



MINUTES
CITY OF NORCO
HISTORIC PRESERVATION COMMISSION
CONFERENCE ROOM "A" – 2870 CLARK AVENUE
REGULAR MEETING
OCTOBER 4, 2010

1. CALL TO ORDER: 4:00 p.m.
2. ROLL CALL: Chair Dixon, Vice Chair Potter, Commission Members Bacon and Jacquemain were in attendance.
3. STAFF PRESENT: City Manager Groves, Economic Development Specialist Grody, Historic Preservation Consultant Wilkman and Executive Secretary Boyce.
4. GUESTS PRESENT: City Historian Snow.
5. PLEDGE OF ALLEGIANCE: Led by Consultant Wilkman.
6. PUBLIC COMMENTS OR QUESTIONS: None.
7. APPROVAL OF MINUTES: M/S Bacon/Jacquemain approving the July 12, 2010 minutes. Vice Chair Potter abstained since he was not in attendance at the July 12th meeting. Motion passed.

M/S Potter/Bacon approving the August 2, 2010 minutes. Motion passed.
8. DISCUSSION OF DRAFT SCRIPTS FOR VOLUNTEER COMMUNITY GROUPS SERVING AS SPEAKERS ON THE NORCONIAN: Commissioner Bacon presented the following *Norconian Lectures Outline* of the areas that could be used for the development of lecture scripts for use by volunteer community groups.
 - History – Full
 - The Lake Norconian Club
 - Rex Clark – his vision
 - Materials & Artisans
 - Resort Years
 - Celebrities – Hollywood (movies)
 - Naval Hospital
 - Medical Advances & Creations
 - Naval Weapons Station
 - Rehab Facility – Prison
 - Restoration
 - Landscape
 - Original vs. Present Day
 - Original Use

- Buildings – Existing
 - Those that had been demoed
- Original Materials vs. Reproductions

- Reuse of Historic Buildings & Properties
 - Commercial
 - Residential
 - Senior
 - Condo – Single Units
 - Community
 - Non-profits
 - Library
 - City Hall
 - Community Center

- Community Involvement
 - Fund Raisers
 - Building Funds
 - Clean-ups
 - Historic Anniversaries
 - Non-profit Groups

- State & Federal Agencies
 - Grants
 - Non-profit Funding

Discussion followed about focusing on the Norconian Hotel and its inaccessibility to the public, the possibilities or vision for the Norconian Hotel, the number of scripts needed for the different community groups, preparing a general script as well as two scripts each for the history and restoration sections, mentioning preservation and what has not been preserved in the closing comments on the history of the Norconian, and the importance of educating the community.

Commissioner Bacon said she and Vice Chair Potter would collaborate and concentrate on the history of the Norconian Hotel.

Chair Dixon asked that this item be brought back for further discussion at the next Historic Preservation Commission meeting on November 1, 2010.

9. CITY HISTORIAN'S REPORT: City Historian Snow stated he was focusing on subdivision maps, which have blocks and lots with some subdivided into tracts. He commented that the blocks and lots could be more useful than street names and addresses, and that the earliest map is from 1927. There was discussion regarding some of the maps referencing other documents that might be available through Riverside or San Bernardino Counties. City Historian Snow will provide

Consultant Wilkman with reference documentation information.

Chair Dixon inquired about the status of using offsite storage for the Historical Society's digitized archival data. City Manager Groves said nothing yet had been decided. City Historian Snow recommended using Carbonite online backup.

10. UPDATES:

A. 2010 CLG GRANT: As of October 1, 2010, Consultant Wilkman said the City was in its one year Historic Preservation Fund (HPF) Grant cycle. The State Office of Historic Preservation came up with the expected scope of work for usage of the funding. Consultant Wilkman said he completed the RFP for the citywide historic survey and was awaiting State approval. The RFP should be sent out in mid-November 2010, and the consultant should be onboard by March 2011 to begin surveying the City.

There was discussion about the historic context statement for the City, the historic survey, the involvement of volunteers with survey work, publishing an announcement regarding the survey and supplying the consultant and volunteers with identification cards for use while conducting field work.

Chair Dixon inquired about the status of the survey of the City's horse trails. City Manager Groves said the survey was finished. Discussion followed about the historic features of the City's horse trails being their primary importance.

B. NORCONIAN STRATEGIC PLAN: City Manager Groves stated the City Council adopted the NSP on September 15, 2010. She sent a letter to the Naval Weapons Station Seal Beach, Norco College, State of California Rehabilitation Center and the State Historic Preservation Officer advising that the NSP had been adopted. As a result of the formal notification of the Plan's adoption, City Manager Groves said she had a meeting with the Naval Commander the week of October 11, 2010.

C. HISTORIC PRESERVATION COMMISSION VACANCY: City Manager Groves said that one application was received by the deadline date of September 2, 2010. There was discussion about State requirements and qualifications. The Commission agreed with City Manager Groves to keep the vacancy open.

D. ANNUAL CLG REQUIRED TRAINING/CONFERENCES: Chair Dixon and Commissioner Bacon said they would attend the November 10, 2010 California Preservation Foundation Workshop, *Prosperity Through Preservation – Adaptive Reuse as Economic Development Catalyst*, in Ventura and requested to be registered for the workshop.

11. OTHER MATTERS:

Economic Development Specialist Grody was introduced. He said he was pleased to be involved with the Commission. City Manager Groves said he was the City's Housing consultant, working on housing and redevelopment programs. Some of his efforts are being refocused to include historic preservation and economic development projects.

Commissioner Bacon commented on the new Norco Family Chiropractic office being constructed at 911 Sixth Street. Discussion followed about the building and its unique logo.

Commissioner Jacquemain commented on using the historic context statement and inquired if the guidelines publication she ordered from the National Register of Historic Places had been received at the City. Executive Secretary Boyce advised Commissioner Jacquemain that the publication has not yet been received.

12. NEXT MEETING: November 1, 2010 at 4:00 p.m.

13. ADJOURNMENT: Chair Dixon adjourned the meeting at 4:53 p.m.

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