



MINUTES
CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
MAY 2, 2011

1. CALL TO ORDER: Chair Hedges called meeting to order at 7:02 pm
2. ROLL CALL: Commissioners Present: Mauro, Hoffman,
Showalter, Hedges, Turpin

Commissioners Absent: Burt, Walker
3. STAFF PRESENT: William R. Thompson, Director of Public Works
Terry Piorkowski, Public Works Superintendent
Rose Matthews, Executive Secretary

4. PLEDGE OF ALLEGIANCE: Commissioner Turpin

5. PUBLIC COMMENTS OR QUESTIONS:

6. TO BE READ BY THE CHAIR: "All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."

7. APPROVAL OF MINUTES:

A. April 4, 2011

Commission moved to approve the minutes of April 4, 2011.

M/S Showalter/Turpin to approve the minutes of April 4, 2011.

Motion carried by the following vote.

It was noted that Commission did not have a quorum to approve the minutes. Two Commissioners were absent at the last meeting and had to abstain; two Commissioners were absent today. Chair Hedges noted the approval be moved to the June 6, 2011 meeting. No vote was taken.

AYES: None
NOES: None
ABSENT: None
ABSTAIN: None

8. NEW DISCUSSION ITEMS:

A. Accept Bids and Award Contract for the Santa Ana River Riprap Training Dike Improvement Project

The Director presented the report on the Santa Ana River Riprap Training Dike Improvement Project noting details such as the process for approvals, the boulder size (riprap) and the environmental challenges constructing a protection facility adjacent to the Santa Ana River.

Chair Hedges noted a concern over a particular item (mobilization) on the bid attachments.

The Director shared the philosophy of contractors and their itemized structure pertaining to bid items as it relates to progress billing.

Commissioner Showalter inquired if 800,000.00 was the total cost.

The Director noted the actual construction contract bid award amount was \$748,500.00. The total project cost estimate is \$800,000 and will include design, survey, and project management.

Commissioner Showalter inquired regarding the height of the dike.

The Director indicated the protection dike will remain a minimum of one (1) foot below the 100 year flood elevation of 591'.

Commissioner Hoffman inquired regarding the timeframe for completion.

The Director noted sixty days. Originally, the contractor stated forty-five days, although the Director did not want the project rushed.

Discussion was held.

M/S Turpin/Showalter to recommend City Council support the Acceptance of Bid and Award of Contract for the Santa Ana River Riprap Training Dike Improvement Project.

Motion carried by the following vote.

AYES: Mauro, Hoffman, Showalter, Hedges, Turpin
NOES: None
ABSENT: Burtt, Walker
ABSTAIN: None

B. Traffic Calming Presentation

The Director reviewed the Traffic Calming Presentation with the Commission.

Several Commissioners had already viewed the presentation at the previous City Council Meeting and Commission went directly to discussion.

Discussion was held regarding the traffic calming policy.

Commissioner Hoffman noted that in the future these items should come to the Commission for their input before coming before the City Council.
M/S Showalter/Hoffman to receive and file the Traffic Calming Presentation.

Motion carried by the following vote.

AYES: Mauro, Hoffman, Showalter, Hedges, Turpin
NOES: None
ABSENT: Burt, Walker
ABSTAIN: None

C. Review of 2011/12 Public Works Water, Sewer and Storm Drain 5-year Capital Improvement Program Fund Budgets.

The Director presented the report for the proposed 2011/12 Public Works Water, Sewer and Storm Drain Capital Improvement Program Fund Budgets by line item in the five-year plan projections.

Discussion was held on potable, recycled water lines, the Reservoir on Bluff Street and insurance reimbursements for infrastructure damage, Riverside County Flood Control Projects, and the possibility of retention basins.

Discussion was held.

M/S Showalter/Hoffman to recommend City Council support the 2011/12 Public Works Water, Sewer and Storm Drain Capital Improvement Fund Budgets.

Motion carried by the following vote.

AYES: Mauro, Hoffman, Showalter, Hedges, Turpin
NOES: None
ABSENT: Burt, Walker
ABSTAIN: None

9. CONTINUED DISCUSSION ITEMS:

A. Waste to Energy Project

The Director brought the Commission up-to-date on the Waste to Energy Project.

Discussion was held.

B. Review of Water Rate Structure

Some discussion was held.

10. VERBAL UPDATES ON STREETS/TRAILS/UTILITIES ISSUES:

The Director noted the Second Street Improvement Project was progressing smoothly.

11. OTHER MATTERS:

Commissioner Hoffman inquired what kind of issues were on Sixth Street; it seemed there was always some kind of repair going on.

Superintendent Piorkowski noted the utility issues on the street and that leaks were on the schedule for repair.

Chair Hedges inquired regarding tiered water rates and the two year deadline and what the timeline was for a water conservation program.

The Director noted the tiered rates will be presented to the Commission sooner than two years; however, the City Council will advise when to implement.

The Director noted that this Commission will launch a water conservation program later in the year.

Further discussion was held.

12. ADJOURNMENT: 8:45 pm

Meeting adjourned to June 6, 2011 at 7:00 pm

M/S Showalter/Hoffman to adjourn at 8:45 pm

Motion carried by the following vote.

AYES: Mauro, Hoffman, Showalter, Hedges, Turpin

NOES: None

ABSENT: Burt, Walker

ABSTAIN: None

William R. Thompson
Director of Public Works

/rmm