to Moderate Income Housing Fund Expenditures

Program expenditures consists of debt service, administrative, contractual, NSP grant, first time home buyer grant, infill housing, deferred loan program, home improvement grants and senior discount subsidy. The total estimated housing programs, debt service, administrative and contractual expenditures for FY 2010-2011 is \$2.6 million.

Other Information

Detailed department by department budget information can be found in this budget document beginning on page 5. Detailed fund by fund expenditure and revenue information can be found beginning from page 158. Questions regarding the FY 2010-2011 budget overview should be directed to the Deputy City Manager/Finance Director at (951) 270-5650.

City Council & Staff

City of Norco
Fiscal Year 2011



CITY OF NORCO

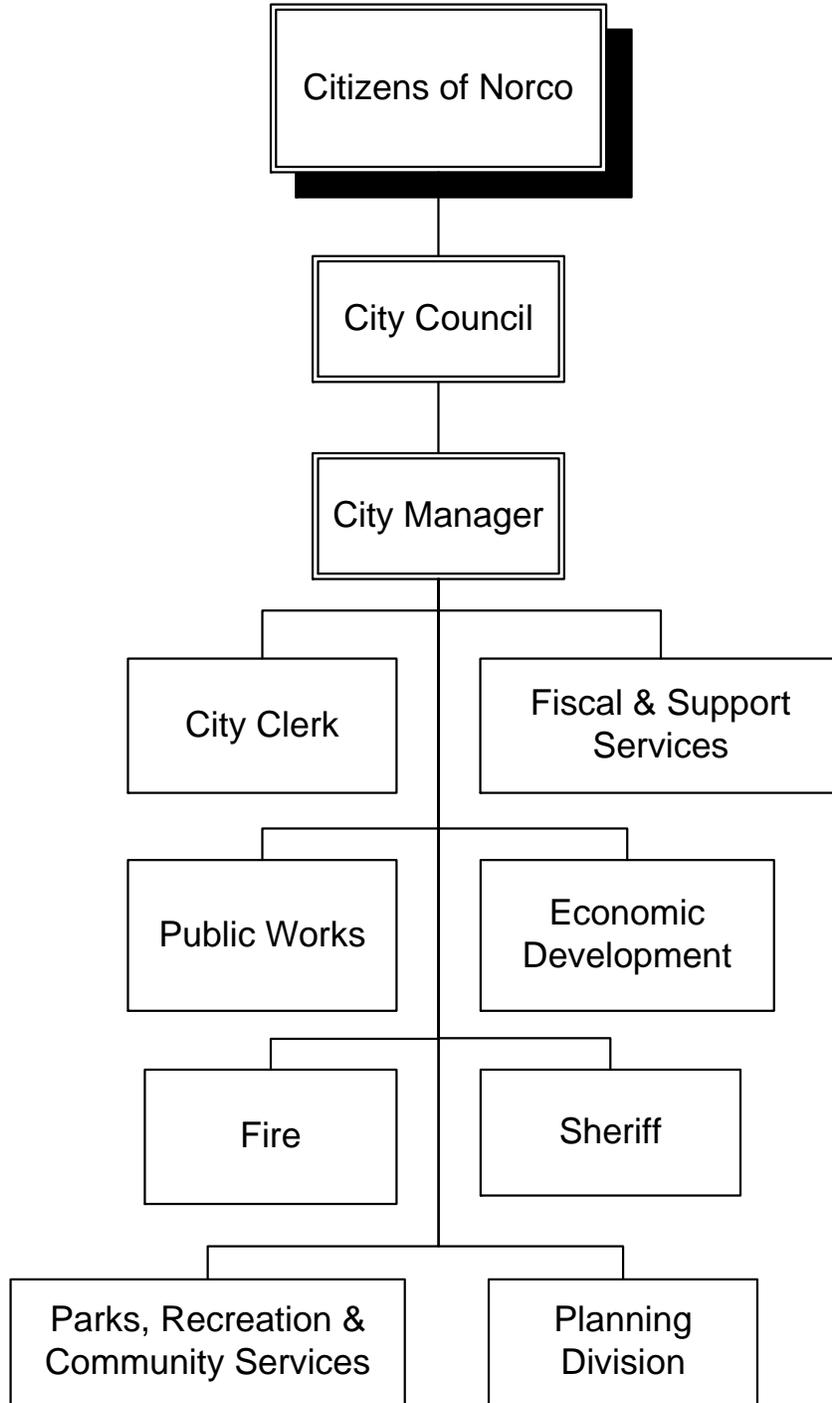
CITY COUNCIL MEMBERS

		<u>TERM ENDING YEAR</u>
Malcolm Miller	Mayor	2011
Berwin Hanna	Mayor Pro Tem	2011
Kathy Azevedo	Council Member	2011
Kevin Bash	Council Member	2013
Harvey Sullivan	Council Member	2013

CITY OFFICIALS

Beth Groves	City Manager
Andy Okoro	Deputy City Manager/Director of Finance
Brenda Jacobs	City Clerk
Dave Carlson	Fire Chief
Brian Oulman	Director of Economic Development
Brian Petree	Director of Parks, Recreation & Community Services
Bill Thompson	Director of Public Works
Lt. Ross Cooper	Riverside County Sheriff's Department

CITY OF NORCO
ORGANIZATIONAL CHART
June 30, 2010



Beginning & Ending Fund Balances – All Funds

City of Norco
Fiscal Year 2011



City of Norco
 FY 2010 - 2011 Budget
 Beginning and Ending Fund Balances
 (Operating Funds Only)

<i>Fund #</i>	<i>Fund Name</i>	<i>Beg. Balance July 1, 2010</i>	<i>Estimated Revenues</i>	<i>Transfers In</i>	<i>Transfers Out</i>	<i>Estimated FY 2010 Expenditures</i>	<i>Estimated Ending Balance</i>
121	General	\$ 3,544,061	11,999,540	1,113,051	25,000	15,285,353	1,346,299
123	CDBG Funds	-	221,141	-	17,141	204,000	-
122, 160-65	Miscellaneous Grants	35,820	218,513	-	-	220,382	33,951
124	Water	234,198	7,344,077	-	127,223	7,434,822	16,230
126	Sewer	1,701,439	4,246,242	-	127,223	4,471,952	1,348,507
133	Gas Tax	63,833	707,026	-	-	685,066	85,793
139	NPDES	(24,565)	60,000	50,000	-	104,146	(18,711)
156	AQMD	64,015	23,000	-	1,500	1,150	84,365
015	Low/Mod (Programs)	3,674,793	3,546,571	-	-	2,616,948	4,604,416
015	Low/Mod (B Proceeds)	3,080,222	-	-	-	-	3,080,222
013 & 014	Redevelopment	4,086,056	13,480,126	-	25,000	15,673,275	1,867,908
140	General Government	600,000	-	-	600,000	-	-
142	Fire Improvement	-	-	-	-	-	-
153	Special Asset Fund	1,285,538	15,000	-	15,000	-	1,285,538
	Special Districts	243,614	-	-	224,964	-	18,650
	Subtotal	18,589,023	41,861,235	1,163,051	1,163,051	46,697,092	13,753,166
<i>Internal Service Funds - Memo Only</i>							
128	Vehicle Replacement	608,883	463,877	-	-	280,100	792,660
134	Benefits & Insurance	432,499	438,952	-	-	438,952	432,499
135	Data Processing	355,398	426,700	-	-	486,966	295,132
	Subtotal	1,396,780	1,329,529	-	-	1,206,018	1,520,291
	Grand Total	\$ 19,985,803	43,190,765	1,163,051	1,163,051	47,903,110	15,273,458

Budget Summary

City of Norco
Fiscal Year 2011



City of Norco, California
FY 2011 Operating Budget Summary

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 10,744,618	\$ 10,052,071	\$ 9,806,349	\$ 9,483,371
Employee Related Expenditures	140,492	150,797	127,013	126,875
Supplies and Services	2,780,350	5,993,141	5,872,314	2,471,320
Maintenance and Rentals	313,596	318,908	257,594	291,420
Operations and Utilities	4,919,767	4,961,481	4,912,961	4,947,625
Contractual and Professional Services	8,923,523	8,925,547	8,898,123	8,694,414
Miscellaneous	9,048,890	11,111,133	11,588,362	11,853,809
CRA Programs	821,080	5,971,822	2,597,000	1,597,500
Internal Service Fund Charges	1,363,873	1,280,675	1,291,891	1,330,278
Capital Outlay	127,402	527,745	416,245	249,000
Transfers Out	18,546,107	2,045,315	2,043,168	321,587
Debt Service	6,229,326	7,154,701	7,154,701	5,650,330
Total Expenditures	\$ 63,959,022	58,493,336	54,965,720	47,017,529 ^A

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 18,240,632	16,370,362	16,079,045	15,310,353
Water Fund	16,008,367	7,605,381	7,417,772	7,562,045
Sewer Fund	12,202,994	4,135,134	4,416,956	4,599,175
Gas Tax Fund	439,198	503,368	706,484	685,066
NPDES Storm Drainage Fund	107,285	105,984	75,942	104,146
Grants (CDBG & Miscellaneous)	802,078	900,407	793,288	441,523
Redevelopment Funds	16,158,468	28,872,700	25,476,234	18,315,223
Total Funding Sources	\$ 63,959,022	58,493,336	54,965,720	47,017,529 ^A

^A Does not include Air Quality Management District Fund expenditures totaling \$1,150

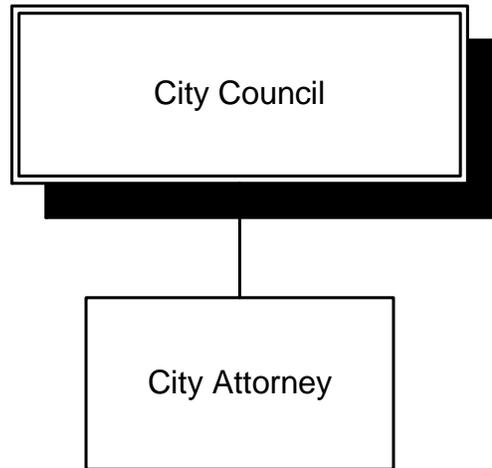
Legislative

City of Norco Fiscal Year 2011



LEGISLATIVE

The municipal government established for the City of Norco is a “Council-Manager” form of government. Except as expressly stated in the City’s Charter and Charter Amendment, the general laws set forth in the constitution of the State of California and the laws of the State of California govern the City of Norco.



**City of Norco, California
Legislative Department
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 205,636	202,189	217,133	88,292
Employee Related Expenditures	8,032	5,000	5,100	4,600
Supplies and Services	778	1,000	1,000	400
Maintenance and Rentals	-	-	-	-
Operations and Utilities	2,184	2,000	2,500	3,000
Contractual and Professional Services	25,296	74,000	38,611	189,305
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 241,927</i>	<i>284,189</i>	<i>264,344</i>	<i>285,597</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 127,375	126,695	110,599	127,868
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	114,553	157,494	153,745	157,729
Grant Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 241,927</i>	<i>284,189</i>	<i>264,344</i>	<i>285,597</i>

City Council

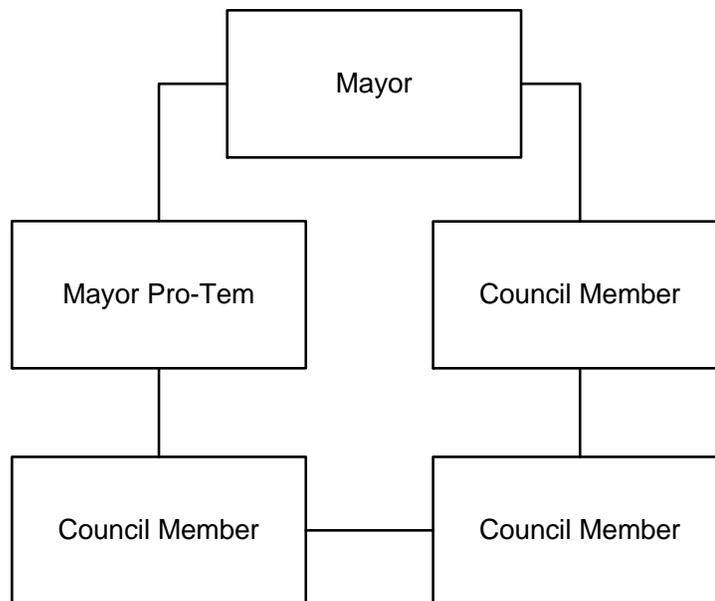
City of Norco Fiscal Year 2011



CITY COUNCIL

The Mayor and City Council serve as the political head of the City. The five member Mayor-Council form of government, utilizing an appointed City Manager, affords the unification of authority and political responsibility in experienced professional management. This system fosters democracy and efficiency in local government that is highly responsive to the needs of the citizens of Norco.

The City Council is responsible for setting policy, approving the budget and formulating broad, long-term policies that outline the City's public function.



**City of Norco, California
City Council, Department 701
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$	86,159	87,192	97,480	88,292
Employee Related Expenditures		8,032	5,000	5,100	4,600
Supplies and Services		778	1,000	1,000	400
Maintenance and Rentals		-	-	-	-
Operations and Utilities		2,184	2,000	2,500	3,000
Contractual and Professional Services		-	-	-	-
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		-	-	-	-
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	97,154	95,192	106,080	96,292

<i>Funding Sources:</i>		<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$	54,287	51,096	57,733	52,146
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		42,867	44,096	48,347	44,146
<i>Total Funding Sources</i>	\$	97,154	95,192	106,080	96,292

City of Norco, California
City Council, General Fund 121, Department 701
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 17,814	18,450	19,579	18,450
30200 PERS Retirement	3,976	2,646	4,246	3,696
30205 Employee Group Insurance	19,174	20,982	24,308	20,982
30215 Medical Savings Account	625	750	594	750
30220 FICA/Medicare Insurance	379	268	406	268
30250 Unemployment	1,325	-	-	-
Subtotal - Salaries and Benefits	43,293	43,096	49,133	44,146
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	8,032	5,000	5,000	4,500
30320 Dues, Memberships and Subscriptions	-	-	100	100
Subtotal - Employee Related	8,032	5,000	5,100	4,600
<u>Supplies and Services</u>				
30400 Office Supplies	810	1,000	1,000	400
30415 Special Departmental	(32)	-	-	-
Subtotal - Supplies and Services	778	1,000	1,000	400
<u>Operations and Utilities</u>				
33100 Utilities	2,184	2,000	2,500	3,000
Subtotal - Operations & Utilities	2,184	2,000	2,500	3,000
Total Expenditures	\$ 54,287	51,096	57,733	52,146

City of Norco, California
City Council, RDA Fund 013, Department 701
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 17,815	18,450	18,780	18,450
30200	PERS Retirement	3,977	3,646	4,246	3,696
30205	Employee Group Insurance	19,568	20,982	24,309	20,982
30215	Medical Savings Account	625	750	594	750
30220	FICA/Medicare Insurance	379	268	418	268
30250	Unemployment	503	-	-	-
	Subtotal - Salaries and Benefits	\$ 42,867	44,096	48,347	44,146

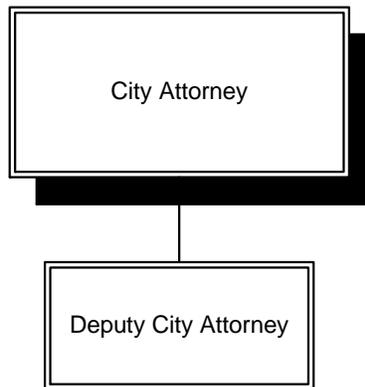
City Attorney

City of Norco
Fiscal Year 2011



CITY ATTORNEY

The City Attorney represents the City of Norco in a wide variety of judicial and administrative proceedings. The City Attorney's office represents the City in litigation matters and prosecutes violators of City laws. The Office provides legal advice to the City Council, City Departments, as well as drafting ordinances, contracts, resolutions and agreements.



City of Norco, California
City Attorney, Department 705
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 119,477	114,997	119,653	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	25,296	74,000	38,611	189,305
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 144,774</i>	<i>188,997</i>	<i>158,264</i>	<i>189,305</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 73,087	75,599	52,866	75,722
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	71,686	113,398	105,398	113,583
<i>Total Funding Sources</i>	<i>\$ 144,774</i>	<i>188,997</i>	<i>158,264</i>	<i>189,305</i>

City of Norco, California
City Attorney, General Fund 121, Department 705
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34100	Contractual Services	25,296	29,600	5,000	75,722
	Subtotal - Contractual & Professional	25,296	29,600	5,000	75,722
	Total Expenditures	\$ 73,087	75,599	52,866	75,722

City of Norco, California
City Attorney, RDA Fund 013, Department 705
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34100	Contractual Services	-	29,600	26,889	75,722
	Subtotal - Contractual & Professional	-	29,600	26,889	75,722
	Total Expenditures	\$ 47,791	75,599	74,755	75,722

City of Norco, California
City Attorney, Low/Mod Fund 015, Department 705
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34100	Contractual Services	-	14,800	6,722	37,861
	Subtotal - Contractual & Professional	-	14,800	6,722	37,861
	Total Expenditures	\$ 23,895	37,799	30,643	37,861

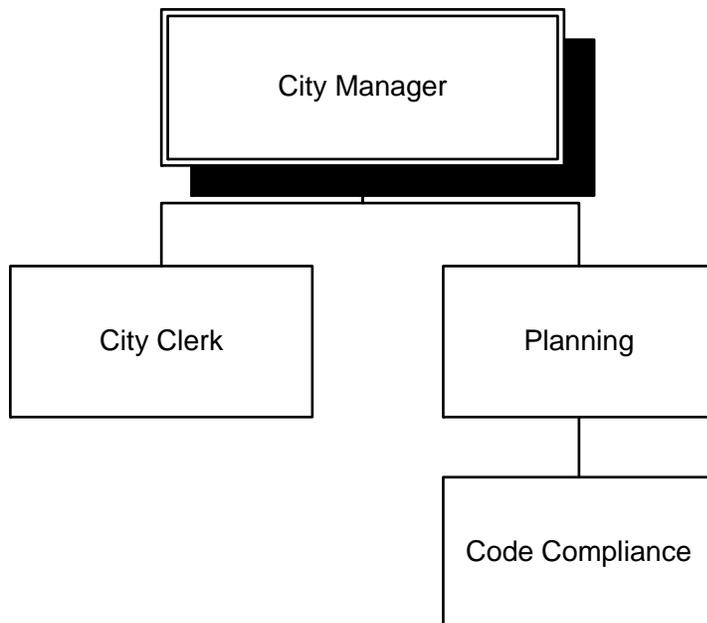
Administrative

City of Norco Fiscal Year 2011



ADMINISTRATIVE

The City Manager serves as the administrative head of the City government under the direction and control of the City Council. The City Manager is responsible to the City Council for the efficient administration of all the affairs of the City, which are under his or her control.



**City of Norco, California
Administration Department
Budget Summary By Major Categories**

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 862,579	\$ 775,688	\$ 754,451	\$ 802,053
Employee Related Expenditures	12,557	12,565	10,212	2,985
Supplies and Services	10,161	27,950	25,862	15,490
Maintenance and Rentals	-	-	-	-
Operations and Utilities	1,343	1,060	997	1,396
Contractual and Professional Services	(6,499)	2,800	2,800	2,000
Miscellaneous	-	7,200	-	7,200
CRA Programs	-	-	-	-
Internal Service Fund Charges	57,551	37,400	37,400	38,700
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 937,691	864,663	831,722	869,824

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 583,213	471,142	465,131	444,197
Water Fund	-	15,245	8,411	21,868
Sewer Fund	-	18,201	5,611	14,579
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	354,478	352,875	352,569	381,980
Grant Funds	-	7,200	-	7,200
Total Funding Sources	\$ 937,691	864,663	831,722	869,824

City Manager

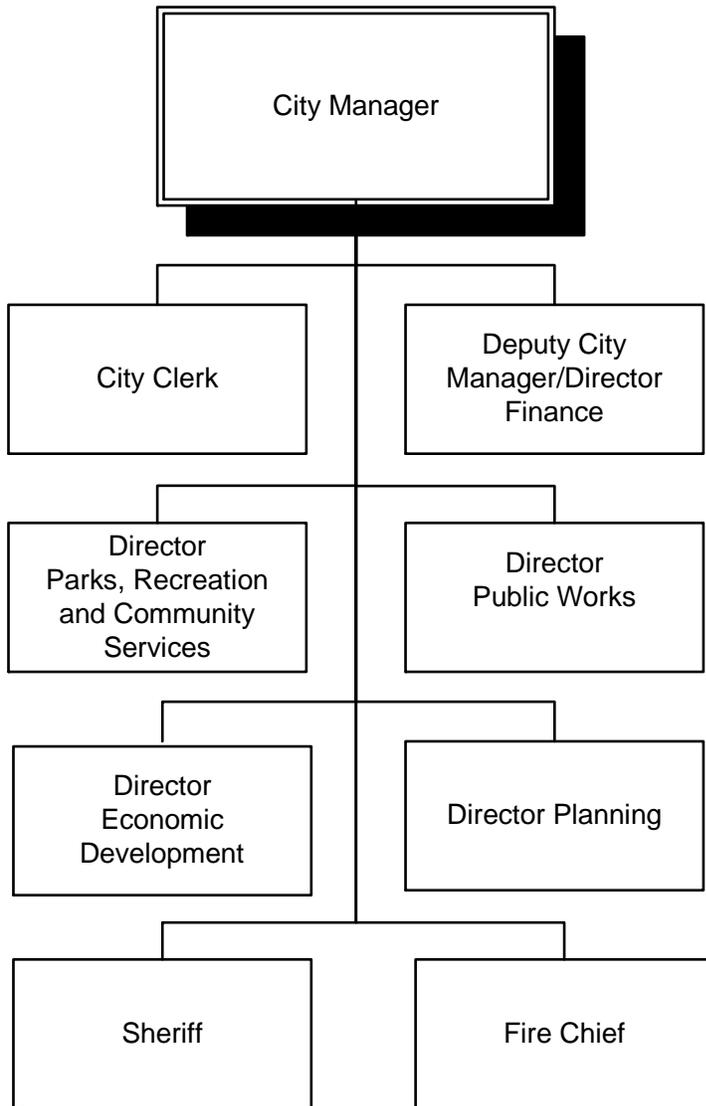
City of Norco
Fiscal Year 2011



CITY MANAGER

Department 702

The City Manager is the Chief Executive Officer of the City and is responsible for the administration of all City departments. The City Manager recommends, plans, leads, directs and implements City Council policy decisions. The City Manager is also the Executive Director of the Norco Redevelopment Agency.



City of Norco, California
City Manager, Department 702
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 233,647	205,379	211,902	231,575
Employee Related Expenditures	8,228	8,000	5,600	500
Supplies and Services	538	1,000	968	1,890
Maintenance and Rentals	-	-	-	-
Operations and Utilities	437	600	400	600
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	7,200	-	7,200
CRA Programs	-	-	-	-
Internal Service Fund Charges	7,700	8,300	8,300	8,600
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 250,550	230,479	227,170	250,365

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 168,773	119,490	121,059	128,399
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Miscellaneous Grants	-	7,200	-	7,200
Redevelopment Funds	81,777	103,789	106,111	114,766
Total Funding Sources	\$ 250,550	230,479	227,170	250,365

City of Norco, California
City Manager, General Fund 121, Department 702
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 111,015	71,525	75,406	77,248
30200 PERS Retirement	22,361	15,470	18,624	19,345
30205 Employee Group Insurance	8,211	7,670	7,331	10,874
30210 Vehicle Allowance	3,864	3,000	3,100	3,000
30215 Medical Savings Account	179	150	-	150
30220 FICA/Medicare Insurance	1,722	1,037	1,140	1,120
30225 Sick leave buy back	1,923	1,027	-	1,900
30230 Annual Vacation Cash Out	2,594	1,711	-	2,600
30235 Deferred Compensation	-	-	190	572
Subtotal - Salaries and Benefits	151,870	101,590	105,791	116,809
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	2,070	1,500	1,000	400
30320 Dues, Memberships and Subscriptions	6,158	6,500	4,600	100
Subtotal - Employee Related	8,228	8,000	5,600	500
<u>Supplies and Services</u>				
30400 Office Supplies	286	350	350	330
30405 Printing & Copies	52	-	-	240
30410 Postage	-	150	118	120
30415 Special Departmental	200	500	500	1,200
Subtotal - Supplies and Services	538	1,000	968	1,890
<u>Operations and Utilities</u>				
33100 Utilities	437	600	400	600
Subtotal - Operations & Utilities	437	600	400	600
<u>Internal Service Fund Charges</u>				
42110 Computing and Comm. Equip Replacement	1,200	1,200	1,200	1,200
42115 Computing and Communications Operations	6,500	7,100	7,100	7,400
Subtotal - Internal Service Charges	7,700	8,300	8,300	8,600
Total Expenditures	\$ 168,773	119,490	121,059	128,399

City of Norco, California
City Manager, RDA Fund 013, Department 702
Budget Detail By Line Item

Account		FY 2010	FY 2010	FY 2011
Number	Account Description	Actual	Amended Budget	Budget Request
			Estimated	
			Year-End	
			Total	
<u>Salaries and Benefits</u>				
30100	Salaries, Full Time	\$ 42,698	57,220	61,798
30200	PERS Retirement	8,601	14,136	15,476
30205	Employee Group Insurance	3,158	6,136	8,700
30210	Vehicle Allowance	1,486	2,400	2,400
30215	Medical Savings Account	69	120	120
30220	FICA/Medicare Insurance	662	830	896
30225	Sick leave buy back	740	821	730
30230	Annual Vacation Cash Out	998	1,369	1,000
30235	Deferred Compensation	-	-	468
	Subtotal - Salaries and Benefits	\$ 58,412	83,032	91,588

City of Norco, California
City Manager, Low/Mod Fund 015, Department 702
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 17,079	14,305	15,102	15,450
30200	PERS Retirement	3,440	3,534	3,731	3,869
30205	Employee Group Insurance	1,263	1,534	1,466	2,175
30210	Vehicle Allowance	595	600	621	600
30215	Medical Savings Account	27	30	-	30
30220	FICA/Medicare Insurance	265	207	228	224
30225	Sick leave buy back	296	205	-	300
30230	Annual Vacation Cash Out	399	342	-	400
30235	Deferred Compensation	-	-	36	130
	Subtotal - Salaries and Benefits	\$ 23,365	20,757	21,184	23,178

City of Norco, California
City Manager, Miscellaneous Grant Fund 122, Department 702
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Miscellaneous</u>					
35305	Trash Round-up/Recycle/Adopt-A-Trail	\$ -	7,200	-	7,200
	Subtotal - Miscellaneous	-	7,200	-	7,200
	Total Expenditures	\$ -	7,200	-	7,200

Account Number	Department-Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
53310	DOC Recycling Grant	\$ -	7,200	-	7,200

City Clerk

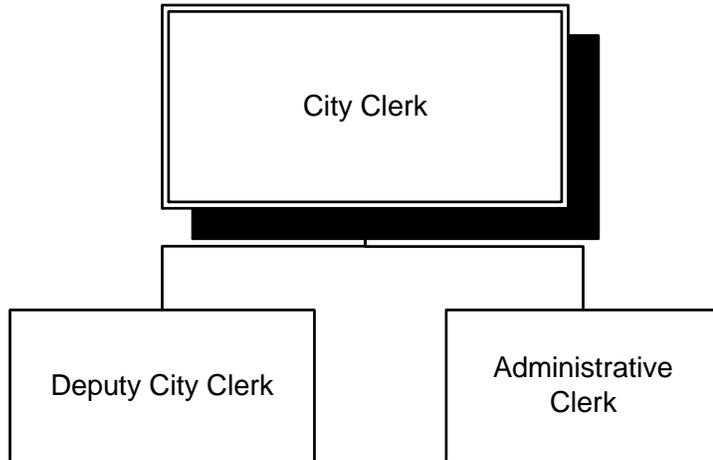
City of Norco Fiscal Year 2011



CITY CLERK

Department 704

The City Clerk serves under the direction of the City Manager and assists the City Manager in the day-to-day operations of the Administrative offices of the City. The City Clerk assists in the preparation of agenda packets and compiles and prepares the minutes for all City Council and Redevelopment Agency meetings; and serves as the City's election official. The City Clerk and staff administer the City's records management system, maintain the City's Municipal Code, assist in the processing of all legal documents necessary for the operation of the City, process passports, ensure that elected and appointed officials comply with filing requirements in accordance with the Political Reform Act, serve as the City Council Liaison, assists in the fulfilling of Public Records Act requests, and are responsible for the input for the City Government Channel and portions of the City's Internet site.



City Clerk

Fiscal Year 2010/2011 Goals and Objectives

- Keep the City Manager abreast of all matters affecting the Administrative offices of the City.
- Provide updated information to the community on the City's web site and the cable government channel.
- Maintain the City's records system to enable quick response to public records requests.
- Make copies of the Norco Municipal Code and supplements easily accessible to the public.
- Continue to work with City staff to develop a more user-friendly archiving process for records using the technology already secured.
- Demonstrate professionalism and continually strive for excellence.
- Provide quality customer service and inspire community involvement

**City of Norco, California
City Clerk, Department 704
Budget Summary By Major Categories**

<i>Expenditures:</i>		<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$	281,870	233,318	233,646	246,625
Employee Related Expenditures		3,519	3,790	3,790	1,710
Supplies and Services		5,007	21,250	21,250	7,800
Maintenance and Rentals		-	-	-	-
Operations and Utilities		404	-	-	-
Contractual and Professional Services		1,311	2,800	2,800	2,000
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		15,500	12,600	12,600	12,900
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	<i>\$</i>	<i>307,611</i>	<i>273,758</i>	<i>274,086</i>	<i>271,035</i>

<i>Funding Sources:</i>		<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$	155,421	146,207	144,714	134,360
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		152,189	127,551	129,372	136,675
<i>Total Funding Sources</i>	<i>\$</i>	<i>307,611</i>	<i>273,758</i>	<i>274,086</i>	<i>271,035</i>

City of Norco, California
City Clerk, General Fund 121, Department 704
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 94,377	68,704	69,627	71,336
30105 Salaries, Part Time	128	2,634	-	-
30110 Salaries, Overtime	43	-	-	-
30200 PERS Retirement	16,356	16,973	17,202	17,865
30205 Employee Group Insurance	12,960	11,643	11,942	14,595
30210 Vehicle Allowance	2,388	2,400	2,375	2,400
30215 Medical Savings Account	142	120	153	120
30220 FICA/Medicare Insurance	838	996	1,081	1,034
30225 Sick leave buy back	344	986	821	700
30230 Annual Vacation Cash Out	1,128	511	256	1,100
30235 Deferred Compensation	2	-	17	-
30255 Tuition Reimbursement	976	800	800	800
Subtotal - Salaries and Benefits	129,680	105,767	104,274	109,950
<u>Employee Related Expenditures</u>				
30300 Training	1,401	2,800	2,800	1,220
30320 Dues, Memberships and Subscriptions	2,117	990	990	490
Subtotal - Employee Related	3,519	3,790	3,790	1,710
<u>Supplies and Services</u>				
30400 Office Supplies	2,485	1,000	1,000	900
30445 Legal Advertising	2,402	2,000	2,000	1,900
30455 Election	120	18,250	18,250	5,000
Subtotal - Supplies and Services	5,007	21,250	21,250	7,800
<u>Operations and Utilities</u>				
33100 Utilities	404	-	-	-
Subtotal - Operations & Utilities	404	-	-	-
<u>Contractual and Professional Services</u>				
34100 Contractual Services	1,311	2,800	2,800	2,000
Subtotal - Contractual & Professional	1,311	2,800	2,800	2,000
<u>Internal Service Fund Charges</u>				
42110 Computing and Comm. Equip Replacement	2,500	2,000	2,000	1,800
42115 Computing and Communications Operations	13,000	10,600	10,600	11,100
Subtotal - Internal Service Charges	15,500	12,600	12,600	12,900
Total Expenditures	\$ 155,421	146,207	144,714	134,360

City of Norco, California
City Clerk, General Fund 121, Department 704
Budget Detail By Line Item

Account			FY 2010	
Number Department Generated Revenues	FY 2009	FY 2010	Estimated	FY 2011
	Actual	Amended	Year-End	Budget
		Budget	Total	Request
57820 Passport Charges	\$ 6,151	4,000	4,500	4,500
57825 Photocopy Charges	425	300	700	700
	\$ 6,576	4,300	5,200	5,200

City of Norco, California
City Clerk, RDA Fund 013, Department 704
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 76,831	56,362	57,151	58,637
30110	Salaries, Overtime	34	-	-	-
30200	PERS Retirement	13,411	13,924	14,120	14,684
30205	Employee Group Insurance	11,055	10,041	10,289	12,432
30210	Vehicle Allowance	1,910	1,920	1,900	1,920
30215	Medical Savings Account	113	96	125	96
30220	FICA/Medicare Insurance	689	817	888	850
30225	Sick leave buy back	275	809	674	600
30230	Annual Vacation Cash Out	902	419	210	900
	Subtotal - Salaries and Benefits	\$ 105,221	84,388	85,357	90,119

City of Norco, California
City Clerk, Low/Mod Fund 015, Department 704
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 30,836	26,328	27,014	28,378
30110	Salaries, Overtime	9	-	-	-
30200	PERS Retirement	6,203	6,504	6,669	7,107
30205	Employee Group Insurance	8,780	8,871	9,015	9,726
30210	Vehicle Allowance	478	480	475	480
30215	Medical Savings Account	28	24	28	24
30220	FICA/Medicare Insurance	340	382	401	411
30225	Sick leave buy back	69	378	315	200
30230	Annual Vacation Cash Out	226	196	98	230
	Subtotal - Salaries and Benefits	\$ 46,968	43,163	44,015	46,556

Planning Division

City of Norco
Fiscal Year 2011

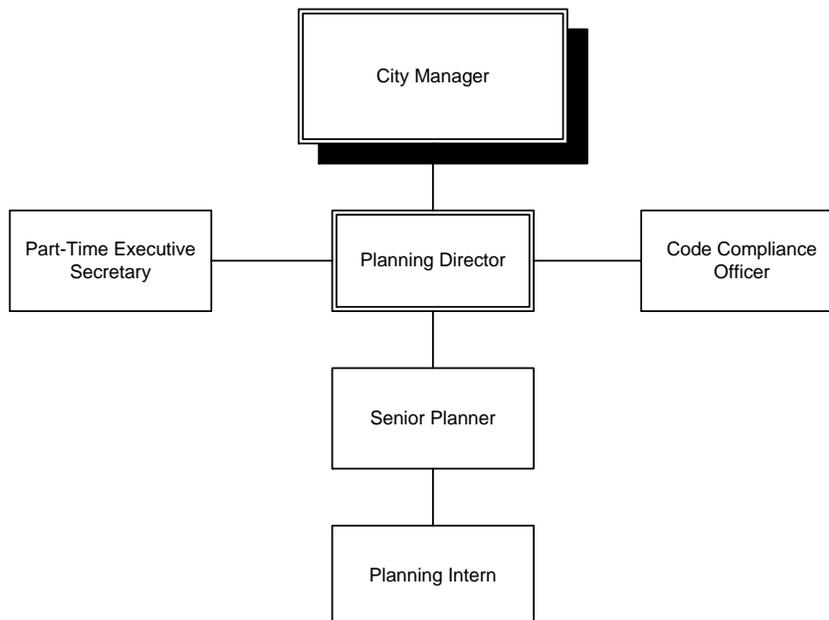


Planning Division 750

The Planning Division is managed by the Planning Director with four staff members. The Planning Division is responsible for all current and advanced planning projects and reports as well as code compliance. Current planning projects consist of the land use entitlement process wherein property owners and developers obtain the right to develop their land consistent with the zoning requirements for the property in question. The process includes site plan review, conditional use permits, variances, tentative tract and parcel maps, zone changes, and specific plans. Current planning includes the necessary environmental analysis, establishment of mitigation measures, and documentation in accordance with the requirements of the California Environmental Quality Act (CEQA).

Advanced planning projects include maintaining the validity and legality of the General Plan with periodic updates of the various elements of the General Plan as required by state mandate, or as is needed to reflect changes in state laws. In addition annexations to the City and changes to the Sphere of Influence (where City boundaries are anticipated to expand in the future) are advanced planning issues. Advanced planning also includes regional and inter-agency planning to address such issues as regional habitat maintenance, demographic research and compilation, regional transportation planning, air quality, and climate change.

Code Compliance is responsible for enforcing the land use regulations of the Municipal Code. The Code Compliance Officer works with the Engineering Division to ensure that no water quality violations exist in the City as a result of land use mismanagement. The Code Compliance Officer also works in conjunction with the Fire Department to ensure that properties are properly maintained for weed control



Planning Division

Fiscal Year 2010-2011 Goals and Objectives

- Implement components of the Approved Housing Element Update once it has been certified by the Department of Housing and Community Development (HCD).
 - Work with potential developers or initiate the application of the Mixed-Use Development zone, including drafting the related development standards that will regulate development on those sites identified in the Housing Element.
 - Amend the Gateway Specific Plan to implement the Mixed-Use Development District with related development standards.
 - Amend the zoning code to accommodate transitional and emergency housing opportunities per the approved Housing Element.
- Amend the sign code.
- Start the update process on the General Plan Circulation Element.
- Investigate the potential for zone code amendments that would allow non-freeway fronting businesses to advertise along the freeway on electronic readerboard signs, and allow the City to receive revenue from the program at the same time.
- Investigate the zoning and processing options that the City can offer to expedite and encourage tourist-oriented commercial uses.
- Clarify the City's architectural standards and procedures establishing priorities for western design as they apply differently for different uses and different areas of the City.
- As time permits, update other Elements of the City's General Plan.
- Work with the IT Division to begin establishing a Geographic Information System (GIS) that can be layered with the City's Zoning and General Plan maps to make more property-related information more easily accessible to other departments and the public.

City of Norco, California
Planning Division 750
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 335,934	336,991	308,903	298,385
Employee Related Expenditures	810	775	822	775
Supplies and Services	3,570	2,600	1,908	3,700
Maintenance and Rentals	-	-	-	-
Operations and Utilities	454	460	365	400
Contractual and Professional Services	(7,810)	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	19,100	16,500	16,500	17,200
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 352,057</i>	<i>357,326</i>	<i>328,498</i>	<i>320,460</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 231,545	202,345	197,390	181,438
Water Fund	-	15,245	8,411	21,868
Sewer Fund	-	18,201	5,611	14,579
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	120,512	121,535	117,086	102,575
<i>Total Funding Sources</i>	<i>\$ 352,057</i>	<i>357,326</i>	<i>328,498</i>	<i>320,460</i>

City of Norco, California
Planning Division 750, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 145,312	118,278	121,548	83,991
30105	Salaries, Part Time	8,933	12,300	2,575	27,539
30200	PERS Retirement	32,113	29,221	28,798	21,034
30205	Employee Group Insurance	20,752	17,170	17,556	16,745
30210	Vehicle Allowance	150	-	-	2,400
30215	Medical Savings Account	475	328	419	360
30220	FICA/Medicare Insurance	2,296	1,985	2,271	1,617
30225	Sick leave buy back	2,188	1,698	1,585	2,300
30230	Annual Vacation Cash Out	2,047	880	2,910	2,350
30235	Deferred Compensation	223	150	133	1,026
30250	Unemployment	933	-	-	-
	Subtotal - Salaries and Benefits	215,421	182,010	177,795	159,363
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	35	-	47	-
30320	Dues, Memberships and Subscriptions	775	775	775	775
	Subtotal - Employee Related	810	775	822	775
<u>Supplies and Services</u>					
30400	Office Supplies	303	300	204	200
30415	Special Departmental	262	300	-	-
30445	Legal Advertising	3,004	2,000	1,704	3,500
	Subtotal - Supplies and Services	3,570	2,600	1,908	3,700
<u>Operations and Utilities</u>					
33100	Utilities	454	460	365	400
	Subtotal - Operations & Utilities	454	460	365	400
<u>Contractual and Professional Services</u>					
34100	Contractual Services	(7,810)	-	-	-
	Subtotal - Contractual & Professional	(7,810)	-	-	-
<u>Internal Service Fund Charges</u>					
42110	Computing and Comm. Equip Replacement	2,900	2,400	2,400	2,400
42115	Computing and Communications Operations	16,200	14,100	14,100	14,800
	Subtotal - Internal Service Charges	19,100	16,500	16,500	17,200
	Total Expenditures	\$ 231,545	202,345	197,390	181,438

City of Norco, California
Planning Division 750, General Fund
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Department-Generated Revenues	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
55100	Conditional Use Permit (Major/Minor)	\$ 37,191	17,890	8,150	12,166
55105	Site Plan (Major/Minor)	2,223	7,305	15,435	14,198
55110	Variance (Major/Minor)	-	2,125	-	2,168
55120	Tentative Tract Map	(3,240)	-	-	
55125	Tentative Parcel Map	695	11,330	-	6,242
55145	Zone Change	-	-	-	3,035
55150	General Plan Amendment	591	-	-	-
55155	Sign Review	9,500	10,839	1,200	4,116
55160	Entertainment Permit	1,725	2,155	1,725	1,760
55165	Special Use Permit	-	5,041	-	-
55170	Special Event Permit	1,462	1,494	1,068	1,185
55180	Large Family Day Care Permit	591	1,135	1,135	1,158
55190	Miscellaneous Permits & Fees	36,000	-	-	-
55195	Publications	8,670	50	12,500	8,160
55200	ABC Letter	-	540	-	270
55205	Information Letter	1,158	550	800	550
55210	Architecture Review	1,206	1,200	1,200	1,224
55220	Environmental Assessment	13,487	1,540	431	540
55235	Landscape Plan Check Review	1,461	1,624	2,400	1,656
55260	Additional Large Animal Unit	132	-	-	-
55265	Appeal	1,190	2,580	543	458
	Total Revenues	\$ 114,042	67,398	46,587	58,885

City of Norco, California
Planning Division 750, RDA Fund 013
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 80,658	82,970	78,107	41,995
30105	Salaries, Part Time	3,533	-	-	9,300
30200	PERS Retirement	16,965	20,498	20,365	10,517
30205	Employee Group Insurance	11,631	14,505	14,788	11,139
30210	Vehicle Allowance	120	-	-	1,200
30215	Medical Savings Account	221	300	308	240
30220	FICA/Medicare Insurance	1,246	1,295	1,208	744
30225	Sick leave buy back	1,111	1,191	1,362	1,200
30230	Annual Vacation Cash Out	622	618	947	1,000
30235	Deferred Compensation	88	158	1	233
	Subtotal - Salaries and Benefits	\$ 116,197	121,535	117,086	77,567

City of Norco, California
Planning Division 750, Low/Mod Fund 015
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 3,865	-	-	18,089
30200	PERS Retirement	246	-	-	4,530
30205	Employee Group Insurance	117	-	-	1,461
30215	Medical Savings Account		-	-	60
30220	FICA/Medicare Insurance	58	-	-	262
30225	Sick leave buy back				260
30230	Annual Vacation Cash Out				346
	Subtotal - Salaries and Benefits	\$ 4,316	-	-	25,008

City of Norco, California
Planning Division 750, Water Fund 124
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ -	15,245	5,583	14,344
30200	PERS Retirement	-	-	1,378	3,592
30205	Employee Group Insurance	-	-	1,020	2,487
30210	Vehicle Allowance	-	-	330	720
30215	Medical Savings Account	-	-	16	36
30220	FICA/Medicare Insurance	-	-	84	208
30225	Sick leave buy back	-	-	-	206
30230	Annual Vacation Cash Out	-	-	-	275
	Subtotal - Salaries and Benefits	\$ -	15,245	8,411	21,868

City of Norco, California
Planning Division 750, Water Fund 126
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ -	18,201	3,722	9,563
30200	PERS Retirement	-	-	921	2,395
30205	Employee Group Insurance	-	-	682	1,658
30210	Vehicle Allowance	-	-	220	480
30215	Medical Savings Account	-	-	10	24
30220	FICA/Medicare Insurance	-	-	56	139
30225	Sick leave buy back	-	-	-	137
30230	Annual Vacation Cash Out	-	-	-	183
	Subtotal - Salaries and Benefits	\$ -	18,201	5,611	14,579

Code Compliance

City of Norco
Fiscal Year 2011



**City of Norco, California
Code Compliance Division 751
Budget Summary By Major Categories**

<u>Expenditures:</u>	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 11,129	-	-	25,468
Employee Related Expenditures	-	-	-	-
Supplies and Services	1,046	3,100	1,736	2,100
Maintenance and Rentals	-	-	-	-
Operations and Utilities	48	-	232	396
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	15,251	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 27,473	3,100	1,968	27,964

<u>Funding Sources:</u>	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 27,473	3,100	1,968	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	27,964
Total Funding Sources	\$ 27,473	3,100	1,968	27,964

City of Norco, California
Code Compliance Division 751, General Fund
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30105	Salaries, Part Time	\$ 10,580	-	-	-
30205	Employee Group Insurance	(18)	-	-	-
30220	FICA/Medicare Insurance	199	-	-	-
30235	Deferred Compensation	367	-	-	-
	Subtotal - Salaries and Benefits	11,129	-	-	-
<u>Supplies and Services</u>					
30400	Office Supplies	71	100	71	
30415	Special Departmental	975	3,000	1,665	
	Subtotal - Supplies and Services	1,046	3,100	1,736	-
<u>Operations and Utilities</u>					
33100	Utilities	48	-	232	
	Subtotal - Operations & Utilities	48	-	232	-
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	2,000	-	-	-
42105	Vehicle Replacement Charges	1,851	-	-	-
42110	Computing and Comm. Equip Replacement	1,700	-	-	-
42115	Computing and Communications Operations	9,700	-	-	-
	Subtotal - Internal Service Charges	15,251	-	-	-
	Total Expenditures	\$ 27,473	3,100	1,968	-

Account			FY 2010	FY 2011
Number	Department-Generated Revenues	FY 2009	Amended	Budget
		Actual	Budget	Request
			Total	
53520	Abandon Vehicle Abatement	\$ 22,567	13,500	
53540	Riverside County Sharing Code Enforcement	-	8,000	
54110	Municipal Code Violations	998	400	
	Total Revenues	\$ 23,565	21,900	-

City of Norco, California
Code Compliance Division 751, RDA Fund 013
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30105	Salaries, Part Time	\$ -	-	-	24,500
30205	Employee Group Insurance	-	-	-	-
30220	FICA/Medicare Insurance	-	-	-	355
30235	Deferred Compensation	-	-	-	613
	Subtotal - Salaries and Benefits	-	-	-	25,468
<u>Supplies and Services</u>					
30400	Office Supplies	-	-	-	100
30415	Special Departmental	-	-	-	2,000
	Subtotal - Supplies and Services	-	-	-	2,100
<u>Operations and Utilities</u>					
33100	Utilities	-	-	-	396
	Subtotal - Operations & Utilities	-	-	-	396
	Total Expenditures	\$ -	-	-	27,964

Parks, Recreation, Community Services & Animal Control

City of Norco
Fiscal Year 2011



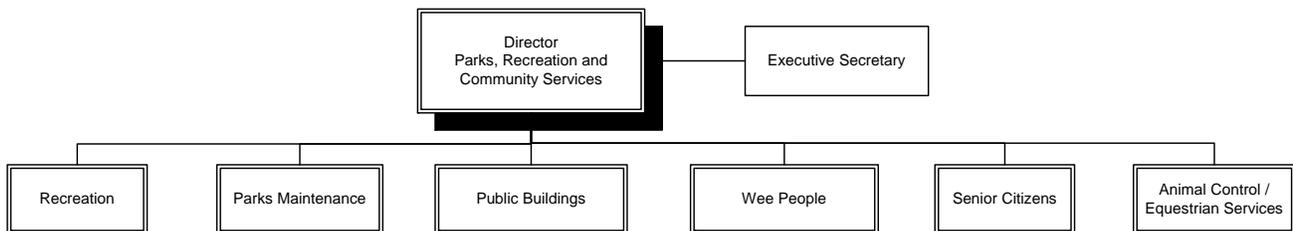
PARKS, RECREATION & COMMUNITY SERVICES

Parks, Recreation & Community Services Department consists of six divisions, Recreation, Wee People, Parks, Senior Citizens, Buildings and Animal Control/Equestrian Services.

The Department runs its operations seven days a week, and serves over several thousand patrons weekly. The Department maintains approximately 900 acres of passive and active parkland and open space as well as all City buildings. An Animal Control/Equestrian service is also operational seven days a week, servicing residents and their animals.

Vision Statement

The City of Norco Parks, Recreation & Community Services Department provides the fabric that connects our values as far as what we want our community to be. The Department works to create community in Norco through people, animals, parks and programs and is a vital part of the City's services to the community. The benefits of parks and recreation are highly valued by the community. The Department's focus is to sponsor and promote health and wellness, foster human development, strengthen safety and security, protect natural resources, support economic development, increase cultural unity establish standards for the care and health of animals, provide a safe haven for animals, enforce laws to protect the well being of all animals in the community and to sponsor the adoption and placement for animals within our care.



PARKS, RECREATION & COMMUNITY SERVICES

Fiscal Year 2010/2011 Goals and Objectives

- Coordinate approvals and build-out of the proposed equestrian center/sports complex at the Silverlakes property.
 - Obtain approvals of a disposition and development agreement (DDA) and a long-term ground lease.
 - Negotiate and develop a schedule for community use of athletic facilities.
- Develop a business plan for the Ingalls Equestrian Events Center.
 - Engage in an RFP process, including potential use of a professional concessionaire or management firm for the operation of the facility. Study alternatives with an RFP committee and make recommendations for the management, operations, marketing and maintenance of the facility in a fiscally responsible manner to City Council.
- Work with other Departments to explore the potential and feasibility of the use of alternative energy sources, alternative fuels and other energy saving strategies.
 - Investigate the feasibility of including solar energy panels in the design for the covered arena and animal shelter facilities planned at the Ingalls Equestrian Events Center.
 - Investigate the potential for retrofitting existing City-owned facilities with solar energy panels.
 - Investigate the feasibility of utilizing an energy consultant on all City facility construction projects.
- Coordinate construction of Phase 1 of the South Pad at the George Ingalls Equestrian Event Center.
 - Continue the construction of the arena cover and other amenities assigned to Phase 1.
- Coordinate construction of the Animal Control Expansion Project with modifications.
 - Work closely with the architects and the staff of Animal Control to redesign a facility that falls within the budget due to the RDA funds being reduced for the project.

City of Norco, California
Parks, Recreation & Community Services Department
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 1,767,464	1,727,820	1,701,971	1,688,593
Employee Related Expenditures	10,413	13,396	12,289	14,379
Supplies and Services	84,822	93,119	78,660	102,405
Maintenance and Rentals	101,304	78,386	81,334	80,920
Operations and Utilities	280,234	331,192	321,942	322,265
Contractual and Professional Services	698,677	714,313	704,164	697,549
Miscellaneous	-	-	-	6,287
CRA Programs	-	-	-	-
Internal Service Fund Charges	202,717	183,705	194,858	174,600
Capital Outlay	-	-	-	3,000
Transfers Out	-	-	-	-
Total Expenditures	\$ 3,145,631	3,141,931	3,095,218	3,089,999

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 3,072,515	3,067,117	3,017,628	3,011,409
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Grant Funds	73,116	74,814	77,590	78,590
Total Funding Sources	\$ 3,145,631	3,141,931	3,095,218	3,089,999

Recreation

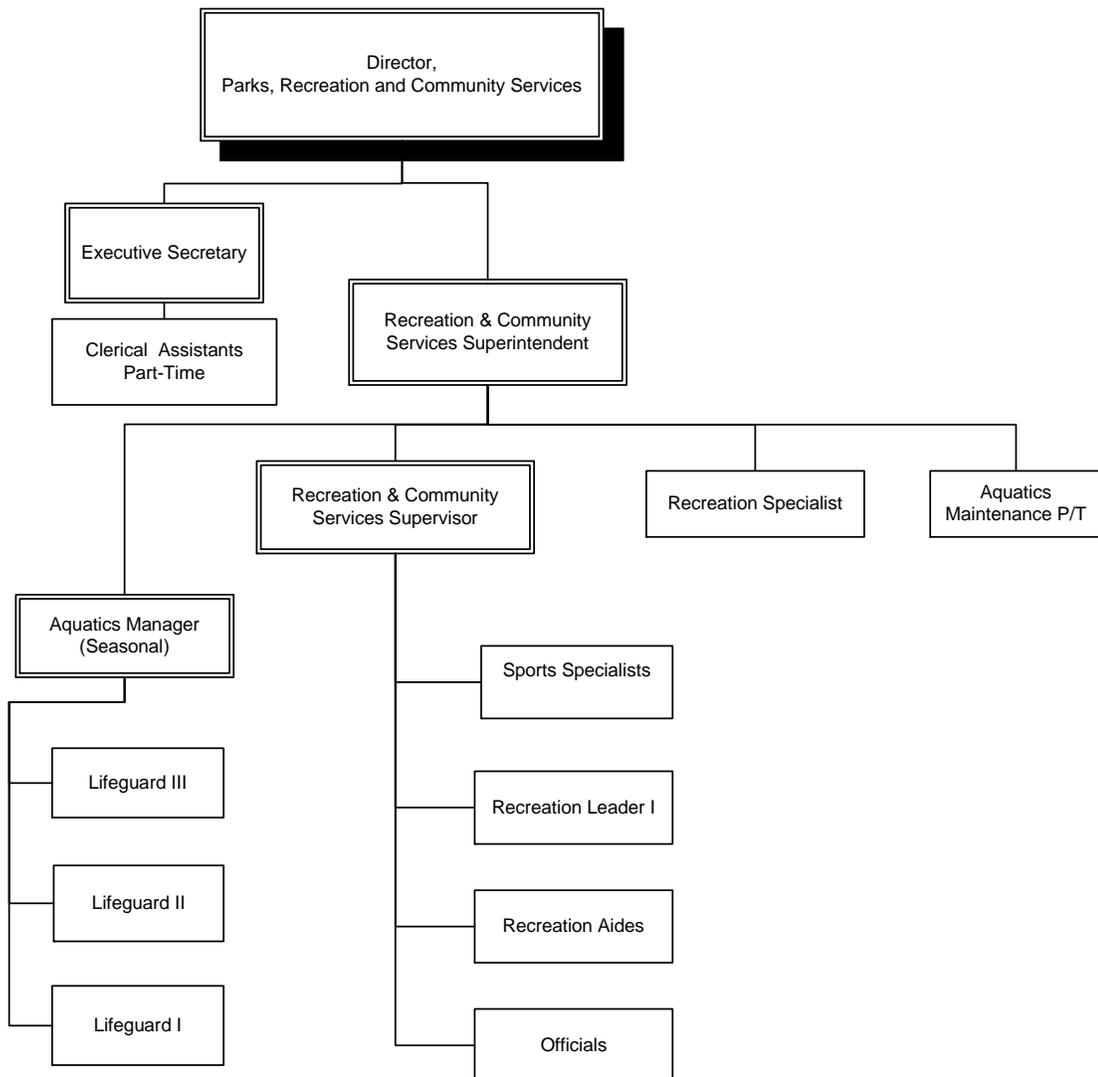
City of Norco
Fiscal Year 2011



PARKS, RECREATION and COMMUNITY SERVICES

Recreation Division 730

This Division is responsible for building a strong community through its belief that, “We Create Community through People, Parks, Trails and Programs” and Parks Make Life Better.SM By providing a safe space to play and learn, the Division fosters human development, focusing on young adolescents through senior citizens. Through active participation, we provide recreational experiences which promote health and wellness and increase cultural unity. They speak to the assets of the department, the strengths of the staff and the value of the programs the Department provides. As dedicated professionals, the Recreation Division is responsible to plan, organize, implement and evaluate comprehensive year-round recreation programs which include but are not limited to youth and adult sports, aquatics, and a variety of recreation and leisure classes. Special events such as the Concerts in the Park, National Day of the American Cowboy, Annual Easter Egg Hunt, Breakfast with Santa and Volunteer Appreciation Day bring individuals together and unite in cultural and community celebration. Strong volunteer efforts positively impact the success of the Division and are utilized for support in many endeavors throughout the Department. The Recreation Division also coordinates the efforts of various local non-profit youth sports organizations and the use and rental of City facilities.



**City of Norco, California
Recreation Division 730
Budget Summary By Major Categories**

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 509,236	567,191	527,210	531,518
Employee Related Expenditures	2,209	4,540	4,565	2,443
Supplies and Services	29,934	28,000	26,604	40,149
Maintenance and Rentals	11,463	12,000	11,732	12,600
Operations and Utilities	103,955	110,880	108,100	110,000
Contractual and Professional Services	126,307	136,699	112,414	103,725
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	60,389	56,400	56,400	55,700
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 843,493	915,710	847,025	856,135

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 843,493	915,710	847,025	856,135
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 843,493	915,710	847,025	856,135

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 211,149	218,273	218,435	216,091
30105	Salaries, Part Time	181,076	230,588	192,556	201,465
30110	Salaries, Overtime	-	-	43	-
30200	PERS Retirement	52,074	53,924	53,924	54,116
30205	Employee Group Insurance	38,376	41,400	41,400	37,931
30210	Vehicle Allowance	4,850	4,800	4,800	4,752
30215	Medical Savings Account	753	780	780	772
30220	FICA/Medicare Insurance	5,907	6,653	5,656	6,055
30225	Sick leave buy back	3,250	3,133	3,271	3,700
30230	Annual Vacation Cash Out	7,191	1,625	1,531	1,600
30235	Deferred Compensation	4,435	6,015	4,814	5,037
30245	Workers Compensation	139	-	-	-
30250	Unemployment	37	-	-	-
	Subtotal - Salaries and Benefits	509,236	567,191	527,210	531,518
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	765	2,000	1,970	300
30310	Uniforms & Safety Gear	464	1,540	1,440	1,523
30320	Dues, Memberships and Subscriptions	980	1,000	1,155	620
	Subtotal - Employee Related	2,209	4,540	4,565	2,443
<u>Supplies and Services</u>					
30400	Office Supplies	6,906	6,750	6,250	7,000
30405	Printing & Copies	-	-	-	7,000
30410	Postage	-	-	-	7,000
30415	Special Departmental	18,520	16,550	16,254	14,224
30425	Small Tools	22	200	200	200
30450	City Newsletter	4,485	4,500	3,900	4,725
	Subtotal - Supplies and Services	29,934	28,000	26,604	40,149
<u>Maintenance and Rentals</u>					
32200	Building and ground maintenance	11,463	12,000	11,732	12,600
	Subtotal - Maintenance & Rentals	11,463	12,000	11,732	12,600
<u>Operations and Utilities</u>					
33100	Utilities	103,955	110,880	108,100	110,000
	Subtotal - Operations & Utilities	103,955	110,880	108,100	110,000
<u>Contractual and Professional Services</u>					
34100	Contractual Services	40,438	56,702	41,747	44,405
34145	Recreation Instructors	70,812	59,097	43,337	47,745
34150	Special Events	15,056	20,900	27,330	11,575
	Subtotal - Contractual & Professional	126,307	136,699	112,414	103,725

City of Norco, California
Recreation Division 730, General Fund
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	15,088	15,000	15,000	13,000
42105	Vehicle Replacement Charges	3,401	-	-	-
42110	Computing and Comm. Equip Replacement	6,300	6,000	6,000	5,700
42115	Computing and Communications Operations	35,600	35,400	35,400	37,000
	Subtotal - Internal Service Charges	60,389	56,400	56,400	55,700
	Total Expenditures	\$ 843,493	915,710	847,025	856,135

Account			FY 2010	FY 2010	FY 2011
Number	Department-Generated Revenues	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
54220	Communication Lease Parks and Rec	\$ 29,503	45,000	38,600	38,766
55500	Aquatics	34,337	32,000	32,000	20,627
55510	Swim Team	19,536	12,600	12,600	4,860
55515	Adult Sports	31,366	19,000	19,000	32,060
55525	Dance-Rainbow	66,643	52,680	52,680	52,800
55530	Dance-Marsha	932	-	-	-
55600	Youth Sports	71,490	92,739	84,000	66,025
55605	Private Youth Sports	8,760	8,760	8,760	8,760
55630	Excursion Fee	80	-	-	-
55815	Yoga	814	378	378	-
55820	Fitness Class	332	-	-	-
56200	Self Defense	167	1,332	1,332	2,070
56205	Karate	7,932	3,000	3,000	3,500
56210	Taekwon-do	13,237	10,800	10,800	7,200
56250	Dog Obedience	3,731	1,296	1,296	1,944
56255	Horsemanship	674	960	960	1,080
56265	Roping	232	-	-	-
56400	Ingalls Park North	23,770	17,886	17,886	22,419
56405	Ingalls Park South	36,550	31,124	31,124	34,304
56425	Community Center	23,354	21,000	21,000	13,073
56430	Field Lights	2,089	3,200	3,200	8,000
56435	Picnic Shelter Rental	2,780	1,500	1,750	1,750
56445	Security Guard Services	9,629	9,452	9,452	12,664
56450	Cleaning Fee	6,631	4,335	4,335	7,200
56455	Cleaning Fee - Restrooms	806	400	622	847
56460	Roping Cleaning	26	-	-	-
56600	Breakfast with Santa	929	1,200	760	750
56605	Parade of Lights and Winter Festival	3,199	11,180	11,291	12,000
56610	Jamboree Donations	3,476	3,000	3,000	1,500
56905	Banner Installation	1,470	980	980	1,960
56910	P & R Administrative Maintenance Fund	40,896	41,000	41,000	40,000
	Total Revenues	\$ 485,366	435,302	420,306	396,159

Youth & Teen Division

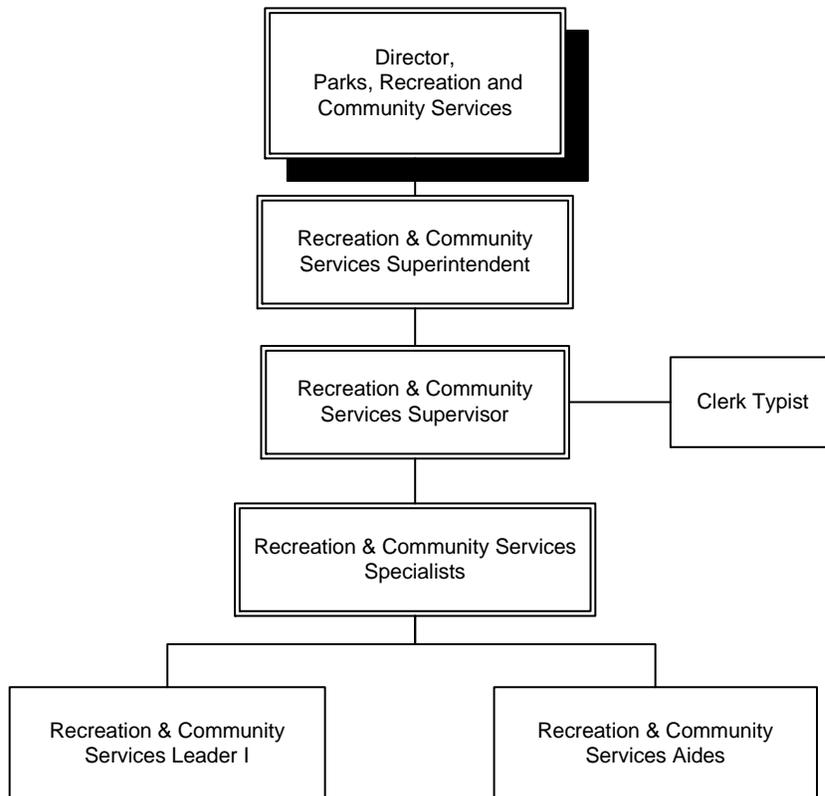
City of Norco
Fiscal Year 2011



PARKS, RECREATION and COMMUNITY SERVICES

Youth and Teen Division 731

Key trends are addressed by this Division to keep youth active and on the road to become positive members of the community which facilitates community problem solving. The Youth Division establishes a foundation and provides clear recreational opportunities which are designed to create an environment of care and trust where children ages 2-15 can grow emotionally, intellectually, socially and physically through play all which embrace the principles and premises of youth development. With the diversity of the community, this Division addresses and increases cultural unity. Among the recreational experiences offered that promote health and wellness and foster human development are Wee People Playschool, Wee Twos, Kidz Club, Kidz Zone, T.G.I.F. (Thank Goodness it's Fitness), Kidz Night Out and Teen Programs. The division creates partnerships with many agencies within the city and surrounding communities to promote recreational opportunities for the youth. Continuous partnerships are in existence and are a necessity to sustain programs and special events within the division. United Norconians for Life Over Alcohol and Drugs (U.N.L.O.A.D.) works closely with the youth division in providing education to young people about the adverse effects of alcohol and drugs and related behaviors on their safety, quality of life and future opportunities. Increasing awareness among parents, grandparents and other caregivers of their responsibilities to help young people to avoid the negative consequences associated with alcohol and drug use is another goal between U.N.L.O.A.D and the youth division. Positive energy and imagination of youth are important aspects which we promote in our community and can be proud of.



**City of Norco, California
Youth and Teen Division 731
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 246,641	183,858	234,437	268,020
Employee Related Expenditures	998	2,621	2,267	2,420
Supplies and Services	9,673	7,494	7,664	11,499
Maintenance and Rentals	1,545	825	525	1,775
Operations and Utilities	8,991	7,741	7,741	9,450
Contractual and Professional Services	6,793	8,248	8,373	10,100
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	18,668	16,600	16,600	15,800
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 293,311</i>	<i>227,387</i>	<i>277,607</i>	<i>319,064</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 293,311	227,387	277,607	319,064
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 293,311</i>	<i>227,387</i>	<i>277,607</i>	<i>319,064</i>

City of Norco, California
Youth and Teen Division 731, General Fund
Budget Detail By Line Item

Account			FY 2010	
Number	Account Description	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Estimated	Year-End
			Total	Request
<u>Salaries and Benefits</u>				
30100	Salaries, Full Time	\$ 30,604	20,047	25,045
30105	Salaries, Part Time	190,750	147,801	189,570
30200	PERS Retirement	12,080	5,464	10,961
30205	Employee Group Insurance	5,775	2,916	2,659
30215	Medical Savings Account	122	120	3
30220	FICA/Medicare Insurance	3,210	2,757	2,807
30225	Sick leave buy back	-	-	-
30230	Annual Vacation Cash Out	107	-	-
30235	Deferred Compensation	3,670	4,753	3,392
30245	Workers Compensation	232	-	-
30250	Unemployment	91	-	-
	Subtotal - Salaries and Benefits	246,641	183,858	234,437
<u>Employee Related Expenditures</u>				
30300	Conferences and Meetings	70	1,500	1,500
30310	Uniforms & Safety Gear	928	721	367
30320	Dues, Memberships and Subscriptions	-	400	400
	Subtotal - Employee Related	998	2,621	2,267
<u>Supplies and Services</u>				
30400	Office Supplies	1,423	1,995	1,995
30415	Special Departmental	5,992	4,149	4,669
30430	Office Equipment	75	350	-
30485	Wee People Special Events	2,183	1,000	1,000
	Subtotal - Supplies and Services	9,673	7,494	7,664
<u>Maintenance and Rentals</u>				
32200	Building and ground maintenance	1,545	825	525
	Subtotal - Maintenance & Rentals	1,545	825	525
<u>Operations and Utilities</u>				
33100	Utilities	8,991	7,741	7,741
	Subtotal - Operations & Utilities	8,991	7,741	7,741
<u>Contractual and Professional Services</u>				
34100	Contractual Services	6,793	8,248	8,248
34150	Special Events	-	-	125
	Subtotal - Contractual & Professional	6,793	8,248	8,373
<u>Internal Service Fund Charges</u>				
42100	Vehicle Operations and Maintenance	4,500	4,200	4,200
42105	Vehicle Replacement Charges	2,768	-	-
42110	Computing and Comm. Equip Replacement	1,700	1,800	1,800

City of Norco, California
Youth and Teen Division 731, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
42115	Computing and Communications Operations	9,700	10,600	10,600	11,100
	Subtotal - Internal Service Charges	18,668	16,600	16,600	15,800
Total Expenditures		\$ 293,311	227,387	277,607	319,064

Account Number	Department-Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
55540	Teen Dance	\$ 879	200	123	-
55615	Wee People Program Fees	304,818	276,906	276,906	322,321
56815	Wee People Donation	2,183	1,000	1,000	1,000
		\$ 307,881	278,106	278,029	323,321

Park Maintenance

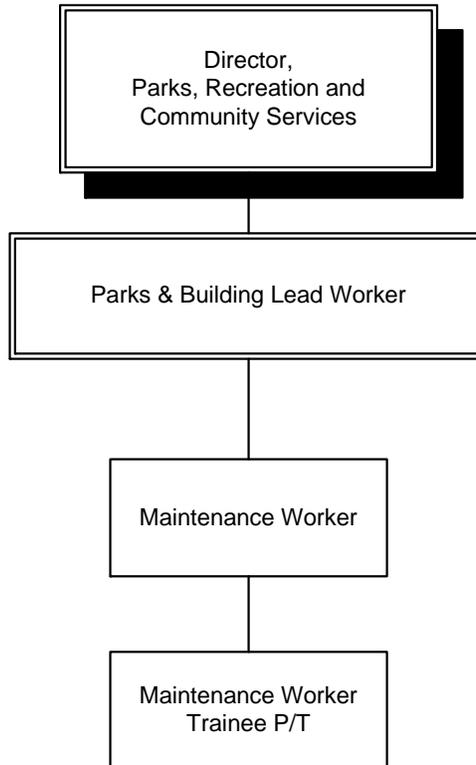
**City of Norco
Fiscal Year 2011**



PARKS, RECREATION and COMMUNITY SERVICES

Parks Maintenance Division 733

The Park Maintenance Division's mission is to protect our environment and its resources while providing safe and secure spaces to recreate. The Division goal is to protect, expand, enhance and extend the life of the City's active and open space assets, including 14 parks totaling more than 900 acres of active and passive park land, horse trails and various arenas. It is staff's goal to address the open space and active uses that matter to participants. The Division is a valuable partner and support team to the Recreation, Youth, Building and Animal Control Divisions and takes pride maintaining high expectations and standards for clean, presentable facilities, providing the public recreational experiences in a safe and secure environment. Along with irrigation repair, water management and shrub/tree trimming using current Society of Arboricultural standards, the Division is responsible for park lighting, fencing, walkways, horse trails, playground equipment, tennis courts, the public pool and barn areas at Ingalls Park. The Division also manages contracts that provide turf grass management as well as weed and pest control. Park Maintenance Division maintains and administers the contracts for the city-wide Landscape areas with in the Maintenance Districts.



**City of Norco, California
Park Maintenance Division 733
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 219,592	231,353	234,068	155,000
Employee Related Expenditures	3,339	2,630	2,544	2,225
Supplies and Services	1,005	1,350	1,100	1,250
Maintenance and Rentals	20,270	26,800	29,280	25,700
Operations and Utilities	51,938	65,000	63,000	65,000
Contractual and Professional Services	388,704	373,052	378,000	371,103
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	51,255	43,400	43,400	43,600
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 736,104</i>	<i>743,585</i>	<i>751,392</i>	<i>663,878</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 736,104	743,585	751,392	663,878
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 736,104</i>	<i>743,585</i>	<i>751,392</i>	<i>663,878</i>

City of Norco, California
Park Maintenance Division 733, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 137,619	148,305	147,139	84,174
30105 Salaries, Part Time	-	-	-	12,000
30110 Salaries, Overtime	5,859	1,750	381	1,750
30200 PERS Retirement	33,845	36,639	36,464	21,080
30205 Employee Group Insurance	37,578	38,636	41,438	31,242
30215 Medical Savings Account	232	240	239	240
30220 FICA/Medicare Insurance	2,134	2,150	2,239	1,395
30225 Sick leave buy back	310	2,129	1,928	1,208
30230 Annual Vacation Cash Out	2,014	1,104	4,240	1,611
30235 Deferred Compensation	-	-	-	300
Subtotal - Salaries and Benefits	219,592	231,353	234,068	155,000
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	1,548	780	819	450
30310 Uniforms & Safety Gear	1,612	1,400	1,350	1,375
30320 Dues, memberships and Subscriptions	180	450	375	400
Subtotal - Employee Related	3,339	2,630	2,544	2,225
<u>Supplies and Services</u>				
30400 Office Supplies	268	200	150	150
30415 Special Departmental	294	900	750	900
30425 Small Tools	239	250	200	200
Subtotal - Supplies and Services	1,005	1,350	1,100	1,250
<u>Maintenance and Rentals</u>				
32100 Office Equipment Maintenance				
32105 Equipment Rental	1,546	2,000	1,500	200
32200 Building and ground maintenance	18,724	21,300	24,280	22,000
32400 Ingalls Arena Maintenance	-	3,500	3,500	3,500
Subtotal - Maintenance & Rentals	20,270	26,800	29,280	25,700
<u>Operations and Utilities</u>				
33100 Utilities	51,938	65,000	63,000	65,000
Subtotal - Operations & Utilities	51,938	65,000	63,000	65,000
<u>Contractual and Professional Services</u>				
34100 Contractual Services	388,704	373,052	378,000	371,103
Subtotal - Contractual & Professional	388,704	373,052	378,000	371,103
<u>Internal Service Fund Charges</u>				
42100 Vehicle Operations and Maintenance	40,511	35,000	35,000	35,000

City of Norco, California
Park Maintenance Division 733, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
42105	Vehicle Replacement Charges	2,944	-	-	-
42110	Computing and Comm. Equip Replacement	1,300	1,300	1,300	1,200
42115	Computing and Communications Operations	6,500	7,100	7,100	7,400
Subtotal - Internal Service Charges		51,255	43,400	43,400	43,600
Total Expenditures		\$ 736,104	743,585	751,392	663,878

Account Number	Department-Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
54210	Rivertrails lease	\$ 12,600	12,600	12,600	12,600
56420	Bleacher Rental	39,996	8,500	8,500	8,500
		\$ 52,596.0	21,100	21,100	21,100

Senior Citizens

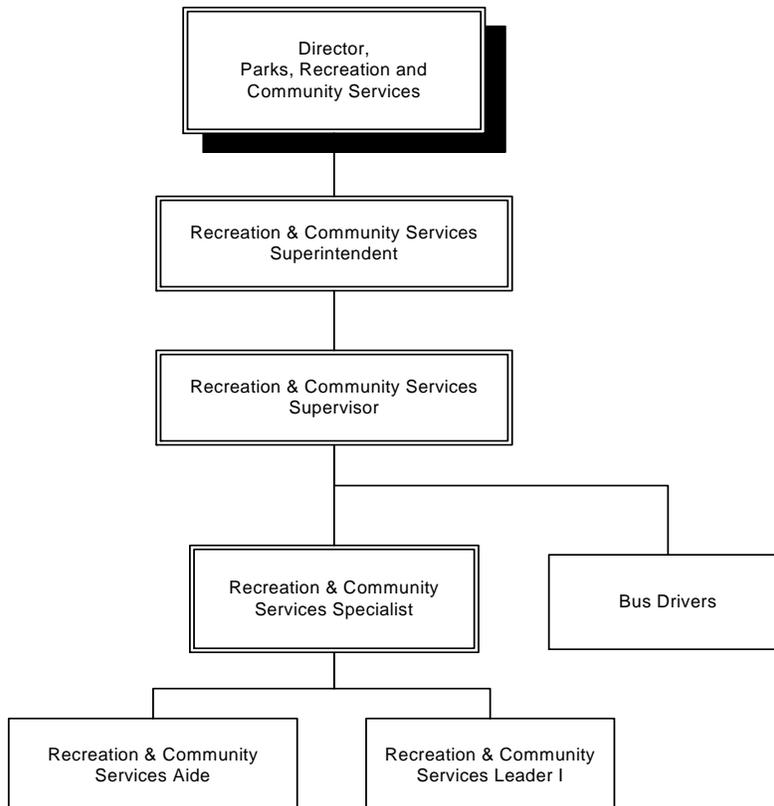
City of Norco
Fiscal Year 2011



PARKS, RECREATION and COMMUNITY SERVICES

Senior Citizens Division 735

The objective of the Norco Senior Center is to provide recreational experiences which facilitate the physical, mental, emotional and social health of seniors and to meet the challenges to preserve their independent living. The program strengthen the safety and security of those it serves and strives to foster the development of the older adult. Through its many programs, services and activities which promote health and wellness (including a 1.4 acre garden), senior citizens have the opportunity to increase their cultural unity and quality of life, all while creating lasting memories. Special events, a daily nutrition program, a door-to-door transportation program, counseling and referral programs also assist in achieving these important goals in a safe and wholesome environment. Through intergenerational programming, activities facilitate in community problem solving and give individuals to make a positive impact on those they encounter. This Division creates partnerships with many agencies including but not limited to Riverside Community College, Riverside Office on Aging, Riverside County Transportation Commission and Corona Regional Medical Center to take advantage of the resources available to those in need. This Division also strengthens community image and sense of place through the Party Pardners program, a therapeutic service for developmentally challenged adults. Party Pardners provides a recreational opportunity for a unique group of individuals within our city and surrounding communities. This rewarding program promotes a sense of belonging, encourages everlasting friendships and memories.



City of Norco, California
Senior Citizens Division 735
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 201,780	164,942	125,159	141,548
Employee Related Expenditures	37	-	-	4,086
Supplies and Services	9,655	16,525	8,090	14,057
Maintenance and Rentals	5,636	4,841	4,839	8,445
Operations and Utilities	14,901	18,801	17,101	10,815
Contractual and Professional Services	9,846	13,314	12,412	11,941
Miscellaneous	-	-	-	6,287
CRA Programs	-	-	-	-
Internal Service Fund Charges	21,205	19,305	30,458	12,600
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 263,060	237,728	198,059	209,779

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 189,944	162,914	120,469	131,189
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Miscellaneous Grants	73,116	74,814	77,590	78,590
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 263,060	237,728	198,059	209,779

City of Norco, California
Senior Citizens Division 735, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 13,239	-	-	5,121
30105 Salaries, Part Time	9,327	74,921	29,841	45,436
30110 Salaries, Overtime	51	-	-	-
30200 PERS Retirement	1,539	-	338	1,282
30205 Employee Group Insurance	2,387	-	-	652
30215 Medical Savings Account	36	-	-	24
30220 FICA/Medicare Insurance	327	1,086	-	74
30235 Deferred Compensation	233	1,873	513	-
30245 Workers Compensation	33,290	-	7,638	-
30250 Unemployment	5,616	-	-	-
Subtotal - Salaries and Benefits	66,044	77,880	38,330	52,589
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	37	-	-	-
30320 Dues, Memberships and Subscriptions	-	-	-	185
Subtotal - Employee Related	37	-	-	185
<u>Supplies and Services</u>				
30400 Office Supplies	751	2,525	1,061	1,294
30415 Special Departmental	2,597	11,000	1,894	4,000
30425 Small Tools	-	-	400	-
30430 Office Equipment	84	-	-	200
30480 Sr. Special Events	2,097	-	739	2,000
30490 Party Partners	2,483	3,000	2,412	3,000
Subtotal - Supplies and Services	8,012	16,525	6,506	10,494
<u>Maintenance and Rentals</u>				
32200 Building and ground maintenance	5,636	4,841	4,839	5,805
Subtotal - Maintenance & Rentals	5,636	4,841	4,839	5,805
<u>Operations and Utilities</u>				
33100 Utilities	8,493	10,500	9,181	2,314
Subtotal - Operations & Utilities	8,493	10,500	9,181	2,314
<u>Contractual and Professional Services</u>				
34100 Contractual Services	9,846	13,314	12,412	10,890
Subtotal - Contractual & Professional	9,846	13,314	12,412	10,890
<u>Internal Service Fund Charges</u>				
42105 Vehicle Replacement Charges	7,705	-	7,705	-
42110 Computing and Comm. Equip Replacement	1,800	-	1,900	-

City of Norco, California
Senior Citizens Division 735, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
42115	Computing and Communications Operations	-	-	7,705	-
	Subtotal - Internal Service Charges	9,505	-	17,310	-
	Total Expenditures	\$ 107,573	123,060	88,578	82,277

Account Number	Department-Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
53535	City of Corona	\$ 8,914	12,000	10,000	15,000
55625	Senior Citizens Excursion Fees	6,482	12,000	3,000	2,000
56800	Party Partners	2,483	1,034	3,012	1,200
56810	Senior Special Events	2,422	2,000	500	2,000
59225	CDBG	18,316	20,000	8,927	-
	RCTC Grant	-	-	45,999	48,912
		\$ 38,617	47,034	71,438	69,112

City of Norco, California
Senior Citizens Division - RCTC 735A, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 27,575	8,847	7,843	19,835
30105 Salaries, Part Time	20,616	11,760	7,325	1,932
30200 PERS Retirement	6,837	2,186	752	4,967
30205 Employee Group Insurance	5,109	1,166	1,063	3,355
30215 Medical Savings Account	95	48	1	48
30220 FICA/Medicare Insurance	723	299	275	288
30225 Sick leave buy back	290	127		250
30230 Annual Vacation Cash Out	574	66	33	100
30235 Deferred Compensation	500	294	271	48
30245 Workers Compensation	6,670			
Subtotal - Salaries and Benefits	68,989	24,793	17,563	30,823
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	-	-	-	867
30310 Uniforms & Safety Gear	-	-	-	292
30320 Dues, Memberships and Subscriptions	-	-	-	130
Subtotal - Employee Related	-	-	-	1,289
<u>Supplies and Services</u>				
30400 Office Supplies	752	-	231	347
30415 Special Departmental	892	-	297	759
Subtotal - Supplies and Services	1,644	-	528	1,106
<u>Operations and Utilities</u>				
33100 Utilities	6,407	8,301	5,560	2,805
Subtotal - Operations & Utilities	6,407	8,301	5,560	2,805
<u>Contractual and Professional Services</u>				
34100 Contractual Services	-	-	-	347
Subtotal - Contractual & Professional	-	-	-	347
<u>Miscellaneous</u>				
35150 Administrative Overhead	-	-	-	5,390
Subtotal - Miscellaneous	-	-	-	5,390
<u>Internal Service Fund Charges</u>				
42100 Vehicle Operations and Maintenance	2,000	-	1,480	-
42115 Computing and Communications Operations	3,331	6,760	6,760	7,152
Subtotal - Internal Service Charges	5,331	6,760	8,240	7,152
Total Expenditures	\$ 82,372	39,854	31,891	48,912

City of Norco, California
Senior Citizens Division 735A, Fund 122
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 39,020	42,341	41,544	37,022
30105 Salaries, Part Time	9,643	-	8,417	3,924
30200 PERS Retirement	9,654	10,460	10,064	9,272
30205 Employee Group Insurance	6,674	7,859	7,741	6,504
30215 Medical Savings Account	78	72	2	72
30220 FICA/Medicare Insurance	735	614	655	537
30225 Sick leave buy back	464	608	601	605
30230 Annual Vacation Cash Out	256	315	158	200
30235 Deferred Compensation	223	-	84	-
Subtotal - Salaries and Benefits	66,747	62,269	69,266	58,136
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	-	-	-	1,758
30310 Uniforms & Safety Gear	-	-	-	590
30320 Dues, Memberships and Subscriptions	-	-	-	264
Subtotal - Employee Related	-	-	-	2,612
<u>Supplies and Services</u>				
30400 Office Supplies	-	-	462	1,050
30415 Special Departmental	-	-	594	1,407
Subtotal - Supplies and Services	-	-	1,056	2,457
<u>Maintenance and Rentals</u>				
32200 Building and ground maintenance	-	-	-	2,640
Subtotal - Maintenance & Rentals	-	-	-	2,640
<u>Operations and Utilities</u>				
33100 Utilities	-	-	2,360	5,696
Subtotal - Operations & Utilities	-	-	2,360	5,696
<u>Contractual and Professional Services</u>				
34100 Contractual Services	-	-	-	704
Subtotal - Contractual & Professional	-	-	-	704
<u>Miscellaneous</u>				
35150 Administrative Overhead	-	-	-	897
Subtotal - Miscellaneous	-	-	-	897

City of Norco, California
Senior Citizens Division 735A, Fund 122
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	-	1,000	1,068	1,500
42105	Vehicle Replacement Charges	-	7,705	-	-
42115	Computing and Communications Operations	6,369	3,840	3,840	3,948
	Subtotal - Internal Service Charges	6,369	12,545	4,908	5,448
	Total Expenditures	\$ 73,116	74,814	77,590	78,590

Account Number	Department-Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
53500	RCTC Grant	\$ 73,116	76,721	-	78,590

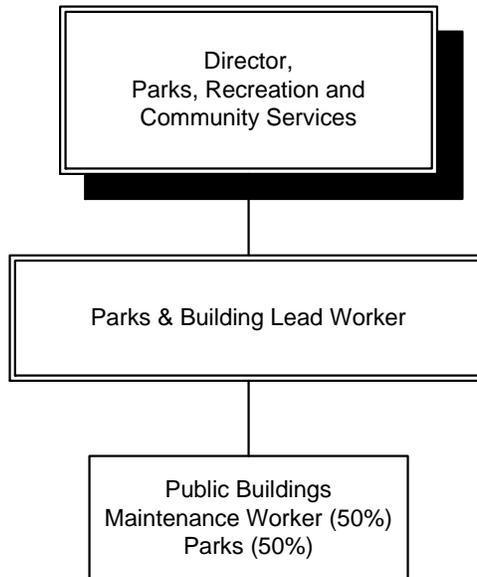
Public Building Maintenance

City of Norco
Fiscal Year 2011



PARKS, RECREATION and COMMUNITY SERVICES
Public Buildings Maintenance Division 737

This Division is the key component to strengthen community image and sense of place. It is responsible in upkeep and maintenance of all public buildings, creating safe and secure environments for the public to utilize. The monitored duties include but are not limited to painting, window cleaning, servicing of air conditioners and heating units, electrical, plumbing, and windows, doors and lock repairs. The Division is a partner and support team to the Recreation, Youth, Parks and Animal Control Divisions and takes pride maintaining high expectations and standards for clean, presentable and safe facilities in which the public can enjoy their recreational experiences. Public facilities include Norco City Hall, Norco Senior Center, Norco Library, Community Center, Pool, Scout House/Youth Center, Nellie Weaver Hall, park restrooms, snack bars, Riley Gym and Animal Control offices.



City of Norco, California
Building Maintenance Division 737
Budget Summary By Major Categories

<i>Expenditures:</i>		<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$	60,282	65,225	63,672	65,548
Employee Related Expenditures		1,672	600	865	600
Supplies and Services		186	3,750	150	250
Maintenance and Rentals		49,096	25,400	26,443	25,400
Operations and Utilities		84,253	110,770	110,000	110,000
Contractual and Professional Services		114,103	148,000	148,000	148,000
Miscellaneous		-	-	-	-
CRA Programs		-	-	-	-
Internal Service Fund Charges		17,302	17,400	17,400	18,600
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
<i>Total Expenditures</i>	\$	326,895	371,145	366,530	368,398

<i>Funding Sources:</i>		<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$	326,895	371,145	366,530	368,398
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		-	-	-	-
<i>Total Funding Sources</i>	\$	326,895	371,145	366,530	368,398

City of Norco, California
Building Maintenance Division 737, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 43,052	42,552	45,800	42,552
30110 Salaries, Overtime	255	-	-	-
30200 PERS Retirement	10,479	10,512	10,575	10,656
30205 Employee Group Insurance	5,461	10,616	5,833	10,912
30220 FICA/Medicare Insurance	644	617	669	617
30225 Sick leave buy back	391	611	636	611
30230 Annual Vacation Cash Out	-	317	159	200
Subtotal - Salaries and Benefits	60,282	65,225	63,672	65,548
<u>Employee Related Expenditures</u>				
30310 Uniforms & Safety Gear	1,632	600	865	600
Subtotal - Employee Related	1,672	600	865	600
<u>Supplies and Services</u>				
30425 Small Tools	153	250	150	250
30430 Office Equipment	-	3,500	-	-
Subtotal - Supplies and Services	186	3,750	150	250
<u>Maintenance and Rentals</u>				
32100 Office Equipment Maintenance				
32105 Equipment Rental	-	400	1,443	400
32200 Building and ground maintenance	49,096	25,000	25,000	25,000
Subtotal - Maintenance & Rentals	49,096	25,400	26,443	25,400
<u>Operations and Utilities</u>				
33100 Utilities	84,253	110,770	110,000	110,000
Subtotal - Operations & Utilities	84,253	110,770	110,000	110,000
<u>Contractual and Professional Services</u>				
34100 Contractual Services	114,103	148,000	148,000	148,000
Subtotal - Contractual & Professional	114,103	148,000	148,000	148,000
<u>Internal Service Fund Charges</u>				
42100 Vehicle Operations and Maintenance	1,000	1,000	1,000	1,500
42105 Vehicle Replacement Charges	1,102	-	-	-
42110 Computing and Comm. Equip Replacement	2,200	2,300	2,300	2,300
42115 Computing and Communications Operations	13,000	14,100	14,100	14,800
Subtotal - Internal Service Charges	17,302	17,400	17,400	18,600
Total Expenditures	\$ 326,895	371,145	366,530	368,398

City of Norco, California
Building Maintenance Division 737, General Fund
Budget Detail By Line Item

Account	FY 2009	FY 2010	FY 2010	FY 2011
Number Department-Generated Revenues	Actual	Amended	Estimated	Budget
Number Department-Generated Revenues	Actual	Budget	Year-End	Request
Number Department-Generated Revenues	Actual	Budget	Total	Request
54215 Library Lease	\$ 32,410	32,410	32,410	32,734
	\$ 32,410	\$ 32,410	\$ 32,410	\$ 32,734

Animal Control

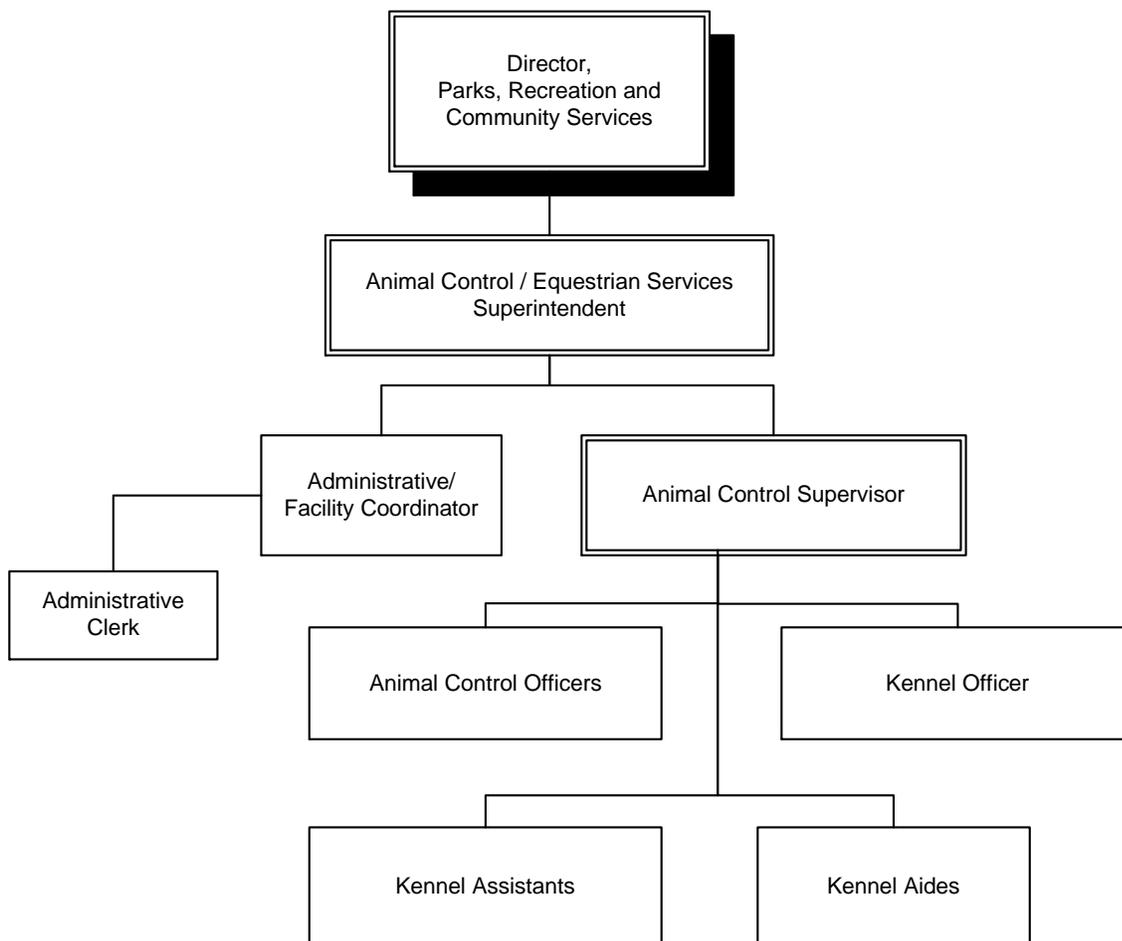
City of Norco
Fiscal Year 2011



PARKS, RECREATION and COMMUNITY SERVICES

Animal Control Division 765

Creating a responsible community which understands the care and protected treatment of animals is a vital part of the Animal Control Division in this unique animal-keeping and equestrian City. This Division is dedicated to foster the development of animals in a safe and secure environment. By abiding by State and Local ordinances and laws pertaining to animal keeping, the Division ensures the health and wellness for animals throughout the community as well as investigates and prosecutes animal abuse cases. The animal shelter cares for more than 2,000 impounded animals each year, takes pride in its success to process the adoption of dogs and cats at the highest rate for an Animal Control facility in Southern California and ultimately facilitates community problem solving. Animal Control staff assists with the rehabilitation and subsequent release of injured wild animals and birds, and provides emergency rescue assistance, all strengthening community image and sense of place.



**City of Norco, California
Animal Control Division 765
Budget Summary By Major Categories**

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 529,932	515,251	517,425	526,960
Employee Related Expenditures	2,157	3,005	2,048	2,605
Supplies and Services	34,369	36,000	35,052	35,200
Maintenance and Rentals	13,294	8,520	8,515	7,000
Operations and Utilities	16,196	18,000	16,000	17,000
Contractual and Professional Services	52,923	35,000	44,965	52,680
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	33,897	30,600	30,600	28,300
Capital Outlay	-	-	-	3,000
Transfers	-	-	-	-
Total Expenditures	\$ 682,768	646,376	654,605	672,745

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 682,768	646,376	654,605	672,745
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 682,768	646,376	654,605	672,745

City of Norco, California
Animal Control Division 765, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 263,881	267,552	265,459	271,652
30105 Salaries, Part Time	61,244	67,372	64,400	68,690
30110 Salaries, Overtime	30,662	30,000	31,200	32,000
30200 PERS Retirement	69,451	66,099	72,227	68,030
30205 Employee Group Insurance	70,804	73,382	74,439	76,662
30215 Medical Savings Account	354	240	477	240
30220 FICA/Medicare Insurance	3,232	3,091	3,304	3,169
30225 Sick leave buy back	2,896	3,840	4,100	3,600
30230 Annual Vacation Cash Out	-	1,991	1,136	1,200
30235 Deferred Compensation	801	1,684	683	1,717
30245 Workers Compensation	26,607	-	-	-
Subtotal - Salaries and Benefits	529,932	515,251	517,425	526,960
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	716	1,000	500	500
30310 Uniforms & Safety Gear	1,362	1,700	1,243	1,800
30320 Dues, Memberships and Subscriptions	80	305	305	305
Subtotal - Employee Related	2,157	3,005	2,048	2,605
<u>Supplies and Services</u>				
30400 Office Supplies	10,183	10,800	9,985	10,000
30415 Special Departmental	23,989	25,000	24,917	25,000
30425 Small Tools	197	200	150	200
Subtotal - Supplies and Services	34,369	36,000	35,052	35,200
<u>Maintenance and Rentals</u>				
32200 Building and ground maintenance	13,294	8,520	8,515	7,000
Subtotal - Maintenance & Rentals	13,294	8,520	8,515	7,000
<u>Operations and Utilities</u>				
33100 Utilities	16,196	18,000	16,000	17,000
Subtotal - Operations & Utilities	16,196	18,000	16,000	17,000
<u>Contractual and Professional Services</u>				
34100 Contractual Services	20,726	18,000	20,165	30,680
34160 Spay & Neuter	32,198	17,000	24,800	22,000
Subtotal - Contractual & Professional	52,923	35,000	44,965	52,680
<u>Internal Service Fund Charges</u>				
42100 Vehicle Operations and Maintenance	12,062	14,000	14,000	11,000
42105 Vehicle Replacement Charges	6,435	-	-	-
42110 Computing and Comm. Equip Replacement	2,400	2,500	2,500	2,500

City of Norco, California
Animal Control Division 765, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
42115	Computing and Communications Operations	13,000	14,100	14,100	14,800
	Subtotal - Internal Service Charges	33,897	30,600	30,600	28,300
Capital Outlay					
43100	Equipment	-	-	-	3,000
	Subtotal - Capital Outlay	-	-	-	3,000
	Total Expenditures	\$ 682,768	646,376	654,605	672,745

Account Number	Department-Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
54110	Citation Fees	\$ 998	400	800	800
56900	AC After Hr Call Reimb	836	756	600	500
57110	Metropolitan Water Rebate	24,676	-	-	0
57305	Impound Fees	9,984	7,000	7,000	8,000
57310	Adoption Fees	12,705	10,000	10,000	12,000
57315	Spay & Neuter Services	32,198	15,000	24,800	22,000
57320	Animal Donation(water bill)	9,484	7,500	7,500	7,000
57325	Dog License	69,120	70,000	70,000	75,000
57330	Ranch License	528	75	135	-
57335	Poultry License Fee	-	-	1,000	1,000
57340	Miscellaneous Animal Control Fees	4,844	4,000	4,000	4,000
57620	Animal Adoption (State Reimbursements)	-	22,000	10,684	-
	Total Revenues	\$ 165,372	136,731	136,519	130,300

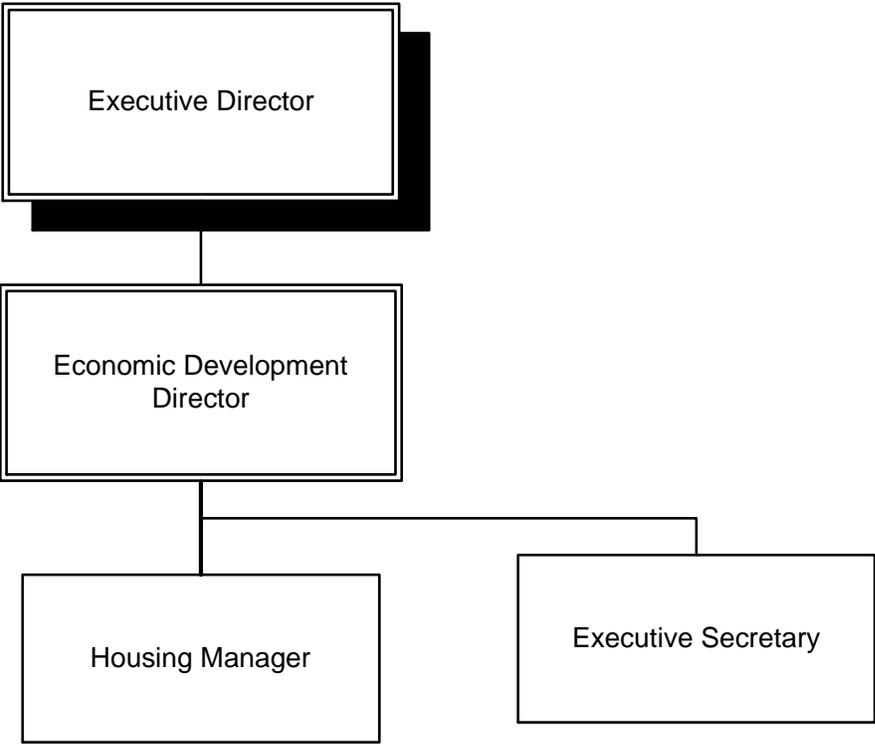
Economic Development

City of Norco
Fiscal Year 2011



Economic Development Department 5010

The Economic Development Department provides assistance to developers, real estate agents, appraisers, property owners and citizens on redevelopment and economic development matters, as well as low and moderate housing programs and Community Development Block Grant (“CDBG”) projects. The Director’s responsibilities include implementing economic development and redevelopment projects, as well as serving on a variety of committee and task forces. The Housing Manager’s responsibilities include development and case management for housing projects and programs, using CRA Low/Moderate income housing set aside funds. The Housing Manager also manages and implements projects funded through the CDBG program.



Economic Development

Fiscal Year 2010-2011 Goals and Objectives

- Promote and facilitate commercial development along the Hamner Corridor.
- Continue to implement a “Branding Campaign” for Norco Horsetown USA including development of marketing literature, visitors’ guide, advertisements in equestrian magazines, website, etc.
- Explore and facilitate potential expansion of/and improvements to revitalize the Norco Auto Mall including securing a new car dealership in the former Chrysler/Jeep location, former Norco Mazda and former Norco Mitsubishi and coordinating with dealers to develop special events.
- Develop a Strategic Plan for marketing and promoting of Hamner Avenue and Sixth Street.
- Develop a Strategic Plan for spending low/moderate income tax increment funds to emphasize non-age-restricted housing projects in connection with the adoption of an updated Housing Element of the General Plan and State law.
- Supplement low-mod fund by seeking and applying for additional sources of funding to leverage existing housing programs and implement new programs.
- Consider on a case-by-case basis, development opportunities that require land consolidation using public assistance.
- Continue to implement a business Façade Improvement Program.
- Coordinate with the Norco Historic Preservation Commission to develop a Norconian Preservation Strategic Plan and obtain a Certified Local Government grant for a citywide historic resources survey.

City of Norco, California
Economic Development Department
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 342,633	\$ 283,147	\$ 314,123	\$ 322,124
Employee Related Expenditures	33,561	37,905	34,652	19,105
Supplies and Services	91,236	5,100,877	4,999,881	1,148,932
Maintenance and Rentals	-	-	-	-
Operations and Utilities	14,074	14,400	12,700	14,200
Contractual and Professional Services	619,625	422,675	411,675	377,237
Miscellaneous	7,386,971	8,089,048	8,168,819	8,326,177
CRA Programs	821,080	5,971,822	2,597,000	1,597,500
Internal Service Fund Charges	47,344	51,788	51,851	64,242
Capital Outlay	111,055	471,795	385,295	204,000
Transfers Out	43,316	946,549	944,402	42,141
Debt Service	6,229,326	7,154,701	7,154,701	5,650,330
Total Expenditures	\$ 15,740,221	28,544,707	25,075,099	17,765,988

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	15,340,596	28,052,912	24,671,951	17,544,847
Grants	399,625	491,795	403,148	221,141
Total Funding Sources	\$ 15,740,221	28,544,707	25,075,099	17,765,988

Redevelopment Administration

City of Norco
Fiscal Year 2011



City of Norco, California
Redevelopment Administration Division 5010
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 179,120	148,296	178,794	184,223
Employee Related Expenditures	33,287	36,405	34,152	18,455
Supplies and Services	87,963	5,073,658	4,996,031	1,145,007
Maintenance and Rentals	-	-	-	-
Operations and Utilities	10,942	11,000	9,800	11,000
Contractual and Professional Services	530,966	345,950	337,950	298,512
Miscellaneous	7,351,547	8,051,848	8,134,516	8,291,177
CRA Programs	26,593	47,500	64,500	175,000
Internal Service Fund Charges	29,531	34,572	34,635	43,349
Capital Outlay	-	-	-	-
Transfers	25,000	926,549	926,549	25,000
<i>Total Expenditures</i>	<i>\$ 8,274,948</i>	<i>14,675,778</i>	<i>14,716,927</i>	<i>10,191,723</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	8,274,948	14,675,778	14,716,927	10,191,723
<i>Total Funding Sources</i>	<i>\$ 8,274,948</i>	<i>14,675,778</i>	<i>14,716,927</i>	<i>10,191,723</i>

City of Norco, California
Redevelopment Administration Division 5010, RDA Fund 013
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 122,673	92,303	122,731	122,637
30105 Salaries, Part Time	500	-	-	-
30200 PERS Retirement	30,068	30,298	30,327	30,712
30205 Employee Group Insurance	16,240	15,745	14,365	20,131
30210 Vehicle Allowance	3,153	3,600	3,568	3,600
30215 Medical Savings Account	462	465	469	465
30220 FICA/Medicare Insurance	1,906	1,778	1,916	1,778
30225 Sick leave buy back	1,929	1,760	1,887	1,900
30230 Annual Vacation Cash Out	2,179	2,347	3,521	3,000
30235 Deferred Compensation	9	-	10	-
Subtotal - Salaries and Benefits	179,120	148,296	178,794	184,223
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	8,372	10,300	8,047	4,300
30320 Dues, Memberships and Subscriptions	24,915	26,105	26,105	14,155
Subtotal - Employee Related	33,287	36,405	34,152	18,455
<u>Supplies and Services</u>				
30400 Office Supplies	549	500	700	600
30405 Printing & Copies	1,890	1,250	1,676	1,250
30410 Postage	247	200	200	200
30415 Special Departmental	1,070	4,905,827	4,905,697	1,003,457
30430 Office Equipment	437	-	-	-
30440 Advertising and Promotion	70,463	30,342	30,342	114,000
30445 Legal Advertising	506	500	166	500
30450 City Newsletter	12,679	40,000	40,000	20,000
30455 Election	120	17,250	17,250	5,000
30465 Medical Insurance – Retirees	-	40,502	-	-
30470 Post Employment Benefits-GASB45	-	37,287	-	-
Subtotal - Supplies and Services	87,963	5,073,658	4,996,031	1,145,007
<u>Operations and Utilities</u>				
33100 Utilities	10,942	11,000	9,800	11,000
Subtotal - Operations & Utilities	10,942	11,000	9,800	11,000
<u>Contractual and Professional Services</u>				
34100 Contractual Services	486,402	291,550	291,550	257,112
34105 Other Professional Services	19,286	30,000	26,000	20,000
34125 Accounting & Auditing	8,985	9,400	9,400	9,400
34130 Financial Services	16,293	15,000	11,000	12,000
Subtotal - Contractual & Professional	530,966	345,950	337,950	298,512

City of Norco, California
Redevelopment Administration Division 5010, RDA Fund 013
Budget Detail By Line Item

Account			FY 2010	FY 2011
Number	Account Description	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Estimated	Year-End
			Total	Request
<u>Miscellaneous</u>				
35125	Pass Through Agreement	7,147,710	7,882,848	7,968,564
35155	County Charge	141,699	142,000	137,210
35205	Property Taxes	37,137	-	1,742
35250	Beautification Committee	-	2,000	2,000
35255	Community Business Partnerships	25,000	25,000	25,000
	Subtotal - Miscellaneous	7,351,547	8,051,848	8,134,516
<u>CRA Programs</u>				
41200	Development Incentives	26,593	47,500	64,500
	Subtotal - CRA Programs	26,593	47,500	175,000
<u>Internal Service Fund Charges</u>				
42100	Vehicle Operations and Maintenance	420	-	63
42110	Computing and Comm. Equip Replacement	1,100	1,200	1,200
42115	Computing and Communications Operations	6,500	7,100	7,100
42200	Liability Insurance	21,511	16,232	16,232
42235	Compensated Absences	-	10,040	10,040
	Subtotal - Internal Service Charges	29,531	34,572	34,635
<u>Transfers</u>				
44100	Transfers	25,000	926,549	926,549
	Subtotal - Transfers	25,000	926,549	25,000
	Total Expenditures	\$ 8,274,948	14,675,778	14,716,927
			10,191,723	

Community
Development
Block Grant
(CDBG)

City of Norco
Fiscal Year 2011



City of Norco, California
Community Development Block Grant Division 915
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	270,254	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	111,055	471,795	385,295	204,000
Transfers	18,316	20,000	17,853	17,141
<i>Total Expenditures</i>	<i>\$ 399,625</i>	<i>491,795</i>	<i>403,148</i>	<i>221,141</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Grants	399,625	491,795	403,148	221,141
<i>Total Funding Sources</i>	<i>\$ 399,625</i>	<i>491,795</i>	<i>403,148</i>	<i>221,141</i>

City of Norco, California
Community Development Block Grant Division 915, Fund 123
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>CRA Programs</u>					
41235	Deferred Loan Program	\$ 270,254	-	-	-
	Subtotal - CRA Programs	<u>270,254</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Capital Outlay</u>					
43115	Building Improvements	111,055	471,795	385,295	204,000
	Subtotal - Capital Outlay	<u>111,055</u>	<u>471,795</u>	<u>385,295</u>	<u>204,000</u>
<u>Transfers</u>					
44100	Transfers	18,316	20,000	17,853	17,141
	Subtotal - Transfers	<u>18,316</u>	<u>20,000</u>	<u>17,853</u>	<u>17,141</u>
	Total Expenditures	<u>\$ 399,625</u>	<u>\$ 491,795</u>	<u>\$ 403,148</u>	<u>\$ 221,141</u>

Low-Mod Income Housing Program

City of Norco
Fiscal Year 2011



City of Norco, California
Grant Programs Division 5500, Low/Mod Fund 015
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	-	-	-
Supplies and Services	2	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	524,233	4,297,322	905,500	722,500
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 524,234	4,297,322	905,500	722,500

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds (Low/Mod)	524,234	4,297,322	905,500	722,500
Total Funding Sources	\$ 524,234	4,297,322	905,500	722,500

City of Norco, California
Low/Mod Fund 015 - Grant / Loan Division 5500
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Supplies and Services</u>					
30415	Special Departmental	\$ 2	-	-	-
	Subtotal - Supplies and Services	2	-	-	-
<u>CRA Programs</u>					
41200	Development Incentives	-	3,247,822	64,500	-
41205	Relocation Costs	-	-	-	-
41215	Fair Housing Programs	-	-	-	-
41220	Infill Housing Program	3,321	172,500	88,000	50,000
41225	Homeless Prevention	4,425	3,000	3,000	2,500
41230	First Time Home Buyer	38,100	140,000	65,000	90,000
41235	Deferred Loan Program	151,160	300,000	300,000	120,000
41240	Home Improvement Grant	107,405	200,000	200,000	150,000
41245	Home Improvement Emergency Grant	65,297	100,000	100,000	200,000
41250	Lead and Asbestos Abatement Grant	28,810	40,000	-	20,000
41255	Senior Discount Subsidy (SWAT)	105,570	85,000	85,000	90,000
41260	Sewer Loan Program	-	9,000	-	-
41265	Sewer Tax Rebate	20,145	-	-	-
	Subtotal - CRA Programs	524,233	4,297,322	905,500	722,500
	Total Expenditures	\$ 524,234	4,297,322	905,500	722,500

City of Norco, California
NSP Infill Division 5505, Low/Mod Fund 015
Budget Summary By Major Categories

<i>Expenditures:</i>		FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$	-	-	-	-
Employee Related Expenditures		-	-	-	-
Supplies and Services		-	-	-	-
Maintenance and Rentals		-	-	-	-
Operations and Utilities		-	-	-	-
Contractual and Professional Services		-	-	-	-
Miscellaneous		-	-	-	-
CRA Programs		-	1,627,000	1,627,000	700,000
Internal Service Fund Charges		-	-	-	-
Capital Outlay		-	-	-	-
Transfers		-	-	-	-
Total Expenditures	\$	-	1,627,000	1,627,000	700,000

<i>Funding Sources:</i>		FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$	-	-	-	-
Water Fund		-	-	-	-
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds (Low/Mod)		-	1,627,000	1,627,000	700,000
Total Funding Sources	\$	-	1,627,000	1,627,000	700,000

City of Norco, California
Low/Mod Fund 015 - NSP Infill Division 5505
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>CRA Programs</u>					
41220	Infill Housing Program	\$ -	1,627,000	1,627,000	700,000
	Subtotal - CRA Programs	-	1,627,000	1,627,000	700,000
	Total Expenditures	\$ -	1,627,000	1,627,000	700,000

Low-Mod Administration

City of Norco
Fiscal Year 2011



City of Norco, California
Low Mod Administration Division 5010
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 163,513	134,851	135,329	137,901
Employee Related Expenditures	275	1,500	500	650
Supplies and Services	3,272	27,219	3,850	3,925
Maintenance and Rentals	-	-	-	-
Operations and Utilities	3,132	3,400	2,900	3,200
Contractual and Professional Services	88,658	76,725	73,725	78,725
Miscellaneous	35,425	37,200	34,303	35,000
CRA Programs	-	-	-	-
Internal Service Fund Charges	17,813	17,216	17,216	20,893
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 312,088	298,111	267,823	280,294

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	312,088	298,111	267,823	280,294
Total Funding Sources	\$ 312,088	298,111	267,823	280,294

City of Norco, California
Low Mod Fund 015 - Administration Division 5010
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 117,778	97,816	97,718	97,816
30200 PERS Retirement	28,870	24,165	24,144	24,496
30205 Employee Group Insurance	8,195	6,661	6,970	8,456
30210 Vehicle Allowance	1,698	1,200	1,183	1,200
30215 Medical Savings Account	374	315	315	315
30220 FICA/Medicare Insurance	1,797	1,418	1,469	1,418
30225 Sick leave buy back	1,890	1,404	722	1,400
30230 Annual Vacation Cash Out	2,912	1,872	2,808	2,800
Subtotal - Salaries and Benefits	163,513	134,851	135,329	137,901
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	-	1,000	-	150
30305 Auto Mileage	223	400	400	400
30320 Dues, Memberships and Subscriptions	52	100	100	100
Subtotal - Employee Related	275	1,500	500	650
<u>Supplies and Services</u>				
30400 Office Supplies	783	2,000	1,250	1,200
30405 Printing & Copies	-	200	-	50
30410 Postage	-	125	50	75
30415 Special Departmental	1,914	2,000	350	350
30430 Office Equipment	196	400	-	-
30440 Advertising and Promotion	-	1,000	500	500
30445 Legal Advertising	378	500	200	250
30450 City Newsletter	-	1,500	1,500	1,500
30465 Medical Insurance – Retirees	-	10,160	-	-
30470 Post Employment Benefits-GASB45	-	9,334	-	-
Subtotal - Supplies and Services	3,272	27,219	3,850	3,925
<u>Operations and Utilities</u>				
33100 Utilities	3,132	3,400	2,900	3,200
Subtotal - Operations & Utilities	3,132	3,400	2,900	3,200
<u>Contractual and Professional Services</u>				
34100 Contractual Services	74,684	66,000	66,000	71,000
34125 Accounting & Auditing	5,990	6,225	6,225	6,225
34130 Financial Services	7,985	4,500	1,500	1,500
Subtotal - Contractual & Professional	88,658	76,725	73,725	78,725
<u>Miscellaneous</u>				
35155 County Charge	35,425	37,200	34,303	35,000
Subtotal - Miscellaneous	35,425	37,200	34,303	35,000
<u>Internal Service Fund Charges</u>				

City of Norco, California
Low Mod Fund 015 - Administration Division 5010
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
42110	Computing and Comm. Equip Replacement	1,100	1,100	1,100	1,100
42115	Computing and Communications Operations	6,500	7,100	7,100	7,400
42200	Liability Insurance	10,213	4,187	4,187	7,460
42235	Compensated Absences	-	4,829	4,829	4,933
	Subtotal - Internal Service Charges	17,813	17,216	17,216	20,893
	Total Expenditures	\$ 312,088	298,111	267,823	280,294

Debt Service

City of Norco
Fiscal Year 2011



City of Norco, California
Redevelopment Agency Debt Service Schedule
Fiscal Year 2010 - 2011

Account Number	Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-end Total	FY 2011 Budget Request
014-5100-35100	2001 School Pass-through Interest	\$ 233,410	228,735	228,735	223,675
014-5100-35105	2001 School Pass-through Principal	110,000	115,000	115,000	120,000
014-5101-35100	2004 Refunding Notes (Pass-through) Interest	495,160	488,260	488,260	480,298
014-5101-35105	2004 Refunding Notes (Pass-through) Principal	240,000	245,000	245,000	255,000
014-5108-35100	2009 School Pass-through Interest	-	655,669	655,669	775,414
014-5108-35105	2009 School Pass-through Principal	-	270,000	270,000	200,000
014-5107-35100	2003 Refunding Tax Allocation Bonds Interest	678,370	665,410	665,410	-
015-5107-35100	2003 Refunding Tax Allocation Bonds Interest	169,593	166,353	166,353	-
014-5107-35105	2003 Refunding Tax Allocation Bonds Principal	432,000	448,000	448,000	-
015-5107-35105	2003 Refunding Tax Allocation Bonds Principal	108,000	112,000	112,000	-
014-5104-35100	2001 Refunding Tax Allocation Bonds Interest	1,206,835	1,168,115	1,168,115	1,124,190
015-5104-35100	2001 Refunding Tax Allocation Bonds Interest	301,709	292,029	292,029	281,048
014-5104-35105	2001 Refunding Tax Allocation Bonds Principal	968,000	1,004,000	1,004,000	1,044,000
015-5104-35105	2001 Refunding Tax Allocation Bonds Principal	242,000	251,000	251,000	261,000
014-5102-35100	2000 Tax Allocation Bonds Interest	92,029	90,109	90,109	-
015-5102-35100	2000 Tax Allocation Bonds Interest	23,007	22,527	22,527	-
014-5102-35105	2000 Tax Allocation Bonds Principal	40,000	44,000	44,000	-
015-5102-35105	2000 Tax Allocation Bonds Principal	10,000	11,000	11,000	-
014-5105-35100	2005 Refunding Tax Allocation Bonds Interest	659,370	657,995	657,995	656,565
015-5105-35100	2005 Refunding Tax Allocation Bonds Interest	164,843	164,499	164,499	164,141
014-5105-35105	2005 Refunding Tax Allocation Bonds Principal	44,000	44,000	44,000	52,000
015-5105-35105	2005 Refunding Tax Allocation Bonds Principal	11,000	11,000	11,000	13,000
Total CRA Debt Service		\$ 6,229,326	7,154,701	7,154,701	5,650,330
Debt Service Fund		\$ 5,199,174	5,198,624	6,124,293	4,931,141
Low-Mod Fund		1,030,152	1,030,408	1,030,408	719,189
		\$ 6,229,326	6,229,032	7,154,701	5,650,330

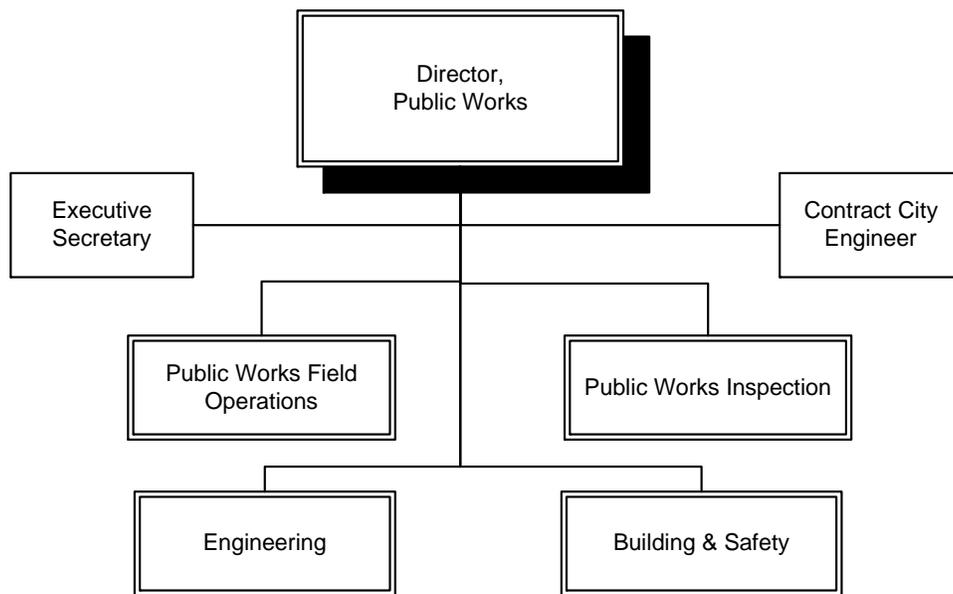
Public Works

City of Norco
Fiscal Year 2011



PUBLIC WORKS DEPARTMENT

The Director of Public Works manages the Engineering, Water, Sewer, Storm Drain, Parkway Maintenance, and Building & Safety Divisions. The Department is responsible for all capital improvement design, review, construction and inspection, and maintenance activities within the public right-of-way and transportation corridors, production and distribution of potable water supply, collection/transmission of wastewater to the regional treatment plant, construction/maintenance of storm drain pipelines connecting to larger backbone facilities and the installation/maintenance of the equestrian trail system in the City.



**City of Norco, California
Public Works Department
Budget Summary By Major Categories**

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 1,938,808	1,761,544	1,677,763	1,631,420
Employee Related Expenditures	17,029	23,275	13,025	22,175
Supplies and Services	486,286	260,520	238,620	309,045
Maintenance and Rentals	182,479	212,200	149,000	181,200
Operations and Utilities	4,564,595	4,555,400	4,519,350	4,551,600
Contractual and Professional Services	1,738,455	2,021,304	2,038,923	2,229,084
Miscellaneous	1,553,593	2,907,259	3,342,518	3,432,970
CRA Programs	-	-	-	-
Internal Service Fund Charges	271,535	250,540	250,540	263,277
Capital Outlay	2,889	43,000	18,000	42,000
Transfers Out	18,377,791	573,766	573,766	254,446
Total Expenditures	\$ 29,133,461	12,608,808	12,821,505	12,917,217

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 825,796	764,372	707,698	535,900
Water Fund	15,744,119	7,347,733	7,158,658	7,262,943
Sewer Fund	11,941,754	3,875,740	4,160,760	4,317,072
Gas Tax Fund	439,198	503,368	706,484	685,066
NPDES Storm Drainage Fund	107,285	105,984	75,942	104,146
Internal Service Fund	-	-	-	-
Redevelopment Funds	75,309	11,611	11,963	12,091
Total Funding Sources	\$ 29,133,461	12,608,808	12,821,505	12,917,217

Building & Safety

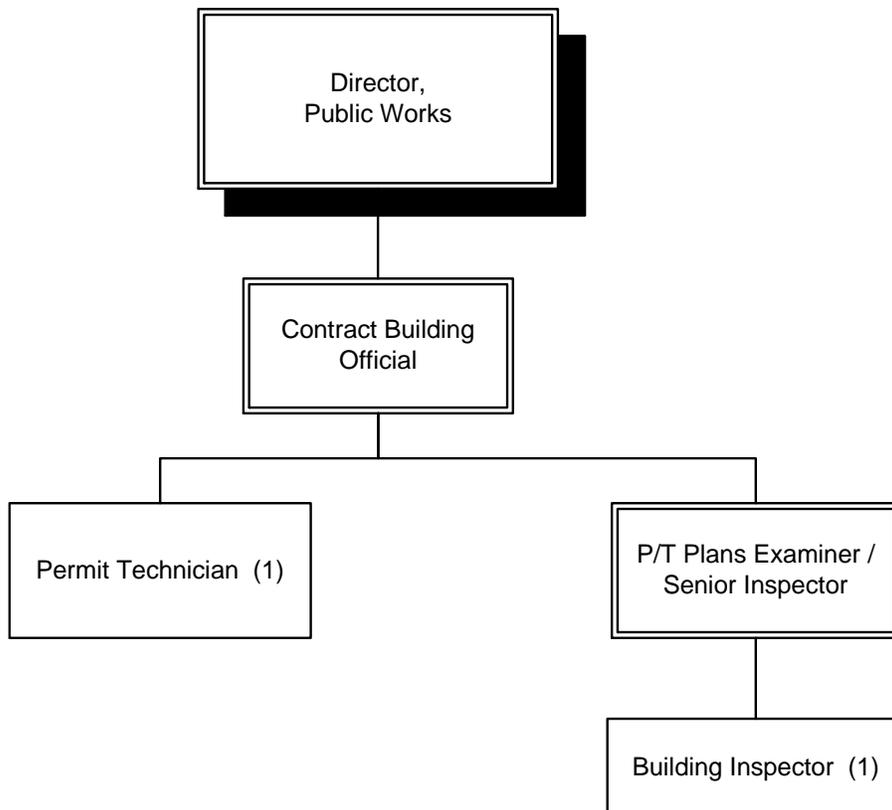
City of Norco
Fiscal Year 2011



PUBLIC WORKS DEPARTMENT

Building & Safety Division 752

The Building and Safety Division operates under the direction of the Director of Public Works with three staff and a contracted Building Official responsible for the administration of the health and safety related codes from the California Building Code. The primary purpose of the Building and Safety Division is to insure the safety of citizens in the built environment. To insure this safety, the Building Division monitors new and remodel construction providing plan check services, permitting services, construction inspections, final building inspections, and certificate of occupancy inspections. The Building Division coordinates the review of building plans with the Fire and Sheriffs Departments, and with the City Engineering and Planning Divisions, as well as with county and state agencies as necessary when a project needs to be in compliance with requirements related to those respective agencies.



PUBLIC WORKS DEPARTMENT
Building and Safety Division

Fiscal Year 2010-1011
Goals and Objectives

- Improve Customer Service Levels
- Update Department Web Site
- Continue to Train Building and Safety Employees to Implement NPDES Permit Policies and Procedures
- Reduce Dependency on Outside Plan Check Agencies
- Develop Technical “How to” Handouts
- Continue to Improve Workflow Process in the Accela Permits Plus Program

Fiscal Year 2009-2010
Highlights

- Assisted with Silver Lakes Project
- Completed Building Fee Study
- Completed Certificate of Occupancy (“C of O”) Policy

City of Norco, California
Building & Safety Division 752
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 395,666	238,529	240,572	146,380
Employee Related Expenditures	1,454	2,075	1,225	1,675
Supplies and Services	770	2,500	1,200	2,000
Maintenance and Rentals	-	-	-	-
Operations and Utilities	1,278	1,400	950	1,200
Contractual and Professional Services	21,808	63,000	40,000	55,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	30,400	16,000	16,000	14,700
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 451,376	323,504	299,947	220,955

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 387,109	323,504	299,947	220,955
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	64,267	-	-	-
Total Funding Sources	\$ 451,376	323,504	299,947	220,955

City of Norco, California
Building & Safety Division 752, General Fund
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 215,923	162,827	162,820	70,780
30105	Salaries, Part Time	-	-	-	24,900
30200	PERS Retirement	51,347	38,326	40,232	17,725
30205	Employee Group Insurance	42,868	31,466	34,366	29,225
30215	Medical Savings Account	64	-	-	240
30220	FICA/Medicare Insurance	3,215	2,361	2,424	1,387
30225	Sick leave buy back	2,182	2,337	730	1,500
30230	Annual Vacation Cash Out	-	1,212	-	-
30235	Deferred Compensation	-	-	-	623
	Subtotal - Salaries and Benefits	331,398	238,529	240,572	146,380
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	914	1,200	800	800
30310	Uniforms & Safety Gear	-	375	325	375
30320	Dues, Memberships and Subscriptions	540	500	100	500
	Subtotal - Employee Related	1,454	2,075	1,225	1,675
<u>Supplies and Services</u>					
30400	Office Supplies	770	1,000	500	700
30405	Printing & Copies	-	500	200	300
30415	Special Departmental	-	1,000	500	1,000
	Subtotal - Supplies and Services	770	2,500	1,200	2,000
<u>Operations and Utilities</u>					
33100	Utilities	1,278	1,400	950	1,200
	Subtotal - Operations & Utilities	1,278	1,400	950	1,200
<u>Contractual and Professional Services</u>					
34100	Contractual Services	21,808	63,000	40,000	55,000
	Subtotal - Contractual & Professional	21,808	63,000	40,000	55,000
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	3,500	3,500	3,500	1,800
42105	Vehicle Replacement Charges	4,000	-	-	-
42110	Computing and Comm. Equip Replacement	3,500	1,900	1,900	1,800
42115	Computing and Communications Operations	19,400	10,600	10,600	11,100
	Subtotal - Internal Service Charges	30,400	16,000	16,000	14,700
	Total Expenditures	\$ 387,109	323,504	299,947	220,955

City of Norco, California
Building & Safety Division 752, General Fund
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Department-Generated Revenues	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
55300	Building Permits	\$ 14,653	9,643	4,700	4,182
55305	Building Permit Fees	137,665	154,758	92,800	57,120
55310	Plan Check Fees	82,982	82,081	39,800	31,712
55315	Electrical Permit Fees	27,992	23,533	18,050	19,380
55320	Plumbing Permit Fees	11,596	19,329	8,900	9,690
55325	Mechanical Permit Fees	6,466	7,259	6,580	9,690
55330	Sewer Permit Fees	1,500	1,800	1,400	1,224
55335	Special Inspection Fees	11,091	2,400	4,000	4,284
	Total Revenues	\$ 293,945	300,803	176,230	137,282

City of Norco, California
Building & Safety Division 752, RDA Fund 013
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 23,697	-	-	-
30200	PERS Retirement	4,898	-	-	-
30205	Employee Group Insurance	3,710	-	-	-
30215	Medical Savings Account	51	-	-	-
30220	FICA/Medicare Insurance	353	-	-	-
30225	Sick leave buy back	589	-	-	-
30245	Workers Compensation	18,387	-	-	-
	Subtotal - Salaries and Benefits	\$ 51,686	-	-	-

City of Norco, California
Building & Safety Division 752, Low/Mod Fund 015
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 5,924	-	-	-
30200	PERS Retirement	1,224	-	-	-
30205	Employee Group Insurance	928	-	-	-
30215	Medical Savings Account	13	-	-	-
30220	FICA/Medicare Insurance	88	-	-	-
30225	Sick leave buy back	147	-	-	-
30245	Workers Compensation	4,256	-	-	-
	Subtotal - Salaries and Benefits	\$ 12,581	-	-	-

Engineering

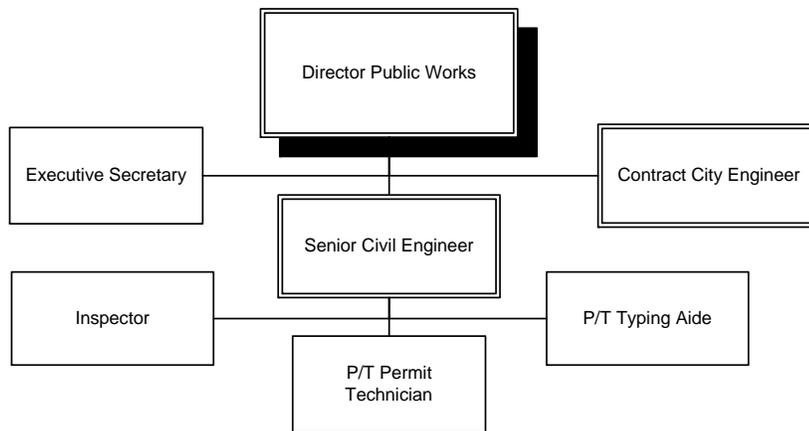
City of Norco Fiscal Year 2011



PUBLIC WORKS DEPARTMENT

Engineering Division 800

The Engineering Division is responsible for the design, plan checking, issuing of encroachment permits and construction inspection of all improvements within the public right-of-way (i.e. water, sewer, streets, storm drains, equestrian trails and fencing) throughout the city, whether constructed by private developer or through Capital Improvement Funding. Engineering staff is also responsible for plan checking tract and parcel maps and processing through recordation; plan checking and permitting of grading and drainage improvements; review and implementation of National Pollutant Discharge Elimination System (“NPDES”) regulations; issuing overload traffic permits, stockpile and self-haul refuse permits including “will serve” water and sewer letters. Engineering staff is responsible for creating and updating City Standard Drawings and City Maps.



PUBLIC WORKS DEPARTMENT
Engineering Division

Fiscal Year 2010-2011
Goals and Objectives

- Complete Capital Improvement Program Projects
- Continue to Train City Employees to Implement NPDES Permit Policies to Ensure Compliance
- Coordinate and Assist Riverside County Flood Control & Water Conservation District with the Design and construction of Projects with Regional and Local Benefits
- Continue to Execute Design and Construction Funding Agreements with Riverside County Flood Control & Water Conservation District

Fiscal year 2009-2010
Highlights

- Completed Western Avenue Storm Drain Project
- Started Construction of Fourth Street Drain Project
- Completed Storm Drain Collection System Cleaning

**City of Norco, California
Engineering Division 800
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 203,945	208,927	202,527	227,190
Employee Related Expenditures	150	500	50	200
Supplies and Services	3,148	3,200	1,300	2,600
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	29,413	26,404	18,904	19,252
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	15,200	16,500	16,500	17,100
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 251,856</i>	<i>255,531</i>	<i>239,281</i>	<i>266,342</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 240,244	243,443	227,073	217,864
Water Fund	5,831	6,044	6,103	42,327
Sewer Fund	5,781	6,044	6,105	6,151
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 251,856</i>	<i>255,531</i>	<i>239,281</i>	<i>266,342</i>

City of Norco, California
Engineering Division 800, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 116,970	121,168	118,817	98,783
30105 Salaries, Part Time	17,092	14,700	14,700	30,000
30200 PERS Retirement	28,672	29,934	27,706	24,738
30205 Employee Group Insurance	25,795	25,842	24,091	19,158
30215 Medical Savings Account	209	216	214	216
30220 FICA/Medicare Insurance	1,958	1,970	2,213	1,867
30225 Sick leave buy back	1,118	1,739	-	1,000
30230 Annual Vacation Cash Out	-	902	2,193	2,200
30235 Deferred Compensation	416	368	385	750
30250 Unemployment	103	-	-	-
Subtotal - Salaries and Benefits	192,333	196,839	190,319	178,712
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	150	200	50	200
30310 Uniforms & Safety Gear	-	100	-	-
30320 Dues, Memberships and Subscriptions	-	200	-	-
Subtotal - Employee Related	150	500	50	200
<u>Supplies and Services</u>				
30400 Office Supplies	370	500	200	400
30415 Special Departmental	2,778	2,500	1,000	2,000
30425 Small Tools	-	200	100	200
Subtotal - Supplies and Services	3,148	3,200	1,300	2,600
<u>Contractual and Professional Services</u>				
34100 Contractual Services	29,413	16,404	16,404	11,752
34105 Other Professional Services	-	10,000	2,500	7,500
Subtotal - Contractual & Professional	29,413	26,404	18,904	19,252
<u>Internal Service Fund Charges</u>				
42110 Computing and Comm. Equip Replacement	2,200	2,400	2,400	2,300
42115 Computing and Communications Operations	13,000	14,100	14,100	14,800
Subtotal - Internal Service Charges	15,200	16,500	16,500	17,100
Total Expenditures	\$ 240,244	243,443	227,073	217,864

City of Norco, California
Engineering Division 800, General Fund
Budget Detail By Line Item

Account		FY 2009	FY 2010	FY 2010	FY 2011
Number	Department-Generated Revenues	Actual	Amended	Estimated	Budget
			Budget	Year-End	Request
				Total	
55400	Encroachment Fees	\$ 51,630	85,048	33,551	91,443
55405	Grading Permit	5,877	11,480	6,960	8,996
55410	Grading Plan Check Fees (inc. WQMP)	12,940	19,510	9,180	14,443
55415	Overload Moving Permit	2,776	1,760	1,998	2,662
55420	Final Map Check	7,852	-	-	-
55425	Improvement Plan Check	10,169	108,120	1,500	104,341
55430	Lot Merger/Adjustment/PAKA	1,945	5,120	3,400	5,222
		\$ 93,188	231,038	56,589	227,108

City of Norco, California
Engineering, Water Fund 124, Division 800
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 4,124	4,244	4,218	26,629
30200	PERS Retirement	988	1,049	1,042	6,669
30205	Employee Group Insurance	586	584	607	8,489
30215	Medical Savings Account	12	12	18	12
30220	FICA/Medicare Insurance	59	62	80	386
30225	Sick leave buy back	62	61	-	61
30230	Annual Vacation Cash Out	-	32	138	81
	Subtotal - Salaries and Benefits	\$ 5,831	6,044	6,103	42,327

City of Norco, California
Engineering, Sewer Fund 126, Division 800
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 4,074	4,244	4,218	4,244
30200	PERS Retirement	988	1,049	1,042	1,063
30205	Employee Group Insurance	586	584	609	628
30215	Medical Savings Account	12	12	18	12
30220	FICA/Medicare Insurance	59	62	80	62
30225	Sick leave buy back	62	61	-	61
30230	Annual Vacation Cash Out	-	32	138	81
	Subtotal - Salaries and Benefits	\$ 5,781	6,044	6,105	6,151

Water Operations

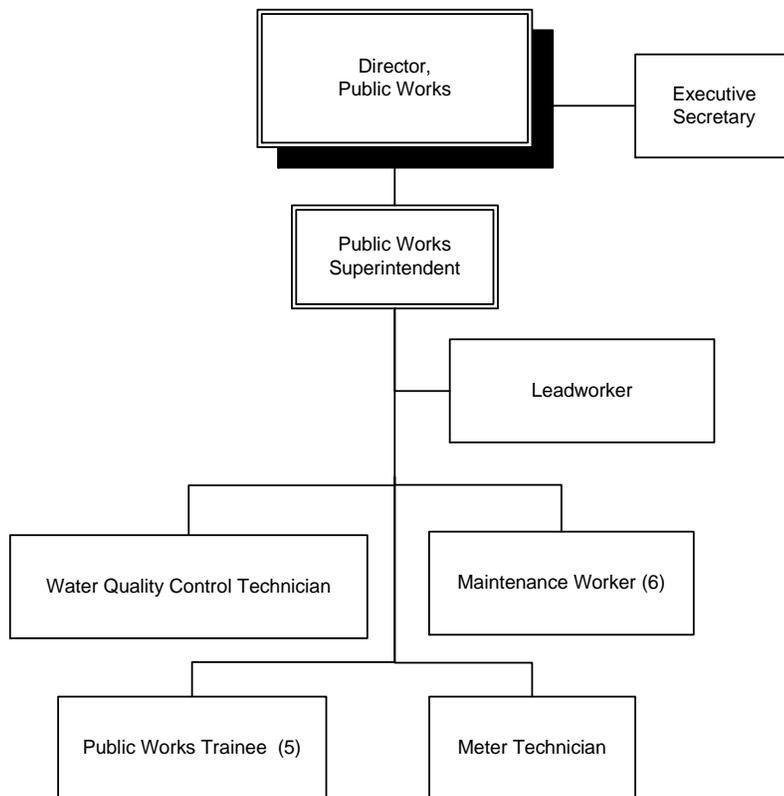
City of Norco
Fiscal Year 2011



PUBLIC WORKS

Water Division 804

The Water Division is responsible for the production, acquisition and delivery of potable water to City residents. City staff maintains and repairs service laterals, water mains and treatment and storage facilities. They also are responsible for testing of water to assure that safe drinking water standards are met. Staff serves on the Chino Basin Desalter Authority Board of Directors and Technical Advisory Committee, the Arlington Desalter Technical Advisory Committee and the Chino Basin Watermaster Advisory Group.



PUBLIC WORKS DEPARTMENT
Water Division

Fiscal Year 2010-2011
Goals and Objectives

- Complete Silver Lakes Water Infrastructure
- Complete Automated Meter Reading System
- Complete Water Conservation Campaign
- Complete Water Rate Study
- Construct 4.0 Million Gallon Bluff St. Reservoir
- Water Master Plan

Fiscal year 2009-2010
Highlights

- Completed Well No. 13 Arsenic Removal Treatment System
- SCADA Upgrade
- Completed Pedley Booster Station Rehabilitation
- Completed Second CRC Water Service Connection
- Completed Reservoir No. 4 Booster Station
- Initiated Automated Meter Reading System

**City of Norco, California
Water Operations Division 804
Budget By Major Categories**

Expenditures:		FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$	655,194	627,632	576,225	648,232
Employee Related Expenditures		11,460	13,200	7,100	13,600
Supplies and Services		313,010	152,118	141,618	195,387
Maintenance and Rentals		91,683	121,200	97,500	121,200
Operations and Utilities		4,445,201	4,448,000	4,410,000	4,438,000
Contractual and Professional Services		78,332	90,000	80,000	90,000
Miscellaneous		688,958	1,400,841	1,361,937	1,433,184
CRA Programs		-	-	-	-
Internal Service Fund Charges		122,134	117,744	117,744	117,666
Capital Outlay		-	20,000	9,000	20,000
Transfers		9,317,387	335,475	335,475	127,223
Total Expenditures		\$ 15,723,359	7,326,210	7,136,599	7,204,492

Funding Sources:		FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$	-	-	-	-
Water Fund		15,723,359	7,326,210	7,136,599	7,204,492
Sewer Fund		-	-	-	-
Gas Tax Fund		-	-	-	-
NPDES Storm Drainage Fund		-	-	-	-
Internal Service Fund		-	-	-	-
Redevelopment Funds		-	-	-	-
Total Funding Sources		\$ 15,723,359	7,326,210	7,136,599	7,204,492

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 381,755	386,387	376,242	396,592
30110 Salaries, Overtime	52,673	40,000	-	40,000
30200 PERS Retirement	91,722	91,557	93,350	99,318
30205 Employee Group Insurance	93,268	96,240	91,753	97,363
30215 Medical Savings Account	357	369	369	369
30220 FICA/Medicare Insurance	5,148	4,656	4,983	4,790
30225 Sick leave buy back	4,677	5,547	4,710	4,600
30230 Annual Vacation Cash Out	8,932	2,876	4,818	5,200
30245 Workers Compensation	1,967	-	-	-
30250 Unemployment	14,543	-	-	-
30255 Tuition Reimbursement	152	-	-	-
Subtotal - Salaries and Benefits	655,194	627,632	576,225	648,232
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	3,392	5,000	2,000	5,000
30310 Uniforms & Safety Gear	6,165	6,000	4,000	6,000
30315 Employee Hiring Costs	-	200	100	100
30320 Dues, Memberships and Subscriptions	1,903	2,000	1,000	2,500
Subtotal - Employee Related	11,460	13,200	7,100	13,600
<u>Supplies and Services</u>				
30400 Office Supplies	1,594	3,500	2,500	3,500
30415 Special Departmental	98,167	98,000	90,000	98,000
30425 Small Tools	4,997	3,500	2,000	3,500
30470 Post Employment Ben-GASB45	208,252	47,118	47,118	90,387
Subtotal - Supplies and Services	313,010	152,118	141,618	195,387
<u>Maintenance and Rentals</u>				
32105 Equipment Rental	27,068	5,000	3,000	5,000
32200 Building and ground maintenance	4,767	6,200	4,500	6,200
32450 Well & Pump Maintenance	59,848	110,000	90,000	110,000
Subtotal - Maintenance & Rentals	91,683	121,200	97,500	121,200
<u>Operations and Utilities</u>				
33100 Utilities	302,604	508,000	395,000	508,000
33105 Purchased water	4,134,562	3,910,000	4,000,000	3,900,000
33115 Chino Pump Tax	8,035	30,000	15,000	30,000
Subtotal - Operations & Utilities	4,445,201	4,448,000	4,410,000	4,438,000
<u>Contractual and Professional Services</u>				
34100 Contractual Services	78,332	90,000	80,000	90,000
Subtotal - Contractual & Professional	78,332	90,000	80,000	90,000

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Miscellaneous</u>					
35100	Interest Payments	320,806	781,264	742,960	759,654
35105	Principal Payments	-	256,761	256,761	311,314
35110	Bond Issuance Costs	3,660	-	-	-
35115	Bond Discount	1,742	-	-	-
35150	Administrative Overhead	362,216	362,216	362,216	362,216
35205	Property Taxes	535	600	-	-
	Subtotal - Miscellaneous	688,958	1,400,841	1,361,937	1,433,184
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	57,144	55,000	55,000	50,000
42105	Vehicle Replacement Charges	49,790	46,344	46,344	50,566
42110	Computing and Comm. Equip Replacement	2,200	2,300	2,300	2,300
42115	Computing and Communications Operations	13,000	14,100	14,100	14,800
	Subtotal - Internal Service Charges	122,134	117,744	117,744	117,666
<u>Capital Outlay</u>					
43100	Equipment	-	15,000	7,000	15,000
43115	Building Improvements	-	5,000	2,000	5,000
	Subtotal - Capital Outlay	-	20,000	9,000	20,000
<u>Transfers</u>					
44100	Transfers	9,317,387	335,475	335,475	127,223
	Subtotal - Transfers	9,317,387	335,475	335,475	127,223
	Total Expenditures	\$ 15,723,359	7,326,210	7,136,599	7,204,492

City of Norco, California
Water Operations Division 804, Water Fund 124
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
54200	Interest Income	\$ 27,738	10,000	-	-
57100	Water Tolls Domestic	6,604,136	6,419,442	6,259,723	6,489,581
57105	Water Tolls Irrigation	234,150	850,000	694,908	696,000
57115	Energy Pass Thru	81,567	85,955	78,953	83,896
57125	Bulk Water	56,575	57,000	40,000	40,000
57120	Sale of Water	-	-	406,000	-
57130	Reconnection Fee	17,661	20,290	34,600	34,600
57915	Miscellaneous	18,768	5,000	100	-
	Total Revenues	\$ 7,040,595	7,447,687	7,514,284	7,344,077

Sewer Operations

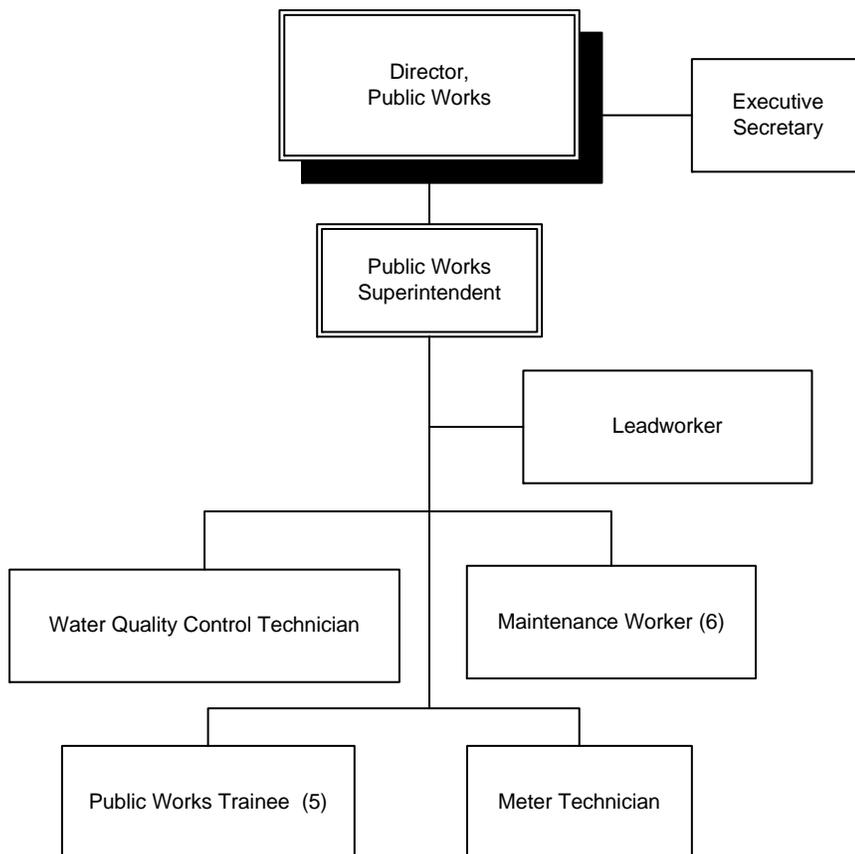
City of Norco
Fiscal Year 2011



PUBLIC WORKS

Sewer Division 809

The Sewer Division is responsible for the maintenance of the sewer collection system and various lift stations located throughout the City. Staff oversees the annual cleaning of the collection system and monitors the industrial and commercial users connected to the system (Sewer Pretreatment Program). Staff samples the one significant industrial user for compliance. Staff also serves on the Western Riverside County Regional Wastewater Authority Board of Directors and the Executive Committee.



PUBLIC WORKS DEPARTMENT
Sewer Division

Fiscal Year 2010-2011
Goals and Objectives

- Complete Silverlakes Water Infrastructure
- Complete Automated Meter Reading System
- Complete Recycled Water Permitting
- Complete Sewer Rate Study
- Complete Navy/CRC Sewer connections
- Evaluation Expansion of the Western Riverside County Regional Wastewater Authority (“WRCRWA”) Treatment Facility

Fiscal year 20092010
Highlights

- Completed Crestview Sewer Line Extension
- SCADA Upgrade Completed
- Completed Sewer Collection System Cleaning
- Completed Relocation of 30” WRCRWA Force Main in the River Road Bridge Project
- Initiated Automated Meter Reading System

City of Norco, California
Sewer Operations Division 809
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 268,164	269,770	249,447	278,616
Employee Related Expenditures	120	2,400	1,000	2,300
Supplies and Services	113,319	40,102	31,702	72,258
Maintenance and Rentals	9,035	16,000	3,500	15,000
Operations and Utilities	27,576	30,000	27,000	30,000
Contractual and Professional Services	1,473,897	1,635,300	1,500,000	1,640,013
Miscellaneous	864,634	1,506,418	1,980,581	1,999,787
CRA Programs	-	-	-	-
Internal Service Fund Charges	96,601	93,196	93,196	106,511
Capital Outlay	-	15,000	6,000	15,000
Transfers	9,060,404	238,291	238,291	127,223
<i>Total Expenditures</i>	<i>\$ 11,913,749</i>	<i>3,846,477</i>	<i>4,130,717</i>	<i>4,286,708</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	11,913,749	3,846,477	4,130,717	4,286,708
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 11,913,749</i>	<i>3,846,477</i>	<i>4,130,717</i>	<i>4,286,708</i>

City of Norco, California
Sewer Operations Division 809, Sewer Fund 126
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 158,644	165,938	160,750	171,659
30110	Salaries, Overtime	16,945	12,000	-	12,000
30200	PERS Retirement	38,651	40,995	39,859	42,988
30205	Employee Group Insurance	42,745	44,395	42,253	45,374
30215	Medical Savings Account	252	261	262	261
30220	FICA/Medicare Insurance	2,114	1,963	2,092	2,034
30225	Sick leave buy back	2,006	2,383	1,885	1,900
30230	Annual Vacation Cash Out	3,971	1,235	2,346	2,400
30245	Workers Compensation	672	-	-	-
30250	Unemployment	2,166	-	-	-
30255	Tuition Reimbursement	-	600	-	-
	Subtotal - Salaries and Benefits	268,164	269,770	249,447	278,616
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	-	1,000	500	1,000
30310	Uniforms & Safety Gear	120	1,300	500	1,200
30315	Employee Hiring Costs	-	100	-	100
	Subtotal - Employee Related	120	2,400	1,000	2,300
<u>Supplies and Services</u>					
30400	Office Supplies	502	1,000	600	1,000
30415	Special Departmental	1,711	10,000	2,500	10,000
30425	Small Tools	38	1,000	500	1,000
30470	Post Employment Ben-GASB45	111,068	28,102	28,102	60,258
	Subtotal - Supplies and Services	113,319	40,102	31,702	72,258
<u>Maintenance and Rentals</u>					
32100	Office Equipment Maintenance				
32105	Equipment Rental	-	6,000	1,000	5,000
32200	Building and ground maintenance	5	-	-	-
32450	Well & Pump Maintenance	9,031	10,000	2,500	10,000
	Subtotal - Maintenance & Rentals	9,035	16,000	3,500	15,000
<u>Operations and Utilities</u>					
33100	Utilities	27,576	30,000	27,000	30,000
	Subtotal - Operations & Utilities	27,576	30,000	27,000	30,000
<u>Contractual and Professional Services</u>					
34100	Contractual Services	1,473,897	1,635,300	1,500,000	1,640,013
	Subtotal - Contractual & Professional	1,473,897	1,635,300	1,500,000	1,640,013

City of Norco, California
Sewer Operations Division 809, Sewer Fund 126
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Miscellaneous</u>					
35100	Interest Payments	635,748	685,400	1,278,765	1,311,017
35105	Principal Payments	-	601,018	501,816	488,770
35110	Bond Issuance Costs	6,389	-	-	-
35115	Bond Discount	3,041	-	-	-
35120	Bond Service	19,457	20,000	-	-
35150	Administrative Overhead	200,000	200,000	200,000	200,000
	Subtotal - Miscellaneous	864,634	1,506,418	1,980,581	1,999,787
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	52,007	50,000	50,000	60,000
42105	Vehicle Replacement Charges	33,194	30,896	30,896	33,711
42110	Computing and Comm. Equip Replacement	1,700	1,700	1,700	1,700
42115	Computing and Communications Operations	9,700	10,600	10,600	11,100
	Subtotal - Internal Service Charges	96,601	93,196	93,196	106,511
<u>Capital Outlay</u>					
43100	Equipment	-	10,000	4,000	10,000
43115	Building Improvements	-	5,000	2,000	5,000
	Subtotal - Capital Outlay	-	15,000	6,000	15,000
<u>Transfers</u>					
44100	Transfers	9,060,404	238,291	238,291	127,223
	Subtotal - Transfers	9,060,404	238,291	238,291	127,223
	Total Expenditures	\$ 11,913,749	3,846,477	4,130,717	4,286,708

Account Number	Department-Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
54200	Interest Income	\$ 51,402	30,000	27,000	30,000
57145	Sewer Service Charge	3,742,676	4,263,606	4,214,242	4,214,242
57915	Miscellaneous Revenue	1,715	2,000	2,000	2,000
	Total Revenues	\$ 3,795,793	4,295,606	4,243,242	4,246,242

Parkway Maintenance

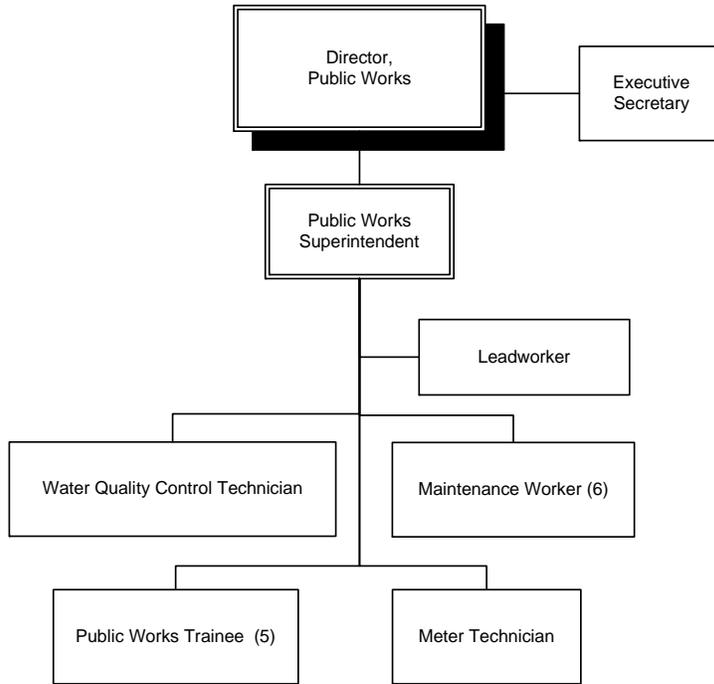
City of Norco
Fiscal Year 2011



PUBLIC WORKS

Parkway Maintenance Division 850

The Parkway Maintenance Division is responsible for the maintenance of the equestrian trails located within the public right-of-way replacing wooden rails and posts as well as replacing decomposed granite (DG) trail material. Staff also prunes street trees to maintain proper clearance for equestrians.



City of Norco, California
Parkway Maintenance Division 850
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 27,129	27,879	25,122	28,552
Employee Related Expenditures	409	600	200	400
Supplies and Services	14,406	9,600	1,800	9,200
Maintenance and Rentals	23,595	27,000	15,000	25,000
Operations and Utilities	214	1,000	400	400
Contractual and Professional Services	3,400	3,600	3,600	3,600
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	517	3,000	1,000	2,000
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 69,670</i>	<i>72,679</i>	<i>47,122</i>	<i>69,152</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 69,670	72,679	47,122	69,152
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 69,670</i>	<i>72,679</i>	<i>47,122</i>	<i>69,152</i>

City of Norco, California
Parkway Maintenance Division 850, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 15,584	16,459	16,255	17,059
30110 Salaries, Overtime	2,593	2,000	-	2,000
30200 PERS Retirement	3,840	4,066	4,034	4,272
30205 Employee Group Insurance	4,674	4,745	4,446	4,822
30215 Medical Savings Account	12	12	18	12
30220 FICA/Medicare Insurance	265	239	261	247
30225 Sick leave buy back	72	236	40	70
30230 Annual Vacation Cash Out	68	122	68	70
30245 Workers Compensation	22	-	-	-
Subtotal - Salaries and Benefits	27,129	27,879	25,122	28,552
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	-	200	100	200
30310 Uniforms & Safety Gear	409	400	100	200
Subtotal - Employee Related	409	600	200	400
<u>Supplies and Services</u>				
30415 Special Departmental	13,324	8,000	500	8,000
30425 Small Tools	1,082	1,600	1,300	1,200
Subtotal - Supplies and Services	14,406	9,600	1,800	9,200
<u>Maintenance and Rentals</u>				
32400 Trail Maintenance	23,595	27,000	15,000	25,000
Subtotal - Maintenance & Rentals	23,595	27,000	15,000	25,000
<u>Operations and Utilities</u>				
33100 Utilities	214	1,000	400	400
Subtotal - Operations & Utilities	214	1,000	400	400
<u>Contractual and Professional Services</u>				
34100 Contractual Services	3,400	3,600	3,600	3,600
Subtotal - Contractual & Professional	3,400	3,600	3,600	3,600
<u>Capital Outlay</u>				
43100 Equipment	517	3,000	1,000	2,000
Subtotal - Capital Outlay	517	3,000	1,000	2,000
Total Expenditures	\$ 69,670	72,679	47,122	69,152

Street Maintenance

City of Norco
Fiscal Year 2011



City of Norco, California
Street Maintenance Division 801
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 177,876	179,768	166,265	186,647
Employee Related Expenditures	3,437	3,500	3,200	3,500
Supplies and Services	41,273	52,100	60,600	26,700
Maintenance and Rentals	58,166	48,000	33,000	20,000
Operations and Utilities	90,326	75,000	81,000	82,000
Contractual and Professional Services	65,748	140,000	360,419	361,219
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	2,372	5,000	2,000	5,000
Transfers	-	-	-	-
Total Expenditures	\$ 439,198	503,368	706,484	685,066

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	439,198	503,368	706,484	685,066
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 439,198	503,368	706,484	685,066

City of Norco, California
Street Maintenance Division 801, Gas Tax Fund 133
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 104,982	109,672	106,436	113,454
30110	Salaries, Overtime	11,400	8,500	-	8,500
30200	PERS Retirement	25,849	27,094	26,413	28,412
30205	Employee Group Insurance	29,648	30,693	29,406	31,030
30215	Medical Savings Account	107	111	108	111
30220	FICA/Medicare Insurance	1,375	1,307	1,374	1,357
30225	Sick leave buy back	1,194	1,575	1,129	1,621
30230	Annual Vacation Cash Out	2,703	816	1,399	2,162
30245	Workers Compensation	618	-	-	-
	Subtotal - Salaries and Benefits	177,876	179,768	166,265	186,647
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	-	200	-	200
30310	Uniforms & Safety Gear	3,437	3,200	3,200	3,200
30315	Employee Hiring Costs	-	100	-	100
	Subtotal - Employee Related	3,437	3,500	3,200	3,500
<u>Supplies and Services</u>					
30400	Office Supplies	175	200	100	100
30415	Special Departmental	40,086	50,000	60,000	25,000
30425	Small Tools	1,012	1,600	500	1,600
30430	Office Equipment (Small Tools)	-	300	-	-
	Subtotal - Supplies and Services	41,273	52,100	60,600	26,700
<u>Maintenance and Rentals</u>					
32300	Traffic Signal Maintenance	58,166	48,000	33,000	20,000
	Subtotal - Maintenance & Rentals	58,166	48,000	33,000	20,000
<u>Operations and Utilities</u>					
33100	Utilities	90,326	75,000	81,000	82,000
	Subtotal - Operations & Utilities	90,326	75,000	81,000	82,000
<u>Contractual and Professional Services</u>					
34100	Contractual Services	65,748	140,000	130,000	64,000
	Subtotal - Contractual & Professional	65,748	140,000	130,000	64,000
<u>Capital Outlay</u>					
43100	Equipment	2,372	5,000	2,000	5,000
	Subtotal - Capital Outlay	2,372	5,000	2,000	5,000
	Total Expenditures	\$ 439,198	503,368	476,065	387,847

City of Norco, California
Street Maintenance Division 801A - Traffic Congestion, Gas Tax Fund 133
Budget Detail By Line Item

<u>Account</u> <u>Number</u>	<u>Account Description</u>	<u>FY 2009</u> <u>Actual</u>	<u>FY 2010</u> <u>Amended</u> <u>Budget</u>	<u>FY 2010</u> <u>Estimated</u> <u>Year-End</u> <u>Total</u>	<u>FY 2011</u> <u>Budget</u> <u>Request</u>
<u>Contractual and Professional Services</u>					
34100	Contractual Services			230,419	297,219
	Subtotal - Contractual & Professional	-	-	230,419	297,219
	Total Expenditures	\$ -	-	230,419	297,219

Storm Drain Operations

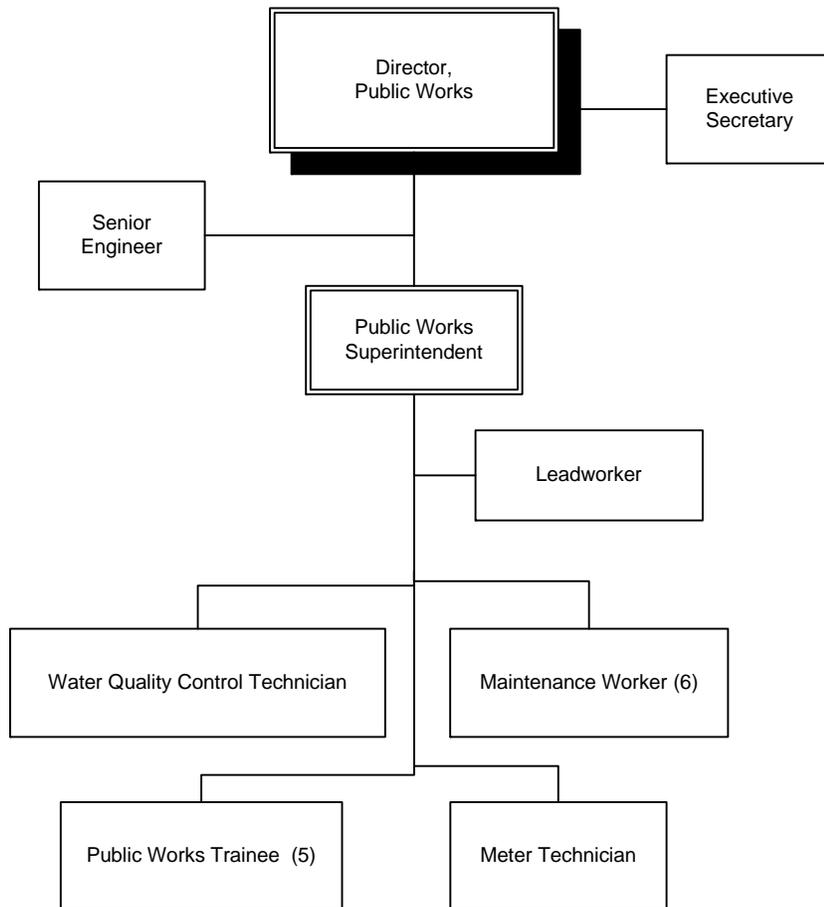
City of Norco
Fiscal Year 2011



PUBLIC WORKS

Storm Drain Division 802

The Storm Drain Division is responsible for maintaining certain drainage facilities within the community that are less than 36 inches diameter. Staff coordinates with Riverside Flood Control & Water Conservation District for maintenance of all channels, improved and unimproved and larger diameter pipelines. Staff is responsible for taking actions to comply with NPDES requirements such as street sweeping and testing of run-off for pollutants.



PUBLIC WORKS DEPARTMENT
Engineering Division

Fiscal Year 2010-2011
Goals and Objectives

- Complete Capital Improvement Program Projects
- Continue to Train City Employees to Implement NPDES Permit Policies to Ensure Compliance
- Coordinate and Assist Riverside County Flood Control & Water Conservation District with the Design and construction of Projects with Regional and Local Benefits
- Continue to Execute Design and Construction Funding Agreements with Riverside County Flood Control & Water Conservation District

Fiscal year 20092010
Highlights

- Completed Western Avenue Storm Drain Project
- Started Construction of Fourth Street Drain Project
- Completed Storm Drain Collection System Cleaning

City of Norco, California
Storm Drain Operations Division 802
Budget Summary By Major Categories

<u>Expenditures:</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Amended Budget</u>	<u>FY 2010 Estimated Year-End Total</u>	<u>FY 2011 Budget Request</u>
Salaries and Benefits	\$ 33,707	33,344	31,308	34,769
Employee Related Expenditures	-	1,000	250	500
Supplies and Services	360	900	400	800
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	65,857	63,000	36,000	60,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 99,924	98,244	67,958	96,069

<u>Funding Sources:</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Amended Budget</u>	<u>FY 2010 Estimated Year-End Total</u>	<u>FY 2011 Budget Request</u>
General Fund	\$ -	-	-	-
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	99,924	98,244	67,958	96,069
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 99,924	98,244	67,958	96,069

City of Norco, California
Storm Drain Operations Division 802, NPDES Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 19,785	20,513	20,478	21,250
30110	Salaries, Overtime	2,669	1,800	-	1,800
30200	PERS Retirement	4,868	5,068	5,077	5,322
30205	Employee Group Insurance	5,068	5,191	4,893	5,355
30215	Medical Savings Account	26	27	27	27
30220	FICA/Medicare Insurance	338	297	335	308
30225	Sick leave buy back	229	295	234	303
30230	Annual Vacation Cash Out	700	153	264	404
30245	Workers Compensation	23	-	-	-
	Subtotal - Salaries and Benefits	33,707	33,344	31,308	34,769
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	-	1,000	250	500
	Subtotal - Employee Related	-	1,000	250	500
<u>Supplies and Services</u>					
30400	Office Supplies	360	400	200	300
30415	Special Departmental	-	500	200	500
	Subtotal - Supplies and Services	360	900	400	800
<u>Contractual and Professional Services</u>					
34100	Contractual Services	65,857	63,000	36,000	60,000
	Subtotal - Contractual & Professional	65,857	63,000	36,000	60,000
	Total Expenditures	\$ 99,924	98,244	67,958	96,069

Public Works Inspection

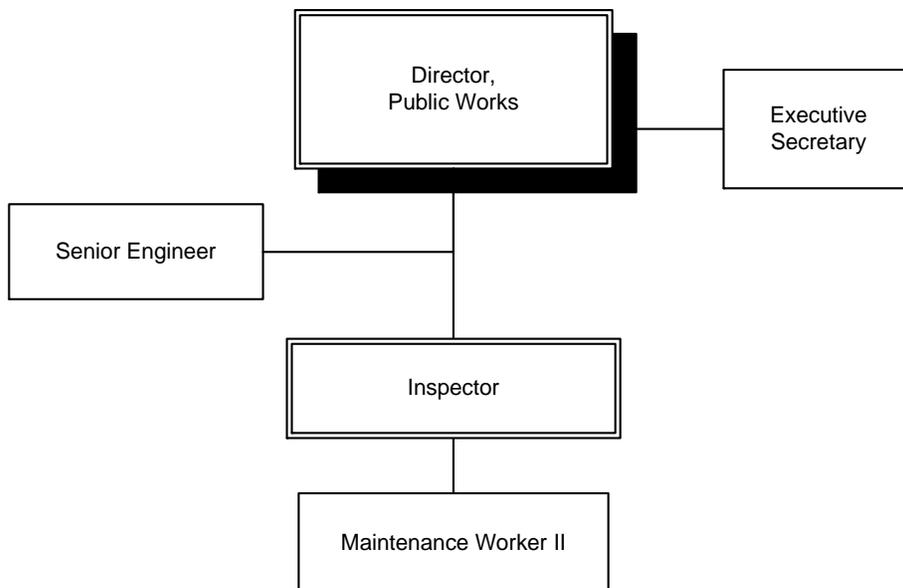
City of Norco
Fiscal Year 2011



PUBLIC WORKS

Inspections 740

The Inspection Division operates under the direction of the Director of Public Works. The Division inspects all Public Works Capital Improvement Projects, including water, sewer, street, trail, and storm drain infrastructure improvements. Staff also inspects public and private developments and coordinates with developers, contractors, and regulatory agencies to maintain NPDES compliance.



City of Norco, California
Public Works Inspection Division 740
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 177,129	175,695	186,297	81,034
Employee Related Expenditures	-	-	-	-
Supplies and Services	-	-	-	100
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	7,200	7,100	7,100	7,300
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 184,329</i>	<i>182,795</i>	<i>193,397</i>	<i>88,434</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 128,773	124,746	133,556	27,929
Water Fund	14,929	15,479	15,956	16,124
Sewer Fund	22,223	23,219	23,938	24,213
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	7,361	7,740	7,984	8,077
Internal Service Fund	-	-	-	-
Redevelopment Funds	11,042	11,611	11,963	12,091
<i>Total Funding Sources</i>	<i>\$ 184,328.63</i>	<i>182,795</i>	<i>193,397</i>	<i>88,434</i>

City of Norco, California
Public Works Inspection Division 740, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 79,346	76,896	109,405	12,600
30110 Salaries, Overtime	178	-	-	-
30200 PERS Retirement	19,519	18,997	7,464	3,156
30205 Employee Group Insurance	19,236	19,663	9,134	4,030
30215 Medical Savings Account	232	240	62	240
30220 FICA/Medicare Insurance	163	174	179	183
30225 Sick leave buy back	1,597	1,104	212	220
30230 Annual Vacation Cash Out	1,304	572	-	100
Subtotal - Salaries and Benefits	121,573	117,646	126,456	20,529
<u>Supplies and Services</u>				
30415 Special Departmental	-	-	-	100
Subtotal - Supplies and Services	-	-	-	100
<u>Internal Service Fund Charges</u>				
42100 Vehicle Operations and Maintenance	3,500	3,000	3,000	3,000
42110 Computing and Comm. Equip Replacement	500	600	600	600
42115 Computing and Communications Operations	3,200	3,500	3,500	3,700
Subtotal - Internal Service Charges	7,200	7,100	7,100	7,300
Total Expenditures	\$ 128,773	124,746	133,556	27,929

City of Norco, California
Public Works Inspection Division 740, RDA Fund 013
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 6,758	7,208	7,482	7,560
30110	Salaries, Overtime	107	-	-	-
30200	PERS Retirement	1,665	1,781	1,860	1,893
30205	Employee Group Insurance	2,301	2,360	2,389	2,418
30220	FICA/Medicare Insurance	98	105	105	110
30225	Sick leave buy back	113	103	127	110
30230	Annual Vacation Cash Out	-	54	-	-
	Subtotal - Salaries and Benefits	\$ 11,042	11,611	11,963	12,091

City of Norco, California
Public Works Inspection Division 740, Water Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 9,218	9,610	9,972	10,080
30110	Salaries, Overtime	142	-	-	-
30200	PERS Retirement	2,220	2,374	2,480	2,524
30205	Employee Group Insurance	3,068	3,146	3,186	3,224
30220	FICA/Medicare Insurance	130	139	148	146
30225	Sick leave buy back	150	138	170	150
30230	Annual Vacation Cash Out	-	72	-	-
	Subtotal - Salaries and Benefits	\$ 14,929	15,479	15,956	16,124

City of Norco, California
Public Works Inspection Division 740, Sewer Fund
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 13,657	14,416	14,975	15,121
30110	Salaries, Overtime	213	-	-	-
30200	PERS Retirement	3,330	3,561	3,720	3,787
30205	Employee Group Insurance	4,602	4,719	4,778	4,836
30220	FICA/Medicare Insurance	196	209	210	219
30225	Sick leave buy back	226	207	255	250
30230	Annual Vacation Cash Out	-	107	-	-
	Subtotal - Salaries and Benefits	\$ 22,223	23,219	23,938	24,213

City of Norco, California
Public Works Inspection Division 740, NPDES Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 4,506	4,805	4,991	5,040
30110	Salaries, Overtime	71	-	-	-
30200	PERS Retirement	1,110	1,187	1,240	1,262
30205	Employee Group Insurance	1,534	1,573	1,594	1,612
30220	FICA/Medicare Insurance	65	70	74	73
30225	Sick leave buy back	75	69	85	90
30230	Annual Vacation Cash Out	-	36	-	-
	Subtotal - Salaries and Benefits	\$ 7,361	7,740	7,984	8,077

Fire

City of Norco Fiscal Year 2011



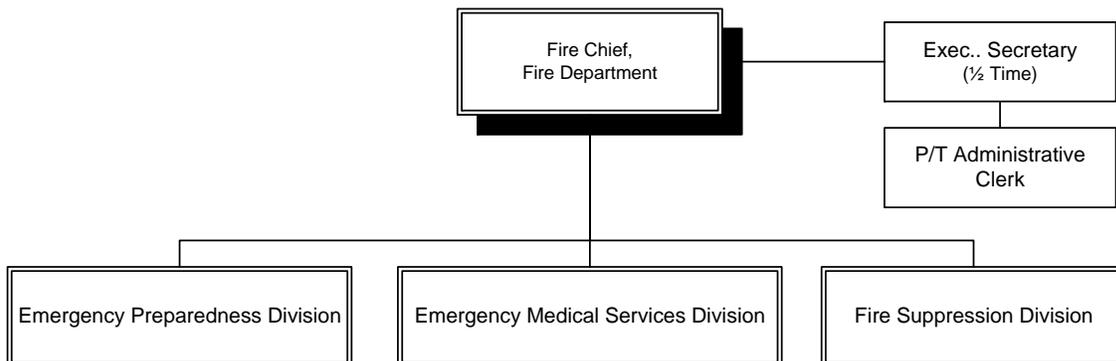
FIRE DEPARTMENT

The City of Norco Fire Department provides complete fire suppression protection, emergency medical services, fire prevention services, emergency preparedness training, and public education programming through three operating divisions. The Norco Animal Rescue Team also operates under organization of the Fire Department. Due to budget reductions, the Fire Department is reducing the staffing at Station 22 to three personnel per shift. This will change the operation procedure for interior structural firefighting to comply with safety requirements.

The Suppression Division is responsible for all fire suppression activities and annual fire prevention inspection activities throughout the City. They operate from two fire stations and are dispatched through a contract with the City of Corona. Automatic and mutual aid agreements are in place with surrounding departments. Two Type 1 paramedic engines are staffed daily with four personnel on Engine 21 (Corydon) and three personnel on Engine 22 (Hillside). Additional equipment includes a utility truck, support vehicle, command trailer, and rescue vehicles for use in the undeveloped areas surrounding the City. Administrative cross staffing consists of two Battalion Chiefs, each assigned a command vehicle. Fire Prevention is an important function of the Fire Department. The goal of prevention is to educate the public and manage the factors that cause or enhance the frequency of unwanted fires.

The Paramedic Division provides basic and advanced life support services to all areas of the City. Firefighters, trained as paramedics, are assigned to each engine as an integral part of the engine company. Emergency transportation is provided by American Medical Response (AMR) for all ground units and Mercy Air for air transportation.

The Emergency Services Division is directed by the City Manager and the Fire Department maintains and staffs the Emergency Operations Center EOC at its Headquarters Station. The division also conducts annual EOC drills for city staff members with EOC assignments as required by law.



FIRE DEPARTMENT

Fiscal Year 2010-2011 Goals and Objectives

- Maintain response time standard for emergency calls of six minutes or less, 90% of the time.
- Continue the Automatic Mutual Aide Emergency Response Plan with the City of Corona. Continuously monitor the Plan to determine its effectiveness and make any adjustments as needed.
- Review any new developments proposed within the City to make recommendations in order to mitigate the effect on existing emergency response plans.
- Study the Insurance Services Office (ISO) report and recommendations and provide a report to the City Council regarding ISO's findings and possible impacts to the City.
- Develop a succession plan and related training recommendations for Fire Department supervisors and management team.

**City of Norco, California
Fire Department
Budget Summary By Major Categories**

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 4,524,057	4,248,333	4,064,933	3,839,831
Employee Related Expenditures	17,117	13,011	14,297	20,026
Supplies and Services	26,542	21,720	24,455	25,600
Maintenance and Rentals	20,702	19,000	19,000	23,000
Operations and Utilities	47,410	48,410	48,410	48,410
Contractual and Professional Services	198,496	147,965	147,965	165,800
Miscellaneous	1,875	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	251,249	110,900	110,900	117,600
Capital Outlay	-	2,200	2,200	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 5,087,447	4,611,539	4,432,160	4,240,267

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 5,047,588	4,571,797	4,404,324	4,240,267
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	39,859	39,742	27,836	-
Grant Funds	-	-	-	-
Total Funding Sources	\$ 5,087,447	4,611,539	4,432,160	4,240,267

Fire Suppression

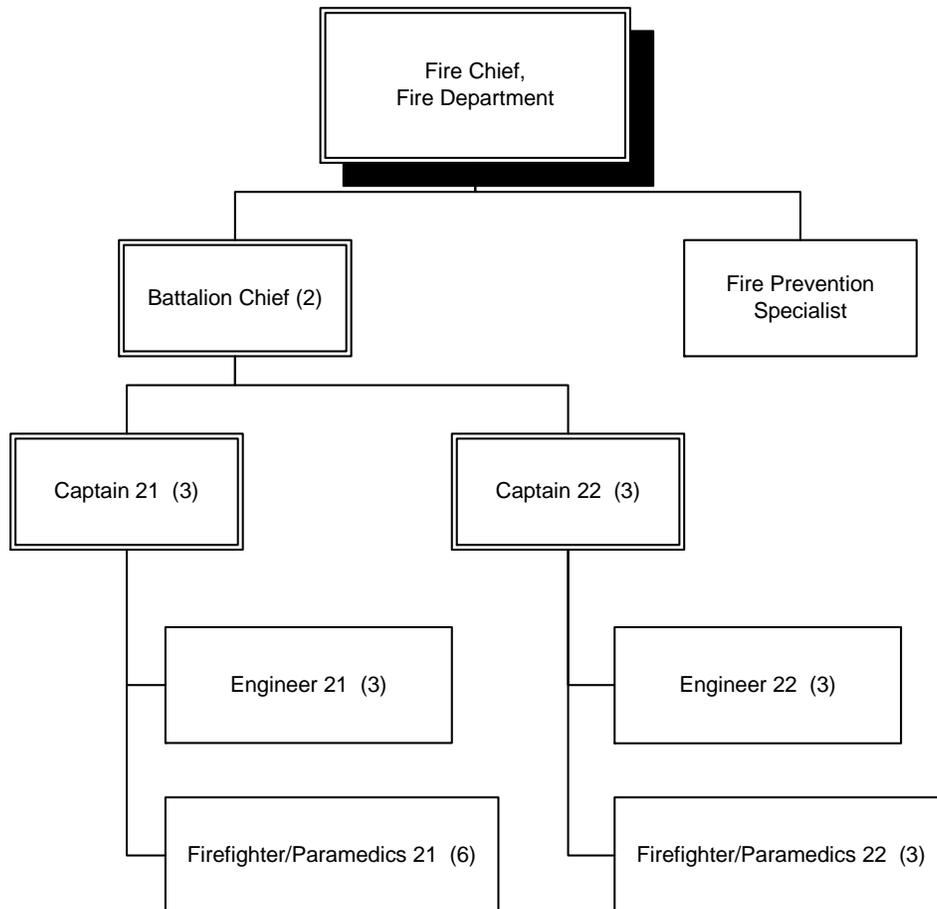
**City of Norco
Fiscal Year 2011**



FIRE DEPARTMENT

Suppression Division

The Norco Fire Department Suppression Division provides all hazard fire prevention and suppression services to the City. The Department and the City are rated a Class 3 by the Insurance Services Office. The City is currently served by two stations. Dispatching and vehicle repair and maintenance are provided under contract with the City of Corona. The Department has automatic aid agreements with Riverside County Fire Department and Corona Fire Department. Daily staffing of two Type 1 engines is provided by constant staffing of four personnel on Engine 21 (Corydon) and three personnel on Engine 22 (Hillside). This will affect our interior attack firefighting capabilities and will be closely monitored. In addition, the department has two Type 1 reserve engines, a Utility/Command Trailer and tow vehicle equipped with three off-road vehicles and a utility truck. The Department also operates three command cars, an inspection vehicle and one staff car in reserve. The Department responded to over 2,000 requests for service in calendar year 2009.



City of Norco, California
Fire Suppression Division 761
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 2,813,620	2,525,084	2,469,796	2,461,882
Employee Related Expenditures	15,373	10,101	11,267	15,666
Supplies and Services	19,537	13,150	15,885	16,650
Maintenance and Rentals	20,702	19,000	19,000	23,000
Operations and Utilities	47,065	48,000	48,000	48,000
Contractual and Professional Services	198,496	147,165	147,165	165,000
Miscellaneous	1,875	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	251,249	110,900	110,900	117,600
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 3,367,916</i>	<i>2,873,400</i>	<i>2,822,013</i>	<i>2,847,798</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 3,328,058	2,833,658	2,794,177	2,847,798
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	39,859	39,742	27,836	-
Grant Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 3,367,916</i>	<i>2,873,400</i>	<i>2,822,013</i>	<i>2,847,798</i>

City of Norco, California
Fire Suppression Division 761, General Fund
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 1,680,102	1,518,092	1,510,915	1,432,617
30105	Salaries, Part Time	14,046	15,600	15,600	88,200
30110	Salaries, Overtime	99,823	65,000	35,690	35,000
30115	Constant Staffing	377,537	262,701	368,065	249,667
30120	FLSA	33,675	33,873	33,920	34,103
30125	Strike Team	-	126,000	-	126,000
30130	USAR	-	13,200	-	13,200
30200	PERS Retirement	249,569	201,720	214,824	224,925
30205	Employee Group Insurance	239,209	227,854	232,855	233,652
30215	Medical Savings Account	449	465	239	465
30220	FICA/Medicare Insurance	27,120	18,023	23,753	17,860
30225	Sick leave buy back	15,078	1,424	2,264	2,000
30235	Deferred Compensation	351	390	1,835	3,193
30245	Workers Compensation	34,239	-	-	-
30255	Tuition Reimbursement	2,564	1,000	2,000	1,000
	Subtotal - Salaries and Benefits	2,773,762	2,485,342	2,441,960	2,461,882
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	5,212	-	284	-
30305	Auto Mileage	45	-	-	-
30310	Uniforms & Safety Gear	6,411	8,363	8,363	12,846
30315	Employee Hiring Costs	2,953	918	1,800	2,000
30320	Dues, Memberships and Subscriptions	751	820	820	820
	Subtotal - Employee Related	15,373	10,101	11,267	15,666
<u>Supplies and Services</u>					
30400	Office Supplies	8,420	6,000	6,000	6,000
30415	Special Departmental	8,259	3,650	3,650	3,650
30420	Training Supplies	185	-	100	500
30425	Small Tools	2,670	3,500	6,135	6,500
30430	Office Equipment (Small Tools)	3	-	-	-
	Subtotal - Supplies and Services	19,537	13,150	15,885	16,650
<u>Maintenance and Rentals</u>					
32200	Building and ground maintenance	18,286	15,000	15,000	18,000
32205	Weed Abatement	2,415	4,000	4,000	5,000
	Subtotal - Maintenance & Rentals	20,702	19,000	19,000	23,000
<u>Operations and Utilities</u>					
33100	Utilities	47,065	48,000	48,000	48,000
	Subtotal - Operations & Utilities	47,065	48,000	48,000	48,000

City of Norco, California
Fire Suppression Division 761, General Fund
Budget Detail By Line Item

Account			FY 2010	FY 2011
Number	Account Description	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Budget	Request
			Year-End	
			Total	
<u>Contractual and Professional Services</u>				
34100	Contractual Services	198,496	147,165	165,000
	Subtotal - Contractual & Professional	198,496	147,165	165,000
<u>Miscellaneous</u>				
35100	Interest Payments	489	-	-
35105	Principal Payments	1,386	-	-
	Subtotal - Miscellaneous	1,875	-	-
<u>Internal Service Fund Charges</u>				
42100	Vehicle Operations and Maintenance	75,074	65,000	70,000
42105	Vehicle Replacement Charges	122,375	-	-
42110	Computing and Comm. Equip Replacement	8,500	7,000	6,900
42115	Computing and Communications Operations	45,300	38,900	40,700
	Subtotal - Internal Service Charges	251,249	110,900	117,600
	Total Expenditures	\$ 3,328,058	2,833,658	2,794,177

Account			FY 2010	FY 2011
Number	Department-Generated Revenues	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Budget	Request
			Year-End	
			Total	
55185	Fire Permit	\$ 16,464	8,000	8,160
57430	Fire Fees	5,503	4,500	4,590
57440	Fire Inspection Fee	82,857	70,000	71,400
57445	Fire Plan Check Fees	35,453	40,000	30,600
57460	Strike Team	451,677	126,000	126,000
57465	USAR Reimbursement	40,505	13,200	13,200
57470	Weed and Lot Cleaning	210	2,500	3,060
	Total Revenues	\$ 632,670	264,200	254,700

City of Norco, California
Fire Suppression Division 761, RDA Fund 013
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 30,879	31,097	25,312	-
30200	PERS Retirement	6,588	6,714	1,479	-
30205	Employee Group Insurance	1,265	1,256	291	-
30215	Medical Savings Account	-	75	-	-
30220	FICA/Medicare Insurance	483	451	377	-
30225	Sick leave buy back	643	149	-	-
30235	Deferred Compensation	-	-	377	-
	Subtotal - Salaries and Benefits	\$ 39,859	39,742	27,836	-

Paramedic Division

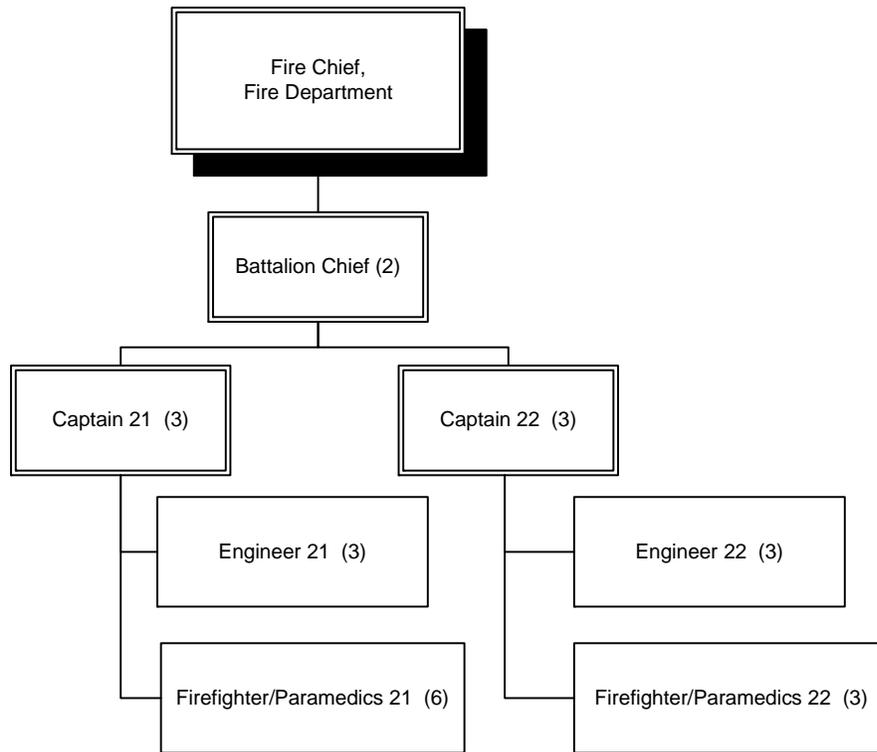
City of Norco
Fiscal Year 2011



FIRE DEPARTMENT

EMS Division

The Norco Fire Department provides basic and advanced life support first responder services to the citizens, residents and visitors of the City. The department staffs two paramedic engines with two Firefighter/Paramedics on Engine 21 (Corydon) and one Firefighter/Paramedic on Engine 22 (Hillside). Emergency medical transportation is provided by American Medical Response (AMR) for ground transport and Mercy Air for air transport. The Department standard for EMS response is to arrive on scene of a reported medical emergency within six minutes of being dispatched 90% of the time.



**City of Norco, California
Paramedics Division 762
Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 1,710,437	1,723,249	1,595,137	1,377,949
Employee Related Expenditures	1,744	2,860	2,980	4,360
Supplies and Services	6,998	8,470	8,470	8,900
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 1,719,179</i>	<i>1,734,579</i>	<i>1,606,587</i>	<i>1,391,209</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 1,719,179	1,734,579	1,606,587	1,391,209
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 1,719,179</i>	<i>1,734,579</i>	<i>1,606,587</i>	<i>1,391,209</i>

City of Norco, California
Paramedics Division 762, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 1,024,294	1,011,237	982,024	788,818
30110	Salaries, Overtime	53,416	60,000	22,136	30,000
30115	Constant Staffing	273,255	200,197	244,973	150,688
30120	FLSA	23,670	24,145	23,149	18,150
30125	Strike Team	-	114,000	-	114,000
30200	PERS Retirement	141,761	143,112	140,095	127,884
30205	Employee Group Insurance	154,276	154,346	161,943	135,112
30215	Medical Savings Account	231	240	239	240
30220	FICA/Medicare Insurance	18,010	15,013	18,267	11,701
30225	Sick leave buy back	5,369	959	2,311	1,356
30245	Workers Compensation	16,154	-	-	-
Subtotal - Salaries and Benefits		1,710,437	1,723,249	1,595,137	1,377,949
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	1,744	2,350	2,350	2,350
30310	Uniforms & Safety Gear	-	-	120	1,000
30315	Employee Hiring Costs	-	-	-	500
30320	Dues, memberships and Subscriptions	-	510	510	510
Subtotal - Employee Related		1,744	2,860	2,980	4,360
<u>Supplies and Services</u>					
30415	Special Departmental	3,413	2,370	2,370	2,500
30420	Training Supplies	-	2,400	2,400	2,400
30425	Small Tools	3,584	3,700	3,700	4,000
Subtotal - Supplies and Services		6,998	8,470	8,470	8,900
Total Expenditures		\$ 1,719,179	1,734,579	1,606,587	1,391,209

Account Number	Department Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
57400	Emergency Medical Services	\$ 346,899	355,000	325,000	357,851
57415	Ambulance Fines (Restricted)	4,368	5,000	4,368	4,000
57460	Strike Team	-	114,000	31,398	114,000
57465	USAR Reimbursement	-	12,000	1,669	12,000
		\$ 351,266	486,000	362,435	399,256

Emergency Services

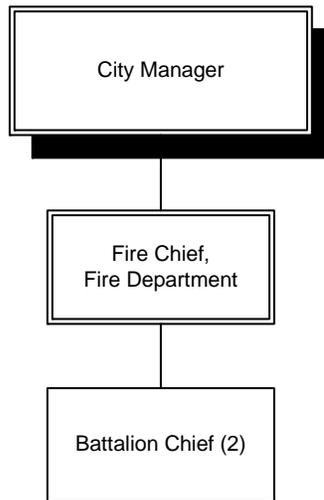
City of Norco
Fiscal Year 2011



FIRE DEPARTMENT

Emergency Services Division

The City Manager serves as the Emergency Services Director for the City. The Fire Department is charged with maintaining the City Emergency Plan, maintaining the Emergency Operations Center (EOC), facilitating training and drills for the City and providing public education to schools, businesses and residents. The EOC is currently located in the Community Room at Station 22.



City of Norco, California
Emergency Services Division 763
Budget Summary By Major Categories

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ -	-	-	-
Employee Related Expenditures	-	50	50	-
Supplies and Services	7	100	100	50
Maintenance and Rentals	-	-	-	-
Operations and Utilities	345	410	410	410
Contractual and Professional Services	-	800	800	800
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	2,200	2,200	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 352</i>	<i>3,560</i>	<i>3,560</i>	<i>1,260</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 352	3,560	3,560	1,260
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
<i>Total Funding Sources</i>	<i>\$ 352</i>	<i>3,560</i>	<i>3,560</i>	<i>1,260</i>

City of Norco, California
Emergency Services Division 763, General Fund
Budget Detail By Line Item

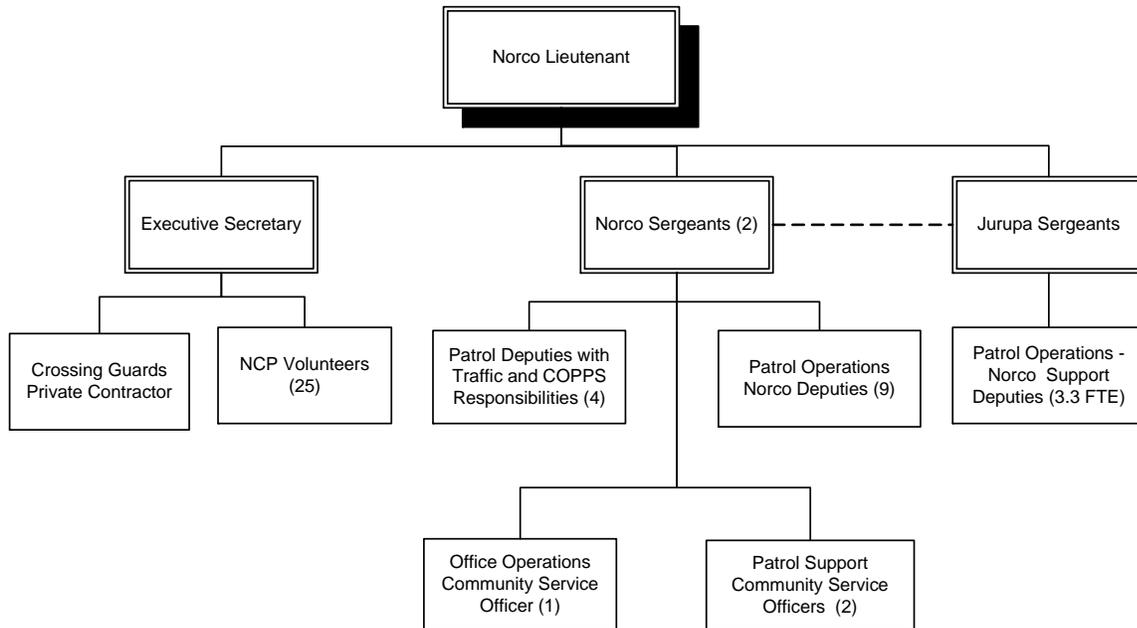
Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	\$ -	50	50	-
	Subtotal - Employee Related	-	50	50	-
<u>Supplies and Services</u>					
30400	Office Supplies	-	50	50	50
30420	Training Supplies	7	50	50	-
	Subtotal - Supplies and Services	7	100	100	50
<u>Operations and Utilities</u>					
33100	Utilities	345	410	410	410
	Subtotal - Operations & Utilities	345	410	410	410
<u>Contractual and Professional Services</u>					
34140	Public Education & Promotion	-	800	800	800
	Subtotal - Contractual & Professional	-	800	800	800
<u>Capital Outlay</u>					
43100	Equipment	-	2,200	2,200	-
	Subtotal - Capital Outlay	-	2,200	2,200	-
	Total Expenditures	\$ 352	3,560	3,560	1,260

Police Protection

City of Norco
Fiscal Year 2011



SHERIFF Department 772



The Norco Sheriff's Office located in City Hall is a substation of the Riverside County Sheriff Department's Jurupa Valley Station. A Sheriff's lieutenant is assigned as the Police Chief and two Sheriff's sergeants supervise the operation. 12.3 full-time equivalent deputy sheriffs are assigned to patrol resulting in a minimum daily staffing of at least two deputies on-duty on each of the 3 shifts.

Four additional patrol deputies spend about 60% of their time working patrol assignments, 20% of their time focused on traffic issues and 20% of their time on Community Oriented Policing and Problem Solving (working to prevent crime by addressing some of the underlying causes of longer term problems). These four deputies are deployed during the day and evening increasing sworn officer staffing to an average of three on-duty during the day shift (when we have the most calls for service) and three on-duty during the evening shift (when we have the more violent calls for service).

Three civilian Community Service Officers are deployed so that most days there is one officer in the field to assist the patrol deputies and meet logistical needs and one officer is available to work with the executive secretary so that the front office at City Hall remains open during City business hours.

Cases needing more follow-up investigative work than a patrol deputy can provide are referred to Detectives. Clerical support, crime analysis, forensics and property needs

are met through the Jurupa Valley Station which also provides supervision of patrol staff when the Norco sergeants are not available.

Norco Sheriff's staff respond to over 1,000 calls for service every month. They are also assisted by the Norco Citizen's Patrol which is comprised of 25 local area residents. These volunteers help keep costs down. NCP volunteers work at least one 4-hour patrol shift per week, direct traffic at collision scenes, handle security at crime scenes, conduct vacation checks and business checks, all of which frees up deputy time for investigating serious crime and arresting violators.

Norco Sheriff's staff increase traffic safety through education and enforcement related to reducing average vehicular speeds. Sheriff's deputies arrest impaired and other dangerous drivers. Motorists are educated about speed limits through posting signs, using the radar trailers and enforcement. Grant funding has been used to help meet this mission.

Fiscal Year 2010-2011 Goals and Objectives

- Crime in 2009 was reduced by 37% compared to 2005. The Uniform Crime Reports Crime Index Total fell 10% from 824 crimes in 2008 to 743 crimes in 2009.
- Arrests increased 34% from 409 in 2005 to 548 in 2009.
- Response times improved by 14%. Priority 1 response times were reduced from 5.6 minutes in 2005 to 4.8 minutes in 2009 and should remain around 5 minutes in 2010.
- Traffic safety significantly increased. Two motor officers were added in 2007 through the use of grant funding. In 2008 Norco had four motor officers. Although one motor officer position was eliminated in 2009, the number of citations issued increased 102% (from 3,595 in 2005 to 7,246 in 2009). As a result, traffic collisions were reduced by 55% from 553 in 2005 to 249 in 2009.
- One motor officer and three Community Service Officer positions were eliminated in 2009 to reduce costs.
- Three motor officer positions (none remain) were eliminated in 2010 to further reduce costs.
- In 2009 and 2010, the Norco Sheriff's Office received grants totaling \$536,369 which significantly improved traffic safety by funding traffic officers, DUI checkpoints, operations focused on DUI habitual offenders, training and educating elementary school children in traffic safety.
- Proactive traffic education and enforcement programs have been significantly reduced with the elimination of all four motor officers and three Community Service Officers. Staff applied for \$186,080 in grant funding from the California OTS to conduct some traffic safety programs in 2011.

**City of Norco, California
 Sheriff's Department
 Budget Summary By Major Categories**

<i>Expenditures:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
Salaries and Benefits	\$ 122,638	73,545	86,243	73,020
Employee Related Expenditures	8,780	9,930	9,138	8,280
Supplies and Services	16,351	15,937	15,425	27,246
Maintenance and Rentals	3,298	3,700	3,812	3,500
Operations and Utilities	8,706	8,519	6,254	6,254
Contractual and Professional Services	5,542,612	5,431,655	5,430,604	4,917,304
Miscellaneous	8,103	7,260	7,499	7,499
CRA Programs	-	-	-	-
Internal Service Fund Charges	175,816	129,000	129,000	98,000
Capital Outlay	13,458	10,750	10,750	-
Transfers	-	-	-	-
<i>Total Expenditures</i>	<i>\$ 5,899,762</i>	<i>5,690,296</i>	<i>5,698,725</i>	<i>5,141,103</i>

<i>Funding Sources:</i>	<i>FY 2009 Actual</i>	<i>FY 2010 Amended Budget</i>	<i>FY 2010 Estimated Year-End Total</i>	<i>FY 2011 Budget Request</i>
General Fund	\$ 5,570,425	5,363,698	5,386,175	5,006,511
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Grant Funds	329,337	326,598	312,550	134,592
<i>Total Funding Sources</i>	<i>\$ 5,899,762</i>	<i>5,690,296</i>	<i>5,698,725</i>	<i>5,141,103</i>

City of Norco, California
Law Enforcement Division 772, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 45,952	47,097	47,100	47,097
30200	PERS Retirement	11,264	11,635	11,632	11,795
30205	Employee Group Insurance	12,686	12,863	10,448	10,945
30215	Medical Savings Account	232	240	239	240
30220	FICA/Medicare Insurance	681	683	711	683
30225	Sick leave buy back	-	676	951	900
30230	Annual Vacation Cash Out	1,352	351	1,352	1,360
	Subtotal - Salaries and Benefits	72,167	73,545	72,433	73,020
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	2,711	1,500	1,500	1,500
30310	Uniforms & Safety Gear	3,789	5,000	4,000	4,000
30320	Dues, memberships and Subscriptions	125	480	480	480
	Subtotal - Employee Related	6,624	6,980	5,980	5,980
<u>Supplies and Services</u>					
30400	Office Supplies	6,992	5,687	5,529	5,529
30405	Printing & Copies	782	700	710	710
30410	Postage	190	300	194	194
30415	Special Departmental	4,392	4,000	4,000	4,000
30425	Small Tools	2,792	2,500	2,000	14,227
	Subtotal - Supplies and Services	15,148	13,187	12,433	24,660
<u>Maintenance and Rentals</u>					
32100	Office Equipment Maintenance	2,192	2,200	2,000	2,000
32200	Building and ground maintenance	1,106	1,500	1,812	1,500
	Subtotal - Maintenance & Rentals	3,298	3,700	3,812	3,500
<u>Operations and Utilities</u>					
33100	Utilities	6,959	6,533	4,898	4,898
	Subtotal - Operations & Utilities	6,959	6,533	4,898	4,898
<u>Contractual and Professional Services</u>					
34100	Contractual Services	114,916	132,198	124,806	128,973
34115	Law Enforcement Contract	5,035,070	4,919,020	4,939,409	4,589,150
	Subtotal - Contractual & Professional	5,149,986	5,051,218	5,064,215	4,718,123
<u>Miscellaneous</u>					
35300	Highway Patrol DUI Testing	6,965	6,160	6,399	6,399
	Subtotal - Miscellaneous	6,965	6,160	6,399	6,399

City of Norco, California
Law Enforcement Division 772, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<i>Internal Service Fund Charges</i>					
42100	Vehicle Operations and Maintenance	42,000	45,000	45,000	21,800
42105	Vehicle Replacement Charges	46,058	-	-	-
42110	Computing and Comm. Equip Replacement	7,100	7,300	7,300	6,000
42115	Computing and Communications Operations	61,500	67,200	67,200	59,200
Subtotal - Internal Service Charges		156,658	119,500	119,500	87,000
Total Expenditures		\$ 5,417,805	5,280,823	5,289,670	4,923,580

Account Number	Department Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
50160	Public Safety Sales Tax	\$ 237,451	215,000	215,000	240,000
53460	Booking Fee Reimbursement	8,416	-	909	909
54100	Vehicle Code Fines	323,621	250,000	227,046	67,793
54105	Parking Fines	84,774	38,000	31,570	31,570
54120	Vehicle Impound Fees	92,451	90,000	84,557	68,357
57405	Emergency Response Cost Recovery	6,659	6,000	909	909
57620	State Mandated Cost	7,974	-	-	-
Total Revenues		\$ 761,346	599,000	559,991	409,538

City of Norco, California
Citizens on Patrol Division 774, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30245 Workers Compensation	\$ 50,471	-	13,810	-
Subtotal - Salaries and Benefits	50,471	-	13,810	-
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	605	900	900	500
30310 Uniforms & Safety Gear	1,500	2,000	2,258	1,800
30320 Dues, memberships and Subscriptions	50	50	-	-
Subtotal - Employee Related	2,155	2,950	3,158	2,300
<u>Supplies and Services</u>				
30400 Office Supplies	72	150	150	50
30410 Postage	126	100	100	100
30415 Special Departmental	214	800	1,606	1,300
30425 Small Tools	790	1,200	1,136	1,136
30495 NCP Special Events	-	500	-	-
Subtotal - Supplies and Services	1,202	2,750	2,992	2,586
<u>Operations and Utilities</u>				
33100 Utilities	1,747	1,986	1,356	1,356
Subtotal - Operations & Utilities	1,747	1,986	1,356	1,356
<u>Miscellaneous</u>				
35275 Volunteer Recognition	1,138	1,100	1,100	1,100
Subtotal - Miscellaneous	1,138	1,100	1,100	1,100
<u>Internal Service Fund Charges</u>				
42100 Vehicle Operations and Maintenance	11,135	9,500	9,500	11,000
42105 Vehicle Replacement Charges	8,023	-	-	-
Subtotal - Internal Service Charges	19,158	9,500	9,500	11,000
Total Expenditures	\$ 75,873	18,286	31,916	18,342

City of Norco, California
Sheriff's Department Division 772, Local Law Enforcement Block Grant
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34115	Law Enforcement Contract	\$ -	51,821	41,681	10,140
	Subtotal - Contractual & Professional	-	51,821	41,681	10,140
	Total Expenditures	\$ -	51,821	41,681	10,140

City of Norco, California
Sheriff's Department Division 772, Supplemental Law Enforcement
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34115	Law Enforcement Contract	\$ 100,000	100,000	100,000	100,000
	Subtotal - Contractual & Professional	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
	Total Expenditures	<u>\$ 100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

City of Norco, California
Sheriff's Department Division 772, Office of Traffic Safety
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34115	Law Enforcement Contract	\$ 215,879	164,027	160,119	24,452
	Subtotal - Contractual & Professional	215,879	164,027	160,119	24,452
<u>Capital Outlay</u>					
43100	Equipment	13,458	5,375	5,375	-
	Subtotal - Capital Outlay	13,458	5,375	5,375	-
	Total Expenditures	\$ 229,337	169,402	165,494	24,452

City of Norco, California
Crossing Guards Division 773, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34100	Contractual Services	\$ 76,747	64,589	64,589	64,589
	Subtotal - Contractual & Professional	76,747	64,589	64,589	64,589
	Total Expenditures	\$ 76,747	64,589	64,589	64,589

Account Number	Department Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
53525	CNUSD Crossing Guards Reimbursement	\$ 38,759	32,295	32,295	32,295

Fiscal & Support Services

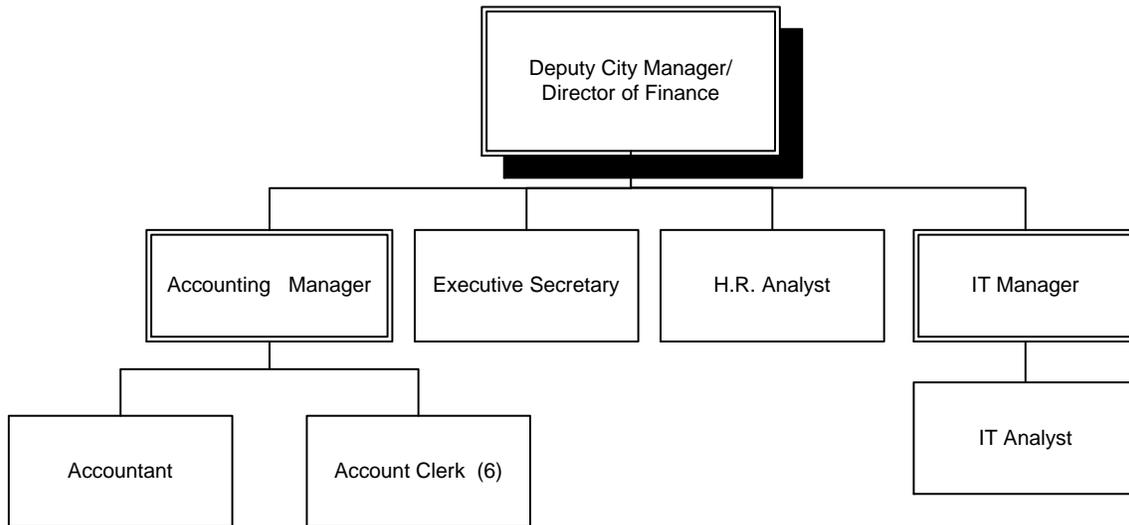
**City of Norco
Fiscal Year 2011**



FISCAL & SUPPORT SERVICES

The Fiscal and Support Services Department is responsible for the following functions: Accounting and Financial Reporting, Budget Administration, Human Resources Administration, Information Technology, Risk Management, Utility Billing and Cash/Investments Management.

The accounting and financial reporting function provides financial management and reporting, payroll, accounts payable, accounts receivable, business licensing, cashiering and general accounting services to the City consistent with professional standards and legal requirements. Through budget administration, we provide financial support, direction, and oversight to the annual operating and capital budgets. This function also monitors the budgets to ensure compliance to the approved amounts. Human Resources provides support to the City departments in recruiting, benefits administration, labor negotiations, classification and compensation, training and compliance with federal, state and local requirements. Information Technology staff is responsible for the purchase, maintenance and support of computer systems and related peripherals. Utility Billing performs billing and collections for water, sewer and refuse services. The Department is also responsible for overseeing the City's worker's compensation and general liability insurance programs. The treasury function oversees the investment portfolio, cash flow monitoring, and technical assistance to special assessment and community facilities districts, debt administration and preparation of required reports.



Fiscal and Support Services Department

Fiscal Year 2010-2011 Goals and Objectives

- Provide leadership in the development and of Fiscal Year 2011-12 operating and capital improvement program budgets. Prepare award winning Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2010
- Complete rate study/analysis on the Water and Sewer Funds to ensure that rates are current and consistent with operating and capital requirements
- Ensure successful completion of all FY2009-2010 external audits and that resulting audit reports contain no instances of material internal control weaknesses or other audit exceptions of findings
- Complete upgrade implementation of City's financial management system from AS/400 to Logos.Net; upgrade Microsoft Office to latest version; install and integrate Blackberry Enterprise server with City's email system; continue to analyze IT systems for opportunity to reduced costs.
- Oversee the complete implementation of the Automated Meter Reading Infrastructure and integration with the City's utility billing system.
- Ensure that all legally required Special District (Assessment and Community Facilities Districts) financial and other compliance reports, assessments, disclosures are completed timely and in accordance with applicable laws and bond indentures. Adequately manage CFD delinquencies system
- Continue to provide timely management reports to management and Council to ensure that budgets are adequately monitored and that expenditures are within authorized amounts
- Continue to develop strategies, training and procedures necessary to implement recommendations from review of City's risk management and loss control practices
- Assist with FY 2011-2012 and beyond labor negotiations with Fire Department Employee Associations, provide alternative cost analysis for contracting and out sourcing operations as necessary to reduce cost and/or generate additional revenues.

Finance & Human Resources

City of Norco
Fiscal Year 2011



City of Norco, California
Fiscal and Support Services Department
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 944,533	924,705	920,259	969,788
Employee Related Expenditures	7,375	8,865	4,100	7,725
Supplies and Services	57,075	53,980	68,592	72,827
Maintenance and Rentals	5,813	5,622	4,448	2,800
Operations and Utilities	1,222	500	808	500
Contractual and Professional Services	65,328	71,335	76,882	68,135
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	61,730	70,300	70,300	64,800
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$ 1,143,076	1,135,307	1,145,389	1,186,575

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 383,915	393,645	385,930	423,242
Water Fund	264,248	242,403	250,703	277,234
Sewer Fund	261,240	241,193	250,585	267,524
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	233,673	258,066	258,171	218,575
Total Funding Sources	\$ 1,143,076	1,135,307	1,145,389	1,186,575

City of Norco, California
Fiscal and Support Services Division 706, General Fund
Budget Detail By Line Item

Account		FY 2010	FY 2010	FY 2011
Number Account Description	FY 2009	Amended	Estimated	Budget
	Actual	Budget	Year-End	Request
			Total	
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 214,107	215,087	214,423	223,684
30105 Salaries, Part Time	-	-	-	15,000
30110 Salaries, Overtime	16	-	-	-
30200 PERS Retirement	52,365	52,136	52,977	56,017
30205 Employee Group Insurance	37,963	36,983	35,614	42,957
30210 Vehicle Allowance	1,213	1,200	1,188	1,200
30215 Medical Savings Account	413	425	423	461
30220 FICA/Medicare Insurance	3,213	5,058	3,199	3,461
30225 Sick leave buy back	2,582	3,145	2,962	2,400
30230 Annual Vacation Cash Out	1,397	1,631	1,654	1,500
30235 Deferred Compensation	-	-	-	375
Subtotal - Salaries and Benefits	313,270	315,665	312,440	347,055
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	4,476	6,400	1,500	4,900
30305 Auto Mileage	550	500	600	500
30315 Employee Hiring Costs	300	-	-	-
30320 Dues, Memberships and Subscriptions	2,050	1,965	2,000	2,325
Subtotal - Employee Related	7,375	8,865	4,100	7,725
<u>Supplies and Services</u>				
30400 Office Supplies	2,828	3,000	2,900	2,300
30405 Printing & Copies	437	750	710	750
30410 Postage	175	130	50	130
30415 Special Departmental	92	-	79	80
30430 Office Equipment	530	-	-	-
30475 Performance Bonds	1,567	-	1,317	1,567
Subtotal - Supplies and Services	5,628	3,880	5,056	4,827
<u>Operations and Utilities</u>				
33100 Utilities	437	500	440	500
Subtotal - Operations & Utilities	437	500	440	500
<u>Contractual and Professional Services</u>				
34100 Contractual Services	9,004	10,545	9,704	7,345
34125 Accounting & Auditing	17,471	17,290	17,290	17,290
Subtotal - Contractual & Professional	26,475	27,835	26,994	24,635
<u>Internal Service Fund Charges</u>				
42100 Vehicle Operations and Maintenance	30	-	-	-
42110 Computing and Comm. Equip Replacement	4,800	5,100	5,100	5,200

City of Norco, California
Fiscal and Support Services Division 706, General Fund
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
42115	Computing and Communications Operations	25,900	31,800	31,800	33,300
	Subtotal - Internal Service Charges	30,730	36,900	36,900	38,500
Total Expenditures		\$ 383,915	393,645	385,930	423,242

Account Number	Department Generated Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
50170	Transient Occupancy Taxes	\$ 145,043	163,000	163,000	171,150
50185	Business License	240,121	220,000	220,000	220,000
54200	Investment Earnings	170,494	50,000	50,000	25,000
57150	Refuse Billing Collection	69,558	64,000	64,000	64,000
57155	Penalties	268,869	325,000	325,000	275,000
57700	Business License Renewal Fee	30,995	30,000	30,000	30,000
57705	Business License Penalty	18,398	15,000	15,000	15,000
57715	License Processing Fee	18,308	15,000	18,000	15,000
57725	Truck Parking Permit	1,095	300	300	300
57730	Yard Sale permits	2,526	2,000	2,000	2,000
57815	Finger Printing	6,574	5,000	5,000	5,000
59250	Overhead to CFDS	118,711	112,959	208,252	-
59255	Overhead to ASD	18,650	18,650	18,650	-
	Totals	\$ 1,109,343	1,020,909	1,119,202	822,450

City of Norco, California
Fiscal and Support Services Division 706, RDA Fund 013
Budget Detail By Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 114,157	131,585	131,825	104,510
30110	Salaries, Overtime	9	-	-	-
30200	PERS Retirement	27,924	32,502	32,571	26,173
30205	Employee Group Insurance	19,716	20,241	19,323	18,419
30210	Vehicle Allowance	1,940	1,920	1,900	1,920
30215	Medical Savings Account	302	348	346	276
30220	FICA/Medicare Insurance	1,723	1,908	1,990	1,515
30225	Sick leave buy back	1,398	1,918	1,881	1,800
30230	Annual Vacation Cash Out	987	994	1,771	1,600
Subtotal - Salaries and Benefits		\$ 168,156	191,416	191,607	156,213

City of Norco, California
Fiscal and Support Services Division 706, Low/Mod Fund 015
Budget Detail By Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 44,441	45,360	45,446	41,555
30110	Salaries, Overtime	6	-	-	-
30200	PERS Retirement	10,835	11,200	11,230	10,407
30205	Employee Group Insurance	8,133	7,805	7,515	8,103
30210	Vehicle Allowance	485	480	475	480
30215	Medical Savings Account	110	114	110	114
30220	FICA/Medicare Insurance	669	658	676	603
30225	Sick leave buy back	557	680	592	600
30230	Annual Vacation Cash Out	281	353	520	500
	Subtotal - Salaries and Benefits	\$ 65,517	66,650	66,564	62,362

City of Norco, California
Fiscal and Support Services Division 706, Water Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 135,923	118,546	118,469	133,173
30110 Salaries, Overtime	16	-	-	-
30200 PERS Retirement	32,101	29,365	29,272	33,350
30205 Employee Group Insurance	26,703	22,106	21,871	30,321
30210 Vehicle Allowance	606	600	594	600
30215 Medical Savings Account	198	186	185	204
30220 FICA/Medicare Insurance	2,014	1,747	1,790	1,931
30225 Sick leave buy back	1,668	1,934	1,532	1,500
30230 Annual Vacation Cash Out	408	1,003	853	1,000
Subtotal - Salaries and Benefits	199,638	175,487	174,566	202,079
<u>Supplies and Services</u>				
30400 Office Supplies	2,920	3,200	2,626	2,650
30405 Printing	4,670	3,850	3,850	4,000
30410 Postage	18,000	18,000	25,292	27,350
30430 Office Equipment	133	-	-	-
Subtotal - Supplies and Services	25,723	25,050	31,768	34,000
<u>Maintenance and Rentals</u>				
32100 Office Equipment Maintenance	2,666	2,571	1,984	1,160
32105 Equipment Rental	240	240	240	240
Subtotal - Maintenance & Rentals	2,906	2,811	2,224	1,400
<u>Operations and Utilities</u>				
33100 Utilities	436	-	184	-
Subtotal - Operations & Utilities	436	-	184	-
<u>Contractual and Professional Services</u>				
34125 Accounting & Auditing	8,736	8,645	8,645	8,645
34130 Financial Services	11,109	13,510	16,416	13,510
Subtotal - Contractual & Professional	19,845	22,155	25,061	22,155
<u>Internal Service Fund Charges</u>				
42110 Computing and Comm. Equip Replacement	2,700	2,800	2,800	2,800
42115 Computing and Communications Operations	13,000	14,100	14,100	14,800
Subtotal - Internal Service Charges	15,700	16,900	16,900	17,600
Total Expenditures	\$ 264,248	242,403	250,703	277,234

City of Norco, California
Fiscal and Support Services Division 706, Sewer Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 134,241	118,546	118,468	133,173
30110 Salaries, Overtime	16	-	-	-
30200 PERS Retirement	32,100	29,365	29,272	33,350
30205 Employee Group Insurance	26,701	22,106	21,876	30,321
30210 Vehicle Allowance	606	600	594	600
30215 Medical Savings Account	198	186	185	204
30220 FICA/Medicare Insurance	2,014	1,747	1,801	1,931
30225 Sick leave buy back	1,668	1,934	1,532	1,500
30230 Annual Vacation Cash Out	408	1,003	1,354	1,000
Subtotal - Salaries and Benefits	197,953	175,487	175,082	202,079
<u>Supplies and Services</u>				
30400 Office Supplies	2,920	3,200	2,626	2,650
30405 Printing	4,670	3,850	3,850	4,000
30410 Postage	18,000	18,000	25,292	27,350
30430 Office Equipment	133	-	-	-
Subtotal - Supplies and Services	25,723	25,050	31,768	34,000
<u>Maintenance and Rentals</u>				
32100 Office Equipment Maintenance	2,666	2,571	1,984	1,160
32105 Equipment Rental	240	240	240	240
Subtotal - Maintenance & Rentals	2,906	2,811	2,224	1,400
<u>Operations and Utilities</u>				
33100 Utilities	349	-	184	-
Subtotal - Operations & Utilities	349	-	184	-
<u>Contractual and Professional Services</u>				
34125 Accounting & Auditing	8,736	8,645	8,645	8,645
34130 Financial Services	10,273	12,700	16,182	12,700
Subtotal - Contractual & Professional	19,009	21,345	24,827	21,345
<u>Internal Service Fund Charges</u>				
42110 Computing and Comm. Equip Replacement	2,300	2,400	2,400	1,300
42115 Computing and Communications Operations	13,000	14,100	14,100	7,400
Subtotal - Internal Service Charges	15,300	16,500	16,500	8,700
Total Expenditures	\$ 261,240	241,193	250,585	267,524

Non- Departmental

**City of Norco
Fiscal Year 2011**



City of Norco, California
Non-Departmental Division 724
Budget Summary By Major Categories

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 36,269	55,100	69,473	68,250
Employee Related Expenditures	25,626	26,850	24,200	27,600
Supplies and Services	2,007,099	418,038	419,819	769,375
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	41,532	39,500	46,500	48,000
Miscellaneous	98,347	100,366	69,526	73,676
CRA Programs	-	-	-	-
Internal Service Fund Charges	295,932	447,042	447,042	509,059
Capital Outlay	-	-	-	-
Transfers	125,000	525,000	525,000	25,000
Total Expenditures	\$ 2,629,806	1,611,896	1,601,560	1,520,960

Funding Sources:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
General Fund	\$ 2,629,806	1,611,896	1,601,560	1,520,960
Water Fund	-	-	-	-
Sewer Fund	-	-	-	-
Gas Tax Fund	-	-	-	-
NPDES Storm Drainage Fund	-	-	-	-
Internal Service Fund	-	-	-	-
Redevelopment Funds	-	-	-	-
Total Funding Sources	\$ 2,629,806	1,611,896	1,601,560	1,520,960

City of Norco, California
Non-Departmental Division 724, General Fund
Budget Detail By Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30200 PERS Retirement	\$ 3,480	3,500	2,873	3,500
30240 Continuous Service Bonus	3,949	1,600	1,600	9,750
30245 Workers Compensation	28,840	30,000	30,000	30,000
30250 Unemployment	-	20,000	35,000	25,000
Subtotal - Salaries and Benefits	36,269	55,100	69,473	68,250
<u>Employee Related Expenditures</u>				
30300 Training	2,585	4,500	3,400	2,000
30315 Employee Hiring Costs	7,475	6,500	5,800	6,000
30320 Dues, Memberships and Subscriptions	15,567	15,850	15,000	19,600
Subtotal - Employee Related	25,626	26,850	24,200	27,600
<u>Supplies and Services</u>				
30400 Office Supplies	4,044	4,000	4,000	3,880
30415 Special Departmental	1,979	1,500	1,500	1,500
30440 Advertising and Promotion	433	750	250	400
30460 Medical Insurance Administration	6,529	4,800	6,240	6,240
30465 Medical Insurance – Retirees	413,434	406,988	407,829	457,500
30470 Post Employment Ben-GASB45	1,580,680	-	-	299,855
Subtotal - Supplies and Services	2,007,099	418,038	419,819	769,375
<u>Contractual and Professional Services</u>				
34100 Contractual Services	24,046	15,000	15,000	15,000
34105 Other Professional Services	9,118	15,000	15,000	15,000
34130 Financial Services	8,369	9,500	16,500	18,000
Subtotal - Contractual & Professional	41,532	39,500	46,500	48,000
<u>Miscellaneous</u>				
35205 Property Taxes	4,978	5,166	5,069	5,100
35210 Administration Fees-Property Taxes	56,694	63,000	47,252	49,000
35215 Parking Fines	30,306	25,714	12,000	12,000
35250 Beautification Committee	2,647	-	-	-
35270 Community Promotion	1,914	2,000	1,700	1,940
35280 Employee Recognition	1,810	3,600	2,619	4,750
35315 We-Tip	-	886	886	886
Subtotal - Miscellaneous	98,347	100,366	69,526	73,676
<u>Internal Service Fund Charges</u>				
42200 Liability Insurance	84,894	111,449	111,449	178,512
42215 Self-Insurance Administration	73,328	87,091	87,091	73,162
42220 Self Insured Expenses	35,330	33,350	33,350	48,429

City of Norco, California
Non-Departmental Division 724, General Fund
Budget Detail By Line Item

Account			FY 2010	
Number	Account Description	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Year-End	Request
			Total	
42225	Self Insured Settlements	40,284	52,865	44,338
42230	Excess Workers Comp	62,096	63,086	67,086
42235	Compensated Absences	-	99,201	97,532
	Subtotal - Internal Service Charges	295,932	447,042	509,059
Transfers				
44100	Transfers	125,000	525,000	25,000
	Subtotal - Transfers	125,000	525,000	25,000
	Total Expenditures	\$ 2,629,806	1,611,896	1,520,960

Special Events – memo only

**City of Norco
Fiscal Year 2011**



**City of Norco, California
Special Events
Budget Detail By Major Categories**

Event	Parks & Recreation	Public Works	Sheriff	Fire	Amount of City Support
<u>Norco Valley Fair</u>					
Salaries & Employee Related Expenditures	\$ 1,560	3,905	-	3,500	8,965
Contractual and Professional Services	-	250	17,100	-	17,350
Other Expenditures	-	1,503	-	-	1,503
Total Event Expenditures:	1,560	5,658	17,100	3,500	27,818
Total Event Revenues:					-
Net City Support:					<u>27,818</u>
<u>Norco Mounted Posse Rodeo</u>					
Salaries & Employee Related Expenditures	866	927	-	3,500	5,293
Contractual and Professional Services	-	-	900	-	900
Other Expenditures	-	1,096	-	-	1,096
Total Event Expenditures:	866	2,023	900	3,500	7,289
Total Event Revenues:					-
Net City Support:					<u>7,289</u>
<u>Horseweek</u>					
Salaries & Employee Related Expenditures	1,489	3,905	-	3,500	8,894
Contractual and Professional Services	-	250	16,700	-	16,950
Other Expenditures	-	1,503	-	-	1,503
Total Event Expenditures:	1,489	5,658	16,700	3,500	27,347
Total Event Revenues:					-
Net City Support:					<u>27,347</u>
<u>Cal State Polytechnic University, Pomona College</u>					
Salaries & Employee Related Expenditures	866	-	-	-	866
Total Event Expenditures:	866	-	-	-	866
Total Event Revenues:					-
Net City Support:					<u>866</u>
<u>4th of July Jamboree</u>					
Contractual and Professional Services	-	-	4,000	-	4,000
Other Expenditures	-	-	-	1,000	1,000
Total Event Expenditures:	-	-	4,000	1,000	5,000
Total Event Revenues:				-	-
Net City Support:					<u>5,000</u>
<u>CA Circuit Finals</u>					
Salaries & Employee Related Expenditures	866	464	-	-	1,330
Other Expenditures	-	740	-	-	740
Total Event Expenditures:	866	1,204	-	-	2,070
Total Event Revenues:					-
Net City Support:					<u>2,070</u>
<u>CHSRA CA High School Rodeo Association</u>					
Salaries & Employee Related Expenditures	866	-	-	-	866
Total Event Expenditures:	866	-	-	-	866
Total Event Revenues:					-
Net City Support:					<u>866</u>

City of Norco, California
Special Events
Budget Detail By Major Categories

<u>Event</u>	<u>Parks & Recreation</u>	<u>Public Works</u>	<u>Sheriff</u>	<u>Fire</u>	<u>Amount of City Support</u>
<u>Volunteer Recognition Dinner</u>					
Salaries & Employee Related Expenditures	250	-	-	-	250
Contractual and Professional Services	450	-	-	-	450
Other Expenditures	2,250	-	-	-	2,250
Total Event Expenditures:	2,950	-	-	-	2,950
Total Event Revenues:					-
Net City Support:					2,950
<u>Breakfast with Santa</u>					
Salaries & Employee Related Expenditures	525	-	-	-	525
Other Expenditures	1,200	-	-	-	1,200
Total Event Expenditures:	1,725	-	-	-	1,725
Total Event Revenues:					-
Net City Support:					1,725
<u>Horsetown Parade of Lights & Winter Festival</u>					
Salaries & Employee Related Expenditures	2,060	8,584	-	-	10,644
Contractual and Professional Services	6,570	250	4,400	-	11,220
Other Expenditures	1,533	9,365	-	-	10,898
Total Event Expenditures:	10,163	18,199	4,400	-	32,762
Total Event Revenues:	9,266				9,266
Net City Support:	897				23,496
<u>Egg Hunt</u>					
Salaries & Employee Related Expenditures	250	-	-	-	250
Other Expenditures	1,000	-	-	-	1,000
Total Event Expenditures:	1,250	-	-	-	1,250
Total Event Revenues:					-
Net City Support:					1,250
Total Expenditures:	\$ 22,601	32,742	43,100	11,500	109,943
Total Revenues:					9,266
Total City Support:					100,677

Budget By Funds

**City of Norco
Fiscal Year 2011**



General Fund

City of Norco
Fiscal Year 2011



City of Norco, California
Projected General Fund Revenue

Account Number	FY 2010 Amended Budget	FY 2010 Estimated Year-End	FY 2011 Budget Estimate
Property Taxes			
121-000-50100 Current Secured Taxes	\$ 980,000	980,000	975,242
121-000-50105 Current Unsecured	56,000	56,000	56,000
121-000-50115 Homeowner's exemption	16,000	16,000	16,000
121-000-50120 Prior Years Sec'd & Unsec'd	117,000	117,000	117,000
121-000-50125 Supplemental Taxes	63,000	63,000	63,000
121-000-50135 Tax Penalty	12,608	12,608	12,608
Total	1,244,608	1,244,608	1,239,850
Sales Taxes			
121-000-50150 Sales Tax	2,379,000	2,479,000	2,609,250
121-000-50155 In-lieu Sales Tax	721,000	721,000	869,750
Total	3,100,000	3,200,000	3,479,000
Other Taxes			
121-000-50160 Public Safety Sales Tax	215,000	215,800	240,000
121-000-50165 Property Transfer Tax	88,800	88,000	88,000
121-000-50170 Transient Occupancy Tax	163,000	163,000	171,150
121-000-50185 Business Licenses	220,000	220,000	220,000
121-000-57330 Ranch Licenses	75	135	-
121-000-57335 Poultry License Fees	-	226	1,000
Total	686,875	687,161	720,150
Franchise Fees			
121-000-52100 Cable TV Franchise	160,000	168,000	168,000
121-000-52105 Electric Franchise	273,000	269,460	269,460
121-000-52110 Gas Franchise	156,879	90,089	123,000
121-000-52115 Refuse Franchise	520,000	520,000	520,000
Total	1,109,879	1,047,549	1,080,460
Motor Vehicle in- Lieu Fees			
121-000-52200 Motor Vehicle In-Lieu	2,329,000	2,025,756	2,025,756
Total	2,329,000	2,025,756	2,025,756
Intergovernmental			
121-000-53460 AB 1662, Booking Fees	-	530	909
121-000-53520 Abandoned Vehicle Abatement	13,500	13,500	13,500
121-000-53525 CNUSD - Crossing Guards Reimb	32,295	32,295	32,295
121-000-53535 City of Corona	12,000	12,000	12,000
121-000-53540 County Contributions	8,000	-	-
121-000-57620 State Reimbursement	22,000	22,000	22,000
Total	87,795	80,325	80,704

City of Norco, California
Projected General Fund Revenue

Account Number	FY 2010 Amended Budget	FY 2010 Estimated Year-End	FY 2011 Budget Estimate
<i>Fines and Penalties</i>			
121-000-54100 Vehicle Code Fines	250,000	230,000	67,793
121-000-54105 Parking Citations	38,000	31,570	31,570
121-000-54110 Municipal Code Violations	800	515	800
121-000-54120 Vehicle Impound Fees	90,000	90,000	68,357
Total	378,800	352,085	168,520
<i>Interest Income/Lease</i>			
121-000-54200 Interest Income	50,000	50,000	25,000
121-000-54210 River Trails Lease	12,600	12,600	12,600
121-000-54215 Library Lease	32,410	32,410	32,734
121-000-54220 Communication Site Leases	45,000	45,000	45,000
Total	140,010	140,010	115,334
<i>Community Development Fees</i>			
<i>Planning:</i>			
121-000-55100 Planning Fees	15,685	15,685	12,166
121-000-55105 Site Plan (Major/Minor)	7,305	7,305	14,198
121-000-55110 Variance (Major/Minor)	2,125	2,125	2,168
121-000-55120 Tentative Track Map	-	695	-
121-000-55125 Tentative Parcel Map	11,330	11,330	6,242
121-000-55145 Zone Change	-	-	3,035
121-000-55155 Sign Review	10,839	10,839	4,116
121-000-55160 Entertainment Permit	2,155	2,155	1,760
121-000-55165 Special Use Permit	5,041	5,041	-
121-000-55170 Special Event Permit	1,494	1,494	1,185
121-000-55180 Large Family Day Care Permit	1,135	1,135	1,158
121-000-55195 Publications	50	11,098	8,160
121-000-55200 ABC Letter	540	540	270
121-000-55205 Planning Information Letter	550	550	550
121-000-55210 Architecture Review	1,200	1,200	1,224
121-000-55220 Environmental Impact Reports	1,540	1,540	540
121-000-55230 Informal Review (No pre-app)	-	715	-
121-000-55235 Landscape Plan Check Review	1,624	1,624	1,656
121-000-55265 Appeal	2,580	2,580	458
<i>Building & Safety:</i>			
121-000-55300 Building Permits	9,643	9,643	4,182
121-000-55305 Building Permit Fees	154,758	154,758	57,120
121-000-55310 Plan Check Fees	82,081	82,081	31,712
121-000-55315 Electrical Permit Fees	23,533	23,533	19,380
121-000-55320 Plumbing Permit Fees	19,329	19,329	9,690
121-000-55325 Mechanical Permit Fees	7,259	7,259	9,690
121-000-55330 Sewer Permit Fees	1,800	1,800	1,224
121-000-55335 Special Inspection Fees	2,400	2,400	4,284

City of Norco, California
Projected General Fund Revenue

Account Number		FY 2010 Amended Budget	FY 2010 Estimated Year-End	FY 2011 Budget Estimate
Engineering:				
121-000-55400	Encroachment Fees	85,048	85,048	91,443
121-000-55405	Grading Permit	11,480	11,480	8,996
121-000-55410	Grading Plan Check Fees	19,510	19,510	14,443
121-000-55415	Overload Moving Permit	1,760	1,726	2,662
121-000-55425	Improvement Plan Check	108,120	108,120	104,341
121-000-55430	Lot Merger Adjustment	5,120	5,120	5,222
121-000-55445	Water Quality Mgmt Plan	-	747	-
	Total	597,034	610,205	423,275
Community Services/Recreation				
121-000-55500	Swimming Pool	32,000	32,000	20,627
121-000-55510	Swim Team	12,600	12,600	4,860
121-000-55515	Adult Sports	19,000	19,000	32,060
121-000-55525	Dance-Rainbow	52,680	52,680	52,800
121-000-55600	Youth Sports	92,739	84,000	66,025
121-000-55615	Wee People/Day Camp	276,906	276,906	322,321
121-000-55625	Senior Citizen Excursion Fees	12,000	2,000	2,000
121-000-56200	Self Defense	1,332	1,332	2,070
121-000-56205	Karate	3,000	3,000	3,500
121-000-56250	Dog Obedience	1,296	1,296	1,944
121-000-56255	Horsemanship	960	960	1,080
121-000-56400	Ingalls Park/North	17,886	17,886	22,419
121-000-56405	Ingalls Park/South	31,124	31,124	34,304
121-000-56420	Bleacher Rentals	8,500	8,500	8,500
121-000-56425	Community Center	21,000	21,000	13,073
121-000-56430	Field Lighting	3,200	3,200	8,000
121-000-56435	Shelter Rental	1,500	1,500	1,750
121-000-56445	Security Guards	9,452	9,452	12,664
121-000-56450	Cleaning Fees	4,335	4,335	7,200
121-000-56455	Cleaning Fees - Restrooms	400	622	847
121-000-56620	Concerts in the Park	-	1,800	-
121-000-56810	Senior Special Events	2,000	500	2,000
121-000-56815	Wee People Special Events	1,000	1,000	1,000
121-000-56905	Banner Installation	980	980	1,960
121-000-56910	Parks & Rec Misc Revenue	41,000	41,000	40,000
121-000-55540	Teen Dance	200	123	-
121-000-55605	Private Youth Sports	8,760	8,760	8,760
121-000-55815	Yoga	378	378	-
121-000-56210	Taekwon-do	10,800	10,800	7,200
121-000-56600	Breakfast with Santa	1,200	760	750
121-000-56605	Horse Parade	11,180	11,291	12,000
121-000-56610	Jamboree Donations	3,000	3,000	1,500
121-000-56800	Party Partners Donations	1,034	3,012	1,200
121-000-56900	AC After Hr Call Reimb	756	-	500
	Total	684,198	666,797	694,914

City of Norco, California
Projected General Fund Revenue

Account Number	FY 2010 Amended Budget	FY 2010 Estimated Year-End	FY 2011 Budget Estimate
Other Revenues			
121-000-55185 Fire Permit	8,000	8,000	8,160
121-000-57150 Refuse Billing & Collection	64,000	64,000	64,000
121-000-57155 Penalties	325,000	325,000	275,000
121-000-57305 Impound Fees	7,000	7,000	8,000
121-000-57310 Adoption Fees	10,000	10,000	12,000
121-000-57315 Spay & Neuter Services	15,000	24,800	22,000
121-000-57320 Animal Shelter Donation	7,500	7,000	7,000
121-000-57325 Dog Licenses	70,000	70,000	75,000
121-000-57340 Misc. Animal Control Fees	4,000	4,000	4,000
121-000-57400 Emergency Medical Subscription	355,000	355,000	357,851
121-000-57405 Emergency Response Recovery	6,000	530	-
121-000-57415 Ambulance Fines (Restricted)	5,000	4,368	4,000
121-000-57430 Fire Fees	4,500	3,896	4,590
121-000-57440 Fire Inspection Fee	70,000	70,000	71,400
121-000-57445 Fire Plan Check Fees	40,000	20,300	30,600
121-000-57450 NART	-	950	-
121-000-57460 Strike Team,	240,000	68,257	240,000
121-000-57465 USAR Reimbursement	25,200	3,629	25,200
121-000-57470 Weed & Lot Clearing	2,500	1,867	3,060
121-000-57475 Fire Misc.	-	9,252	-
121-000-57610 Reimbursements - State	40,000	1,506	-
121-000-57700 Business License Renewal	30,000	30,000	30,000
121-000-57705 Business License Penalty	15,000	15,000	15,000
121-000-57715 License Processing Fees	15,000	18,000	15,000
121-000-57725 Truck Parking Permits	300	300	300
121-000-57730 Yard Sale Permits	2,000	2,000	2,000
121-000-57815 Finger Printing	5,000	5,000	5,000
121-000-57820 Passport	4,000	4,000	4,500
121-000-57825 Public Record Sales	300	700	700
121-000-57915 Miscellaneous	145,000	175,186	125,000
121-000-58105 Adopt-A-Trail/Contribution	-	1,839	-
Total	1,515,300	1,311,380	1,409,361
Overhead/Transfers			
121-000-57600 Overhead Charge Water	362,216	362,216	362,216
121-000-57600 Overhead Charge Sewer	200,000	200,000	200,000
121-000-59205 Transfer In-Redevelopment Agency AB 1389	901,549	901,549	-
121-000-59215 Transfer - Air Quality	1,500	1,500	1,500
121-000-59400 Transfer In Special Asset RF	24,000	24,000	15,000
121-000-59300 Transfer In General Government	-	-	600,000
121-000-59220 Transfer for Street Damage - Sewer	127,223	127,223	127,223
121-000-59220 Transfer for GASB 45-Sewer	111,068	111,068	-
121-000-59220 Transfer for Street Damage - Water	127,223	127,223	127,223
121-000-59220 Transfer for GASB 45-Water	208,252	208,252	-
121-000-59225 Miscellaneous Grants	20,000	17,853	17,141

City of Norco, California
Projected General Fund Revenue

Account Number	FY 2010 Amended Budget	FY 2010 Estimated Year-End	FY 2011 Budget Estimate
Overhead/Transfers (Continued)			
121-000-59250 Overhead to CFDS	112,959	116,628	112,959
121-000-59255 Overhead to ASD	18,650	18,650	-
121-000-59300 Overhead to CIPS	53,000	53,000	53,000
121-000-59400 Overhead to LMDS	59,005	59,005	59,005
Transfer - From Equipment Replacement	122,345	122,345	-
Total	2,448,990	2,450,512	1,675,267

Revenue Category	FY 2010 Amended Budget	Estimated FYE 6/30/10	FY 2011 Projection
Property Taxes	1,244,608	1,244,608	1,239,850
Sales Taxes	3,100,000	3,200,000	3,479,000
Other Taxes	686,875	687,161	720,150
Franchise Fees	1,109,879	1,047,549	1,080,460
Motor Vehicle in- Lieu Fees	2,329,000	2,025,756	2,025,756
Intergovernmental	87,795	80,325	80,704
Fines & Penalties	378,800	352,085	168,520
Interest Income/Lease	140,010	140,010	115,334
Community Development Fees	597,034	610,205	423,275
Community Services/Recreation	684,198	666,797	694,914
Other Revenues	1,515,300	1,311,380	1,409,361
Overhead/Transfers	2,448,990	2,450,512	1,675,267
Total	\$ 14,322,489	13,816,388	13,112,591

City of Norco, California
General Fund Expenditures by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 4,528,432	4,187,858	4,198,156	3,607,491
30105	Salaries, Part Time	513,791	577,676	516,567	727,536
30110	Salaries, Overtime	192,894	158,750	89,450	100,750
30115	Constant Staffing	650,792	462,898	613,038	400,355
30120	FLSA	57,345	58,018	57,069	52,253
30125	Strike Team	-	240,000	-	240,000
30130	USAR	-	13,200	-	13,200
30200	PERS Retirement	829,615	751,568	762,716	713,589
30205	Employee Group Insurance	763,277	739,343	740,866	707,108
30210	Vehicle Allowance	12,464	11,400	11,463	13,752
30215	Medical Savings Account	4,855	4,614	4,100	4,938
30220	FICA/Medicare Insurance	76,824	64,989	71,437	56,477
30225	Sick leave buy back	39,590	25,171	21,811	24,015
30230	Annual Vacation Cash Out	19,776	12,995	15,532	16,091
30235	Deferred Compensation	10,999	15,527	12,233	18,950
30240	Continuous Service Bonus	3,949	1,600	1,600	9,750
30245	Workers Compensation	196,664	30,000	51,448	30,000
30250	Unemployment	23,904	20,000	35,000	25,000
30255	Tuition Reimbursement	3,540	2,200	2,800	1,800
	Subtotal - Salaries and Benefits	7,928,710	7,377,807	7,205,286	6,763,053
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	33,111	31,880	24,570	21,687
30305	Auto Mileage	595	500	600	500
30310	Uniforms & Safety Gear	18,107	22,199	20,431	26,811
30315	Employee Hiring Costs	10,728	7,418	7,600	8,500
30320	Dues, Memberships and Subscriptions	29,372	30,795	27,610	27,760
	Subtotal - Employee Related	91,914	92,792	80,811	85,258
<u>Supplies and Services</u>					
30400	Office Supplies	47,734	45,407	41,626	42,330
30405	Printing & Copies	1,271	1,950	1,620	9,000
30410	Postage	491	680	462	7,544
30415	Special Departmental	88,173	85,219	66,151	77,512
30420	Training Supplies	192	2,450	2,550	2,900
30425	Small Tools	11,529	13,600	15,471	28,113
30430	Office Equipment (Small Tools)	897	3,850	-	600
30440	Advertising and Promotion	433	750	250	400
30445	Legal Advertising	5,406	4,000	3,704	5,400
30450	City Newsletter	4,485	4,500	3,900	4,725
30455	Election	120	18,250	18,250	5,000
30460	Medical Insurance Administration	6,529	4,800	6,240	6,240
30465	Medical Insurance – Retirees	413,434	406,988	407,829	457,500
30470	Post Employment Ben-GASB45	1,580,680	-	-	299,855
30475	Performance Bonds	1,567	-	1,317	1,567
30480	Sr. Special Events	2,097	-	739	2,000
30485	Wee People Special Events	2,183	1,000	1,000	1,000
30490	Party Partners	2,483	3,000	2,412	3,000

City of Norco, California
General Fund Expenditures by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
30495	NCP Special Events	-	500	-	-
	Subtotal - Supplies and Services	2,169,705	596,944	573,521	954,686
<u>Maintenance and Rentals</u>					
32100	Office Equipment Maintenance	2,192	2,200	2,000	2,000
32105	Equipment Rental	1,546	2,400	2,943	600
32200	Building and ground maintenance	119,150	88,986	91,703	93,680
32205	Refuse/ Nuisance Abatement	2,415	4,000	4,000	5,000
32400	Trail Maintenance	23,595	30,500	18,500	28,500
	Subtotal - Maintenance & Rentals	148,898	128,086	119,146	129,780
<u>Operations and Utilities</u>					
33100	Utilities	341,806	394,081	379,533	377,333
	Subtotal - Operations & Utilities	341,806	394,081	379,533	377,333
<u>Contractual and Professional Services</u>					
34100	Contractual Services	1,077,238	1,102,217	1,037,640	1,144,506
34105	Other Professional Services	9,118	25,000	17,500	22,500
34115	Law Enforcement Contract	5,035,070	4,919,020	4,939,409	4,589,150
34125	Accounting & Auditing	17,471	17,290	17,290	17,290
34130	Financial Services	8,369	9,500	16,500	18,000
34140	Public Education & Promotion	-	800	800	800
34145	Recreation Instructors	70,812	59,097	43,337	47,745
34150	Special Events	15,056	20,900	27,455	11,575
34160	Spay & Neuter	32,198	17,000	24,800	22,000
	Subtotal - Contractual & Professional	6,265,332	6,170,824	6,124,731	5,873,566
<u>Miscellaneous</u>					
35100	Interest Payments	489	-	-	-
35105	Principal Payments	1,386	-	-	-
35150	Administrative Overhead	-	-	-	5,390
35205	Property Taxes	4,978	5,166	5,069	5,100
35210	Administration Fees-Property Taxes	56,694	63,000	47,252	49,000
35215	Parking Fines Collection Costs	30,306	25,714	12,000	12,000
35250	Beautification Committee	2,647	-	-	-
35270	Community Promotion	1,914	2,000	1,700	1,940
35275	Volunteer Recognition	1,138	1,100	1,100	1,100
35280	Employee Recognition	1,810	3,600	2,619	4,750
35300	Highway Patrol DUI Testing	6,965	6,160	6,399	6,399
35315	We-Tip	-	886	886	886
	Subtotal - Miscellaneous	108,326	107,626	77,025	86,565
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	212,400	195,200	196,680	171,100
42105	Vehicle Replacement Charges	206,662	-	7,705	-
42110	Computing and Comm. Equip Replacement	50,600	43,800	45,700	41,600
42115	Computing and Communications Operations	294,831	285,960	293,665	288,352

City of Norco, California
General Fund Expenditures by Line Item

Account				FY 2010	
Number	Account Description	FY 2009	FY 2010	Amended	FY 2011
		Actual	Budget	Year-End	Budget
				Total	Request
42200	Liability Insurance	84,894	111,449	111,449	178,512
42215	Self-Insurance Administration	73,328	87,091	87,091	73,162
42220	Self Insured Expenses	35,330	33,350	33,350	48,429
42225	Self Insured Settlements	40,284	52,865	52,865	44,338
42230	Excess Workers Comp	62,096	63,086	63,086	67,086
42235	Compensated Absences	-	99,201	99,201	97,532
	Subtotal - Internal Service Charges	1,060,425	972,002	990,792	1,010,111
Capital Outlay					
41210	Public Projects	517	5,200	3,200	5,000
	Subtotal - Capital Outlay	517	5,200	3,200	5,000
Transfers					
44100	Transfers	125,000	525,000	525,000	25,000
	Subtotal - Transfers	125,000	525,000	525,000	25,000
	Total Expenditures	\$ 18,240,632	16,370,362	16,079,045	15,310,353

City of Norco, California
General Fund Expenditures by Division
Fiscal Year 2010 - 2011

Department	Department Number	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request	Budget to Budget Change
City Council	701	\$ 54,287	51,096	57,733	52,146	2.05%
City Manager	702	168,773	119,490	121,059	128,399	7.46%
City Clerk	704	155,421	146,207	144,714	134,360	-8.10%
City Attorney	705	73,087	75,599	52,866	75,722	0.16%
Fiscal and Support Services	706	383,915	393,645	385,930	423,242	7.52%
Non Departmental	724	2,629,806	1,611,896	1,601,560	1,520,960	-5.64%
Recreation Services	730	843,493	915,710	847,025	856,135	-6.51%
Youth and Teen	731	293,311	227,387	277,607	319,064	40.32%
Park Maintenance	733	736,104	743,585	751,392	663,878	-10.72%
Senior Citizens	735	189,944	162,914	120,469	131,189	-19.47%
Building Maintenance	737	326,895	371,145	366,530	368,398	-0.74%
Public Works Inspection	740	128,773	124,746	133,556	27,929	-77.61%
Planning	750	231,545	202,345	197,390	181,438	-10.33%
Code Enforcement	751	27,473	3,100	1,968	-	-100.00%
Building & Safety	752	387,109	323,504	299,947	220,955	-31.70%
Fire	761	3,328,058	2,833,658	2,794,177	2,847,798	0.50%
Paramedics	762	1,719,179	1,734,579	1,606,587	1,391,209	-19.80%
Emergency Services	763	352	3,560	3,560	1,260	-64.61%
Animal Control	765	682,768	646,376	654,605	672,745	4.08%
Police Protection	772	5,417,805	5,280,823	5,289,670	4,923,580	-6.76%
Crossing Guards	773	76,747	64,589	64,589	64,589	0.00%
Citizens Patrol	774	75,873	18,286	31,916	18,342	0.31%
Engineering	800	240,244	243,443	227,073	217,864	-10.51%
Parkway Maintenance	850	69,670	72,679	47,122	69,152	-4.85%
Totals		<u>\$ 18,240,632</u>	<u>16,370,362</u>	<u>16,079,045</u>	<u>15,310,353</u>	<u>-6.48%</u>

City of Norco, California
Projected General Fund Balance
As of June 30, 2011

Audited Fund Balance June 30, 2009	\$ 5,806,718
FY 2010 Estimated Revenues/Transfers	13,816,388
FY 2010 Estimated Expenditures/Transfers	<u>16,079,045</u>
Estimated Fund Balance July 1, 2010	3,544,061
FY 2011 Estimated Revenues/Transfers	13,112,591
FY 2011 Estimated Expenditures/Transfers	<u>15,310,353</u>
Estimated Fund Balance June 30, 2011	<u><u>\$ 1,346,299</u></u>
Reserve for Emergencies - 25% of budget	3,827,588
Estimated Remaining Fund Balance June 30, 2011	<u>1,346,299</u>
Excess Draw from Emergency Reserves	<u><u>\$ 2,481,289</u></u>

Water Fund

City of Norco
Fiscal Year 2011



City of Norco, California
Water Fund - Summary of Revenues, Expenditures & Working Capital
Fiscal Year 2010 - 2011

Account Number	Description - Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
124-000-54200	Interest Income	\$ 27,738.00	10,000	-	-
124-000-59905	Sales to Municipal Departments	-	-	-	-
124-000-57100	Water Tolls Domestic	6,604,136	6,419,442	6,259,723	6,489,581
124-000-57105	Water Tolls Irrigation	234,150	850,000	694,908	696,000
124-000-57115	Energy Pass Thru	81,567	85,955	78,953	83,896
124-000-57125	Bulk Water	56,575	57,000	40,000	40,000
	Contribution from Others	-	-	406,000	-
124-000-57130	Reconnection Fee	17,661	20,290	34,600	34,600
124-000-57915	Miscellaneous	18,768	5,000	100	-
Total Revenues		\$ 7,040,595	7,447,687	7,514,284	7,344,077

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 875,591	839,887	781,261	930,630
Employee Related Expenditures	11,460	13,200	7,100	13,600
Supplies and Services	338,734	177,168	173,386	229,387
Maintenance and Rentals	94,590	124,011	99,724	122,600
Operations and Utilities	4,445,637	4,448,000	4,410,184	4,438,000
Contractual and Professional Services	98,176	112,155	105,061	112,155
Miscellaneous	688,958	1,400,841	1,361,937	1,433,184
Internal Service Fund Charges	137,834	134,644	134,644	135,266
Capital Outlay	-	20,000	9,000	20,000
Transfers Out	9,317,387	335,475	335,475	127,223
Total Expenditures	\$ 16,008,367	7,605,381	7,417,772	7,562,045

Revenues Over (Under) Expenditures	\$ (217,968)
Estimated Working Capital June 30, 2010	234,198
Estimated Working Capital June 30, 2011	<u>\$ 16,230</u>

**City of Norco, California
Water Fund, Water Operations
Budget Detail by Line Item**

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 381,755	386,387	376,242	396,592
30110 Salaries, Overtime	52,673	40,000	-	40,000
30200 PERS Retirement	91,722	91,557	93,350	99,318
30205 Employee Group Insurance	93,268	96,240	91,753	97,363
30215 Medical Savings Account	357	369	369	369
30220 FICA/Medicare Insurance	5,148	4,656	4,983	4,790
30225 Sick leave buy back	4,677	5,547	4,710	4,600
30230 Annual Vacation Cash Out	8,932	2,876	4,818	5,200
30245 Workers Compensation	1,967	-	-	-
30250 Unemployment	14,543	-	-	-
30255 Tuition Reimbursement	152	-	-	-
Subtotal - Salaries and Benefits	655,194	627,632	576,225	648,232
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	3,392	5,000	2,000	5,000
30310 Uniforms & Safety Gear	6,165	6,000	4,000	6,000
30315 Employee Hiring Costs	-	200	100	100
30320 Dues, Memberships and Subscriptions	1,903	2,000	1,000	2,500
Subtotal - Employee Related	11,460	13,200	7,100	13,600
<u>Supplies and Services</u>				
30400 Office Supplies	1,594	3,500	2,500	3,500
30415 Special Departmental	98,167	98,000	90,000	98,000
30425 Small Tools	4,997	3,500	2,000	3,500
30470 Post Employment Ben-GASB45	208,252	47,118	47,118	90,387
Subtotal - Supplies and Services	313,010	152,118	141,618	195,387
<u>Maintenance and Rentals</u>				
32105 Equipment Rental	27,068	5,000	3,000	5,000
32200 Building and ground maintenance	4,767	6,200	4,500	6,200
32450 Well & Pump Maintenance	59,848	110,000	90,000	110,000
Subtotal - Maintenance & Rentals	91,683	121,200	97,500	121,200
<u>Operations and Utilities</u>				
33100 Utilities	302,604	508,000	395,000	508,000
33105 Purchased water	4,134,562	3,910,000	4,000,000	3,900,000
33115 Chino Pump Tax	8,035	30,000	15,000	30,000
Subtotal - Operations & Utilities	4,445,201	4,448,000	4,410,000	4,438,000
<u>Contractual and Professional Services</u>				
34100 Contractual Services	78,332	90,000	80,000	90,000
Subtotal - Contractual & Professional	78,332	90,000	80,000	90,000
<u>Miscellaneous</u>				

City of Norco, California
Water Fund, Water Operations
Budget Detail by Line Item

Account			FY 2010	
Number	Account Description	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Year-End	Request
			Total	
35100	Interest Payments	320,806	781,264	759,654
35105	Principal Payments	-	256,761	311,314
35110	Bond Issuance Costs	3,660	-	-
35115	Bond Discount	1,742	-	-
35150	Administrative Overhead	362,216	362,216	362,216
35205	Property Taxes	535	600	-
	Subtotal - Miscellaneous	688,958	1,400,841	1,433,184
<u>Internal Service Fund Charges</u>				
42100	Vehicle Operations and Maintenance	57,144	55,000	50,000
42105	Vehicle Replacement Charges	49,790	46,344	50,566
42110	Computing and Comm. Equip Replacement	2,200	2,300	2,300
42115	Computing and Communications Operations	13,000	14,100	14,800
	Subtotal - Internal Service Charges	122,134	117,744	117,666
<u>Capital Outlay</u>				
43100	Equipment	-	15,000	15,000
43115	Building Improvements	-	5,000	5,000
	Subtotal - Capital Outlay	-	20,000	20,000
<u>Transfers</u>				
44100	Transfers	9,317,387	335,475	127,223
	Subtotal - Transfers	9,317,387	335,475	127,223
	Total Expenditures	\$ 15,723,359	7,326,210	7,136,599
			7,204,492	

City of Norco, California
Water Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 135,923	118,546	118,469	133,173
30110	Salaries, Overtime	16	-	-	-
30200	PERS Retirement	32,101	29,365	29,272	33,350
30205	Employee Group Insurance	26,703	22,106	21,871	30,321
30210	Vehicle Allowance	606	600	594	600
30215	Medical Savings Account	198	186	185	204
30220	FICA/Medicare Insurance	2,014	1,747	1,790	1,931
30225	Sick leave buy back	1,668	1,934	1,532	1,500
30230	Annual Vacation Cash Out	408	1,003	853	1,000
	Subtotal - Salaries and Benefits	199,638	175,487	174,566	202,079
<u>Supplies and Services</u>					
30400	Office Supplies	2,920	3,200	2,626	2,650
30405	Printing	4,670	3,850	3,850	4,000
30410	Postage	18,000	18,000	25,292	27,350
30430	Office Equipment	133	-	-	-
	Subtotal - Supplies and Services	25,723	25,050	31,768	34,000
<u>Maintenance and Rentals</u>					
32100	Office Equipment Maintenance	2,666	2,571	1,984	1,160
32105	Equipment Rental	240	240	240	240
	Subtotal - Maintenance & Rentals	2,906	2,811	2,224	1,400
<u>Operations and Utilities</u>					
33100	Utilities	436	-	184	-
	Subtotal - Operations & Utilities	436	-	184	-
<u>Contractual and Professional Services</u>					
34125	Accounting & Auditing	8,736	8,645	8,645	8,645
34130	Financial Services	11,109	13,510	16,416	13,510
	Subtotal - Contractual & Professional	19,845	22,155	25,061	22,155
<u>Internal Service Fund Charges</u>					
42110	Computing and Comm. Equip Replacement	2,700	2,800	2,800	2,800
42115	Computing and Communications Operations	13,000	14,100	14,100	14,800
	Subtotal - Internal Service Charges	15,700	16,900	16,900	17,600
	Total Expenditures	\$ 264,248	242,403	250,703	277,234

**City of Norco, California
Water Fund, Engineering Department
Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 4,124	4,244	4,218	26,629
30200	PERS Retirement	988	1,049	1,042	6,669
30205	Employee Group Insurance	586	584	607	8,489
30215	Medical Savings Account	12	12	18	12
30220	FICA/Medicare Insurance	59	62	80	386
30225	Sick leave buy back	62	61	-	61
30230	Annual Vacation Cash Out	-	32	138	81
	Subtotal - Salaries and Benefits	\$ 5,830.66	6,044	6,103	42,327

**City of Norco, California
Water Fund, Planning Division
Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ -	15,245	5,583	14,344
30200	PERS Retirement	-	-	1,378	3,592
30205	Employee Group Insurance	-	-	1,020	2,487
30210	Vehicle Allowance	-	-	330	720
30215	Medical Savings Account	-	-	16	36
30220	FICA/Medicare Insurance	-	-	84	208
30225	Sick leave buy back	-	-	-	206
30230	Annual Vacation Cash Out	-	-	-	275
Subtotal - Salaries and Benefits		\$ -	15,245	8,411	21,868

City of Norco, California
Water Fund, Public Works Inspection
Budget Detail by Line Item

Account		FY 2010	FY 2010	FY 2011	
Number	Account Description	FY 2009	Amended	YTD as of	
		Actual	Budget	1/31/10	
				Budget	
				Request	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 9,218	9,610	5,592	10,080
30110	Salaries, Overtime	142	-	16	-
30200	PERS Retirement	2,220	2,374	1,388	2,524
30205	Employee Group Insurance	3,068	3,146	1,842	3,224
30220	FICA/Medicare Insurance	130	139	79	146
30225	Sick leave buy back	150	138	170	150
30230	Annual Vacation Cash Out	-	72	-	-
	Subtotal - Salaries and Benefits	\$ 14,929	15,479	9,088	16,124

Sewer Fund

City of Norco
Fiscal Year 2011



City of Norco, California
Sewer Fund - Summary of Revenues, Expenditures & Working Capital
Fiscal Year 2010 - 2011

Account Number	Description- Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
126-000-59300	Transfers from Sewer Capital Projects	\$ -	-	-	-
126-000-54200	Interest Income	51,402	30,000	27,000	30,000
126-000-57145	Sewer Service Charge	3,742,676	4,263,606	4,214,242	4,214,242
126-000-57915	Miscellaneous Revenue	1,715	2,000	2,000	2,000
Total Revenues		\$ 3,795,793	4,295,606	4,243,242	4,246,242

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 494,122	492,721	460,183	525,638
Employee Related Expenditures	120	2,400	1,000	2,300
Supplies and Services	139,042	65,152	63,470	106,258
Maintenance and Rentals	11,942	18,811	5,724	16,400
Operations and Utilities	27,925	30,000	27,184	30,000
Contractual and Professional Services	1,492,905	1,656,645	1,524,827	1,661,358
Miscellaneous	864,634	1,506,418	1,980,581	1,999,787
CRA Programs	-	-	-	-
Internal Service Fund Charges	111,901	109,696	109,696	115,211
Capital Outlay	-	15,000	6,000	15,000
Transfers Out	9,060,404	238,291	238,291	127,223
Total Expenditures	\$ 12,202,994	4,135,134	4,416,956	4,599,175

Revenues Over (Under) Expenditures	\$ (352,933)
Estimated Working Capital June 30, 2010	<u>1,701,439</u>
Estimated Working Capital June 30, 2011	<u>\$ 1,348,507</u>

City of Norco, California
Sewer Fund, Sewer Operations
Budget Detail by Line Item

Account		FY 2010	FY 2010	FY 2010	FY 2011
Number	Account Description	Actual	Amended Budget	Estimated Year-End Total	Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 158,644	165,938	160,750	171,659
30110	Salaries, Overtime	16,945	12,000	-	12,000
30200	PERS Retirement	38,651	40,995	39,859	42,988
30205	Employee Group Insurance	42,745	44,395	42,253	45,374
30215	Medical Savings Account	252	261	262	261
30220	FICA/Medicare Insurance	2,114	1,963	2,092	2,034
30225	Sick leave buy back	2,006	2,383	1,885	1,900
30230	Annual Vacation Cash Out	3,971	1,235	2,346	2,400
30245	Workers Compensation	672	-	-	-
30250	Unemployment	2,166	-	-	-
30255	Tuition Reimbursement	-	600	-	-
	Subtotal - Salaries and Benefits	268,164	269,770	249,447	278,616
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	-	1,000	500	1,000
30310	Uniforms & Safety Gear	120	1,300	500	1,200
30315	Employee Hiring Costs	-	100	-	100
	Subtotal - Employee Related	120	2,400	1,000	2,300
<u>Supplies and Services</u>					
30400	Office Supplies	502	1,000	600	1,000
30415	Special Departmental	1,711	10,000	2,500	10,000
30425	Small Tools	38	1,000	500	1,000
30470	Post Employment Ben-GASB45	111,068	28,102	28,102	60,258
	Subtotal - Supplies and Services	113,319	40,102	31,702	72,258
<u>Maintenance and Rentals</u>					
32105	Equipment Rental	-	6,000	1,000	5,000
32200	Building and ground maintenance	5	-	-	-
32450	Well & Pump Maintenance	9,031	10,000	2,500	10,000
	Subtotal - Maintenance & Rentals	9,035	16,000	3,500	15,000
<u>Operations and Utilities</u>					
33100	Utilities	27,576	30,000	27,000	30,000
	Subtotal - Operations & Utilities	27,576	30,000	27,000	30,000
<u>Contractual and Professional Services</u>					
34100	Contractual Services	1,473,897	1,635,300	1,500,000	1,640,013
	Subtotal - Contractual & Professional	1,473,897	1,635,300	1,500,000	1,640,013
<u>Miscellaneous</u>					
35100	Interest Payments	635,748	685,400	1,278,765	1,311,017
35105	Principal Payments	-	601,018	501,816	488,770
35110	Bond Issuance Costs	6,389	-	-	-

City of Norco, California
Sewer Fund, Sewer Operations
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
35115	Bond Discount	3,041	-	-	-
35120	Bond Service	19,457	20,000	-	-
35150	Administrative Overhead	200,000	200,000	200,000	200,000
35155	County Charge	-	-	-	-
35520	Amortization Expense	-	-	-	-
	Subtotal - Miscellaneous	864,634	1,506,418	1,980,581	1,999,787
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	52,007	50,000	50,000	60,000
42105	Vehicle Replacement Charges	33,194	30,896	30,896	33,711
42110	Computing and Comm. Equip Replacement	1,700	1,700	1,700	1,700
42115	Computing and Communications Operations	9,700	10,600	10,600	11,100
	Subtotal - Internal Service Charges	96,601	93,196	93,196	106,511
<u>Capital Outlay</u>					
43100	Equipment	-	10,000	4,000	10,000
43115	Building Improvements	-	5,000	2,000	5,000
	Subtotal - Capital Outlay	-	15,000	6,000	15,000
<u>Transfers</u>					
44100	Transfers	9,060,404	238,291	238,291	127,223
	Subtotal - Transfers	9,060,404	238,291	238,291	127,223
	Total Expenditures	\$ 11,913,749	3,846,477	4,130,717	4,286,708

City of Norco, California
Sewer Fund, Fiscal & Support Services
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 134,241	118,546	118,468	133,173
30110	Salaries, Overtime	16	-	-	-
30200	PERS Retirement	32,100	29,365	29,272	33,350
30205	Employee Group Insurance	26,701	22,106	21,876	30,321
30210	Vehicle Allowance	606	600	594	600
30215	Medical Savings Account	198	186	185	204
30220	FICA/Medicare Insurance	2,014	1,747	1,801	1,931
30225	Sick leave buy back	1,668	1,934	1,532	1,500
30230	Annual Vacation Cash Out	408	1,003	1,354	1,000
	Subtotal - Salaries and Benefits	197,953	175,487	175,082	202,079
<u>Supplies and Services</u>					
30400	Office Supplies	2,920	3,200	2,626	2,650
30405	Printing	4,670	3,850	3,850	4,000
30410	Postage	18,000	18,000	25,292	27,350
30430	Office Equipment	133	-	-	-
	Subtotal - Supplies and Services	25,723	25,050	31,768	34,000
<u>Maintenance and Rentals</u>					
32100	Office Equipment Maintenance	2,666	2,571	1,984	1,160
32105	Equipment Rental	240	240	240	240
	Subtotal - Maintenance & Rentals	2,906	2,811	2,224	1,400
<u>Operations and Utilities</u>					
33100	Utilities	349	-	184	-
	Subtotal - Operations & Utilities	349	-	184	-
<u>Contractual and Professional Services</u>					
34125	Accounting & Auditing	8,736	8,645	8,645	8,645
34130	Financial Services	10,273	12,700	16,182	12,700
	Subtotal - Contractual & Professional	19,009	21,345	24,827	21,345
<u>Internal Service Fund Charges</u>					
42110	Computing and Comm. Equip Replacement	2,300	2,400	2,400	1,300
42115	Computing and Communications Operations	13,000	14,100	14,100	7,400
	Subtotal - Internal Service Charges	15,300	16,500	16,500	8,700
	Total Expenditures	\$ 261,240	241,193	250,585	267,524

**City of Norco, California
Sewer Fund, Engineering Department
Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 4,074	4,244	4,218	4,244
30200	PERS Retirement	988	1,049	1,042	1,063
30205	Employee Group Insurance	586	584	609	628
30215	Medical Savings Account	12	12	18	12
30220	FICA/Medicare Insurance	59	62	80	62
30225	Sick leave buy back	62	61	-	61
30230	Annual Vacation Cash Out	-	32	138	81
	Subtotal - Salaries and Benefits	\$ 5,781.17	6,044	6,105	6,151

**City of Norco, California
Sewer Fund, Planning Division
Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ -	18,201	3,722	9,563
30200	PERS Retirement	-	-	921	2,395
30205	Employee Group Insurance	-	-	682	1,658
30210	Vehicle Allowance	-	-	220	480
30215	Medical Savings Account	-	-	10	24
30220	FICA/Medicare Insurance	-	-	56	139
30225	Sick leave buy back	-	-	-	137
30230	Annual Vacation Cash Out	-	-	-	183
	Subtotal - Salaries and Benefits	\$ -	18,201	5,611	14,579

City of Norco, California
Sewer Fund, Public Works Inspection
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 13,657	14,416	14,975	15,121
30110	Salaries, Overtime	213	-	-	-
30200	PERS Retirement	3,330	3,561	3,720	3,787
30205	Employee Group Insurance	4,602	4,719	4,778	4,836
30220	FICA/Medicare Insurance	196	209	210	219
30225	Sick leave buy back	226	207	255	250
30230	Annual Vacation Cash Out	-	107	-	-
	Subtotal - Salaries and Benefits	\$ 22,223	23,219	23,938	24,213

Gas Tax Fund

City of Norco
Fiscal Year 2011



City of Norco, California
Gas Tax Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2009 - 2010

Account Number	Description- Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
133-000-53440	2107 Apportionment	\$ 195,446	196,280	194,343	193,474
133-000-53445	2107.5 Apportionment	6,000	6,000	6,000	6,000
133-000-53435	2106 Apportionment	91,744	91,600	90,253	89,850
133-000-53430	2105 Apportionment	146,847	148,680	145,883	145,231
133-000-53410	7360 Apportionment (Prop 42)	230,419	261,591	246,359	272,471
133-000-57915	Miscellaneous Revenue	63,293	-	-	-
Total Revenues		\$ 733,749	704,151	682,838	707,026

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 177,876	179,768	166,265	186,647
Employee Related Expenditures	3,437	3,500	3,200	3,500
Supplies and Services	41,273	52,100	60,600	26,700
Maintenance and Rentals	58,166	48,000	33,000	20,000
Operations and Utilities	90,326	75,000	81,000	82,000
Contractual and Professional Services	65,748	140,000	360,419	361,219
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	2,372	5,000	2,000	5,000
Transfers Out	-	-	-	-
Total Expenditures	\$ 439,198	503,368	706,484	685,066

Revenues Over (Under) Expenditures	\$ 21,960
Estimated Fund Balance June 30, 2010	63,833
Estimated Fund Balance June 30, 2011	<u>\$ 85,793</u>

City of Norco, California
Gas Tax Fund, Gas Tax Operations
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 104,982	109,672	106,436	113,454
30110	Salaries, Overtime	11,400	8,500	-	8,500
30200	PERS Retirement	25,849	27,094	26,413	28,412
30205	Employee Group Insurance	29,648	30,693	29,406	31,030
30215	Medical Savings Account	107	111	108	111
30220	FICA/Medicare Insurance	1,375	1,307	1,374	1,357
30225	Sick leave buy back	1,194	1,575	1,129	1,621
30230	Annual Vacation Cash Out	2,703	816	1,399	2,162
30245	Workers Compensation	618	-	-	-
	Subtotal - Salaries and Benefits	177,876	179,768	166,265	186,647
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	-	200	-	200
30310	Uniforms & Safety Gear	3,437	3,200	3,200	3,200
30315	Employee Hiring Costs	-	100	-	100
	Subtotal - Employee Related	3,437	3,500	3,200	3,500
<u>Supplies and Services</u>					
30400	Office Supplies	175	200	100	100
30415	Special Departmental	40,086	50,000	60,000	25,000
30425	Small Tools	1,012	1,600	500	1,600
30430	Office Equipment	-	300	-	-
	Subtotal - Supplies and Services	41,273	52,100	60,600	26,700
<u>Maintenance and Rentals</u>					
32300	Traffic Signal Maintenance	58,166	48,000	33,000	20,000
	Subtotal - Maintenance & Rentals	58,166	48,000	33,000	20,000
<u>Operations and Utilities</u>					
33100	Utilities	90,326	75,000	81,000	82,000
	Subtotal - Operations & Utilities	90,326	75,000	81,000	82,000
<u>Contractual and Professional Services</u>					
34100	Contractual Services	65,748	140,000	360,419	361,219
	Subtotal - Contractual & Professional	65,748	140,000	360,419	361,219
<u>Capital Outlay</u>					
43100	Equipment	2,372	5,000	2,000	5,000
	Subtotal - Capital Outlay	2,372	5,000	2,000	5,000
	Total Expenditures	\$ 439,198	503,368	706,484	685,066

NPDES Storm Drainage Fund

City of Norco
Fiscal Year 2011



City of Norco, California
NPDES Storm Drain Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2009 - 2010

Account Number	Description-Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
139-000-53125	Tax Assessments	\$ 65,114	60,000	61,000	60,000
139-000-59200	Transfers In	50,000	50,000	50,000	50,000
Total Revenues		\$ 115,114	110,000	111,000	110,000

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
			Estimated Year-End Total	Budget Request
Salaries and Benefits	\$ 41,068	41,084	39,292	42,846
Employee Related Expenditures	-	1,000	250	500
Supplies and Services	360	900	400	800
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	65,857	63,000	36,000	60,000
Miscellaneous	-	-	-	-
CRA Programs	-	-	-	-
Internal Service Fund Charges	-	-	-	-
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 107,285	105,984	75,942	104,146

Revenues Over (Under) Expenditures	\$ 5,854
Estimated Fund Balance June 30, 2010	<u>(24,565)</u>
Estimated Fund Balance June 30, 2011	<u><u>\$ (18,711)</u></u>

City of Norco, California
NPDES Fund, Storm Drain Operations
Budget Detail by Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 19,785	20,513	20,478	21,250
30110 Salaries, Overtime	2,669	1,800	-	1,800
30200 PERS Retirement	4,868	5,068	5,077	5,322
30205 Employee Group Insurance	5,068	5,191	4,893	5,355
30215 Medical Savings Account	26	27	27	27
30220 FICA/Medicare Insurance	338	297	335	308
30225 Sick leave buy back	229	295	234	303
30230 Annual Vacation Cash Out	700	153	264	404
30245 Workers Compensation	23	-	-	-
Subtotal - Salaries and Benefits	33,707	33,344	31,308	34,769
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	-	1,000	250	500
Subtotal - Employee Related	-	1,000	250	500
<u>Supplies and Services</u>				
30400 Office Supplies	360	400	200	300
30415 Special Departmental	-	500	200	500
Subtotal - Supplies and Services	360	900	400	800
<u>Contractual and Professional Services</u>				
34100 Contractual Services	65,857	63,000	36,000	60,000
Subtotal - Contractual & Professional	65,857	63,000	36,000	60,000
Total Expenditures	\$ 99,924	98,244	67,958	96,069

City of Norco, California
NPDES Fund, Public Works Inspection
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 4,506	4,805	4,991	5,040
30110	Salaries, Overtime	71	-	-	-
30200	PERS Retirement	1,110	1,187	1,240	1,262
30205	Employee Group Insurance	1,534	1,573	1,594	1,612
30220	FICA/Medicare Insurance	65	70	74	73
30225	Sick leave buy back	75	69	85	90
30230	Annual Vacation Cash Out	-	36	-	-
	Subtotal - Salaries and Benefits	\$ 7,361	7,740	7,984	8,077

Miscellaneous Grants

City of Norco
Fiscal Year 2011



City of Norco, California
Miscellaneous Grant Funds - Revenues, Expenditures & Fund Balance
Fiscal Year 2010- 2011

Account Number	Description- Revenues	FY 2010			
		FY 2009 Actual	FY 2010 Amended Budget	Estimated Year-End Total	FY 2011 Budget Request
122-000-53205	FEMA & OES Grants	\$ -	-	-	-
122-000-53310	Trash Round-up/Recycle	-	7,200	-	7,200
122-000-53305	Homeland Security Grant	-	-	-	-
122-000-53500	Riverside County Transp Commission	73,116	76,721	73,116	76,721
160-000-53210	Local Law Enforcement Block Grant	-	51,821	41,681	10,140
162-000-53260	Supplemental Law Enforcement	103,559	100,000	100,000	100,000
165-000-53255	Office of Traffic Safety	-	23,082	5,375	-
165-000-53270	Avoid the 30	-	-	2,487	2,500
165-000-53275	DUI Checkpoint	84,113	125,460	112,171	17,818
165-000-53280	DUI Patrols	112,082	-	34,110	-
165-000-53285	Seatbelt Enforcement	-	15,485	11,351	4,134
Total Revenues		\$ 372,870	399,769	380,291	218,513

Expenditures:	FY 2010			
	FY 2009 Actual	FY 2010 Amended Budget	Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 66,747.00	62,269	69,266	58,136
Employee Related Expenditures	-	-	-	2,612
Supplies and Services	-	-	1,056	2,457
Maintenance and Rentals	-	-	-	2,640
Operations and Utilities	-	-	2,360	5,696
Contractual and Professional Services	315,879	315,848	301,800	135,296
Miscellaneous	-	7,200	-	8,097
Internal Service Charges	6,369	12,545	4,908	5,448
Capital Outlay	13,458	10,750	10,750	-
Transfers Out	-	-	-	-
Total Expenditures	\$ 402,453	408,612	390,140	220,382

Revenues Over (Under) Expenditures	\$ (1,869)
Estimated Fund Balance June 30, 2010	<u>35,820</u>
Estimated Fund Balance June 30, 2011	<u>\$ 33,951</u>

City of Norco, California
Miscellaneous Grant Funds
Fiscal Year 2010- 2011

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 39,020	42,341	41,544	37,022
30105 Salaries, Part Time	9,643	-	8,417	3,924
30200 PERS Retirement	9,654	10,460	10,064	9,272
30205 Employee Group Insurance	6,674	7,859	7,741	6,504
30215 Medical Savings Account	78	72	2	72
30220 FICA/Medicare Insurance	735	614	655	537
30225 Sick leave buy back	464	608	601	605
30230 Annual Vacation Cash Out	256	315	158	200
30235 Deferred Compensation	223	-	84	-
Subtotal - Salaries and Benefits	66,747	62,269	69,266	58,136
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	-	-	-	1,758
30310 Uniforms & Safety Gear	-	-	-	590
30320 Dues, Memberships and Subscriptions	-	-	-	264
Subtotal - Employee Related	-	-	-	2,612
<u>Supplies and Services</u>				
30400 Office Supplies	-	-	462	1,050
30415 Special Departmental	-	-	594	1,407
Subtotal - Supplies and Services	-	-	1,056	2,457
<u>Maintenance and Rentals</u>				
32200 Building and ground maintenance	-	-	-	2,640
Subtotal - Maintenance & Rentals	-	-	-	2,640
<u>Operations and Utilities</u>				
33100 Utilities	-	-	2,360	5,696
Subtotal - Operations & Utilities	-	-	2,360	5,696
<u>Contractual and Professional Services</u>				
34100 Contractual Services	-	-	-	704
Subtotal - Contractual & Professional	-	-	-	704
<u>Miscellaneous</u>				
35150 Administrative Overhead	-	-	-	897
35305 Trash Round-up/Recycle/Adopt-A-Trail	-	7,200	-	7,200
Subtotal - Miscellaneous	-	7,200	-	8,097

City of Norco, California
Miscellaneous Grant Funds
Fiscal Year 2010- 2011

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	-	1,000	1,068	1,500
42105	Vehicle Replacement Charges	-	7,705	-	-
42115	Computing and Communications Operations	6,369	3,840	3,840	3,948
	Subtotal - Internal Service Charges	6,369	12,545	4,908	5,448
	Total Expenditures	\$ 73,116	82,014	77,590	85,790

City of Norco, California
Miscellaneous Grant Funds, Local Law Enforcement Block Grant
Fiscal Year 2010- 2011

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34115	Law Enforcement Contract	\$ -	51,821	41,681	10,140
	Subtotal - Contractual & Professional	-	51,821	41,681	10,140
	Total Expenditures	\$ -	51,821	41,681	10,140

City of Norco, California
Miscellaneous Grant Funds, Supplemental Law Enforcement
Fiscal Year 2010 - 2011

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34115	Law Enforcement Contract	\$ 100,000	100,000	100,000	100,000
	Subtotal - Contractual & Professional	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
	Total Expenditures	<u>\$ 100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

City of Norco, California
Miscellaneous Grant, Office of Traffic Safety
Fiscal Year 2010- 2011

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Contractual and Professional Services</u>					
34115	Law Enforcement Contract	\$ 215,879	164,027	160,119	24,452
	Subtotal - Contractual & Professional	215,879	164,027	160,119	24,452
<u>Capital Outlay</u>					
43100	Equipment	13,458	5,375	5,375	-
	Subtotal - Capital Outlay	13,458	5,375	5,375	-
	Total Expenditures	\$ 229,337	169,402	165,494	24,452

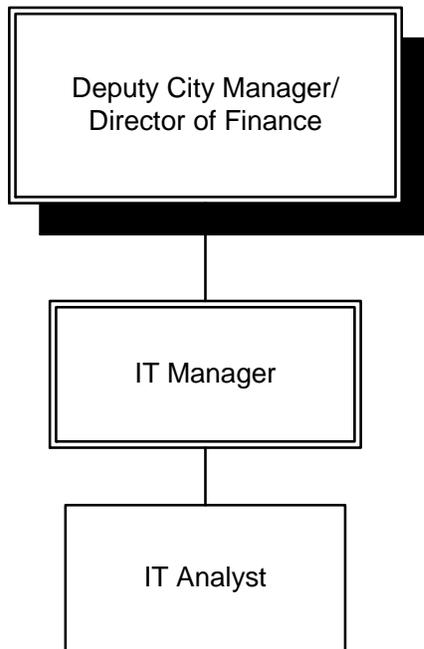
Information Technology – memo only

City of Norco
Fiscal Year 2011



FISCAL & SUPPORT SERVICES
Information Technology Division 135-901

The Information Technology staff is responsible for the purchase, maintenance and support of computer systems and related peripherals. The IT help desk assists all users at the City with computer related problems. The staff is also responsible for the maintenance and support of the telephone system.



City of Norco, California
Data Processing Fund - Revenues, Expenditures & Working Capital - Memo Only
Fiscal Year 2009 - 2010

Account Number	Description - Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
135-000-57625	Charges for Equipment Replacement	\$ 61,700	55,300	57,200	52,500
135-000-57630	Charges for Operations	362,900	356,900	364,605	358,900
135-000-54200	Interest	11,418	15,000	13,600	15,000
135-000-57900	Property Sale	154	300	129	300
135-000-58100	Contributions	-	-	-	-
135-000-57915	Miscellaneous	44	-	6,000	-
135-000-59200	Transfers In-General Fund	100,000	-	-	-
135-000-59220	Transfers In-Utilities	-	-	-	-
135-000-59205	Transfers In-Redevelopment Agency	-	-	-	-
Total Revenues		\$ 536,215	427,500	441,534	426,700

Expenditures	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 213,941	210,966	212,200	212,242
Employee Related	664	2,550	1,873	2,250
Supplies and Services	51,812	282,830	190,200	131,460
Maintenance and Rentals	16,339	43,585	42,200	36,805
Operations and Utilities	437	500	800	800
Contractual and Professional Services	57,501	62,100	60,100	68,109
Internal Service Fund Charges	273	300	300	300
Miscellaneous	24,580	-	-	-
Capital Outlay	-	35,000	15,000	35,000
Transfers Out	-	-	-	-
Total Expenditures	\$ 365,547	637,831	522,673	486,966

Revenues Over (Under) Expenditures	\$ (60,266)
Estimated Working Capital June 30, 2009	355,398
Estimated Working Capital June 30, 2010	<u>\$ 295,132</u>

City of Norco, California
Information Technology Division 901, Data Processing Fund 135
Budget Detail by Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 145,659	143,499	143,501	143,499
30200 PERS Retirement	35,151	35,451	35,454	35,936
30205 Employee Group Insurance	25,603	25,908	26,318	27,499
30215 Medical Savings Account	464	480	477	480
30220 FICA/Medicare Insurance	2,140	2,081	2,116	2,081
30225 Sick leave buy back	2,512	2,060	2,626	2,060
30230 Annual Vacation Cash Out	2,412	687	1,708	687
30255 Tuition Reimbursement	-	800	-	-
Subtotal - Salaries and Benefits	213,941	210,966	212,200	212,242
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	90	1,500	1,133	1,500
30305 Auto Mileage	334	800	500	500
30320 Dues, memberships and Subscriptions	240	250	240	250
Subtotal - Employee Related	664	2,550	1,873	2,250
<u>Supplies and Services</u>				
30400 Office Supplies	100	100	-	100
30410 Postage	15,571	20,000	15,000	20,000
30425 Small Tools	173	250	200	250
30430 Office Equipment	18,428	-	-	-
30435 Software Expense	17,540	262,480	175,000	111,110
Subtotal - Supplies and Services	51,812	282,830	190,200	131,460
<u>Maintenance and Rentals</u>				
32100 Office Equipment Maintenance	6,516	6,385	5,000	6,685
32105 Equipment Rental	9,823	37,200	37,200	30,120
Subtotal - Maintenance & Rentals	16,339	43,585	42,200	36,805
<u>Operations and Utilities</u>				
33100 Utilities	437	500	800	800
Subtotal - Operations & Utilities	437	500	800	800
<u>Contractual and Professional Services</u>				
34100 Contractual Services	55,671	57,100	57,100	63,109
34105 Other Professional Services	1,830	5,000	3,000	5,000
Subtotal - Contractual & Professional	57,501	62,100	60,100	68,109
<u>Miscellaneous</u>				
35100 Interest Payments	3,349	-	-	-
35515 Depreciation Expense	9,592	-	-	-
35520 Amortization Expense	11,640	-	-	-
Subtotal - Miscellaneous	24,580	-	-	-

City of Norco, California
Information Technology Division 901, Data Processing Fund 135
Budget Detail by Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	273	300	300	300
	Subtotal - Internal Service Charges	273	300	300	300
<u>Capital Outlay</u>					
43100	Equipment	-	35,000	15,000	35,000
	Subtotal - Capital Outlay	-	35,000	15,000	35,000
	Total Expenditures	\$ 365,547	637,831	522,673	486,966

Vehicle Replacement Fund

City of Norco
Fiscal Year 2011



City of Norco, California
Vehicle Replacement Internal Service Fund
Estimated Revenues, Expenditures, and Working Capital
Budget Summary by Major Objects

Account Number	Description - Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
128-000-57625	Charges for Vehicle Replacement	\$ 289,850	84,945	93,718	84,277
128-000-57630	Charges for Operations	319,000	301,200	304,228	282,600
128-000-54200	Interest	67,107	92,000	90,000	92,000
128-000-57900	Sale of Property	17,453	5,000	12,035	5,000
128-000-57605	Damage Claim	1,410	-	24,334	-
128-000-59400	Transfers In-Fire Improvement	325,000	361,229	-	-
Total Revenues		\$ 1,019,820	844,374	524,315	463,877

		FY 2009 Actual	FY 2010 Amended Budget	FY 2010	FY 2011
				Estimated Year-End Total	Budget Request
Expenditures					
Salaries and Benefits	\$	-	-	-	-
Employee Related		-	-	-	-
Supplies and Services		-	-	-	-
Maintenance and Rentals		-	-	-	-
Operations and Utilities		-	-	-	-
Contractual and Professional Services		-	-	-	-
Miscellaneous		-	-	-	-
Internal Service Charges		264,472	300,200	307,687	280,100
Capital Outlay		-	-	581,340	-
Transfers Out		-	122,345	122,345	-
Total Expenditures		\$ 264,472	422,545	1,011,372	280,100

Revenues Over (Under) Expenditures	\$	183,777
Estimated Working Capital June 30, 2010		608,883
Estimated Working Capital June 30, 2011	\$	792,660

Benefits and Insurance Fund

City of Norco
Fiscal Year 2011



City of Norco, California
Benefits and Insurance Fund - Revenues, Expenditures & Working Capital - Memo Only
Fiscal Year 2009 - 2010

Account Number	Description - Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
134-000-54200	Interest	\$ -	-	-	-
134-000-57915	Internal Service Operations	-	-	-	-
134-000-59200	Transfers In-General Fund	-	347,841	347,841	411,527
134-000-59220	Transfers In-Utilities	-	-	-	-
134-000-59205	Transfers In-Redevelopment Agency	-	20,419	27,425	27,425
				-	
	Total Revenues	\$ -	368,260	375,266	438,952

Expenditures	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ -	-	-	-
Employee Related	-	-	-	-
Supplies and Services	-	-	-	-
Maintenance and Rentals	-	-	-	-
Operations and Utilities	-	-	-	-
Contractual and Professional Services	-	-	-	-
Internal Service Fund Charges	-	368,260	442,767	438,952
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures	\$ -	368,260	442,767	438,952

Revenues Over (Under) Expenditures	\$ -
Estimated Working Capital June 30, 2010	432,499
Estimated Working Capital June 30, 2011	<u>\$ 432,499</u>

City of Norco, California
Benefits and Insurance, Fund 134, Department 724
Budget Detail by Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Internal Service Fund Charges</u>				
42200 Liability Insurance	\$ -	111,449	111,449	178,512
42215 Self-Insurance Administration	-	87,091	64,004	73,162
42220 Self Insured Expenses	-	33,350	121,809	48,429
42225 Self Insured Settlements	-	52,865	62,000	44,338
42230 Excess Workers Comp	-	63,086	63,086	67,086
Subtotal - Internal Service Charges	-	347,841	422,348	411,527
Total Expenditures	\$ -	347,841	422,348	411,527

City of Norco, California
Benefits and Insurance, Fund 134, Department 5010
FY 2009 Budget By Major Categories

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Internal Service Fund Charges</u>					
42200	Liability Insurance	\$ -	20,419	20,419	27,425
	Subtotal - Internal Service Charges	-	20,419	20,419	27,425
	Total Expenditures	\$ -	20,419	20,419	27,425

Redevelopment Agency Fund

City of Norco
Fiscal Year 2011



City of Norco, California
Redevelopment Agency Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2010 - 2011

Account Number	Description - Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
013-000-50140	Tax Increment	\$ 12,397,520	11,018,284	11,018,284	11,018,284
013-000-54200	Interest and Lease Income	231,333	196,464	114,340	55,300
014-000-54200	Interest and Lease Income	299,917	-	82,124	39,700
013-000-54225	Residential Rental	6,000	6,000	6,000	6,000
013-000-57610	Reimbursement	137,024	144,000	222,907	-
013-000-57915	Miscellaneous	62,162	-	-	-
014-000-53530	CNUSD Loan/Bond Repayment	1,038,739	1,038,200	2,002,664	2,054,386
013-000-58310	Loan Payments	73,795	162,450	162,450	66,000
013-000-58100	Contributions	7,699	-	-	-
013-000-50145	Agency Share of Excess-CNUSD	391,648	517,190	240,456	240,456
Total Revenues		\$ 14,645,837	13,082,588	13,849,225	13,480,126

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 820,351	770,115	793,783	681,415
Employee Related Expenditures	33,287	36,405	34,152	18,455
Supplies and Services	87,963	5,073,658	4,996,031	1,147,107
Maintenance and Rentals	-	-	-	-
Operations and Utilities	10,942	11,000	9,800	11,396
Contractual and Professional Services	530,966	375,550	364,839	374,234
Miscellaneous	7,351,547	8,051,848	8,134,516	8,291,177
CRA Programs	26,593	47,500	64,500	175,000
Internal Service Fund Charges	29,531	34,572	34,635	43,349
Capital Outlay	-	-	-	-
Transfers Out	25,000	926,549	926,549	25,000
Debt Service	5,199,174	6,124,293	6,124,293	4,931,141
Total Expenditures	\$ 14,115,352	21,451,490	21,483,098	15,698,275

Revenues Over (Under) Expenditures	\$ (2,218,148)
Estimated Fund Balance June 30, 2010	4,086,056
Estimated Fund Balance June 30, 2011	\$ 1,867,908

City of Norco, California
RDA Fund, Agency Administration
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 122,673	92,303	122,731	122,637
30105	Salaries, Part Time	500	-	-	-
30200	PERS Retirement	30,068	30,298	30,327	30,712
30205	Employee Group Insurance	16,240	15,745	14,365	20,131
30210	Vehicle Allowance	3,153	3,600	3,568	3,600
30215	Medical Savings Account	462	465	469	465
30220	FICA/Medicare Insurance	1,906	1,778	1,916	1,778
30225	Sick leave buy back	1,929	1,760	1,887	1,900
30230	Annual Vacation Cash Out	2,179	2,347	3,521	3,000
30235	Deferred Compensation	9	-	10	-
	Subtotal - Salaries and Benefits	179,120	148,296	178,794	184,223
<u>Employee Related Expenditures</u>					
30300	Conferences and Meetings	8,372	10,300	8,047	4,300
30320	Dues, memberships and Subscriptions	24,915	26,105	26,105	14,155
	Subtotal - Employee Related	33,287	36,405	34,152	18,455
<u>Supplies and Services</u>					
30400	Office Supplies	549	500	700	600
30405	Printing	1,890	1,250	1,676	1,250
30410	Postage	247	200	200	200
30415	Special Departmental	1,070	4,905,827	4,905,697	1,003,457
30430	Office Equipment	437	-	-	-
30440	Advertising and Promotion	70,463	30,342	30,342	114,000
30445	Legal Advertising	506	500	166	500
30450	City Newsletter	12,679	40,000	40,000	20,000
30455	Election	120	17,250	17,250	5,000
30465	Medical Insurance – Retirees	-	40,502	-	-
30470	Post Employment Ben-GASB45	-	37,287	-	-
	Subtotal - Supplies and Services	87,963	5,073,658	4,996,031	1,145,007
<u>Operations and Utilities</u>					
33100	Utilities	10,942	11,000	9,800	11,000
	Subtotal - Operations & Utilities	10,942	11,000	9,800	11,000
<u>Contractual and Professional Services</u>					
34100	Contractual Services	486,402	291,550	291,550	257,112
34105	Other Professional Services	19,286	30,000	26,000	20,000
34125	Accounting & Auditing	8,985	9,400	9,400	9,400
34130	Financial Services	16,293	15,000	11,000	12,000
	Subtotal - Contractual & Professional	530,966	345,950	337,950	298,512

City of Norco, California
RDA Fund, Agency Administration
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Miscellaneous</u>					
35125	Pass Through Agreement	7,147,710	7,882,848	7,968,564	8,127,935
35155	County Charge	141,699	142,000	137,210	140,000
35205	Property Taxes	37,137	-	1,742	1,742
35250	Beautification Committee	-	2,000	2,000	1,500
35255	Chamber of Commerce	25,000	25,000	25,000	20,000
	Subtotal - Miscellaneous	7,351,547	8,051,848	8,134,516	8,291,177
<u>CRA Programs</u>					
41200	Development Incentives	26,593	47,500	64,500	175,000
	Subtotal - CRA Programs	26,593	47,500	64,500	175,000
<u>Internal Service Fund Charges</u>					
42100	Vehicle Operations and Maintenance	420	-	63	100
42110	Computing and Comm. Equip Replacement	1,100	1,200	1,200	1,700
42115	Computing and Communications Operations	6,500	7,100	7,100	11,100
42200	Liability Insurance	21,511	16,232	16,232	19,965
42235	Compensated Absences	-	10,040	10,040	10,484
	Subtotal - Internal Service Charges	29,531	34,572	34,635	43,349
<u>Transfers</u>					
44100	Transfers	25,000	926,549	926,549	25,000
	Subtotal - Transfers	25,000	926,549	926,549	25,000
	Total Expenditures	\$ 8,274,948	14,675,778	14,716,927	10,191,723

**City of Norco, California
RDA Fund, City Council
Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 17,815	18,450	18,780	18,450
30200	PERS Retirement	3,977	3,646	4,246	3,696
30205	Employee Group Insurance	19,568	20,982	24,309	20,982
30215	Medical Savings Account	625	750	594	750
30220	FICA/Medicare Insurance	379	268	418	268
30250	Unemployment	503	-	-	-
	Subtotal - Salaries and Benefits	\$ 42,867	44,096	48,347	44,146

**City of Norco, California
 RDA Fund, City Manager
 Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 42,698	57,220	60,549	61,798
30200	PERS Retirement	8,601	14,136	14,956	15,476
30205	Employee Group Insurance	3,158	6,136	5,863	8,700
30210	Vehicle Allowance	1,486	2,400	2,490	2,400
30215	Medical Savings Account	69	120	-	120
30220	FICA/Medicare Insurance	662	830	915	896
30225	Sick leave buy back	740	821	-	730
30230	Annual Vacation Cash Out	998	1,369	-	1,000
30235	Deferred Compensation	-	-	154	468
	Subtotal - Salaries and Benefits	\$ 58,412	83,032	84,927	91,588

**City of Norco, California
 RDA Fund, City Clerk
 Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 76,831	56,362	57,151	58,637
30110	Salaries, Overtime	34	-	-	-
30200	PERS Retirement	13,411	13,924	14,120	14,684
30205	Employee Group Insurance	11,055	10,041	10,289	12,432
30210	Vehicle Allowance	1,910	1,920	1,900	1,920
30215	Medical Savings Account	113	96	125	96
30220	FICA/Medicare Insurance	689	817	888	850
30225	Sick leave buy back	275	809	674	600
30230	Annual Vacation Cash Out	902	419	210	900
Subtotal - Salaries and Benefits		\$ 105,221	84,388	85,357	90,119

**City of Norco, California
RDA Fund, City Attorney
Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 40,514	36,462	40,516	-
30200	PERS Retirement	6,690	9,008	6,768	-
30220	FICA/Medicare Insurance	588	529	582	-
	Subtotal - Salaries and Benefits	47,791	45,999	47,866	-
<u>Contractual and Professional Services</u>					
34100	Contractual Services	-	29,600	26,889	75,722
	Subtotal - Contractual & Professional	-	29,600	26,889	75,722
	Total Expenditures	\$ 47,791	75,599	74,755	75,722

City of Norco, California
RDA Fund, Fiscal & Support Services
Budget Detail by Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 114,157	131,585	131,825	104,510
30110	Salaries, Overtime	9	-	-	-
30200	PERS Retirement	27,924	32,502	32,571	26,173
30205	Employee Group Insurance	19,716	20,241	19,323	18,419
30210	Vehicle Allowance	1,940	1,920	1,900	1,920
30215	Medical Savings Account	302	348	346	276
30220	FICA/Medicare Insurance	1,723	1,908	1,990	1,515
30225	Sick leave buy back	1,398	1,918	1,881	1,800
30230	Annual Vacation Cash Out	987	994	1,771	1,600
Subtotal - Salaries and Benefits		\$ 168,156	191,416	191,607	156,213

City of Norco, California
RDA Fund, Planning Division
Budget Detail by Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 80,658	82,970	78,107	41,995
30105	Salaries, Part Time	3,533	-	-	9,300
30200	PERS Retirement	16,965	20,498	20,365	10,517
30205	Employee Group Insurance	11,631	14,505	14,788	11,139
30210	Vehicle Allowance	120	-	-	1,200
30215	Medical Savings Account	221	300	308	240
30220	FICA/Medicare Insurance	1,246	1,295	1,208	744
30225	Sick leave buy back	1,111	1,191	1,362	1,200
30230	Annual Vacation Cash Out	622	618	947	1,000
30235	Deferred Compensation	88	158	1	233
Subtotal - Salaries and Benefits		\$ 116,197	121,535	117,086	77,567

City of Norco, California
RDA Fund, Code Enforcement
Budget Detail by Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30105	Salaries, Part Time	\$ -	-	-	24,500
30220	FICA/Medicare Insurance	-	-	-	355
30235	Deferred Compensation	-	-	-	613
	Subtotal - Salaries and Benefits	-	-	-	25,468
<u>Supplies and Services</u>					
30400	Office Supplies	-	-	-	100
30415	Special Departmental	-	-	-	2,000
	Subtotal - Supplies and Services	-	-	-	2,100
<u>Operations and Utilities</u>					
33100	Utilities	-	-	-	396
	Subtotal - Operations & Utilities	-	-	-	396
	Total Expenditures	\$ -	-	-	27,964

City of Norco, California
RDA Fund, Building Safety
Budget Detail by Line Item

Account			FY 2010	FY 2011
Number	Account Description	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Budget	Request
			Estimated	
			Year-End	
			Total	
<u>Salaries and Benefits</u>				
30100	Salaries, Full Time	\$ 23,697	-	-
30200	PERS Retirement	4,898	-	-
30205	Employee Group Insurance	3,710	-	-
30215	Medical Savings Account	51	-	-
30220	FICA/Medicare Insurance	353	-	-
30225	Sick leave buy back	589	-	-
30245	Workers Compensation	18,387	-	-
	Subtotal - Salaries and Benefits	\$ 51,686	-	-

City of Norco, California
RDA Fund, Fire Suppression
Budget Detail by Line Item

Account			FY 2010		
Number	Account Description	FY 2009	Amended	Estimated	
		Actual	Budget	Year-End	
				Total	
				FY 2011	
				Budget	
				Request	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 30,879	31,097	25,312	-
30200	PERS Retirement	6,588	6,714	1,479	-
30205	Employee Group Insurance	1,265	1,256	291	-
30215	Medical Savings Account	-	75	-	-
30220	FICA/Medicare Insurance	483	451	377	-
30225	Sick leave buy back	643	149	-	-
30235	Deferred Compensation	-	-	377	-
	Subtotal - Salaries and Benefits	\$ 39,859	39,742	27,836	-

City of Norco, California
RDA Fund, Public Works Inspection
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 6,758	7,208	7,482	7,560
30110	Salaries, Overtime	107	-	-	-
30125	Strike Team	1,665	1,781	1,860	1,893
30130	USAR	2,301	2,360	2,389	2,418
30245	Workers Compensation	98	105	105	110
30235	Deferred Compensation	113	103	127	110
30230	Annual Vacation Cash Out	-	54	-	-
	Subtotal - Salaries and Benefits	\$ 11,042	11,611	11,963	12,091

City of Norco, California
Redevelopment Agency Debt Service Schedule
Fiscal Year 2010 - 2011

Account Number	Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-end Total	FY 2011 Budget Request
014-5100-35100	2001 School Pass-through Interest	\$ 233,410	228,735	228,735	223,675
014-5100-35105	2001 School Pass-through Principal	110,000	115,000	115,000	120,000
014-5101-35100	2004 Refunding Notes (Pass-through) Interest	495,160	488,260	488,260	480,298
014-5101-35105	2004 Refunding Notes (Pass-through) Principal	240,000	245,000	245,000	255,000
014-5108-35100	2009 School Pass-through Interest	-	655,669	655,669	775,414
014-5108-35105	2009 School Pass-through Principal	-	270,000	270,000	200,000
014-5107-35100	2003 Refunding Tax Allocation Bonds Interest	678,370	665,410	665,410	-
015-5107-35100	2003 Refunding Tax Allocation Bonds Interest	169,593	166,353	166,353	-
014-5107-35105	2003 Refunding Tax Allocation Bonds Principal	432,000	448,000	448,000	-
015-5107-35105	2003 Refunding Tax Allocation Bonds Principal	108,000	112,000	112,000	-
014-5104-35100	2001 Refunding Tax Allocation Bonds Interest	1,206,835	1,168,115	1,168,115	1,124,190
015-5104-35100	2001 Refunding Tax Allocation Bonds Interest	301,709	292,029	292,029	281,048
014-5104-35105	2001 Refunding Tax Allocation Bonds Principal	968,000	1,004,000	1,004,000	1,044,000
015-5104-35105	2001 Refunding Tax Allocation Bonds Principal	242,000	251,000	251,000	261,000
014-5102-35100	2000 Tax Allocation Bonds Interest	92,029	90,109	90,109	-
015-5102-35100	2000 Tax Allocation Bonds Interest	23,007	22,527	22,527	-
014-5102-35105	2000 Tax Allocation Bonds Principal	40,000	44,000	44,000	-
015-5102-35105	2000 Tax Allocation Bonds Principal	10,000	11,000	11,000	-
014-5105-35100	2005 Refunding Tax Allocation Bonds Interest	659,370	657,995	657,995	656,565
015-5105-35100	2005 Refunding Tax Allocation Bonds Interest	164,843	164,499	164,499	164,141
014-5105-35105	2005 Refunding Tax Allocation Bonds Principal	44,000	44,000	44,000	52,000
015-5105-35105	2005 Refunding Tax Allocation Bonds Principal	11,000	11,000	11,000	13,000
	2010 Refunding Tax Allocation Bond	-	-	-	-
Total CRA Debt Service		\$ 6,229,326	7,154,701	7,154,701	5,650,330
Debt Service Fund		\$ 5,199,174	6,124,293	6,124,293	4,931,141
Low-Mod Fund		1,030,152	1,030,408	1,030,408	719,189
		\$ 6,229,326	7,154,701	7,154,701	5,650,330

Note: The 2010 Refunding Tax Allocation Bond is being paid from the capitalized interest account for fiscal year 2010/2011.

Low-Mod Fund

City of Norco
Fiscal Year 2011



City of Norco, California
Low-Moderate Income Housing Fund - Revenues, Expenditures & Fund Balance
Fiscal Year 2010 - 2011

Account Number	Description- Revenues	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
015-000-50140	Tax Increment 20% Set-aside	\$ 3,099,380	2,754,571	2,754,571	2,754,571
015-000-53201	Neighborhood Stabilization Grant	\$ -	1,627,000	1,627,000	700,000
015-000-54200	Interest Income	60,950	10,000	28,000	20,000
015-000-57610	Reimbursement	1,334	100	-	-
015-000-57900	Sale of Property	-	-	196,145	-
015-000-57615	Lien Reimbursement	100,217	45,000	-	-
015-000-58310	Loan Payments-Wasatch	100,366	-	72,000	72,000
Total Revenues		\$ 3,362,247	4,436,671	4,677,716	3,546,571

Expenditures:	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
Salaries and Benefits	\$ 340,155	288,420	291,013	295,005
Employee Related Expenditures	275	1,500	500	650
Supplies and Services	3,273	27,219	3,850	3,925
Maintenance and Rentals	-	-	-	-
Operations and Utilities	3,132	3,400	2,900	3,200
Contractual and Professional Services	88,658	91,525	80,447	116,586
Miscellaneous	35,425	37,200	34,303	35,000
CRA Programs	524,233	5,924,322	2,532,500	1,422,500
Internal Service Fund Charges	17,813	17,216	17,216	20,893
Capital Outlay	-	-	-	-
Transfers Out	-	-	-	-
Debt Service	1,030,152	1,030,408	1,030,408	719,189
Total Expenditures	\$ 2,043,116	7,421,210	3,993,137	2,616,948

Revenues Over (Under) Expenditures	\$ 929,623
Estimated Fund Balance June 30, 2010	3,674,793
Estimated Fund Balance June 30, 2011	\$ 4,604,416

City of Norco, California
Low Mod Fund, Agency Administration
Budget Detail by Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>				
30100 Salaries, Full Time	\$ 117,778	97,816	97,718	97,816
30200 PERS Retirement	28,870	24,165	24,144	24,496
30205 Employee Group Insurance	8,195	6,661	6,970	8,456
30210 Vehicle Allowance	1,698	1,200	1,183	1,200
30215 Medical Savings Account	374	315	315	315
30220 FICA/Medicare Insurance	1,797	1,418	1,469	1,418
30225 Sick leave buy back	1,890	1,404	722	1,400
30230 Annual Vacation Cash Out	2,912	1,872	2,808	2,800
Subtotal - Salaries and Benefits	163,513	134,851	135,329	137,901
<u>Employee Related Expenditures</u>				
30300 Conferences and Meetings	-	1,000	-	150
30305 Auto Mileage	223	400	400	400
30320 Dues, memberships and Subscriptions	52	100	100	100
Subtotal - Employee Related	275	1,500	500	650
<u>Supplies and Services</u>				
30400 Office Supplies	783	2,000	1,250	1,200
30405 Printing & Copies	-	200	-	50
30410 Postage	-	125	50	75
30415 Special Departmental	1,914	2,000	350	350
30430 Office Equipment	196	400	-	-
30440 Advertising and Promotion	-	1,000	500	500
30445 Legal Advertising	378	500	200	250
30450 City Newsletter	-	1,500	1,500	1,500
30465 Medical Insurance – Retirees	-	10,160	-	-
30470 Post Employment Ben-GASB45	-	9,334	-	-
Subtotal - Supplies and Services	3,272	27,219	3,850	3,925
<u>Operations and Utilities</u>				
33100 Utilities	3,132	3,400	2,900	3,200
Subtotal - Operations & Utilities	3,132	3,400	2,900	3,200
<u>Contractual and Professional Services</u>				
34100 Contractual Services	74,684	66,000	66,000	71,000
34125 Accounting & Auditing	5,990	6,225	6,225	6,225
34130 Financial Services	7,985	4,500	1,500	1,500
Subtotal - Contractual & Professional	88,658	76,725	73,725	78,725
<u>Miscellaneous</u>				
35155 County Charge	35,425	37,200	34,303	35,000
Subtotal - Miscellaneous	35,425	37,200	34,303	35,000

City of Norco, California
Low Mod Fund, Agency Administration
Budget Detail by Line Item

Account			FY 2010	
Number	Account Description	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Year-End	Request
			Total	
<u>Internal Service Fund Charges</u>				
42110	Computing and Comm. Equip Replacement	1,100	1,100	1,100
42115	Computing and Communications Operations	6,500	7,100	7,400
42200	Liability Insurance	10,213	4,187	7,460
42235	Compensated Absences	-	4,829	4,933
	Subtotal - Internal Service Charges	17,813	17,216	20,893
Total Expenditures		\$ 312,088	298,111	267,823
			280,294	

City of Norco, California
Low Mod Fund, City Manager
Budget Detail by Line Item

Account		FY 2010	FY 2010	FY 2011
Number	Account Description	Actual	Amended Budget	Budget Request
			Estimated	
			Year-End	
			Total	
<u>Salaries and Benefits</u>				
30100	Salaries, Full Time	\$ 17,079	14,305	15,450
30200	PERS Retirement	3,440	3,534	3,869
30205	Employee Group Insurance	1,263	1,534	2,175
30210	Vehicle Allowance	595	600	600
30215	Medical Savings Account	27	30	30
30220	FICA/Medicare Insurance	265	207	224
30225	Sick leave buy back	296	205	300
30230	Annual Vacation Cash Out	399	342	400
30235	Deferred Compensation	-	-	130
	Subtotal - Salaries and Benefits	\$ 23,365	20,757	23,178

City of Norco, California
Low Mod Fund, City Clerk
Budget Detail by Line Item

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 30,836	26,328	27,014	28,378
30110	Salaries, Overtime	9	-	-	-
30200	PERS Retirement	6,203	6,504	6,669	7,107
30205	Employee Group Insurance	8,780	8,871	9,015	9,726
30210	Vehicle Allowance	478	480	475	480
30215	Medical Savings Account	28	24	28	24
30220	FICA/Medicare Insurance	340	382	401	411
30225	Sick leave buy back	69	378	315	200
30230	Annual Vacation Cash Out	226	196	98	230
	Subtotal - Salaries and Benefits	\$ 46,968	43,163	44,015	46,556

**City of Norco, California
Low Mod Fund, City Attorney
Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 20,257	18,231	20,252	-
30200	PERS Retirement	3,345	4,504	3,378	-
30220	FICA/Medicare Insurance	294	264	291	-
	Subtotal - Salaries and Benefits	23,895	22,999	23,921	-
<u>Contractual and Professional Services</u>					
34100	Contractual Services	-	14,800	6,722	37,861
	Subtotal - Contractual & Professional	-	14,800	6,722	37,861
	Total Expenditures	\$ 23,895	37,799	30,643	37,861

City of Norco, California
Low Mod Fund, Fiscal & Support Services
Budget Detail by Line Item

Account			FY 2010	FY 2010	FY 2011
Number	Account Description	FY 2009	Amended	Estimated	Budget
		Actual	Budget	Year-End	Request
				Total	
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 44,441	45,360	45,446	41,555
30110	Salaries, Overtime	6	-	-	-
30200	PERS Retirement	10,835	11,200	11,230	10,407
30205	Employee Group Insurance	8,133	7,805	7,515	8,103
30210	Vehicle Allowance	485	480	475	480
30215	Medical Savings Account	110	114	110	114
30220	FICA/Medicare Insurance	669	658	676	603
30225	Sick leave buy back	557	680	592	600
30230	Annual Vacation Cash Out	281	353	520	500
	Subtotal - Salaries and Benefits	\$ 65,517	66,650	66,564	62,362

**City of Norco, California
Low Mod Fund, Planning
Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Salaries and Benefits</u>					
30100	Salaries, Full Time	\$ 3,865	-	-	18,089
30200	PERS Retirement	246	-	-	4,530
30205	Employee Group Insurance	117	-	-	1,461
30210	Vehicle Allowance	30	-	-	-
30220	FICA/Medicare Insurance	58	-	-	262
	Subtotal - Salaries and Benefits	\$ 4,316	-	-	25,008

City of Norco, California
Low Mod Fund, Building Safety
Budget Detail by Line Item

Account			FY 2010	
Number	Account Description	FY 2009	FY 2010	FY 2011
		Actual	Amended	Budget
			Year-End	Request
			Total	
<u>Salaries and Benefits</u>				
30100	Salaries, Full Time	\$ 5,924	-	-
30200	PERS Retirement	1,224	-	-
30205	Employee Group Insurance	928	-	-
30215	Medical Savings Account	13	-	-
30220	FICA/Medicare Insurance	88	-	-
30225	Sick leave buy back	147	-	-
30245	Workers Compensation	4,256	-	-
	Subtotal - Salaries and Benefits	\$ 12,581	-	-

City of Norco, California
Low Mod Fund, Grant Programs
Budget Detail by Line Item

Account Number Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 YTD as of 1/31/10	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>Supplies and Services</u>					
30415 Special Departmental	\$ 2	-	39	-	-
Subtotal - Supplies and Services	2	-	39	-	-
<u>CRA Programs</u>					
41200 Development Incentives	-	3,247,822	-	64,500	-
41220 Infill Housing Program	3,321	172,500	57,275	88,000	50,000
41225 Homeless Prevention	4,425	3,000	-	3,000	2,500
41230 First Time Home Buyer	38,100	140,000	34,650	65,000	90,000
41235 Deferred Loan Program	151,160	300,000	148,671	300,000	120,000
41240 Home Improvement Grant	107,405	200,000	102,617	200,000	150,000
41245 Home Improvement Emergency Grant	65,297	100,000	82,389	100,000	200,000
41250 Lead and Asbestos Abatement Grant	28,810	40,000	25,680	-	20,000
41255 Senior Discount Subsidy (SWAT)	105,570	85,000	30,541	85,000	90,000
41260 Sewer Loan Program	-	9,000	-	-	-
41265 Sewer Tax Rebate	20,145	-	-	-	-
Subtotal - CRA Programs	524,233	4,297,322	481,823	905,500	722,500
Total Expenditures	\$ 524,234	4,297,322	481,862	905,500	722,500

**City of Norco, California
 Low Mod Fund, Grant Programs
 Budget Detail by Line Item**

Account Number	Account Description	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Estimated Year-End Total	FY 2011 Budget Request
<u>CRA Programs</u>					
41220	Infill Housing Program	\$ -	1,627,000	1,627,000	700,000
	Subtotal - CRA Programs	-	1,627,000	1,627,000	700,000
	Total Expenditures	\$ -	1,627,000	1,627,000	700,000

Personnel Authorization

City of Norco
Fiscal Year 2011



**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2011**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-	2010-
Position Title	2005	2006	2007	2008	2009	2010	2011

CITY COUNCIL & COMMISSIONS

<u>CITY COUNCIL</u>	5	5	5	5	5	5	5
<u>COMMUNITY SERVICES COMMISSION</u>	5	5	5	5	-	-	-
<u>PLANNING COMMISSION</u>	5	5	5	5	5	5	5
<u>HISTORIC PRESERVATION COMMISSION</u>						5	5
<u>PARKS & RECREATION COMMISSION</u>	5	5	5	5	5	5	5
<u>STREETS & TRAILS COMMISSION</u>	5	5	5	5	-	-	-
<u>STREETS, TRAILS & UTILITIES COMMISSION</u>	-	-	-	-	7	7	7

FULL-TIME POSITIONS

ADMINISTRATION

City Manager	1	1	1	1	1	1	1
City Clerk						1	1
Deputy City Clerk						1	1
Executive Secretary	1	-	-	-	-	-	-
Secretary to the City Manager	-	1	1	1	1	-	-
Administrative Clerk						1	-
Sr. Administrative Clerk							1
Administrative Assistant	1	1	-	-	-	-	-
Total	3	3	2	2	2	4	4

PLANNING/CODE ENFORCEMENT

Planning Director							1
Planning Manager					1	1	-
Senior Planner					1	1	1
Executive Secretary					1	1	-
Total	-	-	-	-	3	3	2

CITY CLERK (moved to ADMINISTRATION)

City Clerk	1	1	1	1	1	-	-
Deputy City Clerk	1	1	1	-	1	-	-
Secretary II	-	-	-	1	-	-	-
Clerk Typist	1	1	1	-	-	-	-
Administrative Clerk	-	-	-	1	1	-	-
Total	3	3	3	3	3	-	-

FISCAL & SUPPORT SERVICES

Director of Fiscal & Support Services	1	1	1	1	1	-	-
Deputy City Manager/Director of Finance						1	1
Executive Secretary	1	1	1	1	1	1	1
Accounting Manager	1	1	1	1	1	1	1

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2011**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-	2010-
Position Title	2005	2006	2007	2008	2009	2010	2011
<u>FISCAL & SUPPORT SERVICES (cont.)</u>							
Human Resource Analyst	1	1	1	1	1	1	1
Network Administrator	1	1	-	-	-	-	-
I.T. Manager	-	-	1	1	1	1	1
Accountant	1	1	1	1	1	1	1
Computer Information Systems Technician	1	1	1	-	-	-	-
I.T. Analyst	-	-	-	1	1	1	1
Account Clerks	-	-	8	8	8	7	6
Account Clerk II	4	4	-	-	-	-	-
Account Clerk I	3	3	-	-	-	-	-
Office Assistant	1	1	-	-	-	-	-
Total	15	15	15	15	15	14	13
<u>PARKS & RECREATION</u>							
Director of Parks, Recreation & Community Services	1	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1	1
Administrative Clerk	1	1	1	1	-	-	-
Recreation & Community Services Superintendent	1	1	1	1	1	1	1
Parks & Building Superintendent	1	1	1	1	1	1	-
Recreation & Community Services Supervisor	2	2	2	3	3	1	1
Recreation & Community Services Coordinator	2	2	1	-	-	-	-
Lead Worker	-	-	-	-	-	-	1
Maintenance Workers	3	3	3	3	2	3	2
Maintenance Worker Trainee	-	-	-	1	1	-	-
Bus Driver	-	-	1	1	1	1	1
Custodian	1	1	-	-	-	-	-
Total	13	13	12	13	11	9	8
<u>ECONOMIC DEVELOPMENT</u>							
Director of Economic Development	1	1	1	1	1	1	1
Executive Secretary	-	-	-	-	1	1	1
Housing Manager	-	-	-	-	1	1	1
Total					3	3	3
<u>COMMUNITY DEVELOPMENT</u> (moved to Public Works)							
Director of Community Development	1	1	1	1	1	-	-
Director of Economic Development	1	1	1	1	-	-	-
Executive Secretary	1	1	1	1	-	-	-
Senior Planner	1	1	1	1	-	-	-
Associate Planner	1	1	1	1	-	-	-
Code Enforcement Officer	1	-	-	-	-	-	-
City Engineer/Director of Public Works	1	-	-	-	-	-	-
Deputy City Engineer	1	-	-	-	-	-	-
Executive Secretary	1	1	-	-	-	-	-
Assistant Civil Engineer	1	1	-	-	-	-	-
Associate Civil Engineer	-	-	1	1	-	-	-
Building Official	1	1	1	1	1	-	-

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2011**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-	2010-
Position Title	2005	2006	2007	2008	2009	2010	2011
<u>COMMUNITY DEVELOPMENT (cont.)</u>							
Bldg Ops Support Coord/Senior Permit Tech	1	1	1	-	-	-	-
Permit Technician	2	3	3	3	3	-	-
Plans Examiner Senior Building Inspector	1	1	1	1	1	-	-
Building Inspector	2	3	3	3	1	-	-
Total	17	16	15	14	7	-	-
<u>FIRE DEPARTMENT</u>							
Fire Chief	1	1	1	1	1	1	-
Executive Secretary	1	1	1	1	-	-	-
Account Clerk I	1	-	-	-	-	-	-
Code Enforcement Officer	-	1	1	1	-	-	-
Fire Prevention Specialist	1	1	1	1	1	1	1
Battalion Chief	3	3	3	3	3	2	2
Fire Captain	6	6	6	6	6	6	6
Fire Engineer	6	6	6	6	6	6	6
Firefighter Paramedic	6	10	11	11	11	11	8
Firefighter	6	2	1	1	1	1	1
Total	31	31	31	31	29	28	24
<u>ANIMAL CONTROL</u>							
Animal Control/Equestrian Services Superintendent	1	1	1	1	1	1	1
Animal Control Supervisor	1	1	1	1	1	1	1
Secretary II	1	1	1	1	-	-	-
Administrative/Facilities Coordinator	-	-	-	-	1	1	1
Kennel Officer	1	1	1	1	1	1	1
Animal Control Officer	1	1	2	2	2	2	2
Total	5	5	6	6	6	6	6
<u>SHERIFF</u>							
Executive Secretary	1	1	1	1	1	1	1
Total	1	1	1	1	1	1	1
<u>PUBLIC WORKS</u>							
Director of Public Works	-	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1	1
Public Works Superintendent	1	-	-	-	-	1	1
Public Works Supervisor	1	1	1	1	1	-	-
Inspector I	2	2	1	-	-	1	1
PW/LMD Inspector Supervisor	-	-	-	1	1	1	-
Lead Worker	-	-	-	-	-	1	1
Maintenance Workers	5	4	4	6	5	6	8
Water Quality Control Technician	2	2	1	1	1	1	1
Meter Technician I	1	1	1	1	1	-	-
Public Works Trainee	4	5	8	6	6	5	2
Senior Engineer	-	-	-	-	1	1	1
Permit Technician	-	-	-	-	3	2	1
Plans Examiner Senior Building Inspector	-	-	-	-	1	1	-
Building Inspector	-	-	-	-	1	1	1
Total	17	17	18	18	23	23	19
TOTAL FULL TIME POSITIONS	105	104	104	104	103	91	80

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2011**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-	2010-
Position Title	2005	2006	2007	2008	2009	2010	2011

PART-TIME POSITIONS

TEMPORARY EMPLOYEES

Fire

Fire Prevention Intern	-	-	-	-	-	-	-
Total Temporary Employees	-	-	-	-	-	-	-

32-HOUR PART-TIME EMPLOYEES

Community Development

Assistant Planner	-	-	1	-	-	-	-
	-	-	1	-	-	-	-

Parks & Recreation

Recreation&Community Services Specialist	3	3	4	3	3	3	2
Maintenance Workers	1	1	1	-	-	-	-
Volunteer Coordinator	1	1	-	-	-	-	-
Aquatic Manager	-	-	-	1	-	-	-
Adult & Youth Sport Specialist	-	-	-	1	1	1	1

Animal Control

Kennel Assistant	1	1	2	2	2	2	2
Animal Control Officer	1	1	1	-	-	-	-
Total 32-Hour Employees	7	7	10	7	6	6	5

20-HOUR OR LESS PART-TIME

City Clerk

Facilities Maintenance Assistant	-	-	1	1	-	-	-
Customer Service Specialist	-	-	-	1	-	-	-

FISCAL & SUPPORT SERVICES

Account Clerk	-	-	-	-	-	-	1
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Crossing Guards

Crossing Guard	9	9	10	-	-	-	-
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Parks & Recreation

Facility Booking Specialist	-	-	2	-	-	-	-
Clerical/Counter Clerk	-	-	-	2	2	2	3
Recreation&Community Services Specialist	-	-	-	-	2	2	2
Recreation&Community Services Leader	20	20	38	32	32	32	32
Recreation&Community Services Aide	10	10	21	31	31	31	31
Aquatics Manager	1	1	1	-	1	1	1
Life Guard III	3	3	3	2	3	3	3
Life Guard II	8	8	8	12	15	15	15
Life Guard I	8	8	5	6	9	9	9
Field Maintenance Worker	5	5	5	5	5	5	5
Bus Driver	3	3	3	3	3	1	1
Maintenance Worker	-	-	-	1	1	-	1

Fire Department

Fire Chief	-	-	-	-	-	-	1
Part-Time Code Compliance Officer	-	-	-	1	-	-	-
Part-Time Administrative Clerk	-	1	1	1	2	2	1

**CITY OF NORCO
PERSONNEL AUTHORIZATION
2004-2005 through 2009-2011**

	2004 -	2005 -	2006 -	2007 -	2008-	2009-	2010-
Position Title	2005	2006	2007	2008	2009	2010	2011
<u>Planning/Code Enforcement</u>							
Part-Time Code Compliance Officer	-	-	-	-	-	-	1
Planning/GIS Intern							1
Executive Secretary							1
<u>Community Development</u>							
Minutes Clerk	1	1	1	1	-	-	-
Part-Time Typing Aide/Admin Clerk	1	-	1	1	1	-	-
Planning Intern	1	-	1	1	1	-	-
<u>ADMINISTRATION</u>							
Planning Intern	-	-	-	-	-	1	-
<u>PUBLIC WORKS</u>							
Part-Time Typing Aide/Admin Clerk	-	-	-	-	-	1	1
Clerical Assistant (Permits)							1
Plans Examiner Senior Building Inspector	-	-	-	-	-	-	1
<u>CRA</u>							
Part-Time Administrative Intern	-	-	1	1	-	-	-
Part-Time Housing Specialist	1	-	-	-	-	-	-
<u>Animal Control</u>							
Part-Time Administrative Clerk	-	-	-	-	1	1	1
Kennel Attendant	2	2	-	1	2	3	3
Total 20-Hour or Less Employees	73	71	102	103	111	109	116

Budget Account Descriptions

City of Norco
Fiscal Year 2011



Budget Account Descriptions
Fiscal year 2010/2011

Object Code	Description	Purpose
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Salaries and Benefits		
30100	Salaries, Full Time	Full time employees salaries including holiday pay, but excluding overtime
30105	Part Time Salaries	Part time employees salaries
30110	Overtime	Payment of overtime
30225	Sick leave buy back	Eligible unused sick leave earned during the year that is paid to employees
30230	Annual Vacation Cash Out	Cash-out of 36 hours of accrued vacation hours on a fiscal-year basis
30115	Constant Staffing	Cost of salaries paid to firefighters when they are called to cover an absence.
30120	FLSA	Fair Labor Standards Act allows workers to earn one and a half times their regular rate after 40 hours of work in a workweek
30125	Strike Team	Five fire engines with four firefighters in each engine and a leader
30130	USAR	Urban Search and Rescue involves the location, rescue and initial medical stabilization of victims trapped in confined spaces.
30200	PERS Retirement	Used for retirement contribution payments to CalPERS (employer and employee share paid by city)
30205	Employee Group Insurance	Medical and life insurance premiums paid by the City for employee benefit
30245	Workers' Compensation	Cost of workers' compensation paid to injured employees
30235	Deferred Compensation	Contractual fringe benefits paid into deferred compensation account for employee
30250	Unemployment	Cost of unemployment insurance
30220	FICA/Medicare Insurance	City's share of 1.45% Medicare and FICA tax
30210	Vehicle Allowance	Monthly car allowance to executive employees for use of personal car for city business
30212	Cell Phone Stipend	City provides a taxable monthly stipend of \$50 to Council members who choose to use their own phone for City business.
30215	Medical Savings Account	Payment by the city into a flexible spending account for eligible employees
30240	Continuous Service Bonus	Payment to employees for continuous service after 5, 10, 15, and 20 years of service
30255	Tuition Reimbursement	Reimbursement of tuition and/or book expense incurred by employee
42235	Compensated Absences Adjustment	Calculation made yearly reflecting the increase in the accumulated leave bank of all employees by Fund/Department

Employee Related Expenditures		
30300	Conferences and meetings	Work related training, seminars, and meetings
30305	Auto Mileage	Mileage reimbursement to employees for use of their personal autos for City business
30315	Employee Hiring Costs	Costs associated with recruiting and hiring new employees (for Human Resources use only)
30310	Uniforms and Safety Gear	Cost of uniforms and safety gear paid by the City
30320	Dues, Memberships and Subscriptions	Cost of dues to organizations, associations, and subscriptions as authorized.

Supplies and Services		
30450	City Newsletter	All costs associated with publishing and distribution of City and CRA Newsletter (excluding postage)
30455	Elections	Incurred costs for election
30420	Training Supplies	Cost of supplies associated with training in the Fire Department

Budget Account Descriptions
Fiscal year 2010/2011

Object Code	Description	Purpose
Supplies and Services (Continued)		
30415	Special Departmental	Cost of services incurred by a department that are unique to a department
30400	Office Supplies	Cost of consumable office supplies
30405	Printing & Copies	Cost of printing, photocopy machine usage, outside printing, and reprographics
30435	Software Expense	Cost of software for the network, personal computers, and other technological equipment
30410	Postage	Metered and non-metered postal delivery costs, including express and courier services.
30445	Legal Advertising	Cost of newspaper publishing of required legal notices
30440	Advertising and promotion	Cost of advertising and promotion not included elsewhere
30425	Small Tools	Cost of hand tools costing less than \$5,000
30430	Office Equipment	Cost of office equipment including furniture costing less than \$5,000
42200	Liability Insurance	Liability insurance premium for the primary and excess liability insurance
42215	Self-Insurance Admin.	Cost of administering the city's self insurance programs (PERMA & SCRMA)
42220	Self Insured Expenses	Expenses related to the self-insurance program including attorney fees, witness fees, investigator fees, and other costs
42225	Self-Insurance Settlements	Cost of liability insurance settlements up to \$125,000 per claim
42230	Excess Workers Comp	Cost of workers' compensation insurance coverage above the City's self insured amount of \$250,000 per case limit.
30460	Medical Insurance Administration	Cost paid to CalPERS to administer retiree and employee medical insurance programs
30465	Medical Insurance – Retirees	Cost of retirees' medical insurance as per MOU
30470	Post Employment Benefits	Cost of providing medical coverage for active and retired employees as an annual required contribution in accordance with GASB 45.
30475	Performance Bonds	Cost of bonding City employees

Maintenance and Rentals		
32205	Weed Abatement	Cost of Weed Abatement services
32450	Well & Pump Maintenance	Cost of repairs and maintenance of water wells and pump
32200	Building and Ground Maintenance	Cost of maintaining city buildings and grounds
32300	Traffic Signal Maintenance	Cost of maintaining city traffic lights
32100	Office Equipment Maintenance	Cost of maintaining office equipment such as typewriters and fax machines
32400	Trail Maintenance	Cost of fence posts, rails, and other trail materials
32105	Equipment Rental	Cost of equipment rented on as needed basis

Operations and Utilities		
33105	Purchased water	Water purchases to supplement city well water
33115	Chino Pump Tax	Tax on the Chino Basin for water replenishment
33100	Utilities	Cost of electricity, telephone, and gas

Budget Account Descriptions
Fiscal year 2010/2011

Object Code	Description	Purpose
Contractual and Professional Services		
34145	Recreation Program Instructors	Cost of services provided by Recreation Program Instructors (Recreation Dept. only)
34100	Contractual Services	Professional services where a contract is negotiated
34115	Law Enforcement Contract	Cost of Riverside County law enforcement contract including overtime
34140	Public Education & Promotion	Cost of spay/neuter and related expenses
34150	Special Events	Contracted services associated with special events.
34125	Accounting & Auditing	Accounting and auditing services provided to the City, usually through Finance Department oversight
34105	Other Professional Services	Cost of professional services that do not require a contract, or are not included elsewhere
34110	Engineering Services	Contracted engineering services.
34130	Financial Services	Financial advisory; analytical and processing fees, including bank and investment charges
34135	CFD/AD Administration	Includes all costs associated with administering the Community Facilities Districts and Assessment Districts

Miscellaneous		
35205	Property Taxes	Payment for property taxes
35200	Lease/Purchase Payments	Payment for the lease of equipment or property
35100	Interest Payments	Interest payment on outstanding debt
35105	Principal Payments	Principal payments on outstanding debt
35125	Pass Through Agreement	Amount deducted as pass through from tax increments receipts
35110	Cost of Issuance	Costs related to the issuance of bonds.
35115	Bond Discount	Underwriters discount on bond issues
35130	Developer Reimbursement Agreement	To record the contribution by developers of infrastructure assets
35155	County Charge	Charges by County for processing, collection, or administration
35150	Administrative Overhead	Administrative costs allocated to other funds from the general fund
35305	Trash Round-up/Recycle (Non-Departmental)	Payments for trash recycle and round-up program
35270	Community Promotion (Non-Departmental)	Cost of promoting the City of Norco
35280	Employee Recognition Program (Non-Departmental)	Provides for the annual employee recognition banquet, annual picnic, service pin and suggestion awards
35265	City Historian	Payments to the City Historian (Non-Departmental)
35275	Volunteer Recognition	Cost associated with coordinating a function to recognize volunteers
35300	Highway Patrol DUI Testing	Cost associated with the testing of individuals driving under the influence by the Highway Patrol
35315	We-Tip (Non-Departmental)	Cost of administering the local We-Tip Program
35250	Beautification Committee (Non-Departmental)	Expenses related to the Beautification Committee
35255	Chamber of Commerce (Non-Departmental)	City support to Norco Chamber of Commerce
35310	Adopt-a-Trail	Citizens are provided the opportunity to adopt a trail and keep it litter free
35350	Senior Recreation /Community Services Leader	Program provides a part-time staff person at the Norco Senior Center to coordinate senior activities and special events for seniors

Budget Account Descriptions
Fiscal year 2010/2011

Object Code	Description	Purpose
Miscellaneous (Continued)		
35355	Norco Party Partners	Program provides planned recreational and social activities for developmentally
35400	Reading Club for the Elderly	Program provides extended hours at the County Library, Norco, Branch, for senior citizens
35405	Corona Regional Mobile Medical Program	Program provides medical services and community health outreach by providing free health screenings, nutritional counseling, etc. to seniors.
35500	Loss on Sale of Fixed Assets	Represents loss on sale of an asset
35505	Loss on Sale of Land	Represents loss on sale of land
35515	Depreciation Expense	To record the yearly depreciation amount for all assets

Community Redevelopment Agency Programs		
41215	Fair Housing Programs	Cost of providing Fair Housing services, tenant/landlord mediation services
41255	Sewer Service Assistance	Cost of offering qualified seniors a subsidy on their monthly sewer fees
41220	Infill Housing Program (Land)	Cost of developing substandard lot(s) for the infill housing program
41265	Sewer Grant Program	Cost of providing assistance to qualified homeowners with their annual property sewer tax
41235	Deferred Loan Program	Cost of rehabilitating homes for City of Norco residents
41260	Sewer Loan Program	Cost of lateral hook up to City sewer system
41230	First-Time Home Buyer	Cost of assisting qualified applicants to own their first home
41270	Senior Housing Program	Assisting developers with funding assistance to develop low/moderate senior housing
41205	Relocation Costs	Financial assistance to businesses for relocating
41200	Development Incentives	Assisting private developers with financial incentives for new development

Internal Service Fund Charges		
42100	Vehicle Operations & Maintenance	Rental charge by Equipment Maintenance Fund 128 to all departments for maintaining all city vehicles; also, cost of all vehicle maintenance during the year directly charged to Fund 128.
42105	Vehicle Replacement Charges	Fee by Equipment Maintenance Fund used for accumulating a replacement amount for all vehicles
42110	Computing and Comm Replacement	Fee by the Data Processing Fund used for accumulating a replacement amount for all equipment
42115	Computing and Communicatns Operations	Rental charge to departments for maintaining computers, printers, the network, and other data processing equipment

Capital Outlay		
43160	Streets, Curb, Gutters, Sidewalks	Capital project cost of streets, curb, gutters, and sidewalks
43170	Traffic Signals	Capital project cost for traffic signals
43250	Sanitary Sewer Lines	Capital project cost for sewer lines and mains
43180	Storm Sewer Lines	Capital project cost for storm lines and mains
43210	Water Lines & Mains	Capital project cost for water lines and mains
43125	Land	Cost of purchase of land

Budget Account Descriptions
Fiscal year 2010/2011

Object Code	Description	Purpose
Capital Outlay (Continued)		
43130	Land Improvements	Capital project cost for land improvements as fences, walls, trails, etc.
43190	Water Meters	Cost of purchasing water meters for City use and for use by developers
43200	Fire Hydrants	Capital project cost of purchasing fire hydrants
43140	Parks	Capital project cost of building a park
43220	Wells, Pumps & Boosters	Capital project cost of constructing well, pumps, and boosters
43230	Water Reservoir	Capital project cost of constructing a reservoir
43240	Water Supply Facilities	Capital project cost of constructing water supply facilities
43260	Sewer Supply Facilities	Capital project cost of constructing sewer supply facilities
43150	Park Structures/Enhancements	Capital project cost of park structures
43105	Paramedic Equipment	Cost of any paramedic equipment
41210	Public Projects	Capital project cost for public projects in the Redevelopment Agency
43110	Automotive Equipment	Cost of purchasing automobiles
43115	Building/Improvements	Capital project cost of buildings, building additions, roof repair, painting, or any other modification that improves the building
43100	Equipment	Cost of the purchase of any equipment greater than or equal to \$5,000
43120	Improvements Other than Buildings	Capital project costs for any improvement other than to buildings