



AGENDA
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
September 10, 2012

1. **CALL TO ORDER: 6:30 PM**

AGENDAS ARE LOCATED AT THE BACK OF COUNCIL CHAMBERS. ANYONE WISHING TO SPEAK ON ANY AGENDA ITEM MAY DO SO BY FILLING OUT A REQUEST CARD IN THE BACK OF THE ROOM AND PRESENTING IT TO THE COMMISSION SECRETARY.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PRESENTATION/S**

- A. Introduction of New Parks and Recreation Commissioner, Geoff Kahan – Director Petree
- B. Special Events Review: Concerts in the Park, Day of the Cowboy – Superintendent Anglin

5. **PUBLIC COMMENTS**

THIS IS THE TIME WHEN PERSON/S IN THE AUDIENCE WISHING TO ADDRESS THE PARKS AND RECREATION COMMISSION REGARDING ITEMS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE A CARD LOCATED IN THE BACK OF THE ROOM AND PRESENT IT TO THE COMMISSION SECRETARY.

6. **DIRECTOR ACTION ITEMS**

- A. Sub-Committee Assignments

7. **COMMITTEE REPORTS**

- A. Youth Sports Advisory Update – Supervisor Calvert, Sub Committee Member Boyle
- B. Corydon Staging Area Update – Supervisor Koke
- C. Parade of Lights Update – Superintendent Anglin, Commissioner Holder

8. **CONSENT CALENDAR**

ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND MAY BE ENACTED BY ONE MOTION. ANY PUBLIC COMMENTS ON THE CONSENT ITEMS WILL BE HEARD PRIOR TO THE MOTION TO CONSIDER ACTION BY COMMISSION. THERE WILL BE NO SEPARATE ACTION UNLESS MEMBERS OF THE COMMISSION REQUEST SPECIFIC ITEMS BE REMOVED FROM THE CONSENT CALENDAR.

- A. APPROVAL OF MINUTES – June 18, 2012
- B. DEPARTMENT OPERATIONS REPORT – ITEMS 9.1. – 9.27
- D. CITY COUNCIL APPROVAL ITEMS
 - 1. Acceptance of the Energy Efficient Lighting Retrofit Project as Complete. Recommended Actions: Accept the Energy Efficient Lighting Retrofit Project as complete and authorize the City Clerk to file a Notice of Completion with the County Recorder's Office. **APPROVED 5 - 0**
 - 2. Resolution Amending the Fiscal Year 2011-2016 Capital Improvement Program (CIP) Budget to Appropriate Additional Funds for the Wayne Makin/Shearer Sports Complex Lighting Project and Ratification of a Contract for the Completion of the Emergency Electrical Work. **Recommended Actions: 1.) Adopt Resolution No. 2012-46, amending the FY 2011-2016 Capital Improvement Program (CIP) Budget appropriating additional funds in the amount of \$68,000 from the Park Improvement Fund for the Wayne Makin/Shearer Complex Field Lighting Project; and 2.) Ratify a contract agreement between the City of Norco and Sparky's Electric for the completion of the emergency electrical work. APPROVED 5 - 0**
 - 3. Adoption of Policy Guidelines for the Santa Ana River Trail and Parkway Project for Signage Policy, Public Art Policy and Minimum Maintenance Guidelines **Recommended Action: Adopt the Policy Guidelines for the Santa Ana River Trail and Parkway Project for Signage Policy, Public Art Policy and Minimum Maintenance Guidelines. APPROVED 5 – 0**
 - 4. Renaming of the Small Auditorium (Fire Side Room) at the Mildred W. Fleutsch Community Center in Honor of Bob and Karlene Allen. **Recommendation: Authorize the renaming of the Mildred W. Fleutsch Community Center, Small Auditorium (Fire Side Room) in honor of Bob and Karlene Allen, selecting the official name to be adopted as the Bob and Karlene Community Room. APPROVED 5 – 0**
 - 5. Approval of a Lease Agreement between the City of Norco and the Norco Area Chamber of Commerce & Visitor's Center. **Recommended Action: Approve the Lease Agreement with the Norco Area Chamber of Commerce & Visitor's Center at the Norco Public Library for the term beginning October 1, 2012 and ending September 30, 2015; and direct the City Manager or her designee to execute said Lease. APPROVED 5 - 0**

END OF CONSENT CALENDAR

9. COMMISSION ONGOING BUSINESS

- A. Ingalls Park Improvements – Supervisor Koke
- B. Silverlakes
- C. Santa Ana River Trail
- D. U.N.L.O.A.D. Program – Supervisor Calvert

10. DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS

11. OTHER MATTERS

- A. Rose M. Eldridge Senior Center Dedication Invite – Director Petree
- B. Bob and Karlene Allen Community Room – Director Petree
- C. Emergency Light Pole Replacement at Wayne Makin – Supervisor Koke
- D. New Animal Shelter Operations Update – Director Petree

ADJOURNMENT

Please contact the Department of Parks, Recreation and Community Services at 951/270-5632 if you need special assistance to participate in this meeting in compliance with the Americans with Disabilities Act. (28 CFR 35.102-35.104 ADA Title II) Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

STAFF REPORTS ARE ON FILE IN THE PARKS AND RECREATION DEPARTMENT. ANY WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMISSION REGARDING ANY ITEM ON THIS AGENDA WILL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S COUNTER AT CITY HALL LOCATED AT 2870 CLARK AVENUE

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