



**MINUTES**  
**CITY OF NORCO**  
**HISTORIC PRESERVATION COMMISSION**  
**CONFERENCE ROOM "A" – 2870 CLARK AVENUE**  
**REGULAR MEETING**  
**APRIL 4, 2011**

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1. **CALL TO ORDER: Chairperson Dixon called the meeting to order at 4:01 p.m.**
2. **ROLL CALL: Chairperson Dixon, Vice Chairman Potter and Commission Member Bacon**
3. **STAFF PRESENT: Historic Preservation Consultant Wilkman, Economic Development Specialist Grody**
4. **PLEDGE OF ALLEGIANCE: Economic Development Specialist Grody**
5. **PUBLIC COMMENTS OR QUESTIONS: No public comments or questions received.**
6. **READ BY THE CHAIR: "All discretionary actions before the Historic Preservation Commission are advisory in nature and final actions will be confirmed, modified or deleted by the City Council."**
7. **APPROVAL OF MINUTES: M/S Bacon/Potter to approve the March 7, 2011 Minutes. Motion passed 3-0.**
8. **HISTORIC RESOURCES SURVEY (Consultant Wilkman) Consultant Wilkman updated the Commission on the progress of the survey. The surveyor has not yet entered the field but will do so shortly. In the meantime, Consultant Wilkman has pared down the number of eligible structures from approximately 345 to 325, the original target number, by eliminating those that have been dramatically altered from their original state or by determining they were not eligible based on the date of construction. He explained how the use of aerial photographs on the Internet has assisted his efforts in determining the eligibility of properties.**
9. **APPLICATION FOR A CERTIFIED LOCAL GOVERNMENT GRANT (Consultant Wilkman) Consultant Wilkman explained that on April 6, 2011, the City Council will authorize staff to submit an application for a Certified Local Government (CLG) grant and apologized that there was no time to have the Commission discuss it beforehand, as it is due at the end of the month. His proposed approach is to finish the historic context statement first, then decide which specific resources to survey. Commission Member Bacon requested that the trails be included in this grant, and Consultant Wilkman concurred. The State grant, if awarded, would be for \$12,000, and would require an \$8,000 match of cash or in-kind services from the City, which could be met by Consultant Wilkman's services. A discussion took place on the Mills Act, the State of California program that reduces property taxes on structures designated as landmarks, ensued. Owners must understand that a historical designation may mean lower property taxes, but it also imposes restrictions on exterior renovation.**

10. CONTINUED DISCUSSION OF DRAFT SCRIPTS FOR VOLUNTEER COMMUNITY GROUPS SERVING AS SPEAKERS ON THE NORCONIAN (Vice Chairman Potter) **Vice Chairman Potter presented copies of a 65-page PowerPoint presentation designed to be presented at community meetings. He indicated that this is a starting point and that he is anxious to receive comments from fellow Commission Members. He said that he would ultimately like to include a Frequently Asked Questions (FAQ) section so that whoever is presenting can easily respond to questions from the audience. After a brief discussion, the Commission agreed that the PowerPoint presentation could be preceded by the 2006 Scripps-Clark film and followed by the film produced by Angelique Bash. Consultant Wilkman suggested that it was appropriate to include some coverage of the site's history as a Naval research lab, in addition to its tenure as a hotel and hospital.**
  
11. OTHER MATTERS:
  - A. COMMISSION MEMBERS
    - **Chairperson Dixon reported that artifacts are beginning to be submitted for research and showed some of the items submitted by Mark Sawyer, including a knife from the Lake Norconian Club dining room. Economic Development Specialist Grody advised her that a safe place would be provided for storage and archiving, but that staff time probably would not be available. Chairperson Dixon also brought up the issue of the Navy's rebuttal letter and Consultant Wilkman explained that it was important for the City to respond and to have the State Historic Preservation Office delay any decisions until the City has submitted its comments.**
    - **Commission Member Bacon asked staff to look into the status of the hotel's roof, as to whether or not the pumps had been installed or any other measures taken to protect the property.**
    - **Vice Chair Potter asked for an update on the City's presentation at the upcoming preservation conference and Consultant Wilkman advised the Commission of the respective roles of each speaker.**
  
  - B. HISTORICAL PRESERVATION CONSULTANT
    - **Consultant Wilkman requested time sheets from the Commissioners to submit for reimbursement.**
  
  - C. CITY HISTORIAN
    - **City Historian Ron Snow reported that the Lake Norconian Club Foundation was continuing to archive documents and other items and consulted the Corona library staff for guidance.**

D. ECONOMIC DEVELOPMENT SPECIALIST

- **Economic Development Specialist Grody advised the Commission that they would soon be moving to a quarterly meeting schedule but that special meetings could be called when warranted. He also advised the Commission that a Proclamation honoring National Preservation Month would be presented at the City Council meeting on May 4, 2011.**

12. NEXT MEETING: **May 2, 2011**

13. ADJOURNMENT: **Chairperson Dixon adjourned the meeting at 5:02 p.m.**

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