



**ACTION MINUTES
CITY OF NORCO
HISTORIC PRESERVATION COMMISSION
CONFERENCE ROOM "A" – 2870 CLARK AVENUE
SPECIAL MEETING
JULY 12, 2010**

1. CALL TO ORDER: 4:07 p.m.
2. ROLL CALL: Chair Dixon, Commission Members Bacon and Jacquemain were in attendance. Vice Chair Potter and Commission Member Austerman were absent. Commission Member Austerman submitted her resignation on July 1, 2010.
3. STAFF PRESENT: Economic Development Director Oulman, Executive Secretary Boyce and Historic Preservation Consultant Wilkman.
4. GUESTS PRESENT: City Historian Snow.
5. PLEDGE OF ALLEGIANCE: Led by Director Oulman.
6. PUBLIC COMMENTS OR QUESTIONS: None.
7. APPROVAL OF MINUTES: M/S Bacon/Jacquemain approving the June 7, 2010 minutes. Motion passed.
8. ELECTION OF CHAIR AND VICE CHAIR: M/S Bacon/Jacquemain nominating Commissioner Dixon as Chair and Commissioner Potter as Vice Chair. Motion passed.
9. FINAL UPDATE ON HISTORIC PRESERVATION OVERLAY ZONE (WILKMAN): Consultant Wilkman stated the Historic Preservation Overlay Zone (HPOZ) was going to the Planning Commission for approval on July 14, 2010 and noted the changes made to Sections 18.58.040 and 18.58.080.

Section 18.58.040, Specific Plan Areas, was changed to read, "*Specific Plans and specific plan amendments that affect lands within an Historic Preservation Overlay Zone shall be subject to review and recommendations from the Historic Preservation Commission prior to consideration by the Planning Commission.*"

The following was added to Section 18.58.080, Certificate of Appropriateness for New Construction, "...*except that the Planning Commission's Architectural Review Subcommittee shall join the Historic Preservation Commission in reviewing and making recommendations, prior to final action by the City Council.*"

Commissioner Bacon inquired about a combined Historic Preservation Commission meeting with the Planning Commission to ensure that each Commission is on the same page regarding development issues in connection

with historic preservation. Director Oulman said he would discuss it with the City Manager.

Director Oulman invited the Commission to attend the Planning Commission meeting on July 14th.

10. REVIEW OF DRAFT NORCONIAN STRATEGIC PLAN (WILKMAN): Consultant Wilkman stated that the draft Norconian Strategic Plan (NSP) was going to the Parks & Recreation Commission for review on August 9, 2010. The Planning Commission would be updated on the NSP at their July 14, 2010 meeting; and on August 4, 2010, the NSP would go to the City Council for approval.

Commissioner Bacon suggested that the Norco Regional Conservancy be added as a stakeholder regarding the Norconian Strategic Plan.

11. DISCUSSION OF VOLUNTEER COMMUNITY GROUPS SERVING AS SPEAKERS ON THE NORCONIAN (POTTER): Since Vice Chair Potter was not in attendance, this item will be agendaized for discussion at the August 2, 2010 meeting.
12. NEXT MEETING: August 2, 2010 at 4:00 p.m.
13. ADJOURNMENT: M/S Bacon/Dixon adjourning the meeting at 4:32 p.m.

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