



**MINUTES**  
**CITY OF NORCO**  
**PARKS AND RECREATION COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS-2820 CLARK AVENUE**  
**April 9, 2012**

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1. CALL TO ORDER: Chair Wagner at 6:35 p.m.
2. ROLL CALL  
  
Commissioners: Adams,  
Boyle, Holder  
  
Absent: Hallam  
  
Staff: Director Petree,  
Superintendent Anglin,  
Supervisor Calvert,  
Executive Secretary Shepard
3. PLEDGE OF ALLEGIANCE Commissioner Boyle
4. PRESENTATION/S
5. PUBLIC COMMENTS  
  
NONE
6. **ACTION ITEMS**

A. Review and Approve the Final Site Plan of the Cellular Site at Ted Brooks Park – Superintendent Anglin that staff has been working with representatives from Metro PCS for several months on designs that will both provide proper housing for telecommunication equipment as well as provide the City with new public amenities to the exiting footprint at Ted Brooks Park. Staff met with adjacent neighbors of the park and received feedback regarding this project. The neighbors stressed the importance of keeping the integrity of the turf as well as provide some extra night light security. Superintendent Anglin presented slides of the project and explained in detail the changes to the project. Director Petree stated that representatives from the Sheriff Department also attended the meeting with the neighbors to address any concerns of the project. No Loitering signs will be posted. Resident, Susan Paterson, stated that she is in total support of the project and is looking forward to its completion.

In response to Chair Wagner’s question, the lights will be on a timer and will not come on after a specific time. The lights will have a revenue stream as there will be a cost to using the lights. There will either be a coin machine or a debit card machine. Chair Wagner inquired if the building façade will be

upgraded. Superintendent Anglin stated the final look of the building has not been decided to date. This will be a pre-fab restroom that will be delivered by CXT. Director Petree further explained the options on the façade of the buildings. The existing building will be painted to match the new building.

**M/S Adams/Holder to recommend the Norco Planning Commission Approve a Conditional Use Permit for MetroPCS Networks Plan of the Cellular Site at Ted Brooks Park**

**AYES: Adams, Boyle, Holder, Wagner**

**NOES: None**

**ABSENT: Hallam**

**7. COMMITTEE REPORTS**

- A. Youth Sports Advisory Committee Update – Supervisor Calvert summarized the Staff Report provided to the Commission. The sports groups inquired if they could have their own contractor for the ice machine maintenance. It was approved by the City as long as the contractor is approved by the Parks Supervisor and the contractor has a current Norco business license. This change has been added to the new Concession Agreements. Commissioner Boyle stated that it seems the representatives of the groups are understanding the financial crisis of the City and are problem solving how to save expenses. He also stated that the check list idea for these groups is an excellent idea and helps to pass on the information to incoming Presidents of the groups.
- B. 2012 NJAAF Facility Use Agreement
- C. 2012 NJAAF Concession Agreement
- D. 2012 AYSO Facility Use Agreement

Supervisor Calvert summarized the changes in the Facility Use Agreements. Both groups are in approval of all changes.

**CONSENT CALENDAR**

**8. APPROVAL OF MINUTES**

A. OCTOBER 10, 2011

B. Special Meeting held February 27, 2012

**9. DEPARTMENT OPERATIONS REPORT – ITEMS 9.1. – 9.23**

**10. COMMISSION INFORMATION**

- A. Request for a One-Year Extension to the License Agreement for Grading and Removal of Aggregate and Related Materials at George Ingalls Equestrian Event Center. Recommended Action: Approve a one year

Extension of the License Agreement with So Cal Sandbags, Inc.  
**Approved 5 - 0**

**END OF CONSENT CALENDAR**

**M/S Holder/Boyle to approve the Consent Calendar**

**AYES: Adams, Boyle, Holder, Wagner**

**NOES: None**

**ABSENT: Hallam**

**11. COMMISSION ONGOING BUSINESS**

- A. Ingalls Park – Director Petree stated restrooms will be delivered on Wednesday, April 11. Contractors have been installing the plumbing and electrical necessary for the restrooms. They should be fully operation by the end of the week. The events occurring at Ingalls Park on Tuesdays, Wednesdays and Thursday are running smoothly and successful. The production of the FOX TV cooking show went extremely well. The crew was impressed with the cooperation of the City.
- B. Silverlakes - Director Petree stated that grading is moving along. The next step in the project is the widening of Hamner Ave. The soft opening of Silverlakes should be the end of September, 2012.
- C. Santa Ana River Trail – Director Petree stated that the project is being presented to the Board of Supervisors tomorrow at 1:30.
- D. UNLOAD Update – Supervisor Calvert summarized the report provided to the Commissioners. This year's event focuses on underage drinking.

**12. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS.**

**13. OTHER MATTERS**

- A. 2012 National Day of the American Cowboy – Superintendent Anglin stated that the event is July 28<sup>th</sup>. Both arenas will be used. Some of the events scheduled will include ribbon races, sorting, a children's corner, a rodeo drill team competition, a cow chip throwing contest and more to be determined. There is more information to come.
- B. Summer Concert Series – Superintendent Anglin stated that there will be six concerts this year with the seventh concert being followed by a movie in the park. All concerts have been fully sponsored and the Lions Club has agreed to sell popcorn at the movies. The event will begin June 8<sup>th</sup> and will end August 17<sup>th</sup>.
- C. Animal Shelter Construction Project – Director Petree stated the project is moving along smoothly. The two kennel buildings are up and we are waiting for kennels for one of them. We are looking to have the project competed by the middle of May with a Dedication Ceremony to take place in early June.
- D. Corydon Staging Area Project – Director Petree informed Commission that staff has been working with the Norco Horsemen's Association on this project. Picnic tables have been made. Plumbing work will begin. Valley

- Crest donated trees for the project. Waste Management donated \$5,000 toward the development of the area. There is a grant fund for restrooms.
- E. Summer Swim Program – Commissioner Boyle inquired if the Swim Program will be available this summer. Director Petree informed the Commission that due to the budget crisis of the City, the summer swim program was eliminated. Director Petree further explained the budget situation for all of Parks and Recreation.

### **ADJOURNMENT**

**M/S Holder/Boyle to adjourn at 8:43 p.m. to the Commission meeting on Monday, July 9, 2012, at 6:30 p.m.**

**AYES: Adams, Boyle, Holder, Wagner**

**NOES: None**

**ABSENT: Hallam**

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**Robin Shepard, Executive Secretary**

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