

PRESS RELEASE

CITY OF
NORCO



CONTACT:
City Clerk
(951) 270-5617

FOR IMMEDIATE RELEASE December 16, 2010

The City of Norco is accepting applications for one unscheduled vacancy on City of Norco Planning Commission to fill an unexpired term which expires in June of 2014.

All members of the Planning Commission shall meet the following requirements:

- (1) Be a citizen of the United States.
- (2) Be at least eighteen years of age.
- (3) Be a permanent resident of the city.
- (4) Have taken and filed with the City Clerk the oath required by Section 36507 of the Government Code.
- (5) Have never been convicted of a felony.

An appointment to the Planning Commission is an honor and a responsibility. The City Council has confidence in the judgment and integrity of its appointees and relies on them for information and recommendations on specific matters. As advisors to the Council, commission members are expected to regularly attend meetings, understand their duties and roles, and work to contribute to the betterment of the community.

The **deadline** for receipt of applications is **5 p.m. on Thursday, January 27, 2011**. The Norco City Council will consider and make the appointment to the Planning Commission at a Regular Meeting held in February of 2011.

Persons wishing to serve on the Planning Commission should contact the Office of the City Clerk at (951) 270-5617 to request an application or pick up an application at City Hall, 2870 Clark Avenue, Norco, California 92860. The application is also available on the City's web site at www.norco.ca.us.



CITY OF NORCO

APPLICATION FOR PLANNING COMMISSION

The City of Norco is an equal opportunity employer and does not discriminate on the basis of race, color, sex, age, ancestry, national origin, political or religious affiliation, sexual orientation, marital status, other non-job related physical or mental disability, medical condition, or other functional limitation in employment or the provision of service. The City is committed to making its programs, services and activities accessible to individuals with disabilities. If you require accommodation to participate in this recruitment, please contact the City Clerk prior to the filing deadline. We will attempt to reasonably accommodate applicants with disabilities upon request.

IMMIGRATION LAW:

All new City employees must present written proof of identity and entitlement to work in the United States by providing documentation in accordance with the Immigration Reform Act of 1986 within the first three days of employment.

FINGERPRINT/LIVE SCAN BACKGROUND CHECK:

All appointments are conditional based on the successful completion of a fingerprint/Live Scan background investigation. Applications must be thoroughly completed and signed. All information on the application is subject to investigation and verification.

Please note that information provided on this form is subject to public disclosure. In submitting this application for consideration, the applicant agrees to follow the rules and procedures established for City of Norco Commissions and Committee Members.

Please type or print

NAME OF APPLICANT: _____ Date: _____

Home Address: _____ Years lived in Norco: _____

Telephone: _____ Email: _____

Business Address: _____

Telephone: _____ Email: _____

Are you at least eighteen years of age? Yes No

Have you ever been convicted of a felony? Yes No

Are you a citizen of the United States? Yes No

Are you a permanent resident of the City? Yes No

Please answer the following: (Please attach additional sheets of paper if necessary.)

COMMUNITY SERVICE: (list boards, commissions, committees, and organizations on which you are currently serving or have served. Include offices held and in what city.)

EMPLOYMENT: (title and duties)

EDUCATION: (include professional or vocational licenses or certificates)

NAME: _____

Date _____

Briefly explain what in your background, training, education, or interests, specifically qualifies you as an appointee.

What do you see as the objectives and goals of the Planning Commission?

How would you help to achieve these objectives and goals?

What specific qualities can you bring to this advisory body?

Signature of Applicant

Date

Please note that the City of Norco's Conflict of Interest Code does require Commission/Committee Members to annually file Economic Interest Forms disclosing financial information. The Norco City Council has adopted a Code of Ethics, Norms and Procedures and has established the duties of each Commission in the Norco Municipal Code. For additional information contact the City of Norco City Clerk's Office at (951) 270-5623.

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information that you feel may assist in the evaluation of your application.

WHEN COMPLETED, Submit original to: City of Norco
Department of the City Clerk
2870 Clark Avenue
Norco CA 92860