



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
January 9, 2012

1. CALL TO ORDER: Vice-Chair Holder at 6:38 p.m.
2. ROLL CALL
Commissioners: Adams,
Boyle, Hallam, Holder

Wagner arrived at 6:43 p.m.

Staff: Director Petree,
Superintendent Anglin,
Supervisor Calvert,
Supervisor Koke
Executive Secretary Shepard
3. PLEDGE OF ALLEGIANCE Supervisor Koke
4. PRESENTATION/S
 - A. Introduction of Henk Koke, Parks and Buildings Supervisor-Director Petree introduced Henk Koke as the Supervisor for parks and City buildings. He is well known to all but is now officially available 24/7.
 - B. Horsetown Parade of Lights and Winter Festival Video Presentation-A power point presentation was shown to Commission. Commissioner Hallam expressed his appreciation for staff's successful involvement in this event. Superintendent Anglin stated that this accomplishment is shared with the dedicated committee members. Coming together as a community is what made this event such a success.
5. PUBLIC COMMENTS
NONE
6. **ACTION ITEMS**
NONE
7. **COMMITTEE REPORTS**
 - A. Youth Sports Advisory Update – Supervisor Calvert reviewed the Staff Report and mentioned some of the concerns of the committee was the replacement of worn out equipment for facilities. Commissioner Adams questioned what some of the worn out items are. Superintendent Anglin stated that the damaged mirrors in the restrooms were one example of the committees concerns. It was

discussed with the committee that the City did not have the funds to replace the mirrors. The sports team representatives stated that the mirrors were not needed. Commissioner Boyle stated that the youth groups seem to have a better understanding that costs will need to be shared between the groups.

CONSENT CALENDAR

8. APPROVAL OF MINUTES – OCTOBER 10, 2011
9. DEPARTMENT OPERATIONS REPORT – ITEMS 9.1. – 9.19

10. **COMMISSION INFORMATION**

- A. Naming of the South Arena at the George Ingalls Equestrian Event Center as the “Hal H. Clark Arena”. **Recommended Action: Consider the Parks and Recreation Commission recommendation to approve the naming of the south arena at the George Ingalls Equestrian Event Center as the “Hal H. Clark Arena.” APPROVED 5-0**
- B. Approval of a Contract to Purchase CXT Precast ADA Restrooms Using the State of California Department of General Services California Multiple Award Schedule (CMAS). **Recommended Action: Authorize the City Manager to execute a contract in an amount not-to-exceed \$310,000 to purchase two Precast ADA Restrooms from CXT, Precast Products Inc., using the State of California DGS CMAS Schedule. APPROVED 5-0**

11. **END OF CONSENT CALENDAR**

M/S Holder/Adams to approve the Consent Calendar

Ayes: Adams, Boyle, Hallam, Holder, Wagner

Noes: None

COMMISSION ONGOING BUSINESS

- A. Ingalls Park-Director Petree stated that restrooms were ordered and will be delivered late February. Much of the work will be done in-house with some work be sub-contracted. The restrooms are pre-fab and look nice. The restrooms were funded primarily by CDBG funds. Due to the abolishment of RDA, there are no funds to complete the electrical that was planned on the Master Plan. Portable lights are an option for some activities at the Clark Arena.
- B. Animal Shelter Expansion-Director Petree stated that the end of January is a possible move-in for the administration area. The project is moving along on time and within the budget. Commissioner Adams commented on the excellent work being done by the staff at the Animal Control Shelter on the care of the animals in the conditions of the shelter.

- C. Silverlakes- Director Petree stated that there is a pre-bid on the widening of Hamner. He believes bids have been opened. Funding is being reviewed for this portion of the project and it is being handled by Public Works. There should be some activity within the next 30-40 days at the site.

12. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.

13. OTHER MATTERS

- A. Santa Ana River Trail Environmental Assessment– Director Petree stated that the project is at a point in the process where public comment is being welcomed on the Environmental Assessment. The Commissions of the Cities involved will be scheduled to have a Commission comment period. Once all commissions have met and the public comment period is over, it will go back to the Consultant Team who will then approach the City Council of each City asking for a recommendation to the County Board of Supervisors to certify the EDA. Commission agreed that the meeting for Norco Parks and Recreation Commissioners will be held on February 13, 2012 to discuss this topic.
- B. Corydon Staging Area-Director Petree stated that he sent a letter to Home Depot asking if they would like to participate in a community project. They accepted the project and will be building a picnic area with shelter at the Corydon Staging Area. Waste Management has committed to a \$5,000 grant for this project. There is also the EDI grant which will allow the purchase of a restroom. Valley Crest has offered to donate trees to this project.

ADJOURNMENT

M/S Holder/Hallam to adjourn at 7:38 p.m. to the Commission meeting on Monday, February 13, 2012, at 6:30 p.m.

AYES: Adams, Boyle, Hallam, Holder, Wagner

NOES: None

Robin Shepard, Executive Secretary

/rs-80102