



**MINUTES**  
**CITY OF NORCO**  
**PARKS AND RECREATION COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS-2820 CLARK AVENUE**  
**AUGUST 9, 2010**

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1. CALL TO ORDER: Chair Hallam at 6:30 p.m.
2. ROLL CALL  
Chair Hallam, Commissioners Adams, Boyle, Holder  
  
Absent: Commissioner Wagner, Director Petree  
  
Staff: Superintendent Anglin, Executive Secretary Shepard
3. PLEDGE OF ALLEGIANCE Commissioner Boyle
4. PRESENTATION/S: Norconian Strategic Planning Committee – Bill Wilkman  
City Manager Groves provided some insight into the topic and introduced Bill Wilkman who is the City's consultant for Historical resources. Bill explained one of the most important projects they have worked on this year is developing a strategic plan for the Norconian. Should segments of the Norconian ever go back into private hands it is important that the City position itself to make sure that we can guide and develop in a way to be complimentary to the Norconian and not harmful. A committee was formed to help develop this plan and started meeting in March and completed its work in June. The Strategic is being presented to all Commissions and then will be presented to City Council. Two documents were provided to show the action plans and goals of the strategic plan broken down into segments of time as to when these goals should be met. Bill provided some detail to the documents and offered to answer questions. Commissioner Holder stated that it looks well organized and is looking forward to seeing where all of this goes. Commissioner Boyle stated that these are very comprehensive documents and it seems some of the work has already been completed ahead of schedule. Chair Hallam acknowledged that this is very important to the City and was pleased to meet Bill. He stated that the committee is made up of a great team and the work being done is important to the City. Commissioner Adams stated that she is proud to be part of this process and is very excited about the potential of this program. Commissioner Hallam invited Bill to return with updates.
5. PUBLIC COMMENTS: **NONE**
6. **ACTION ITEMS**
  - A. None

**7. COMMITTEE REPORTS**

**A. Ad-Hoc Fees Committee Evaluation Update – Sub-Committee members Boyle and Holder**

Commissioner Holder explained that the committee had met with all the groups to explain the need for a rate increase for the rental of the arena. The rate would be increasing in 30% increments over the next two years for the local horse clubs at which time the City Council would review the state of the economy and the need to continue or discontinue the increase. All groups understood the need for the increase and hoped that there would not be a need to keep the increase going until they actually were in line with the Group 3 rates. There were a few ideas presented to help alleviate the costs such as the City running a barrel racing practice one night a week with volunteers from the groups running the event and the money being placed in a separate account to help with the costs. All were in agreement that they would like to form an advisory counsel with members from each club to work together on ways to limit costs for the clubs and help the City in whatever ways possible to limit their expenses. Commissioner Hallam asked if the Group 3 rates were going up as well. Commissioner Holder explained those rates go up every year by CPI. Superintendent Anglin interjected that CPI increase has already been approved and went into effect July 1, 2010. Commissioner Boyle explained that the meetings were very positive and it was made clear that the participation from the horse clubs in maintenance and volunteering to defray City costs has to come through from these clubs. Commissioner Holder further explained that we are looking at volunteers to be trained under the volunteer program to do work at the arena rather than using City staff. Chair Hallam stated that the volunteers in this town can do amazing things and all you need to do is ask. Commissioner Adams was pleased to hear the horse clubs state they appreciated the subsidy they have had over the years. She commended the committee for taking the extra step into organizing volunteers.

**8. CONSENT CALENDAR**

APPROVAL OF MINUTES – July 14, 2010

DEPARTMENT OPERATIONS REPORT – ITEMS 9.1. – 9.24

**9. COMMISSION INFORMATION**

CITY COUNCIL APPROVAL ITEMS

A. None

**END OF CONSENT CALENDAR**

**M/S Boyle/Holder to approve Consent Calendar**

**AYES: Adams, Boyle, Hallam, Holder**

**NOES: None**

**ABSENT: Wagner**

**10. COMMISSION ONGOING BUSINESS**

- A. Ingalls Park
- B. Animal Shelter Expansion
- C. Silver Lakes
- D. Ridge Ranch Park
- E. Cultural and Fine Arts Programming
- F. Teen Programming and Teen Center
- G. U.N.L.O.A.D. Program
- H. Norco Hills Conservancy
- I. Lake Norconian Club Foundation

**11. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.**

**12. OTHER MATTERS**

- A. National Day of the American Cowboy Update - Superintendent Anglin stated that it was a great event with a good turnout. The grand entry of the state flags was beautiful to see as well as the tribute to all branches of the military. The presentation of the cowboy hat went to the Iraqi war veteran Ryan Price who was very humbled by the action. The National Anthem and God Bless America were sung by Brooke Rose. The cowboy obstacle course and ranch sorting were two events for the day with 101 runs. The ob course took longer than expected and ran longer than expected. There were roping demonstrations and a barn dance. The barn dance sold 52 tickets which was disappointing. There were 33 vendors including crafts, exhibits and food. We'd like to thank the local organization and individuals who helped with the success of the event such as RURAL, NHA, Saddle Sore Riders, Norco Hall of Fame, Cub Scouts/Boy Scouts, Norco Cowgirls and So Cal CMSA. Our sponsors were Waste Management, The Hay Connection, Candidae, Horse Trader Magazine, Reed Valley Ranch and AFS Printing and we appreciate all of them. Commissioner Adams stated she heard from many people that the opening was beautiful.

**ADJOURNMENT**

**M/S Adams/Holder to adjourn at 7:16 p.m. to the Commission meeting on Monday, September 13, 2010, at 6:30 p.m.**

**AYES: Adams, Boyle, Hallam, Holder**

**NOES: None**

**ABSENT: Wagner**

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**Robin Shepard, Executive Secretary**