



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
JANUARY 10, 2011

1. CALL TO ORDER: Chair Hallam at 6:33 p.m.
2. ROLL CALL Chair Hallam, Commissioners Boyle, Holder, Wagner

Adams arrived at 6:35

Staff: Director Petree,
Superintendent Anglin,
Supervisor Calvert, Executive
Secretary Shepard, Recreation
Specialist Hochderffer

3. PLEDGE OF ALLEGIANCE Commissioner Boyle
4. PRESENTATION/S
A. None
5. PUBLIC COMMENTS
6. **ACTION ITEMS**
A. None

COMMITTEE REPORTS

7. A. Youth Recreation Benefit Concert – Specialist Hochderffer informed the commission that the concert will be the upcoming Saturday. Staff is in the process of selling tickets. There have been many items donated such as sound and lighting. This concert will benefit the F.A.I.R. program and we are hoping for a great turnout. Commissioner Hallam commented that the flyers are very appealing. He also questioned if security is going to be present. Superintendent Anglin stated that there will be seven certified security guards present along with Norco Mounted Posse posted outside.

CONSENT CALENDAR

8. APPROVAL OF MINUTES – November 8, 2010
9. DEPARTMENT OPERATIONS REPORT – ITEMS 9.1. – 9.10

COMMISSION INFORMATION

10. CITY COUNCIL APPROVAL ITEMS

- A. Approve the Award of a Professional Service Agreement to HLP, Inc. for Chameleon Software Products, Licensing, Field Operations Support, for Animal Control in the amount of \$27,500. **APPROVED 4-0, MILLER ABSENT**

- B. Award the base bid contract to Micon Construction, Inc. in the amount of \$469,528.38 and authorize the City Manager to approve contract change orders up to 10 percent of the net contract amount. **APPROVED 4-0**

END OF CONSENT CALENDAR

M/S Holder/Hallam to approve Consent Calendar

AYES: Adams, Boyle, Hallam, Holder, Wagner

NOES: None

11. COMMISSION ONGOING BUSINESS

- A. Ingalls Park – Director Petree stated we received quotes on the new arena as well as the electrical engineering estimate for the power to the facility. Edison has done its design on the new transformer.
- B. Animal Shelter Expansion - Director Petree stated that the plans are in plan check and we hope to have the approvals back by the end of the week. Once changes are made, they will go through final plan check at which point they will be ready to go out to bid.
- C. Silverlakes– Director Petree stated that the Agreements on the January 19th City Council Agenda has been pushed to February 2, 2011.
- D. U.N.L.O.A.D. Program
- E. Norco Hills Conservancy
- F. Lake Norconian Club Foundation

12. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.**

13. **OTHER MATTERS**

- A. Breakfast with Santa Update – Supervisor Calvert stated there were over 300 people at the event. Revenues exceeded expenditures which was great. There were a lot of volunteers that helped make it a success.
- B. Parade of Lights Update – Specialist Hochderffer presented a slide show which encompassed all the activities available to all of the parade attendees. Commissioner Hallam commented on the slide show stating “Just like the Parade of Lights, that was great”. He stated it gets better and better every year. Commissioner Holder stated it was a packed house at the Winter Festival and looked great. Commissioner Wagner thought it was

- one of the most creative in terms of the costumes and lights of the parade entrants.
- C. 2010 December Storm Report – Director Petree presented a slide show to demonstrate the results of the storm. He updated commission that he and other staff had met with FEMA to start an analysis of the damage. Riverside County declared an Emergency Act which led the City to declaring a State of Emergency as well which will lead to reimbursement of expenses resulting from the storm. Presentation of the slide show and discussion followed.
 - D. Best of America by Horseback – Commissioner Holder provided an update on this event which is scheduled for May 6 – 8, 2011. This is an event that is filmed for RFDTV. There will be clinicians at the event; Dave Robart will be discussing a pinch less bit Steve Edwards is a specialist with mules. Included will be lunches, a banquet and shuttles for shopping. Director Petree stated that a volunteer group has come together to put this event on and promote the economic aspect by advertising the logo of “Come Ride, Come Play, Come Stay in Horsetown, USA”.
 - E. Junior Bull Riding Association – Commissioner Hallam stated that there was a young lady who used to ride bulls with the local junior bull riding association for many years. She received a full scholarship to a college in Oklahoma to ride bulls and last weekend she was the first female to ride in the professional ranks of the PBR. He stated to watch for her to be on TV in the future in the PBR rodeos.

ADJOURNMENT

M/S Holder/Wagner to adjourn at 7:26 p.m. to the Commission meeting on Monday, February 14, 2011, at 6:30 p.m.

AYES: Adams, Boyle, Hallam, Holder, Wagner

NOES: None

Robin Shepard, Executive Secretary