



MINUTES
CITY OF NORCO
CITY COUNCIL/SUCCESSOR AGENCY
REGULAR MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
AUGUST 1, 2012

CALL TO ORDER: Mayor Bash called the meeting to order at 7:00 p.m.

ROLL CALL: Mayor Kevin Bash, **Present**
Mayor Pro Tem Kathy Azevedo, **Present**
Council Member Berwin Hanna, **Present**
Council Member Herb Higgins, **Present**
Council Member Harvey C. Sullivan, **Present**

PLEDGE OF ALLEGIANCE: Council Member Sullivan

INVOCATION: Calvary Chapel – Norco
Pastor Louie Monteith

PRESENTATION: A selection of the 2012 National Day of the American Cowboy event opening ceremony was shown. A proclamation was read by Mayor Pro Tem Azevedo as received from the City of Jurupa Valley honoring the National Day of the American Cowboy.

REGULAR CITY COUNCIL AGENDA AS FOLLOWS:

1. CITY COUNCIL CONSENT CALENDAR ITEMS:

Items 1.A. and 1.E. were pulled by the public for comments and City Council discussion. Council Member Sullivan pulled Item 1.B. for discussion. Mayor Pro Tem Azevedo and Mayor Bash pulled Item 1.C. for discussion.

M/S Bash/Hanna to approve the remaining items as recommended on the City Council Consent Calendar. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- A. City Council Minutes:
Regular Meeting of July 18, 2012
Recommended Action: **Approve the City Council Minutes** (City Clerk)
PULLED FOR DISCUSSION

- B. Recap of Actions Taken at the Planning Commission Regular Meeting of July 25, 2012. **Recommended Action: Receive and File** (Planning Director) **PULLED FOR DISCUSSION**
- C. Adoption of Policy Guidelines for the Santa Ana River Trail and Parkway Project for Signage Policy, Public Art Policy and Minimum Maintenance Guidelines **Recommended Action: Adopt the Policy Guidelines for the Santa Ana River Trail and Parkway Project for Signage Policy, Public Art Policy and Minimum Maintenance Guidelines.** (Director of Parks, Recreation and Community Services) **PULLED FOR DISCUSSION**
- D. Approval of the Project and Capacity Agreement for the Expansion of the Western Riverside County Regional Wastewater Authority ("WRCRWA") Treatment Plant. **Recommended Action: Approve the Project and Capacity Agreement for the expansion of the WRCRWA Treatment Plant, subject to non-substantial changers and approval by all WRCRWA Member Agencies; and authorize the Mayor to execute the Agreement.** (Director of Public Works)
- E. Acceptance of the Second Street Improvement Project as Complete. **Recommended Action: Accept the Second Street Improvement Project as complete and authorize the City Clerk to file the Notice of Completion with the County Recorder's Office.** (Deputy Public Works Director/Senior Engineer) **PULLED FOR DISCUSSION**
- F. Approval of Amendment No. One to the Economic Incentive Agreement with Excel Hotel Group. **Recommended Action: Approve Amendment No. One to the Economic Incentive Agreement with Excel Hotel Group.** (Deputy City Manager/Director of Finance)
- G. Acceptance of the Dedication of an Easement for Underground Public Utility Purposes at Mt. Rushmore Drive. **Recommended Action: Accept a property dedication of a 20 foot easement for public utility purposes at 367 Mt. Rushmore Drive, authorize staff to execute an exemption of the sewer connection fee and the water meter fee agreement with the property owner, and authorize the City Clerk to record the easement grant deed.** (Public Works Director)

2. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:

- Item 1.A.** City Council Minutes:
Regular Meeting of July 18, 2012
Recommended Action: **Approve the City Council Minutes** (City Clerk)

Jodie Webber. Ms. Webber commented on Item 4.A. on the minutes submitted for approval, noting that the motion does not accurately reflect the motion that was on the floor. She added that the motion should have stated that for LMD No. 4, the Engineer's

Report will be amended to reflect the surplus of \$320,000, as indicated in the staff report, and further specify that the surplus use is for the drainage project.

M/S Azevedo/Bash to table the approval of the Regular Meeting Minutes of July 18, 2012 to the next meeting. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Item 1.B. Recap of Actions Taken at the Planning Commission Regular Meeting of July 25, 2012. **Recommended Action: Receive and File** (Planning Director)

M/S Sullivan/Higgins to appeal Item No. 6.A. on the Recap of Actions taken at the July 25, 2012 Planning Commission meeting

Resolution 2012-___; Zone Change 2012-08 (City of Norco): A Request for Approval to Change the Zoning from A-1 (Agricultural Low-Density) to H-D (Hospitality Development) Including the Adoption of a Specific Plan for Regulations on about 6.76 Acres Located at 1510 and 1550 Second Street (APNs 125-180-007 and -010).

and, set the item for a City Council Public Hearing. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Item 1.C. Adoption of Policy Guidelines for the Santa Ana River Trail and Parkway Project for Signage Policy, Public Art Policy and Minimum Maintenance Guidelines **Recommended Action: Adopt the Policy Guidelines for the Santa Ana River Trail and Parkway Project for Signage Policy, Public Art Policy and Minimum Maintenance Guidelines.** (Director of Parks, Recreation and Community Services)

Mayor Pro Tem Azevedo stated that she feels that the City needs to be an advocate for the project staying equestrian friendly. She recommended that the sign stating "riding and hiking trail" should be changed to "equestrian riding and hiking trail". Director Petree responded that he would provide that recommendation for review.

Mayor Bash stated that he would like to see a City-wide trail courtesy posted throughout Norco, as stated in the Guidelines.

M/S Azevedo/Hanna to Adopt the Policy Guidelines for the Santa Ana River Trail and Parkway Project for Signage Policy, Public Art Policy and Minimum Maintenance Guidelines. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Item 1.E. Acceptance of the Second Street Improvement Project as Complete. **Recommended Action: Accept the Second Street Improvement Project as complete and authorize the City Clerk to file the Notice of Completion with the County Recorder's Office.** (Deputy Public Works Director/Senior Engineer)

Pat Overstreet. Ms. Overstreet congratulated City staff on the design and execution of the improvements, noting that the traffic flow has improved. She commented on a 50-foot portion of the trail fence on the corner of Valley View that has been wiped out. She also stated her interest in future tree landscaping.

M/S Hanna/Azevedo to accept the Second Street Improvement Project as complete and authorize the City Clerk to file the Notice of Completion with the County Recorder's Office. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

3. CITY COUNCIL DISCUSSION/ACTION ITEMS:

- A. Discussion of Code Compliance Program. **Recommended Action: That the City Council review and discuss code compliance policies and practices and provide any desired direction.** (City Manager)

City Manager Groves introduced the City Council item, clarifying that the number of trained code compliance volunteers as 5.

David Overstreet. Mr. Overstreet commented on his observance of the program noting that it needs to have 100% backing from the City Council. He added that there are so many codes that need to be enforced and the volunteers need clarification on enforcement. He stated that either enforce the codes or take them off the books. Mr. Overstreet stated that he has seen a lot of improvements in the City, adding that there should be something done regarding the requirements of garage sale permits.

Glenn Hedges. Mr. Hedges commented on the volunteer code compliance program, noting the process and asked for support from the Council and respect for City staff. He added that 95% of the citizens do self-voluntary code compliance.

Vern Showalter. Mr. Showalter stated that he supports the previous comments made, noting that the biggest problem is that it is really not clear what the volunteers should and should not do. He stated that there are a lot of codes on the books and they are not all enforced, adding that the Council has responsibility for guidance.

Council Member Higgins commented on the public comments made, stating that he agrees that the codes need to be enforced or changed. He commented on the need to enforce what is visible. He also noted his concern for the overseeing of the process and the follow-up, noting that the department responsibilities are dispersed in so many directions. He further stated that 20 hours a week is not enough enforcement. Council Member Higgins commented on the need for one department to be in charge.

Council Member Sullivan commented on how the code compliance program has evolved throughout the years, noting some of the problems in the past, adding that this is why it went to a written complaint driven program. He stated that he is not in favor of going to a stronger enforcement policy. He further commented on the letters sent out by the Code Compliance Officer, noting that they need to include better explanations of the violation.

Mayor Pro Tem Azevedo thanked the code compliance volunteers and commented on how much better the City looks after the program began, adding that the visibility of the cars driving around has lessened the complaints. She stated that the program needs stricter guidelines. She further stated that her philosophy is that she represents the residents.

Council Member Hanna commented on the volunteers, noting that they do a good job. He commented on his concerns regarding the requirement to receive a written complaint. Code Compliance Officer Swank briefly commented on the process currently followed, noting that the first priority is the signed complaints. Council Member Hanna further commented on his concerns that residents in the City be protected from businesses that are not in compliance.

Mayor Bash commented on how this policy was created, noting that he does not agree with having to turn in a written complaint. He noted the importance of code compliance in the City as the City needs to be competitive in commercial zones. He stated that he wants the volunteers to be able to site, adding that he also wants the codes enforced in commercial and residential zones and also wants the requirement for a signed complaint removed.

City Manager Groves clarified that the code compliance policy discussed is an Administrative Policy. She commented on the history of the policy, noting that the program was centralized through the Planning Division and noted that the policy can be re-drafted for Council approval. She further stated that there will be a meeting held with the code compliance volunteers in the next week where discussions will be held regarding the policy and program.

Council Member Sullivan thanked the volunteers, cautioning them not to get strong with residents and not get too forceful with sign removal. He added that he is not in favor of removing the requirement for the signed complaint.

The City Council unanimously agreed to review a revised Administrative Policy at its next meeting.

4. PUBLIC COMMENTS OR QUESTIONS:

Jodie Webber. Ms. Webber stated that she is not in favor of receiving information on the LMDs only once a year, noting that the public needs the opportunity to understand where the money is going, specifically in LMD No. 4. She commented on the need for discussions with the residents regarding the use of surplus funds, noting that she recommends that staff provide quarterly reports to the residents.

CITY COUNCIL AGENDA -- ACTING AS THE GOVERNING BODY OF THE SUCCESSOR AGENCY TO THE NORCO COMMUNITY REDEVELOPMENT AGENCY AS FOLLOWS:

5. SUCCESSOR AGENCY CONSENT CALENDAR ITEM:

- A. Successor Agency Minutes:
Regular Meeting of July 18, 2012
Recommended Action: **Approve the Successor Agency Minutes.**
(Secretary)

M/S Bash/Higgins to approve the Successor Agency Minutes. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

6. OTHER MATTERS – CITY COUNCIL, CITY MANAGER AND STAFF:

- A. City Council Updates from Regional Boards and Commissions and Other Matters:

Council Member Hanna:

- Reported that there was not a RCTC regular meeting held this month and there will be a RCTC 91 Freeway Sub-Committee meeting held on Friday.

Mayor Pro Tem Azevedo:

- Reported that the first meeting of the Zoning and Development Issues Working Group was held and noted that the group is discussing key planning issues.
- Reported that 27 Beautification Award applications have been received.

Mayor Bash:

- Reported on graffiti by the River Road Bridge and noted that the 35 mph sign on Sixth Street needs to be fixed again. He also reported on a complaint he received regarding marijuana being grown and sold. He further reported on a large pile of dirt on Pedley Avenue that needs to be removed.
- Stated that on September 13, the Norco College Art Gallery will begin a month long showing on the City's history. He added that Peter Clark will be present at the opening.
- Recommended that the Council consider naming each room at the Community Center after significant people. He specifically stated that he would like to name a room, or place a plaque above a fire place, after Bob and Karlene Allen. Council Member Higgins seconded the recommendation and the City Council unanimously agreed to consider the item at a future City Council meeting. Mayor Pro Tem Azevedo stated that she would also like to place a plaque on the cement at the Community Center stating that it is the original home of the talent show.
- Stated that the Jurupa Valley City Council Chambers will be moving to its new location on Thursday, August 2nd.

Council Member Sullivan:

- Thanked Council Member Hanna and Mayor Pro Tem Azevedo for their work on the National Day of the American Cowboy event.
- Reported that there is tagging on Seventh Street on the stop signs and speed limit signs and asked that it be removed.

B. Staff Other Matters

Public Works Director Thompson:

- Reported that the plans and specifications have been received for the Storm Drain Improvements Project Phase II for LMD No. 4.

Deputy Public Works Director/Senior Engineer Askew:

- Reported that the pre-construction meeting was held for the Hamner Widening Project, noting that construction will begin next week. She added that Hamner Avenue will be a mess for a while, but will remain open with delays expected.

City Manager Groves:

- Stated that beginning in September, the residents of LMD No. 4 will be contacted to begin holding quarterly meetings.
- Reported that Director Thompson, Deputy Director/Senior Engineer Askew and herself will be attending the August 8th Eastvale City Council meeting at which time the Draft EIR for the Horse Manure to Energy Conversion Facility will be discussed as well as the Hamner Avenue Widening Project.
- Stated that the Corona City Council commended Lt. Cooper on his retirement at its meeting held tonight.

7. ADJOURNMENT: There being no further business to come before the City Council, Mayor Bash adjourned the meeting at 9:05 p.m.

BRENDA K. JACOBS, CMC
CITY CLERK

/bj-81599