



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
JULY 11, 2011

1. CALL TO ORDER: Chair Wagner at 6:37 p.m.
2. ROLL CALL
Chair Wagner, Commissioners Adams, Boyle, Holder

Commissioner Hallam arrived at 6:47

Staff: Director Petree, Superintendent Anglin, Supervisor Calvert, Executive Secretary Shepard
3. PLEDGE OF ALLEGIANCE Commissioner Boyle
4. PRESENTATION/S
A. None
5. PUBLIC COMMENTS
6. **ACTION ITEMS**
A. None
7. **COMMITTEE REPORTS**
A. Youth Sports Advisory Committee Update – Supervisor Calvert discussed the report that was prepared regarding Norco Junior All American Football, Ayso and girls softball. The agenda for tomorrow’s sports advisory meeting is included. In April the attendance did not meet the requirements for a quorum, therefore, the meeting was cancelled. Director Petree asked for an attendance record for the sports advisory meetings to be prepared for the next commission meeting.

M/S Holder/Boyle to Receive and File
AYES: Adams, Boyle, Hallam, Holder, Wagner
NOES: None
- CONSENT CALENDAR**
8. APPROVAL OF MINUTES – June 13, 2011
9. DEPARTMENT OPERATIONS REPORT – ITEMS 9.1. – 9.21

10. **COMMISSION INFORMATION**

CITY COUNCIL APPROVAL ITEMS

- A. Amendment to the Norco Municipal Code to Establish the Criteria for One, Two, and Three Year Dog Licensing Throughout the City of Norco - **Recommended Action: Adopt Ordinance No. ___ for first reading. APPROVED 5-0**
- B. Amendments to the City's Comprehensive Fee Resolution - **Recommended Action: Adopt Resolution No. 2011-___, updating and adjusting fees for General City Services. APPROVED 5-0**
- C. Consideration of documents related to Silverlakes Equestrian & Sports Park by and between the City of Norco and Balboa Management Group, LLC –(Ground Lease; Shared Use Agreement; Development Agreement; Funding, Construction and Acquisition Agreement; approve findings that the project is consistent with Deed Restriction. **Recommended Action: Approve and adopt in separate actions: APPROVED 5-0**
- D. Parks and Recreation Month – July 2011 – Mayor Hanna declared July Parks and Recreation Month and presented a Proclamation to Director Petree.

11. **END OF CONSENT CALENDAR**

M/S Holder/Boyle to approve Consent Calendar

AYES: Adams, Boyle, Hallam, Holder, Wagner

NOES: None

COMMISSION ONGOING BUSINESS

- A. Ingalls Park-Director Petree advised Commission that the project is in a stall due to the funding issues with the governor abolishing RDA. All RDA funds that are not committed to a project are frozen. The clarification of 'committed' is being looked into. If the City funds are not considered committed, there will be not funds to finish the project.
- B. Animal Shelter Expansion Update-Director Petree stated that the contractor mobilized at the site today and is ready for construction to begin. Demolition will begin tomorrow. Weekly construction meetings will be held on Thursdays at the site beginning July 14, 2011. Construction will continue for the next eight months.
- C. Silverlakes-Director Petree thanked the Commission for their support on this project. Everyone's hard work and labor has paid off. Contracts are signed and phase one should be completed this time next year. The widening of Hamner from Citrus to the bridge. will be out to bid shortly. There will be a lot of activity starting up over the next 90 days. It is very exciting to see this project come to fruition.
- D. Ridge Ranch Park – The project is 90% complete. Playground equipment has been ordered. Quotes have been received for the arena which will be installed by staff. The grand opening may be scheduled for the beginning of September. Commissioner Holder inquired about the pavers that are now an issue with some members of the community. Director Petree stated the City Council approved a moratorium on the pavers at the last meeting. The pavers are located at an ADA parking access at the park. The plans were approved prior to the moratorium

being set by City Council. Commissioner Holder stated there is an alternate route if equestrian riders are concerned about riding the horses on the pavers.

- E. U.N.L.O.A.D. Program – Dark until August, 2011

12. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS

13. OTHER MATTERS

- A. Fees Update – Fees were approved by City Council on July 6, 2011. Fees were increased by CPI only which is 3.1%. A new fee was included which was a 1, 2 or 3 year dog license. This option helps the dog owners keep the license in line with the rabies vaccine.
- B. Community Center Pool Verbal Update – Superintendent Anglin stated the pool was recently shutdown by the Health Department. The Norco High pool was used for lessons in the meantime. All repairs have been made and the Health Department approved the opening of the pool today.
- C. Senior Center Hours of Operation – Supervisor Calvert stated the hours have been adjusted to meet the budget and reduce expenses. Tuesdays remain open for longer hours due to BINGO which is a very successful. Superintendent Anglin stated that the hours were adjusted to avoid a day closure. This way the lunch program will continue daily. Discussion continued about Seniors and Pets and BINGO. Commissioner Adams suggested that maybe BINGO could help sponsor the Seniors and Pets program.
- D. Youth Programs Update – Supervisor Calvert stated that summer day camp is underway with some great events. Wee People graduation was a success.
- E. National Day of the American Cowboy (NDOC)– Superintendent Anglin informed commission that staff is moving forward with this event with the committee which will be on the 23rd of July. An agenda for the day has been provided to each of the commissioners. The National Day of the American Cowboy resolution passed in the California Senate on July 1. This marks the first time California has passed the NDOC resolution. To date, NM, TX, AZ, GA, IL and now CA have created official proclamations in 2011.
- F. Concerts in the Park – Superintendent Anglin invited Commission to join in this Friday night which is a U2 tribute. This week will be sponsored by Supervisor Tavaglione.
- G. Monthly Commission Newsletter – Director Petree stated that with meetings going quarterly, this is a way to provide information to the Commissioners of the issues or projects that are going on in the months that there is no meeting. It may also be a good time to start Strategic Planning Meetings which could occur as a round table prior to Commission meetings.
- H. Commissioner Adams stated that she has not seen a chain-link fence around Neal Snipes Park. Director Petree explained that he has received cooperation from Valley Crest which will allow the park to remain open. There is hope that this will help keep the park open for the entire year.

ADJOURNMENT

M/S Hallam/Adams to adjourn at 8:08 p.m. to the Commission meeting on Monday, October 10, 2011, at 6:30 p.m.

AYES: Adams, Boyle, Hallam, Holder, Wagner

NOES: None

Robin Shepard, Executive Secretary

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