



MINUTES
CITY OF NORCO
HISTORIC PRESERVATION COMMISSION
CONFERENCE ROOM "A" — 2870 CLARK AVENUE
REGULAR MEETING
MAY 2, 2011

1. CALL TO ORDER: **Chairperson Dixon called the meeting to order at 4:00 p.m.**
2. ROLL CALL: **Chairperson Dixon, Vice Chairman Potter and Commission Members Bacon, Sawyer and Jacquemain.**

STAFF PRESENT: City Manager Groves, Historic Preservation Consultant Wilkman, Economic Development Specialist Grody

GUESTS: Susan Sawyer

3. PLEDGE OF ALLEGIANCE: **Commission Member Bacon**
4. PUBLIC COMMENTS OR QUESTIONS: **No public comments or questions received.**
5. READ BY THE CHAIR: **"All discretionary actions before the Historic Preservation Commission are advisory in nature and final actions will be confirmed, modified or deleted by the City Council."**
6. APPROVAL OF MINUTES: **M/S Potter/Bacon to approve the April 4, 2011 Minutes. Motion passed unanimously.**
7. INTRODUCTION OF NEW COMMISSION MEMBERS: **New Commission Members Mark Sawyer and Terri Jacquemain were introduced.**
8. CONTINUED DISCUSSION OF DRAFT SCRIPTS FOR VOLUNTEER COMMUNITY GROUPS: **Vice Chairman Potter presented the latest version of the PowerPoint presentation designed for local service clubs and other organizations interested in learning more about the history of Lake Norconian Club and to stimulate interest in preservation. The strong consensus was that his presentation was outstanding. It was again suggested that this PowerPoint presentation could be preceded by the 2006 Scripps-Clark film and followed by the film produced by Angelique Bash. It was also suggested that additional information from Bill Wilkman, based on his recent presentation to the Horsemen's Association, could be incorporated. It was further noted that the presentation could be easily customized based on the interests of any audience. Consultant Wilkman added that it was appropriate to include some discussion of the site's use during the World War II and Cold War eras, and to discuss the property's National Register status. Vice Chairman Potter noted that because of other obligations, he would need assistance in identifying and contacting suitable organizations for presentations. City Manager Groves said staff will draft a letter for the**

Chairperson's signature that can be sent to local organizations for consideration when developing their speakers' calendars.

9. **DRAFT HISTORIC SURVEY CONTEXT STATEMENT (Consultant Wilkman): Consultant Wilkman distributed a draft copy of the City's Historic Survey Context Statement which documents the history of the City of Norco and shows how its history is reflected in the community's natural environment, buildings and infrastructure. He noted that not all buildings with historical significance may be architecturally impressive, and that this document can serve as a field guide. Consultant Wilkman requested that Commission Members email him with comments, corrections or suggestions as soon as possible, or bring them to the next meeting (June 6) at the latest, so he can submit by the July 1, 2011 deadline. Chairperson Dixon and Commission Member Bacon commented that they were pleased to see horse trails included in the Context Statement.**

10. A) **NAVY HISTORIC RESOURCES SURVEY (Consultant Wilkman): In an update to the Commission, Consultant Wilkman explained that the City was able to compel the Navy to prepare a written report in regard to the siting of satellite dishes on its grounds, pursuant to Section 106 of the National Historic Preservation Act (NHPA). Originally, the Navy suggested the dishes be sited on Hill B, a location with considerable historic significance. The City argued that the adverse effect on Hill B was excessive and requested an alternate site. The Navy ultimately selected Hill 501, a site that results in a more modest impact. City Manager Groves indicated that this is how the system is supposed to work, and that the City was fortunate to have the resources in place to trigger the Section 106 review.**

B) **SECTION 106 REPORT (Consultant Wilkman): Consultant Wilkman then addressed the issue of the Navy's Historic Resources Survey, which was completed last fall upon request of the City. The Navy claimed only one gate qualified for consideration by the National Register of Historic Places on the basis of the site's WWII and Cold War eras, and limited its scope to the current footprint of the base rather than its original, larger site. The City issued its initial comments on the Survey in December 2010 and the Navy released a rebuttal to those comments. Now the City and the Lake Norconian Club Foundation are in the process of submitting answers to the Navy's rebuttals to the State Historical Preservation Office (SHPO). Consultant Wilkman said he was confident of qualifying the site for recognition, and indicated SHPO was aware of the City's forthcoming comments.**

11. **OTHER MATTERS:**

A. **COMMISSION MEMBERS**

- **Chairperson Dixon asked staff about the status of the hotel's roof, as to whether or not the pumps had been installed or any other**

measured taken to protect the property. City Manager Groves indicated that no official information had been obtained.

- Vice Chairman Potter requested an update on the status of previously discussed ordinance amendments related to the qualifications of Commissioners. City Manager Groves reported that because the two vacancies had been filled and because the City Council will shortly be considering a proposal for most City Commissions to meet quarterly, the language modifications had been deferred.
- Commissioner Sawyer inquired about the upcoming California Preservation Foundation Conference in Santa Monica in May and the June workshop in Norco. His fellow Commission Members provided details.

B. HISTORICAL PRESERVATION CONSULTANT

- **No Comment.**

C. CITY HISTORIAN

- **Not Present.**

D. CITY MANAGER

- City Manager Groves elaborated on the scheduling changes likely to take place next fiscal year, beginning July 2011. She noted that the ordinance only requires the Historical Preservation Commission to meet quarterly, not monthly, and that with budgetary constraints, most commissions would begin meeting quarterly. She reminded the Commission Members that special meetings could be called and that subcommittees could meet between quarterly meetings to accommodate Commission activities.

12. NEXT MEETING: **June 6, 2011**

13. ADJOURNMENT: **Chairperson Dixon adjourned the meeting at 5:24 p.m.**