



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
MARCH 14, 2011

1. **CALL TO ORDER:** Commissioner Wagner at 6:37 p.m.
2. **ROLL CALL**

Commissioners Adams, Boyle,, Wagner

Staff: Superintendent Anglin, Executive Secretary Shepard,

Absent: Director Petree, Chair Hallam
Commissioner Holder
3. **PLEDGE OF ALLEGIANCE** Commissioner Adams
4. **PRESENTATION/S**
A. None
5. **PUBLIC COMMENTS**
6. **ACTION ITEMS**
A. None
7. **COMMITTEE REPORTS**

A. Best of America by Horseback – In Commissioner Holders absence, Superintendent Anglin provided an overview of the event. The Committee has been working hard on the up-coming May event. Trails have been mapped for each of the three riding days and they include Hidden Valley, City trails from Ingalls Park to the Norconian Lake and Ridgeline to Pumpkin Rock. Sponsors for the event have been procured. Pre-determined cash sponsorships have been met. In-kind donations/sponsorship should bring the event under budget. Many volunteers have come together to bring this event forward. Advertising will continue throughout the City. Local business will be donating lunches for the rides each day. A formal banquet is planned for Saturday evening. Clinics and obstacle courses will be set up and are free for the public to audit. Sunday will start with breakfast from the Lions Club, cowboy church and then a beautiful ride to Pumpkin Rock. The committee is putting together a program (brochure) that guests can keep and bring back with them to meet their vacation needs. This is great advertising for Norco.

CONSENT CALENDAR

8. APPROVAL OF MINUTES – February 14, 2011 **Approved the minutes of the meeting as written.**
9. DEPARTMENT OPERATIONS REPORT – ITEMS 9.1. – 9.22 **Received and Filed**

10. **COMMISSION INFORMATION**

CITY COUNCIL APPROVAL ITEMS

Approval of a Lease Agreement between T-Mobile West Corporation, a Delaware corporation, and the City of Norco to Construct a Telecommunications Facility at Parmenter Park. **Recommended Action: Approval** (Director of Parks, Recreation and Community Services) **APPROVED 5-0**

Approval of a Lease Agreement between Metro PCS Networks California LLC, a Delaware limited liability company, and the City of Norco to Construct a Telecommunications Facility at Ted Brooks Park. **Recommended Action: Approval** (Director of Parks, Recreation and Community Services) **APPROVED 5-0**

11. **END OF CONSENT CALENDAR**

M/S Boyle/Adams to approve Consent Calendar

AYES: Boyle, Holder, Wagner

NOES: None

ABSENT: Hallam, Holder

COMMISSION ONGOING BUSINESS

- A. Ingalls Park – South arena has been ordered with delivery within 30 days. A third quote is needed for the footing. Electrical is in final plan check. Irrigation main lines and valves have been installed on manufactured slopes. Planting of the west slope down from Moreno Arena is to start in the next two weeks. Quotes are in process for Bio-Swells. Commissioner Wagner inquired if the footing would be done in time for Horseweek. Superintendent Anglin will follow-up with Director Petree and will respond with an answer to the commissioners.
- B. Animal Shelter Expansion – Superintendent Anglin stated that the plans have been returned from final plan check and plans have been forwarded to the architect for preparation of notice to invite bid. We hope to have a bid opening in April with an Award of Contract in May
- C. Silverlakes

- D. Ridge Ranch Park – Construction has started and preparation for precise grading in and forms to be set are underway.
- E. U.N.L.O.A.D. Program-A report was presented by Superintendent Anglin.
- F. Norco Hills Conservancy
- G. Lake Norconian Club Foundation - Commissioner Boyle inquired if there were any updates on the LNCF. Commissioner Adams stated that there are no major updates. She stated that she thinks the state of the economy may have something to do with it. There have been some inquiries about donations for stained glass windows. There may be a fundraiser coming up in May. Commissioner Adams will keep the Commission updated.

12. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.

13. OTHER MATTERS

- A. Commissioner Boyle stated that the organizations are being run very well this season. The fields are looking great and a volunteer was given a plaque for the amount of time and work he has put into the fields. They are working very hard to keeping up the fields to standard so they can bring in tournaments.

ADJOURNMENT

M/S Adams/Boyle to adjourn at 6:53 p.m. to the Commission meeting on Monday, April 14, 2011, at 6:30 p.m.

AYES: Adams, Boyle, Wagner

NOES: None

ABSENT: Hallam, Holder

Robin Shepard, Executive Secretary