



AGENDA CITY OF NORCO

CITY COUNCIL
REGULAR MEETING

CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
MARCH 6, 2013

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Mayor Kathy Azevedo
Mayor Pro Tem Berwin Hanna
Council Member Kevin Bash
Council Member Herb Higgins

PLEDGE OF ALLEGIANCE: Council Member Bash

INVOCATION: Calvary Chapel – Norco
Pastor Louie Monteith

REGULAR CITY COUNCIL AGENDA AS FOLLOWS:

1. CITY COUNCIL CONSENT CALENDAR ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Council, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Council or the audience request specific items be removed from the Consent Calendar. Items removed from the Consent Calendar will be separately considered under Item No.2 of the Agenda.)*
 - A. City Council Minutes:
Regular Meeting of February 20, 2013
Recommended Action: **Approve the City Council Minutes** (City Clerk)
 - B. Recap of the Planning Commission Meeting of February 27, 2013.
Recommended Action: Receive and File (Planning Director)
 - C. 2013 Vacant Parcel Spring Weed Abatement Program. **Recommended Action: Adopt Resolution No. 2013-11, declaring that weeds and hazardous vegetation, on or in front of vacant property in the City of Norco, constitute a public nuisance; and setting the Public Hearing for May 2, 2012.** (Fire Chief)
 - D. Acceptance of Bids and Award of Contract for the Clark Arena Electrical and Lighting Project. **Recommended Action: Accept bids submitted for the Clark Arena Electrical and Lighting Project and award a contract to MDE Group, Inc. in the amount of \$123,700, and authorize the City Manager to approve contract change orders up to 10 percent of the original contract amount.** (Director of Parks, Recreation and Community Services)

- E. Approval of Amendment No. 2 to the Transportation Uniform Mitigation Fee Program Funding Agreement for the Hamner Avenue Widening, Santa Ana River to Parkridge Avenue Project. **Recommended Action: Approve Amendment No. 2 to the Hamner Avenue Widening, Santa Ana River to Parkridge Avenue Project TUMF Funding Agreement with Western Riverside Council of Governments.** (Director of Public Works)
 - F. Resolution Accepting the California Supplemental Law Enforcement Services Fund Grant and Amending the FY 2012-2013 Operating Budget. **Recommended Action: Adopt Resolution No. 2013-12, accepting the California Supplemental Law Enforcement Services Fund Grant; and increasing revenue by \$100,000 and increasing appropriation by \$62,994 in the Supplemental Law Enforcement Services Fund Grant.** (Lt. Daniel Hedge)
 - G. Approval of the Second Amendment to the Cooperative Agreement to Provide Fire Protection, Fire Prevention, Rescue and Emergency Services between the County of Riverside and City of Norco. **Recommended Action: Approve the Second Amendment to the Cooperative Agreement to provide fire protection, fire prevention, rescue and emergency services between the County of Riverside and City of Norco** (Deputy City Manager/Director of Finance)
 - H. Approval of an Assignment Agreement with Excel Hotel Group and Excel Corona LP. **Recommended Action: Approval for the City Manager to execute the Assignment Agreement Assigning the Project Developer Name from Excel Hotel Group to Excel Corona LP.** (Deputy City Manager/Director of Finance)
 - I. Acceptance of a Storm Drain Easement Dedication by Charles W. Peachey and Priscilla M. Peachey **Recommended Action: That City Council accept the offer of dedication of a 20 foot wide by approximately 243 foot long public storm drain easement from Charles W. Peachey and Priscilla M. Peachey on Spencer Drive; authorize the Mayor to sign the Certificate of Acceptance; and direct the City Clerk to file the Certificate of Acceptance with the County of Riverside Recorder.** (Deputy Public Works Director/Senior Engineer)
2. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:
 3. CITY COUNCIL DISCUSSION ITEMS:
 - A. Discussion Regarding a Possible Amplified Sound Ordinance. (City Manager)
 - B. Discussion Regarding a City-Wide Awareness Program for Equestrians Riding after Dark. (City Manager)

5. PUBLIC COMMENTS OR QUESTIONS - THIS IS THE TIME WHEN PERSONS IN THE AUDIENCE WISHING TO ADDRESS THE CITY COUNCIL REGARDING MATTERS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE THE CARD IN THE BACK OF THE ROOM AND PRESENT IT TO THE CITY CLERK SO THAT YOU MAY BE RECOGNIZED.
6. CITY COUNCIL COMMUNICATIONS AND REPORTS ON REGIONAL BOARDS AND COMMISSIONS:
7. CITY MANAGER / STAFF COMMUNICATIONS:
8. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office, (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Staff reports are on file in the Office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue.



MINUTES
CITY OF NORCO
CITY COUNCIL
REGULAR MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
FEBRUARY 20, 2013

CALL TO ORDER: Mayor Azevedo called the meeting to order at 6:04 p.m.

ROLL CALL: Mayor Kathy Azevedo, **Present**
Mayor Pro Tem Berwin Hanna, **Present**
Council Member Kevin Bash, **Present**
Council Member Herb Higgins, **Present (6:15 p.m.)**
Council Member Harvey C. Sullivan, **Present**

Council Member Higgins and Council Member Sullivan recused themselves from participating in the closed session discussion regarding Robbin Koziel vs City of Norco because of potential conflicts.

THE CITY COUNCIL RECESSED TO CLOSED SESSION (SECTION 54954) TO CONSIDER MATTERS:

Section 54956.9 – Conference with Legal Counsel – Existing Litigation

Case Name: Robbin Koziel vs City of Norco
Case Number: RIC 522773

Conference with Legal Counsel
Anticipated Litigation Pursuant to Section 54956.9 (c)

Potential Settlement of Claim Against the County of Riverside

RECONVENE PUBLIC SESSION: 7:00 p.m.

REPORT OF ACTION(S) TAKEN IN CLOSED SESSION (§54957.1) REPORT OF ACTION(S) TAKEN IN CLOSED SESSION (§54957.1): **Deputy City Attorney Burns stated that there were no reportable actions resulting from the items discussed in Closed Session.**

PLEDGE OF ALLEGIANCE: Council Member Sullivan

INVOCATION: Beacon Hill Assembly of God
Pastor Rene Parish

PRESENTATION: Norco Horseweek Committee
Presentation to the Norco Animal Rescue Team (N.A.R.T.)

The Norco Horseweek Committee presented N.A.R.T. members with a donation in the amount of \$10,371.47 following its fundraising event held.

REGULAR CITY COUNCIL AGENDA AS FOLLOWS:

1. CITY COUNCIL CONSENT CALENDAR ITEMS:

Council Member Higgins pulled Item 1.F. for discussion and Council Member Sullivan pulled Item 1.C. for discussion.

M/S Bash/Hanna to adopt the remaining items as recommended on the City Council Consent Calendar. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- A. City Council Minutes:
Regular Meeting of February 6, 2013
Recommended Action: Approve the City Council Minutes (City Clerk)
- B. Procedural Step to Approve Ordinance after Reading of Title Only.
Recommended Action: Approval (City Clerk)
- C. Fiscal Year 2013 Second Quarter Budget Performance Report
Recommended Action: Receive and File PULLED FOR DISCUSSION
- D. Request for an Extension to the License Agreement with So Cal Sandbags, Inc. for Grading and Removal of Aggregate and Related Materials at George Ingalls Equestrian Event Center. **Recommended Action: Approve an eleven-month extension of the License Agreement with So Cal Sandbags, Inc. for grading and removal of aggregate and related materials at George Ingalls Equestrian Event Center through December 31, 2013. (Director of Parks, Recreation and Community Services)**
- E. Execution of a Cooperative Agreement between the City of Norco and the Riverside County Flood Control and Water Conservation District. **Recommended Action: Approve Project Nos. 2-0-00083 and 2-0-00084 Cooperative Agreement between the City of Norco and the Riverside County Flood Control and Water Conservation District and authorize the City Manager to execute the Agreement. (Deputy Public Works Director/Senior Engineer)**
- F. Code of Ethics Administrative Policy and Procedures for the City Council, Commission Members and City Employees. **Recommended Action: Approval for the City Manager to sign and process the Administrative Policy. (City Manager) PULLED FOR DISCUSSION**
- G. Appropriation of Funds for the Hamner Widening Conservation Area Endowment Fund. **Recommended Action: Adopt Resolution No. 2013-10, appropriating funds in an amount not-to-exceed \$50,000 to establish the endowment fund. (Planning Director)**

2. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:

- 1.C. Fiscal Year 2013 Second Quarter Budget Performance Report **Recommended Action: Receive and File** (Deputy City Manager/Director of Finance)

Council Member Sullivan commented on his concerns regarding revenue projections and expenditures in this report versus the Mid-Year Operating Budget report. In response, Deputy City Manager/Director of Finance Okoro noted that sales tax is better than expected, but it lags behind, only coming in twice a year in January and May. Council Member Sullivan asked about the Sheriff Department expenditures. In response, Deputy City Manager/Director of Finance Okoro stated that they are similar to sales tax, noting that invoices are usually at least 30 days behind. Council Member Sullivan commented on the Water Fund, noting the deficit stated in the Mid-Year Operating Budget report. In response, Deputy City Manager/Director of Finance Okoro stated that this report is intended to report transactions for this period, noting that the deficit has accrued over a period of time and will need to be addressed in the FY 2013-14 Budget.

M/S Sullivan/Bash to receive and file the Fiscal Year 2013 Second Quarter Budget Performance Report. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- 1.F. Code of Ethics Administrative Policy and Procedures for the City Council, Commission Members and City Employees. **Recommended Action: Approval for the City Manager to sign and process the Administrative Policy.** (City Manager)

Following City Council discussion, the following corrections to the Administrative Policy were recommended:

1. Under City Council, Commission Members and City Employees: ~~If it is believed that~~ replaced with -- If someone believes that.
2. Under City Council: ~~A committee will be formed consisting of the City Manager, Deputy City Manager/Finance Director and the City Attorney~~ replaced with -- A committee will be formed consisting of the Deputy City Manager/Director of Finance, the City Attorney and a Department Head chosen by lot.
3. Under City Council and Commission Members: ~~The committee will then provide the entire City Council with its findings~~ replaced with -- The committee will then provide the entire City Council with a written report.
4. Under Commission Member: ~~A committee will be formed consisting of the City Attorney, Mayor and Mayor Pro Tem~~ replaced with -- A committee will be formed consisting of the City Attorney and two City Council Members appointed by the City Council.

Vern Showalter. Mr. Showalter asked about the policy for Commission Members.

M/S Higgins/Bash to approve the recommended changes and granted approval for the City Manager to sign and process the Administrative Policy The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

3. CITY COUNCIL ACTION ITEMS:

- A. Swap Meet Permit 2013-1 (Norco Trading Post): Proposed Outdoor Market-Style Business in the Main Parking Lot of Norco College (2001 Third Street). **Recommended Action: Adopt Resolution No. 2013-07, approving Swap Meet Permit 2013-01 at (Norco College) 2001 Third Street.** (Planning Director)

City Manager Groves and Planning Director King presented information as stated in the staff report. Representatives from the Norco Trading Post Management Team were in attendance and provided additional information. All interested vendors can send an inquiry for information regarding the Norco Trading Post at <http://norcotradingpost.com/>. City Manager Groves explained the existing and proposed fees for a permit and a business license, noting that the City's Code will be revised and discussed at a later meeting regarding swap meets, as the existing Code does not address this business model.

Vern Showalter. Mr. Showalter asked how individual entities will be handled regarding the business license.

M/S Bash/Higgins to adopt Resolution No. 2013-07, approving Swap Meet Permit 2013-01 at (Norco College) 2001 Third Street. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- B. Mid-Year Amendments to the Fiscal Year 2012-2013 Annual Operating Budget **Recommended Action: Adopt Resolution No. 2013-08, approving various Mid-Year Amendments to the Fiscal Year 2012-2013 annual Operating Budget and authorizing changes in appropriations and revenues thereto.** (Deputy City Manager/Director of Finance)

City Manager Groves and Deputy City Manager/Director of Finance Okoro presented and detailed information as stated in the staff report and attachments.

Mayor Pro Tem Hanna asked about the increase in revenue income from the George Ingalls Equestrian Event Center. In response, Director Petree stated that the increase in fees and bundling attributed to this increase.

Council Member Bash commented on the contribution to fund the post retirement contribution.

Council Member Sullivan asked about the City Attorney increase of \$15,000. In response, Deputy City Manager/Director of Finance Okoro noted that the addition is for Code Enforcement costs. Council Member Sullivan commented on the one-time revenue receipts from the Low/Moderate Income Fund following the dissolution of the Norco Community Redevelopment Agency, noting that he believes that that money should be placed in a special fund to complete jobs that he believes were not done to the satisfaction of clients that were participants in the City's previous housing programs.

Council Member Higgins commented on the downgrading and deficit in the Water Fund and asked if the City purchases water on a contract basis for multiple years. In response, Director Thompson stated that the City has an ongoing contract. Deputy City Manager/Director of Finance noted that the current water rates are not sufficient to eliminate the deficit.

Mayor Pro Tem Hanna asked who we buy water from. In response, Director Thompson stated the Chino Desalter (JPA) (contract); the Arlington reverse osmosis facility; local ground water; a connection to Metropolitan Water District; and interconnections with the cities of Corona, Jurupa and Riverside.

Council Member Bash received confirmation that the Water Conservation Campaign is being worked on.

Mayor Azevedo commented on the dissolution of the Redevelopment Agency and the SWAT program that it funded, noting that the City needs to take a look at some way to help the seniors. She also commented on the interest income from leases, noting that over \$300,000 was from the Silverlakes lease.

M/S Bash/Hanna to adopt Resolution No. 2013-08, approving various Mid-Year Amendments to the Fiscal Year 2012-2013 annual Operating Budget and authorizing changes in appropriations and revenues thereto. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

RECESS: Mayor Azevedo recessed the City Council at 8:56 p.m.

RECONVENE: Mayor Azevedo reconvened the City Council at 9:07 p.m.

- C. Resolution Accepting a Grant in the Amount of \$5,009 from the FY2012 Home Security Grant Program (HSGP) to Begin a City Citizen Emergency Response Team (CERT) Program. **Recommended Action: Adopt Resolution No. 2013-09.** (Fire Chief)

City Manager Groves and Fire Chief Pemberton presented information regarding the CERT Program. Alia Rodriguez, ESC Northwest Division, Riverside County Fire Department, was in attendance and provided information regarding emergency preparedness. City Manager Groves stated that a CERT plan will be put together following the approval of the grant, noting that the goal is to set up the full scale exercise once all of the community pieces are put together.

Pat Overstreet. Ms. Overstreet stated that she is thrilled about this program, adding that concerns have been voiced to her regarding the senior citizens in Norco, specifically the Clark Terrace residents.

M/S Sullivan/Bash to adopt Resolution No. 2013-09.The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

4. **LEGISLATIVE MATTERS: (No new evidence will be heard from the public as the public hearing has been closed regarding all items listed.)**

A. **Ordinance No. 956 Second Reading:** Amending Chapter 18.28 "P-E – Pedestrian-Equestrian Trails" of the Norco Municipal Code Revising Regulations and the Approval Process for Allowed Encroachments into the Public Right-of-Way for Certain Driveway Materials. **Recommended Action: Adopt Ordinance No. 956.** (City Clerk)

M/S Bash/Higgins to adopt Ordinance No. 956.The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

B. **Ordinance No. 957 Second Reading:** Amending Section 18.51 "Special Events" of Chapter 18.51 of the Norco Municipal Code to Revise and Update Certain Provisions and Requirements of Special Events in the City of Norco. **Recommended Action: Adopt Ordinance No. 957.** (City Clerk)

M/S Bash/Higgins to adopt Ordinance No. 957.The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- C. **Ordinance No. 958 Second Reading:** Amending Section 18.29.20 "Permitted Uses" of Chapter 18.29 of the Norco Municipal Code to Permit "Cash for Gold" Businesses as Conditionally-Permitted Ancillary Uses. **Recommended Action: Adopt Ordinance No. 958.** (City Clerk)

M/S Hanna/Bash to adopt Ordinance No. 958.The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- D. **Ordinance No. 959 Second Reading:** Specific Plan 85-1 (Auto Mall) Amendment 5a: Amending the Auto Mall Specific Plan Area D "Permitted Uses". (Specific Plan 85-1, Amendment 5a). **Recommended Action: Adopt Ordinance No. 959.** (City Clerk)

M/S Bash/Higgins to adopt Ordinance No. 959.The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

5. PUBLIC COMMENTS OR QUESTIONS:

Vern Showalter. Mr. Showalter passed out pictures regarding the Second Street I-15 off ramp, noting the safety issues where high school kids walk. He also commented on Code violations at 1709 Mountain Avenue.

Josi Davison. Ms. Davison, a Norco High School student, passed out flyers to raise money for the Animal Shelter.

Ted Hoffman. Mr. Hoffman commented on his desire for the City Council to discuss an amplified sound ordinance.

Ann Hutchison. Ms. Hutchison commented on concerns of the Norco Horsemen's Association and the need for a serious education campaign regarding night safety for horse riders.

Geoff Kahan. Mr. Kahan commented on the Second Street I-15 off ramp and the safety concerns for the students that walk along the street.

Robin Grundmeyer. Ms. Grundmeyer commented on the community service project the Norco High School students are working on, noting one of the projects called Feeding Children Everywhere.

6. CITY COUNCIL COMMUNICATIONS AND REPORTS ON REGIONAL BOARDS AND COMMISSIONS:

Council Member Bash:

- Commented on a city property where there have been code violations, noting that there was discussions regarding potential historic value on the property.
- Noted that he is anxiously waiting to hear about the survey requested as completed on the historic Norconian Hotel, adding that he would like to also see the seismic survey.
- Stated that he would recommend the City Council discuss an amplified noise ordinance.

M/S Bash/Higgins to discuss an amplified noise ordinance at a future City Council meeting. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Mayor Pro Tem Hanna:

- Commented on the toll lanes being planned on Interstate15, noting that construction will begin in 2017.
- Stated that he is currently serving as the President of the Vector Control Board, noting that they are currently looking to expand the district into a small portion of Riverside.
- Noted that he is overwhelmed with the contribution to N.A.R.T.

Council Member Higgins:

- Stated that based on what Norco Horsemen's Association is recommending and the incidents that have occurred, there is a need for an awareness program.

M/S Higgins/Bash to agendize a discussion on an awareness program regarding night safety for horse riders at a future City Council meeting. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Council Member Sullivan:

- Asked when the City Council will receive an update on Silverlakes.
- Commented on warrants written and asked if the City is doing everything it can to buy from local agencies.
- Asked to look into crosswalks crossing Sixth Street at Corona Avenue and Temescal Avenue by the Boot Barn strip mall.

Mayor Azevedo:

- Reported that she attended a meeting at the California Rehabilitation Center where she learned that they are down to 3,300 inmates and are slowly downsizing and laying off employees. She added that she is trying to find out more information on the GSA report.
- Stated that Mayor Pro Tem Hanna and she met with Congressman Calvert, noting that she is impressed that he comes with all of his staff.
- Noted that she is excited about the State of the City address that will be held on April 4th.

7. CITY MANAGER / STAFF COMMUNICATIONS:

- Public Works Director Thompson stated that discussions will need to be held with CalTrans regarding the safety concerns at the I 15 off-ramp on Second Street.
- City Manager Groves commented on Congressman Calvert's visit, noting that the number one item is securing federal funding for the Hamner Bridge.
- City Manager Groves stated that there will be a City Council study session held on February 27th at 4 p.m. to discuss the Gateway Specific Plan land uses.

8. ADJOURNMENT: There being no further business to come before the City Council, Mayor Azevedo adjourned the meeting at 10:08 p.m.

BRENDA K. JACOBS, CMC
CITY CLERK



**RECAP OF ACTIONS TAKEN
CITY OF NORCO
PLANNING COMMISSION
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
REGULAR MEETING
FEBRUARY 27, 2013**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Chair Wright, Vice-Chair Henderson, Commission Members Leonard and Hedges; Jaffarian absent.

STAFF PRESENT: Planning Director King, Senior Planner Robles, Planning Intern Michaels and Deputy City Clerk Germain

PLEDGE OF ALLEGIANCE: Chair Wright

1. **APPEAL NOTICE: Read by staff**

2. **PUBLIC COMMENTS: None**

3. **APPROVAL OF MINUTES:**

❖ Minutes of January 9, 2013

Recommended Action: Approval (Deputy City Clerk): Approved 4-0

4. **CONTINUED PUBLIC HEARINGS:**

A. Zone Code Amendment 2012-07 (City of Norco): A City-initiated proposal to amend Chapter 18.23 "C-4 - Commercial Zone" of the Norco Municipal Code, to revise the permitted and conditionally permitted uses in this zone.

Recommended Action: Continue to the March 13, 2013 regular meeting. (Planning Director): Continued 4-0

5. **PUBLIC HEARINGS:**

A. Conditional Use Permit 2013-01 (Bogdan): A request for approval to allow an accessory building consisting of a 2,400 square-foot garage/storage/workshop at 2460 Crazy Horse lane located within the A-1-20 zone. **Recommended Action: Approval (Senior Planner): Approved 3-1 (Hedges)**

B. Zone Code Amendment 2013-01 and Code Amendment 2013-01 (City of Norco): Amending Chapter 18.32 "Home Occupations" and Chapter 10.16 "Commercial Vehicles/Trucks" of the Norco Municipal Code, regarding the use and parking of commercial vehicles in residential zones. **Recommended Action: Approval (Planning Director): Continued 4-0**

- C. Zone Code Amendment 2013-02; Specific Plan 85-1, Amendment 8; Specific Plan 90-01, Amendment 12; and, Specific Plan 91-02, Amendment 6 regarding the allowance of massage businesses as ancillary uses in commercial zones. **Recommended Action: Approval (Senior Planner): Approved 4-0**
6. BUSINESS ITEMS:
- A. Site Plan 2013-02 (Covarrubias): A request for approval to allow an accessory building consisting of a 780 square-foot horse stall structure at 3728 Sierra Avenue located within the A-1-20 (Agricultural Low-Density) Zone. **Recommended Action: Approval (Senior Planner): Approved 4-0**
- B. Site Plan 2013-03 (Norco Retail Group, Inc.): Remodel of an existing 18,140 square-foot building with a 3,000 square-foot addition for a new retail outlet at 2185 Hamner Avenue in the Auto Mall Specific Plan. **Recommended Action: Approval (Planning Director): Approved 4-0**
7. CITY COUNCIL: **Received and Filed**
- City Council Meeting Minutes of December 5, 2012
 - City Council Meeting Minutes of January 16, 2013
 - City Council Meeting Minutes of February 6, 2013
8. PLANNING COMMISSION: **None**
- a. Oral Reports from Various Committees
 - b. Request for Items on Future Agenda (within the purview of the Commission)
9. ADJOURNMENT: **8:05 p.m.**

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Geoff Pemberton, Fire Chief

DATE: March 6, 2013

SUBJECT: 2013 Vacant Parcel Spring Weed Abatement Program

RECOMMENDATION: Adopt **Resolution No. 2013-11**, declaring that weeds and hazardous vegetation, on or in front of vacant property in the City of Norco, constitute a public nuisance; declaring the City's intent to provide for abatement and setting a public hearing.

SUMMARY: The proposed resolution declares that weeds and hazardous vegetation on vacant property are a public nuisance and must be abated and directs the Fire Chief to send property owners Notices to Abate. If adopted, Council will schedule a Public Hearing to consider the proposed abatements, and any objections property owners have to the abatement order.

BACKGROUND/ANALYSIS: The Fire Department's vacant parcel Weed Abatement Program commences each spring to ensure that property owners of vacant parcels abate weeds and hazardous vegetation that constitute a fire or safety hazard.

Notices to Abate Spring Weeds on vacant parcels will be mailed to property owners on March 7, 2013, and they will have until April 22nd to comply. On April 23rd, inspections for abatement compliance will begin. Reminder notices to abate fall tumbleweeds on vacant parcels will be mailed to property owners in August or September 2013.

A public hearing will be conducted on May 1, 2013 for Council to consider the proposed abatements, hear the objections of property owners and order commencement of the abatement. The City's weed abatement contractor can then begin abating weeds on vacant parcels that are not in compliance with the abatement notice.

FINANCIAL IMPACT: The costs of abatement are paid by the property owner directly or by property lien.

/rlf

Attachments: Resolution No. 2013-11
2013 Vacant Parcel List

RESOLUTION NO. 2013-11

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA, DECLARING THAT WEEDS AND HAZARDOUS VEGETATION, ON OR IN FRONT OF VACANT PROPERTY IN THE CITY OF NORCO, CONSTITUTE A PUBLIC NUISANCE; DECLARING THE CITY'S INTENT TO PROVIDE FOR ABATEMENT AND SETTING A PUBLIC HEARING

WHEREAS, weeds and hazardous vegetation, on or in front of vacant parcels of land, constitute a public nuisance as provided by Chapter 13, Article 2, Section 39561 of the State of California Government Code; and

WHEREAS, weeds on these parcels of land are seasonal and recurrent nuisances within the meaning of Chapter 13, Article 2, Section 39562.1 of the State of California Government Code; and

WHEREAS, it is the intent of City Council to have the nuisances abated in accordance with Chapter 13, Articles 1 and 2, Sections 39501 through 39588, inclusive of the State of California Government Code, if the nuisances are not abated by the property owners of these parcels of land; and

WHEREAS, the Fire Chief is hereby designated as the Public Officer to perform the duties imposed by Chapter 13, Article 2, Section 39560 of the State of California Government Code; and

WHEREAS, the Fire Chief is directed to have abatement notices mailed to the property owners of these parcels of land as provided in Chapter 13, Article 2, Section 39567.1 of the State of California Government Code; and

WHEREAS, the Public Hearing is set for 7 p.m. on Wednesday, May 1, 2013 in the Council Chambers, located at 2820 Clark Avenue, Norco, California, to consider the objections of property owners to the proposed abatement of the nuisances; and

WHEREAS, no other Public Hearing needs to be held for the second or any subsequent occurrence of the nuisance, including tumbleweeds, on the same parcel or parcels within the same calendar year as provided in Chapter 13, Article 2, Section 39562.1.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Norco, California, does hereby declare that weeds and hazardous vegetation, on or in front of vacant property in the City of Norco, constitute a public nuisance and does hereby declare the City's intent to provide for abatement and set a public hearing.

Resolution No. 2013-11
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March 6, 2013

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held March 6, 2013.

Mayor of the City of Norco, California

ATTEST:

Brenda K. Jacobs, City Clerk
City of Norco, California

I, Brenda K. Jacobs, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting held on March 6, 2013 by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on March 6, 2013.

Brenda K. Jacobs, City Clerk
City of Norco, California

/rlf

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST -- 2013

PARCEL NO.	LOCATION/ADDRESS	ACREAGE	OWNER OF RECORD
119020023-0	River Rd. & Second St.	5.17	RBE NORCO JFH 1 21800 BURBANK BLVD #330 WOODLAND HILLS CA 91367
121074014-6	betw 5373 & 5333 Roundup Rd.	0.50	AMIR & FADIA IBRAHIM 3070 SHADOW CANYON CR NORCO CA 92860
121092016-4	next to 5203 Roundup Rd.	0.47	LOT 65 TRUST 2337 NORCO DR NORCO CA 92860
121310087-1	SWC River Rd. & Corydon Av.	8.32	SAM & DOT DEKRUYF 8919 MERRILL AV CHINO CA 91710
121310090-3	next to 2651 River Rd.	3.18	SAM & DOT DEKRUYF 8919 MERRILL AV CHINO CA 91710
122020027-8	northeast of 1399 Parkridge Av.	0.76	CAPITALAND INV C/O SAM OSTAYAN 1379 PARK WESTERN #300 SAN PEDRO CA 90732
122030011-4	east of 2240 First St.	1.81	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
122050027-1	south of 938 Hamner Av.	0.40	R & T GARCIA FAMILY LTD PARTNERSHIP C/O RONEILIO SAN DIEGO GARCIA 1947 237TH PL TORRANCE CA 90501
122050028-2	south of 938 Hamner Av.	0.07	SYED GILANI 1260 MOUNTAIN AV NORCO CA 92860
122050049-1	next to 996 Mountain Av.	1.44	FRANK & JEANETTE VILLALOBOS 1882 PARK SKYLINE SANTA ANA CA 92705
122061002-2	517 Parkridge Av.	3.13	OMNI NORCO C/O OMNI WEST GROUP INC 23187 LA CADENA STE 102 LAGUNA HILLS CA 92653
122061004-4	896 Hamner Av.	1.00	SYED GILANI 1260 MOUNTAIN AV NORCO CA 92860
122570001-4	Hidden Valley Pkwy. & Corona Av.	1.10	JAMES & SANDRA OLSEN 7641 E CORTO RD ANAHEIM CA 92808
123040001-3	SEC Fifth St. & Hillside Av.	5.47	FRANCES & WILLIAM SMITH C/O WILLIAM SMITH 5170 CENTRAL AV RIVERSIDE CA 92504-1825
123070003-8	behind 1080 & 1090 First St.	2.10	TU VAN VO / DIEM NGUYEN 1168 SHEARBORN ST CORONA CA 92879
123120001-0	2760 Hillside Av.	0.60	SANTIAGO & ELVESTHER ACUNA 1481 ANDALUSIAN DR NORCO CA 92860
123150008-0	next to 2579 Echo Hill Dr. off Hillside Av.	4.51	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR ROSEMEAD CA 91770
123250002-3	east of 2245 Hillside Av.	12.47	ERNEST & ALICE TAYLOR PO BOX 440 NORCO CA 92860
123260001-3	north of 666 Third St.	10.00	MANUEL & JACQUELINE CONTRERAS C/O LORETTA O'MALLEY 43145 VISTA DEL RANCHO TEMECULA CA 92592-5142
123260002-4	666 Third St.	10.00	GARRY & SUSAN STRUNK C/O LORETTA O'MALLEY 43145 VISTA DEL RANCHO TEMECULA CA 92592
123310021-5	behind 1531 Hillside Av.	0.58	ROSEMARY BUTLER C/O DANIEL SAYLOR 2825 E CORTEZ WEST COVINA, CA 91791

123310025-9	behind 1577 Hillside Av.	1.00	VU DUONG 2235 BOWMAN AV TUSTIN CA 92782-1246
123310026-0	behind 1577 Hillside Av.	1.24	VU DUONG 2235 BOWMAN AV TUSTIN CA 92782-1246
125030057-7	north of 2140 Valley View Av.	0.96	HARLEY WEED 5215 E. CHAPMAN SPACE 61 ORANGE CA 92869-4232
125150033-6	south of 2008 Corona Av.	0.46	NORCO REEF 9416 SW 4TH AV PORTLAND OR 97219
125150034-7	NWC Second St. & Corona Av.	0.74	NORCO REEF 9416 SW 4TH AV PORTLAND OR 97219
125170038-3	north of 1787 Hamner Av.	0.58	EDD INVESTMENT CO 173 E FREEDOM AV ANAHEIM CA 92801
125180010-8	1550 Second St.	6.51	FRANK AN 1159 S ARDMORE AV LOS ANGELES CA 90006
125210026-5	1665 Hamner Av.	0.99	BILL & JOE BARRETO 590 MONDALE STREET CORONA CA 92880
125270012-8	First St. & Valley View Av.	1.08	EUGENE EUSTAQUIO 3 DOGWOOD SOUTH / PO BOX 10595 IRVINE CA 92612 / NEWPORT BEACH CA 92658
125300018-6	east of 1365 First St.	0.39	MAGDALENA OLVERA VASQUEZ 1611 GARRETSON AV CORONA CA 92879-2429
125322006-3	1110 First St.	2.41	ZACHARIAH & SUSIE VARUGHESE 1347 BIRDSONG LN CORONA CA 92881
126020004-5	south of 2001 Third St.	2.81	RIVERSIDE COMMUNITY COLLEGE DISTRICT 4800 MAGNOLIA AV RIVERSIDE CA 92506
126050002-6	SW Corner of Third St. & Hamner Av.	7.94	EDDIE FISCHER C/O LE BARON INVESTMENTS 2020 E ORANGETHORPE AV FULLERTON CA 92831
126050004-8	behind flood channel on Hamner Av.	8.22	EDDIE FISCHER C/O LE BARON INVESTMENTS 2020 E ORANGETHORPE AV FULLERTON CA 92831
126050017-0	north of 2200 Hamner Av.	0.43	D W AUGUST INC 1331 TIFFANY RANCH RD ARROYO GRANDE CA 93420
126060001-6	west of 2093 Paddock Ln.	1.90	BERNARD & HELEN SWART 423 MAGNOLIA BREA CA 92621
126150008-1	north of 1664 Pacific Av.	1.52	MIGUEL & DEBRA MARTINEZ 1664 PACIFIC AV NORCO CA 92860
126160023-5	betw 1610 & 1630 Pacific Av.	0.66	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126180003-9	behind 1745 Pacific Av.	1.50	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126200013-9	south of 1492 Mountain Av.	2.56	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126200018-4	between 1475 & 1515 Pacific Av.	1.25	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126200021-6	2300 block First St.	5.08	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126240001-2	1635 Mountain Av.	2.00	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126240002-3	north of 1595 Mountain Av.	1.00	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126240004-5	1569 Mountain Ave.	5.00	1300 NORMANDY PROP 1300 E NORMANDY PL SANTA ANA CA 92705

126250010-1	behind 1775 & 1865 Acre St.	0.97	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV NORCO CA 92860
126250013-4	1775 Acre St.	0.44	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV NORCO CA 92860
126250015-6	west of 1865 Acre St.	0.34	SUSAN WAKEFIELD 3064 DALES DR NORCO CA 92860
126250055-2	1865 Acre St.	0.43	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV NORCO CA 92860
126250056-3	1466 Hamner Av.	0.16	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV NORCO CA 92860
127020030-5	3275 Hamner Av.	0.82	AJIT SHAH PO BOX 4509 PALOS VERDES PENNISULA CA 90274
127020032-7	3361 Hamner Av.	1.78	5622 BUCKINGHAM 1050 W KATELLA AV ORANGE CA 92867
127030022-9	3265 Hamner Av.	0.43	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR SANTA CLARITA CA 91390
127030043-8	3231 Hamner Av.	0.67	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR SANTA CLARITA CA 91390
127030045-0	south of 3231 Hamner Av.	0.56	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR SANTA CLARITA CA 91390
127040036-3	north of 3001 Hamner Av.	2.18	JIRAIR SARALON 13338 GOLDEN VALLEY LN GRANADA HILLS CA 91344-5146
127050031-9	3001 Hamner Av.	1.69	VICTOR MELEO PO BOX 98 LINDSAY CA 93247
127100013-7	west of 3318 & 3314 Corona Av.	1.41	MICHAEL AGUIRRE 570 N GRAND ST ORANGE CA 92857
127200040-0	between I-15 & Fourth St.	0.08	ROY JOLLY / WANDA WILSON 11357 SNOW VIEW CT YUCAIPA CA 92399
127200042-2	between I-15 & Fourth St.	1.02	ROY JOLLY / WANDA WILSON 11357 SNOW VIEW CT YUCAIPA CA 92399
127210020-3	2655 Hamner Av.	0.62	GLENN SCHOEMAN PO BOX 466 MIRA LOMA CA 91752
127300015-7	between 2630 & 2682 Reservoir Dr.	0.98	ROBERT SPANGLER 2756 SWEET RAIN WY CORONA CA 92881
127331012-0	2830 Reservoir Dr.	0.20	PAT & EMMA ALVARADO C/O ROLLIE ALVARADO 6072 CANDLE LIGHT LN YORBA LINDA CA 92886
129230018-8	SWC Town & Country Dr. & Hamner Av.	1.13	KEVIN CHAN / KENNEDY CHUNG 5352 NEWFIELD CR HUNTINGTON BEACH CA 92649-3687
129230033-1	west of 2900 Hamner Av.	5.38	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230034-2	south of 1901 Town & Country Dr.	4.43	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230036-4	west of 2900 Hamner Av.	6.38	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230037-5	north of 2900 Hamner Av.	2.45	CHRIS BONORRIS 1630 COACHWOOD LA HABRA CA 90631

129380009-4	2438 Hamner Av.	1.63	REXCO 2518 N SANTIAGO BLVD ORANGE CA 92867
129380010-4	south side of Third St. at Hamner Av.	2.26	REXCO 2518 N SANTIAGO BLVD ORANGE CA 92867
130100002-1	behind Quiet Hill Ct.	41.58	ALTFILLISCH CONSTRUCTION CO 13200 CITRUS ST CORONA CA 92880-9214
130134002-6	1853 Pali Dr.	0.22	THOMAS & SHARON MCKIERNAN 1526 W BOULDER ST COLORADO SPRINGS, CO 80904
130240007-9	behind 3490 Hamner Av.	6.87	ROBERT GREGORY 4328 CORONA AV NORCO CA 92860
130240019-0	south of 2191 Fifth St.	1.65	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200 NORCO CA 92860
130240020-0	NWC Fifth St. & Norconian Dr.	0.22	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200 NORCO CA 92860
130240021-1	Norco Dr. west of ARCO	7.20	NORCO BEACON HILL DEVELOPMENT COMPANY C/O DAVID LUCE 20229 S W TREMONT WAY BEAVERTON, OR 97007
130240022-2	behind 3646 Hamner Av.	25.36	NORCO BEACON HILL DEVELOPMENT COMPANY C/O DAVID LUCE 20229 S W TREMONT WAY BEAVERTON, OR 97007
130240023-3	across from 3600 & 3636 Norconian Dr.	12.23	NORCO BEACON HILL DEVELOPMENT COMPANY C/O DAVID LUCE 20229 S W TREMONT WAY BEAVERTON, OR 97007
130240025-5	Fifth St. & Norconian Dr.	0.31	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200 NORCO CA 92860
130240031-0	3636 Norconian Dr.	4.10	VICKY BLAIR 129 HAYDEN WY BREA CA 92821
130240045-3	Hamner Av. surrounding ARCO	4.75	NORCO BEACON HILL ASSEMBLY OF GOD INC PO BOX 336 NORCO CA 92860
130250004-7	south of 3646 Hamner Av.	1.40	ASHOK PATEL & KAMAL BAWA NORCO HOSPITALITY LLC 20 CAMARINI STREET FOOTHILL RANCH CA 92610
130250005-8	north of 3490 Hamner Av.	1.88	ASHOK PATEL & KAMAL BAWA NORCO HOSPITALITY LLC 20 CAMARINI STREET FOOTHILL RANCH CA 92610
130250006-9	north of 3480 Hamner Av.	1.94	ROB KOZIEL PO BOX 148 NORCO CA 92860
130311023-2	between 2737 & 2777 Shadow Canyon Cr.	0.81	TODD ESSENMACHER 601 N BATAVIA ORANGE CA 92868-1220
131070014-7	south of 4231 Valley View Av.	4.44	GEORGE SINICHAK 13814 WALNUT ST WHITTIER CA 90602
131090034-7	north of 4191 Corona Av.	1.17	KADVA PATINAR 102 E EUCALYPTUS DR ANAHEIM HILLS CA 92808
131101010-8	Hamner Av./Taft St./Old Hamner Rd.	3.40	BALU & MALTI PATEL C/O BROOKHURST INN MOTEL 701 S BROOKHURST ST ANAHEIM CA 92804
131150024-3	between 4081 & 4191 Valley View Av.	3.39	ROMAN CATHOLIC BISHOP OF SB 10920 PARISE DR WHITTIER CA 90604
131160003-5	NWC Valley View Av. & Sixth St.	0.87	HENRIK MARCINIAK 3140 W STONYBROOK DR ANAHEIM CA 92804

131180035-6	1025 Sixth St.	0.41	TAMI & ANTHONY LAMAGNA TODD & PAULA TAYLOR 3311 VIA GIOVANNI CR CORONA CA 92881
131192021-0	north of 3838 Sierra Av.	1.02	HANUMANTHA REDDY 23 CASTLEROCK IRVINE CA 92603-0148
131200002-7	north of 3821 Sierra Av.	0.44	DANIEL YARUSI 32158 CAMINO CAPISTRANO #A SAN JUAN CAPISTRANO CA 92675-3720
131210025-9	SWC Sixth St. & Corona Av.	0.37	DAVE & REBBECAH GONZALES 25525 CARANCHO RD TEMECULA CA 92590
131230019-6	Hamner Av. between Fifth & Sixth Streets	0.91	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO CORONA CA 92881
131280017-9	south of 3597 Sierra Av.	1.09	VIRGINIA SANTIAGO 6780 ANGELINA STREET CHINO CA 91710
131320026-0	Hamner Av. betw Fifth & Sixth Streets	2.17	EXCEL CORONA C/O SURESH PATEL 10660 SCRIPPS RANCH BLVD STE 100 SAN DIEGO CA 92131-1077
131320027-1	Hamner Av. betw Fifth & Sixth Streets	0.86	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO CORONA CA 92881
131320028-2	Hamner Av. betw Fifth & Sixth Streets	1.00	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO CORONA CA 92881
131330016-2	3516 Valley View Av.	3.72	RICHARD & REBECCA LEWIS 6 WEYMOUTH CT NEWPORT BEACH CA 92660
133090009-9	south of 4210 Crestview Dr.	2.35	PAULETTE FREDERICK 4200 CRESTVIEW DR NORCO CA 92860
133090010-9	south of 4232 Crestview Dr.	2.18	GEORGE CALLAWAY C/O TOM ROHDE 2058 N MILLS AV CLAREMONT CA 91711-2812
133141018-4	NEC Sixth St. & Temescal Av.	1.51	EQUINE VETERINARY SPECIALISTS INC 20022 DANIEL LN ORANGE CA 92869
133150022-5	623 Sixth St.	0.38	ALAN HASSO PO BOX 17350 ANAHEIM CA 92807
133150027-0	633 Sixth St.	0.48	ADMINISATRATIVE VANDERBUR TRUST WAYNE WICKSTROM PO BOX 65387 VANCOUVER WA 98665
133160026-0	east of 433 Sixth St.	0.40	PARKER LIN / SOON NA 1687 CURTISS CT LA VERNE CA 91750
133160031-4	east of 405 Sixth St.	0.81	LOT 16 TRUST 351 SIXTH ST NORCO CA 92860
133181010-0	Center Av. south of 818 Sixth St.	0.42	STANLEY & LINDA SCOTT 42131 SAN JOSE DR SAN JACINTO CA 92583
133181016-6	east of 892 Sixth St.	0.96	JOSEPH & GERALDINE DIGIULIO 3657 NETTLE PL FALLBROOK CA 92028
133190009-8	3861 Hillside Av.	0.57	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133190044-9	682 Sixth St.	0.10	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133190046-1	688 Sixth St.	0.13	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133222018-4	between 3721 & 3759 Center Av.	0.55	ROBERT KLING & DOROTHY BUTTS 531 MAIN ST #211 EL SEGUNDO CA 90245

133250033-4	110 Buckskin Ln.	0.59	MILTON HARRISON 212 E 19TH ST COSTA MESA CA 92627
133270002-8	3631 Hillside Av.	1.83	HECTOR & FLAVIA YANEZ 3691 CENTER AV NORCO CA 92860
133280009-6	behind 3528 & 3540 California Av.	1.78	DICK & SANDRA MAC GREGOR 3541 PEDLEY AV NORCO CA 92860
133330003-4	California Av. at Fifth St.	0.73	SOUTHERN CALIFORNIA EDISON PO BOX 800 ROSEMEAD CA 91770
133340018-9	off East St. & South Fork Dr.	0.94	SOUTHERN CALIFORNIA EDISON PO BOX 800 ROSEMEAD CA 91770
133340019-0	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340021-1	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340022-2	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340023-3	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
153030007-7	near Grulla Ct.	1.00	HARD CORP C/O SANTA ANA VALLEY IRRIGATION CO 2555 3RD ST SACRAMENTO CA 95818
153030008-8	near Grulla Ct.	1.20	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR ROSEMEAD CA 91770
153030009-9	near Grulla Ct.	0.40	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR ROSEMEAD CA 91770
153030011-0	California Av. & Grulla Ct.	9.80	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR ROSEMEAD CA 91770
153180002-6	4670 California Av.	0.46	LOAY YOUNIS 14791 GROVEVIEW IRVINE CA 92604
153180020-2	behind 4645 Pedley Av.	1.25	VINCENT & PEGGY LARIVIERE 5581 INNER CIRCLE DR RIVERSIDE CA 92506
153222009-2	behind 4521 & 4535 Crestview Dr.	2.19	FRANCES VAUGHAN 3806 HIGHWAY 90 WEST DEL RIO TX 78840
153222019-1	behind 4591 Crestview Dr.	0.54	ERIK CAMPBELL 128 ALLVIEW PLACE NORCO CA 92860
153231010-0	next to 4409 California Av.	0.51	BLANCA RODRIGUEZ 13059 NINE STREET RANCHO CUCAMONGA CA 91739
153232007-1	across from 4460 thru 4490 Crestview Dr.	4.67	ADOLFO PONCE 1010 FIRST ST NORCO CA 92860
168021003-3	west of 190 Mt. Rushmore Dr.	0.45	TERRY FRIZZEL 11290 ARLINGTON AV RIVERSIDE CA 92505
168023007-3	north of 4011 Mt. Tobin Ct.	0.42	RAYNOLD DALE & CAROL LYNN SAUGSTAD 4010 PIKES PEAK DR NORCO CA 92860

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: William R. Thompson,  Public Works Director

DATE: March 6, 2013

SUBJECT: Amendment No. 2 to the Transportation Uniform Mitigation Fee Program ("TUMF") Funding Agreement for the Hamner Avenue Widening, Santa Ana River to Parkridge Avenue Project No. 05-NW-NOR-1049

MOTION TO: Approve Amendment No. 2 to the Hamner Avenue Widening, Santa Ana River to Parkridge Avenue Project No. 05-NW-NOR-1049 TUMF Funding Agreement with Western Riverside Council of Governments (WRCOG).

SUMMARY: The City of Norco in March 2006 entered into an agreement with WRCOG to obligate TUMF Program funding for roadway widening improvements to Hamner Avenue, from the Santa Ana River to Parkridge Avenue in the amount of \$5,500,000. In October 2010 the City of Norco approved Amendment No.1 to the agreement modifying the obligated funding amount to \$3,300,435.00, as a result of the updated 2009 Nexus Study. Proposed Amendment No. 2 decreases the obligated amount remaining for the Hamner Avenue Widening Project from the Santa Ana River to Parkridge Avenue to an amount not to exceed \$500,000.

BACKGROUND/ANALYSIS: At their March 1, 2006 meeting, the City Council entered into an agreement with WRCOG to obligate TUMF Program funds for the Hamner Avenue Widening, Santa Ana River to Parkridge Avenue Project. The City of Norco was approved by WRCOG to receive TUMF Program funds for the Hamner Avenue Widening, Santa Ana River to Parkridge Avenue Project in an amount not to exceed \$5,500,000.

At their October 6, 2010 meeting, the City Council approved Amendment No. 1 to the Hamner Avenue Widening Project No. 05-NW-NOR-1049. This action was based on the results of the updated 2009 Nexus Study requiring all parties to amend their obligated project agreements accordingly. The City of Norco approval of Amendment No. 1 decreased the Hamner Avenue Widening Project agreement obligated funds from \$5,500,000 to an amount not to exceed \$3,300,435.

Amendment No. 2 provides for \$500,000 of eligible TUMF Program funds remaining in the 5-Year Transportation Program Improvement Program (TIP) for the Hamner Avenue Widening Project from the Santa Ana River to Parkridge Avenue.

Hamner Avenue Widening Project No. 11-NW-NOR-1075 is defined in the TIP as 1,500 feet north and 1,500 feet south of Citrus Avenue. The project scope includes funding for survey, right-of-way acquisition, planning, design, and construction. This agreement allows for a transfer of \$1,870,000 in reimbursement obligation to the City of Norco.

The City of Norco has received funding reimbursements for completed projects on Hamner Avenue from Santa Ana River to Parkridge Avenue of approximately \$2,430,000.

FINANCIAL IMPACT: \$500,000 of eligible TUMF Program funds remaining in the 5-Year TIP for the Hamner Avenue Widening Project from the Santa Ana River to Parkridge Avenue. Staff will continue to seek additional funding to complete needed roadway improvements to Hamner Avenue.

Attachments: Amendment to the Transportation Uniform Mitigation Fee Program ("TUMF") Funding Agreement, 2012/13 through 2016/17 TIP.

AMENDMENT 2 TO TRANSPORTATION UNIFORM MITIGATION FEE PROGRAM AGREEMENT

HAMNER AVENUE WIDENING, SANTA ANA RIVER TO PARKRIDGE AVENUE

THIS AMENDMENT 2 (“Amendment”) is entered into this _____ day of _____, 2013, by and between the WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (“WRCOG”) and CITY OF NORCO (“Agency”). WRCOG and the Agency are sometimes referred to individually as “Party” and collectively as “Parties.”

RECITALS

A. WRCOG and Agency have entered into an agreement titled “Transportation Uniform Mitigation Fee Program Agreement” that is dated **October 6, 2010** (“Agreement”). The Agreement provides the terms and conditions, scope of work, schedule and funding amount for the construction of the **HAMNER AVENUE WIDENING, SANTA ANA RIVER TO PARKRIDGE** (hereinafter the “Project”).

B. The Parties desire to amend the Agreement by **DECREASING** the funding amount in the manner set forth in Section 7 of the Agreement.

C. **CITY HAS NEARLY COMPLETED THIS SEGMENT AND TRANSFERRED THE BALANCE TO THE NORTHERN HAMNER AVE SEGMENT.**

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and subject to the conditions contained herein, the Parties hereby agree as follows:

1. The Funding Amount contained in Section 2 of the Agreement is hereby **DECREASED** by an amount not to exceed **Two Million Eight Hundred Four Hundred Thirty Five Dollars (\$2,800,435)**, from **Three Million Three Hundred Thousand and Four Hundred Thirty Five Dollars (\$3,300,435)** to a revised amount not to exceed **Five Hundred Thousand Dollars (\$500,000)**.

2. The forgoing **DECREASE** of the Funding Amount is within the Maximum TUMF Share.

3. Jurisdiction's Local Match Contribution. The Jurisdiction shall provide at least **Zero Dollars (\$000,000)** of funding toward the Work, as shown in Exhibit "A" and as called out in the Jurisdiction's Project Nomination Form submitted to WRCOG in response to its Call for Projects.

4. Exhibits "A", "A-1", and "A-2" of the Agreement are hereby replaced in their entirety by Exhibits "A", "A-1", and "A-2" of this Amendment which are attached hereto and incorporated by reference.

5. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Agreement shall remain in full force and effect between the Parties hereto.

IN WITNESS WHEREOF, the Parties have caused this Amendment to the Agreement to be executed by their duly authorized representatives to be effective on the day and year first written above.

WESTERN RIVERSIDE COUNCIL
OF GOVERNMENTS

CITY OF NORCO

By: _____
Rick Bishop, Executive Director
Executive Director

By: _____
Beth Groves, City Manager

Approved to Form:

Approved to Form:

By: _____
Steven C. DeBaun
General Council

By: _____
John Harper
City Attorney

Attest:

By: _____
Brenda K. Jacobs, City Clerk

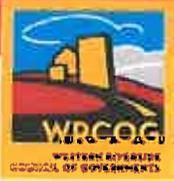
Exhibit A

SCOPE OF SERVICES

Exhibit A-1
ESTIMATE OF COST

Exhibit A-2

PROJECT SCHEDULE



Western Riverside Council of Governments

County of Riverside • City of Banning • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale • City of Hemet • City of Jurupa Valley
City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco • City of Perris • City of Riverside • City of San Jacinto
City of Temecula • City of Wildomar • Eastern Municipal Water District • Western Municipal Water District

Date: January 28, 2013

To: Members, Northwest Zone Committee
Members, Northwest Zone TAC
Finance Directors, Northwest Zone

From: Rick Bishop, Executive Director 

Subj: January 28, 2013 Northwest Zone 5-Year Transportation Improvement Program
Administrative Amendment

Attached please find the January 28, 2013 Northwest Zone 5-Year Transportation Improvement Program (TIP) Administrative Amendment to the February 2012 adopted TIP that was approved in accordance with the Western Riverside Council of Governments (WRCOG) Executive Committee action, authorizing the WRCOG Executive Director to approve administrative amendments to the Zone TIPs.

This January 28, 2013 Northwest Zone 5-Year TIP Amendment is effective immediately. The next full 5-Year TIP review and adjustment process is scheduled to commence in September 2013, and be considered by the WRCOG Executive Committee no later than February 3, 2014.

If you have any questions regarding these amendments, please contact Ruthanne Taylor Berger at (951) 955-8304 or by e-mail at berger@wrcog.cog.ca.us or Donna Dean at (951) 955-8309 or by e-mail dean@wrcog.cog.ca.us.

Attachment: 1. January 28, 2013 Northwest Zone TIP and Map.



January 28, 2013 Northwest Zone 5-Year TIP Administrative Amendment

Fiscal Year	Phase**					FY15-16 50% Delta Deadline	FY16-17	Current Programmed Phase Balance	Total Phase Payments/ Expenditures	Original Programmed Phase Cost
	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17					
Forecast Revenues										
Carryover Revenues (As of 6/30/2012)										
Return \$1M Transfer to 10% Reimbursement Tracking										
Available Revenues	\$ 3,000,000	\$ 3,045,000	\$ 3,105,900	\$ 3,165,018	\$ 3,231,378	\$ 14,281,916	\$ 13,498,865	\$ 30,638,801		
	\$ 5,437,614	\$ 239,236	\$ 416,198	\$ 961,508	\$ 2,762,724					
	\$ (1,000,000)									
	\$ 7,467,614	\$ 3,284,236	\$ 3,522,098	\$ 4,129,526	\$ 5,994,102					
Programmed Expenditures										
City of Corona										
05-NW-COR-1046	PND	PA&ED	\$ 55,762	\$ -	\$ -	\$ 55,762	\$ (74,238)	\$ 130,000		
	ENG		\$ 74,943	\$ -	\$ -	\$ 74,943	\$ (295,057)	\$ 370,000		
	ROW		\$ 713,538	\$ 713,538	\$ -	\$ 1,427,076	\$ (192,925)	\$ 1,620,001		
05-NW-COR-1048	CPL	PA&ED	\$ 0	\$ -	\$ -	\$ 0	\$ (175,562)	\$ 175,562		
	STD	ENG	\$ 1,454,532	\$ -	\$ -	\$ 1,454,532	\$ -	\$ 1,454,532		
County of Riverside										
06-NW-RCY-1094	STD	PA&ED	\$ 64,800	\$ -	\$ -	\$ 64,800	\$ (683,200)	\$ 648,000		
	STD	ENG	\$ 59,980	\$ -	\$ -	\$ 59,980	\$ (440,020)	\$ 500,000		
	STD	ROW	\$ 864,180	\$ 250,000	\$ 250,000	\$ 1,614,180	\$ (385,820)	\$ 2,000,000		
County of Riverside/March JPA										
05-NW-JPA-1074	STD	ENG	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ (1,513,347)	\$ 2,013,347		
City of Eastvale/City of Norco										
12-NW-EAV-1050	PLN	PA&ED	\$ 150,000	\$ 100,000	\$ -	\$ 250,000	\$ -	\$ 250,000		
City of Jurupa Valley/County of Riverside										
11-NW-JVL-1150	PLN	PA&ED	\$ 103,000	\$ -	\$ -	\$ 103,000	\$ -	\$ 103,000		
	PLN	ENG	\$ 442,000	\$ -	\$ -	\$ 442,000	\$ -	\$ 442,000		
City of Norco										
11-NW-NOR-1075	STD	CON	\$ 1,370,395	\$ 500,000	\$ -	\$ 1,870,395	\$ -	\$ 1,870,395		
	CPL	PA&ED	\$ -	\$ -	\$ -	\$ -	\$ (70,320)	\$ 70,320		
	CPL	ENG	\$ -	\$ -	\$ -	\$ -	\$ (165,241)	\$ 165,241		
	CPL	ROW	\$ -	\$ -	\$ -	\$ -	\$ (1,722,700)	\$ 1,722,700		
	STD	CON	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ (451,779)	\$ 951,779		
City of Riverside										
06-NR-RIV-1097	PND	ROW	\$ 1,065,248	\$ 1,000,000	\$ 1,500,000	\$ 800,000	\$ 1,500,000	\$ 5,865,248	\$ 6,934,752	\$ 15,860,000
Developer 10% Reimbursements***			\$ 300,000	\$ 304,500	\$ 310,590	\$ 316,802	\$ 323,138			
Total Programmed Capital Expenditures			\$ 7,218,378	\$ 2,868,038	\$ 2,560,590	\$ 1,366,802	\$ 1,823,138			
Total Programmed Balance Carryover**			\$ 239,236	\$ 416,198	\$ 961,508	\$ 2,762,724	\$ 4,170,964			



January 28, 2013 Northwest Zone 5-Year TIP Administrative Amendment

Fiscal Year	FY12-13	FY13-14	FY14-15	FY15-16 50% Delta Deadline	FY16-17	Current Programmed Phase Balance	Total Phase Payments/ Expenditures	Original Programmed Phase Cost
Forecast Revenues	\$ 3,000,000	\$ 3,045,000	\$ 3,105,900	\$ 3,166,018	\$ 3,231,378	\$ 14,281,916	\$ (13,496,885)	\$ 30,638,801
Carryover Revenues (As of 6/30/2012)	\$ 5,457,614	\$ 239,236	\$ 416,198	\$ 961,508	\$ 2,762,724			
Return \$1M Transfer to 10% Reimbursement Tracking	\$ (1,000,000)							
Available Revenues	\$ 7,457,614	\$ 3,284,236	\$ 3,522,098	\$ 4,129,526	\$ 5,994,102			

Fiscal Year	Summary Table					5-Year Total Available Forecast/Cash	5-Year Total Programmed plus 10%	5-Year Balance Includes 10%
	FY12/13	FY13/14	FY14/15	FY15/16	FY16/17			
Available Revenues	\$ 7,457,614	\$ 3,284,236	\$ 3,522,098	\$ 4,129,526	\$ 5,994,102	\$ 23,484,913	\$ 15,541,548	\$ 7,943,365
Programmed Phases	\$ 7,219,378	\$ 2,868,038	\$ 2,560,590	\$ 1,366,802	\$ 1,823,136			
Carryover Balance	\$ 239,236	\$ 416,198	\$ 961,508	\$ 2,762,724	\$ 4,170,964			
Available 10% Reimbursements	\$ 3,777,003	\$ 2,821,871	\$ 3,132,461	\$ 3,449,263	\$ 3,772,401			
Programmed Reimbursements**	\$ 1,259,532	\$ -	\$ -	\$ -	\$ -			
Carryover Balance	\$ 2,517,371	\$ 2,821,871	\$ 3,132,461	\$ 3,449,263	\$ 3,772,401	\$ 1,259,532	\$ (592,731)	\$ 666,901

NOTES:

*Total Funded Carryover Balance does not reflect actual available cash.
 Phase: planning=PA&ED, engineering=ENG, right-of-way=ROW, construction=CON.
 Status: PLN=planned, STD=started, PND=pending final invoice, CPL=completed, TER=terminated.
 10% Reimbursement Reimbursement Detail Tracked on Separate Spreadsheets.
 Actual Forecasts, Carryover, and Payments thru 6/30/12.

Yellow highlight = obligated funds and over-program alert.



January 28, 2013 Northwest Zone 10% Reimbursement Tracking Administrative Amendment

Fiscal Year	FY12-13	FY13/14	FY14/15	FY15-16 50% Delta Deadline	FY16/17	Current Programmed Phase Balance	Total Phase Payments/ Expenditures	Original Programmed Phase Cost
10% Reimbursements								
Actual Carryover Reimbursements (As of 6/30/2012)	\$ 300,000	\$ 304,500	\$ 310,590	\$ 316,802	\$ 323,138	\$ 1,259,632	\$ (592,731)	\$ 1,852,363
Return \$1M to 10% Reimbursement Tracking	\$ 2,477,003	\$ 2,517,371	\$ 2,621,871	\$ 3,132,461	\$ 3,449,263			
Available Revenues***	\$ 1,000,000							
	\$ 3,777,003	\$ 2,821,871	\$ 3,132,461	\$ 3,449,263	\$ 3,772,401			
Programmed Expenditures								
Status* Phase**								
Bellevue Ave. (Dodd to 1,058' East) (0.200 mi. 2 to 3lanes) Cantu								
09-NW-RCY-9011	PND	CON	\$ 206,406	\$ -	\$ -	\$ 206,406	\$ (412,812)	\$ 619,218
Galleano Ranch, (97' E of Marlatt to 1,177' East) (0.228 mi. ROW dedication)(Bircher Mira Loma LLC)								
05-NW-JPA-1052	PND	ENG	\$ 820,081	\$ -	\$ -	\$ 820,081	\$ (179,919)	\$ 1,000,000
Van Buren Blvd, Barton St to 1,000' w/o I-215 (2.707 mi. 4 to 6 lanes)(LNR)								
10-NW-RCY-9014	PND	CON	\$ 233,145	\$ -	\$ -	\$ 233,145	\$ -	\$ 233,145
Schleisman Rd, 1,476' E of Hellman Ave to 2,728' East) (1 lane) (Parkview Meadows Holdings, LLC)								
Total Capital Reimbursement Expenditures								
	\$ 1,259,632	\$ -	\$ -	\$ -	\$ -	\$ 1,259,632	\$ (592,731)	\$ 1,852,363
Total Reimbursement Balance Carryover*								
	\$ 2,517,371	\$ 2,821,871	\$ 3,132,461	\$ 3,449,263	\$ 3,772,401			

NOTES:

*Total Funded Carryover Balance does not reflect actual available cash.
 Phase: planning=PA&ED, engineering=ENG, right-of-way=ROW, construction=CON.
 Status: PLN=planned, STD=started, PND=pending final invoice, CPL=completed, TER=terminated.
 10% Reimbursement Overview on TIP Spreadsheets Summary Table
 Actual Forecasts, Carryover, and Payments thru 6/30/12.
 Yellow highlight = obligated funds and over-program alert.

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Brian K. Petree, Director
Parks, Recreation & Community Services 

DATE: March 6, 2013

SUBJECT: Acceptance of Bids and Award of Contract for the Clark Arena Electrical and Lighting Project

RECOMMENDATION: Accept bids submitted for the Clark Arena Electrical and Lighting Project and award a contract to MDE Group, Inc. in the amount of \$123,700 and to authorize the City Manager to approve contract change orders up to 10 percent of the original contract amount.

SUMMARY: Bids for the Clark Arena Electrical and Lighting Project were opened on February 21, 2013 with MDE Group, Inc. of Riverside, CA being the lowest responsible bidder. It is recommended that the City Council award a contract to MDE, Inc. in the amount of \$123,700 and authorize the City Manager to approve contract change orders up to 10 percent of the original contract amount.

BACKGROUND/ANALYSIS: Notice to Invite Bid was advertised starting January 24, 2013. A total of 15 bids were received with the base bid ranging from \$123,700 to \$329,000, with the lowest responsible bid submitted by MDE Group, Inc. The bid summary sheet has been attached for the City Council's review. With a 10% contingency, the total appropriation of the project for construction will be \$136,070.

FINANCIAL IMPACT: The CIP Fiscal Year 2012/2013 Budget has a balance of \$457,437 for Ingalls Park Development Fund 141.940.43140, Project 4105-1. This balance is comprised of DIF and Grant funds. These funds were approved for improvements such as Electrical and Lighting, Restrooms, Sound and NPDS.

/rs

Attachment: Bid Summary

Bid Results - Clark Arena Electrical and Lighting

Company	Pre-bid meeting	Bonds	Addendums 1-4	Bid Total
MDE Group , Inc	X	X	X	123,700.00
Global Power Group Inc	X	X	X	127,800.00
J. Kim Electric	X	X	X	129,100.00
Rymax Electric	X	X	X	136,576.00
J. Miller Electric, Inc	X	X	X	142,000.00
Rancho Pacific Electric	X	X	X	144,000.00
Western Group Inc	X	X	X	148,000.00
Brewster Electric	X	X	X	151,250.00
Gamma Builders, Inc	X	X	X	152,300.00
Sparky's Electric	X	X	X	154,884.00
Native Electrical Constr. Inc	X	X	X	157,000.00
JPGC	X	X	X	165,024.00
Pacific Electric Lighting & Sound D.B.A. WB Walton Electric	x	x	x	195,000.00
Champion Electric Inc	X	X	X	199,000.00
Tri-Power Electric, Inc	X	X	X	329,000.00

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Daniel Hedge, Lieutenant

DATE: March 6, 2013

SUBJECT: Resolution Accepting the California Supplemental Law Enforcement Services Fund Grant and Amending the FY 2012-2013 Operating Budget

RECOMMENDATION: Adopt **Resolution No. 2013-12**, accepting the California Supplemental Law Enforcement Services Fund Grant; and increasing revenue by \$100,000 and increasing appropriation by \$62,994 in the Supplemental Law Enforcement Services Fund Grant.

SUMMARY: Upon acceptance from Council, the State of California will grant the City \$100,000 to supplement front line law enforcement services. It can help fund one of the two Community Oriented Policing deputies.

BACKGROUND/ANALYSIS: The SLESF provides money to local governmental agencies to support front line law enforcement services. Since it must supplement, not supplant existing funding, it cannot be used to replace General Fund expenses, it can, however fund that portion of the Community Oriented Policing deputy position which is not being funded by the General Fund.

FINANCIAL IMPACT: Staff recommends that City Council accept this grant; increase revenue by \$100,000 (162-000-53260); and increase appropriation by \$62,994 (there is already existing appropriation of \$37,006 in 162-772-34115).

/rlf

Attachment: Resolution No. 2013-12

RESOLUTION NO. 2013-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA ACCEPTING THE CALIFORNIA SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT; AND INCREASING REVENUE BY \$100,000 AND INCREASING APPROPRIATION BY \$62,994 IN THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT

WHEREAS, the City will receive a California Supplemental Law Enforcement Services Fund (SLESF) grant of \$100,000 from the State of California to fund front line law enforcement services; and

WHEREAS, the SLESF grant can be used to help retain one of the Community Oriented Policing deputies.

NOW, THEREFORE, BE IT RESOLVED as follows:

SECTION 1. The City Council of the City of Norco does hereby accept the SLESF grant.

SECTION 2. Revenues shall be increased by \$100,000 (162-000-53260).

SECTION 3. Appropriations shall be increased by \$62,994 (there is already existing appropriation of \$37,006 in 162-772-34115).

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on March 6, 2013.

Mayor of the City of Norco, California

ATTEST:

Brenda K. Jacobs, City Clerk
City of Norco, California

I, Brenda K. Jacobs, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on March 6, 2013 by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on March 6, 2013.

Brenda K. Jacobs, City Clerk
City of Norco, California

**CITY OF NORCO
STAFF REPORT**

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Andy Okoro, Deputy City Manager/Director of Finance 

DATE: March 6, 2013

SUBJECT: Approval of the Second Amendment to the Cooperative Agreement between the County of Riverside and City of Norco to Provide a Fire Prevention Specialist

RECOMMENDATION: Approve the Second Amendment to the Cooperative Agreement between the County of Riverside and City of Norco to provide a fire prevention specialist

SUMMARY: On October 5, 2011, the Norco City Council approved a Cooperative Agreement with the Riverside County Fire Department to provide fire protection and emergency medical services within the City of Norco. This proposed amendment to the Cooperative Agreement would include the provision of fire inspection services by the Riverside County Fire Department to the City of Norco.

BACKGROUND/ANALYSIS: The City's Fire Prevention Specialist recently resigned from City employment to work for another City. The Fire Prevention Specialist is responsible for reviewing plans and specifications of buildings, fire protection equipment and industrial processes. The position also provides professional advice and assistance to other departments on a variety of fire protection requirements and procedures; assures adherence to technical fire protection plans, fire defense plans and supervision of fire inspection program as required by the Norco Municipal Code. The Riverside County Fire Department is willing to provide a Fire Safety Specialist to provide fire inspection, prevention and related services to the City of Norco. Staff believes that at this time, in order to continue providing fire inspection services, it would be advantageous to the City to access the County's expanded expertise in fire prevention and inspection services by contracting with the County.

This additional service requires an amendment to the existing contract with Riverside County Fire Department. Staff is recommending that City Council approve amendment No. 2 to the Cooperative Agreement between the City and Riverside County Fire Department.

FISCAL IMPACT: The cost for providing a Fire Prevention Specialist for the remainder of FY 2012-2013 will be covered by salary savings in the existing operating budget. Future costs for this service will be addressed as part of the budget process.

Attachment: Second Amendment to Cooperative Agreement

**SECOND AMENDMENT TO “A COOPERATIVE AGREEMENT TO PROVIDE
FIRE PREVENTION SPECIALIST SERVICES FOR THE CITY OF NORCO”**

THIS SECOND AMENDMENT, made and entered into this ____ day of _____, 2013, by and between the County of Riverside, a political subdivision of the State of California, on behalf of the Fire Department, (hereinafter referred to as “COUNTY”) and the City of Norco, a duly created city, (hereinafter referred to as “CITY”), whereby it is agreed as follows:

1. Recitals. This Second Amendment is made with respect to the following purposed and facts which each of the parties agree to be true and correct:

A. On November 1, 2011 the COUNTY and the CITY entered into that certain agreement entitled: “A Cooperative Agreement to Provide Fire Protection, Fire Prevention, Rescue and Medical Emergency Services for the City of Norco” (hereinafter referred to as the “Agreement”).

B. Due to the recent resignation of the City Fire Prevention Specialist the County will provide fire prevention services, with the City assuming the cost as provided on EXHIBIT “A”. The parties now wish to amend the Agreement to provide for a Fire Prevention Specialist to the City.

2. Other Terms Remain. Except as specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

[Signature Provisions on following page]

IN WITNESS WHEREOF, the duly authorized officials of the parties hereto have, in their respective capacities, set their hands as of the date first hereinabove written.

Dated: _____ CITY OF NORCO

By: _____
KATHY AZEVEDO
Mayor

ATTEST:

APPROVED AS TO FORM:

By: _____
BRENDA K. JACOBS, CMC
City Clerk

By: _____
JOHN HARPER
City Attorney

(SEAL)

Dated: _____ COUNTY OF RIVERSIDE

By: _____
Chairman, Board of Supervisors

ATTEST:

APPROVED AS TO FORM:
PAMELA J. WALLS,
County Counsel

KECIA HARPER-IHEM
Clerk of the Board

By: _____

By: _____
SYNTHIA M. GUNZEL
Deputy County Counsel

(SEAL)

EXHIBIT "A"
 TO THE COOPERATIVE AGREEMENT
 TO PROVIDE FIRE PROTECTION, FIRE PREVENTION, RESCUE
 AND MEDICAL EMERGENCY SERVICES FOR THE CITY OF NORCO
 ESTIMATE DATED FEBRUARY 11, 2013 FOR FY 12/13

	<u>CAPTAIN'S</u>		<u>ENGINEER'S</u>		<u>FF II MEDICS</u>		<u>TOTALS</u>
STA #47							
Medic Engine	333,687	2.0	285,396	2.0	277,343	2.0	896,426 6.0
STA #57							
Medic Engine	333,687	2.0	285,396	2.0	277,343	2.0	896,426 6.0
Fixed Relief	166,844	1.0	142,698	1.0	138,671	1.0	448,213 3.0
SUBTOTALS	834,219		713,489		693,357		2,241,064
SUBTOTAL STAFF	5		5		5		15
BATTALION CHIEF					230,305	each	230,305 1.0
FIRE SAFETY SPECIALIST					118,433	each	29,608 1.0 (Apr.-June)
SUBTOTAL							\$259,913 17
SUPPORT SERVICES							
Administrative/Operational					14,606	per assigned Staff **	233,696 16.0
Volunteer Program					9,363	Per Entity Allocation	9,363 1.0
Medic Program					5,739	per assigned Medics	28,695 5.0
Fleet Support					35,617	per Fire Suppression Equip	71,234 2.0
ECC Support						Calls/Station Basis	73,163
Comm/IT Support						Calls/Station Basis	127,961
Hazmat Support							7,487
SUBTOTAL							551,599
FIRE ENGINE USE AGREEMENT					19,200	each engine	38,400 2
ESTIMATED DIRECT CHARGES							14,000
TOTAL STAFF COUNT							17
TOTAL ESTIMATED CITY BUDGET							\$3,104,976.45

SUPPORT SERVICES

Administrative & Operational Services		
Finance	Public Affairs	16.0 Assigned Staff
Training	Procurement	0.00 Battalion Chief Support
Data Processing	Emergency Services	16.00 Total Assigned Staff
Accounting	Fire Fighting Equip.	2 Fire Stations
Personnel	Office Supplies/Equip.	1,915 Number of Calls
		2 Hazmat Stations
		0 Number of Hazmat Calls

Medic Program - Support staff, Training, Certification, Case Review & Reporting

Fleet Support - Support staff, automotive costs, vehicle/engine maintenance, fuel costs

Emergency Command Center Support - Dispatch services costs

Communications / IT Support - Support staff, communications, radio maintenance, computer support functions

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Andy Okoro, Deputy City Manager/Director of Finance 

DATE: March 6, 2013

SUBJECT: Approval of an Assignment Agreement with Excel Hotel Group and Excel Corona LP

RECOMMENDATION: Approval for the City Manager to execute the Assignment Agreement Assigning the Project Developer Name from Excel Hotel Group to Excel Corona LP.

SUMMARY: Excel Hotel Group is requesting an amendment to the existing Economic Incentive Agreement with the City that would facilitate their bank financing and development of a 96-unit Fairfield by Marriot Inn and Suites in the City of Norco. The proposed Assignment Agreement (the "Agreement") would assign the rights of the original Agreement and Amendment No. 1 to Excel Corona LP, the Project Developer. Excel Hotel Group is the management company that would manage the property once the hotel is built. The substance of the original Agreement and Amendment No. 1 to that Agreement will remain unchanged.

BACKGROUND/ANALYSIS: On November 17, 2010, the City Council adopted a resolution approving an Economic Incentive Agreement (TOT sharing agreement) (the "Agreement") with Excel Hotel Group. On August 1, 2012, the City Council approved Amendment No. 1 to that Agreement re-structuring the existing agreement in a way that would allow Excel Hotel Group to retain a large share of TOT revenues over the first five years operation in order to stabilize the hotel's financial performance.

The Project Developer is extremely motivated to develop this project and has been working diligently to move forward with the project. Construction of the hotel is planned to start this May. They are in the final phase of completing their bank financing. Their lending bank has requested that the rights to the Economic Incentive Agreements be assigned to the project developer and owner, Excel Corona LP from the management company, Excel Hotel Group. This assignment will not impact nor change any provisions set forth in the original Agreement or Amendment No. 1 to that Agreement. Construction on the project is scheduled to commence before the end of May 2013.

FISCAL IMPACT: The project is estimated to generate \$2,664,000 in TOT over the term of the Agreement. Of that amount, the City's share is estimated to be \$1,583,000, while the project owner will be paid a maximum of \$1,081,000. TOT revenues are General Fund revenues which are used to pay for general City services.

Attachments: Assignment Agreement

ASSIGNMENT AGREEMENT

This Assignment Agreement, dated as of March 6, 2013, is hereby entered into by and among the City of Norco, a municipal corporation (hereinafter referred to as the "CITY"), Excel Hotel Group (hereinafter referred to as "EHG"), a California limited liability company and Excel Corona LP (hereinafter referred to as "ECLP"), a California limited partnership, jointly the Parties.

RECITALS

A. WHEREAS, the CITY and EHG have heretofore entered into an Economic Incentive Agreement, dated as of November 17, 2010, and Amendment No. 1 to the Agreement, dated August 1, 2012, with regard to the development of a 96-unit Fairfield by Marriot Inn and Suites in the City of Norco (jointly, the "Agreement"); and

B. WHEREAS, the EHG has requested that its rights and obligations under the Agreement be assigned to ECLP, the owners of the hotel and the entity that will be developing the hotel.

NOW THEREFORE, in consideration of the foregoing Recitals and the following mutual covenants, agreements, conditions and representations, and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree that all rights and obligations of EHG under and pursuant to the Agreement shall be assigned to ECLP on the effective date hereof.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the date first written above.

(SIGNATURE PAGE TO FOLLOW)

CITY OF NORCO,
a municipal corporation

By: _____

Printed Name: Beth Groves

ITS: City Manager

EXCEL CORONA LP
a California limited partnership

By: _____

Printed Name: _____

Its: _____

EXCEL HOTEL GROUP,
a California limited liability company

By: _____

Printed Name: _____

Its: _____

Attest:

Brenda K. Jacobs, City Clerk

Approved as to form:

John R. Harper, City Attorney

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Lori J. Askew, Deputy Director of Public Works/Senior Engineer 

DATE: March 6, 2013

SUBJECT: Acceptance of a Storm Drain Easement Dedication by Charles W. Peachey and Priscilla M. Peachey

RECOMMENDATION: That City Council accept the offer of dedication of a 20 foot wide by approximately 243 foot long public storm drain easement from Charles W. Peachey and Priscilla M. Peachey on Spencer Drive; authorize the Mayor to sign the Certificate of Acceptance; and direct the City Clerk to file the Certificate of Acceptance with the County of Riverside Recorder.

SUMMARY: Charles W Peachey and Priscilla M. Peachey are offering for dedication to the City of Norco a 20 foot wide by approximately 243 foot long area to be used as an easement for storm drain purposes. The easement document has been prepared and is ready for acceptance and recordation.

BACKGROUND/ANALYSIS: In 2002, the Burger Basket Restaurant, located at the north east corner of Hamner Avenue and Spencer Drive (a private street), completed tenant improvements to their site which included reconfiguring the parking lot from the center to easterly end of the site. A detention basin at the far-east end of the site was constructed to catch runoff generated from the site. During large rain events, this basin would fill with runoff and the overflow would gradually make its way easterly down Spencer Drive to the Riverside County Flood Control and Water Conservation District (RCFC) channel.

In 2006, a commercial development was completed on the southeast corner of Hamner Avenue and Spencer Drive. The drainage for the developed site flowed in a west-to-east direction and was channeled to the same RCFC channel via a concrete V-gutter located on the south side of Spencer Drive. Large rain events would impact the residents located on the north side of Spencer Drive.

The City has proposed to install a storm drain system to pick up the runoff along Spencer Drive but required an easement due to the street being on private property. Recently, the property owner of the south end of Spencer Drive approached the City and offered to make the necessary easement dedication with the understanding the City would install storm drain improvements that would alleviate the issues that arose during large rain events.

Acceptance of Storm Drain Easement by Charles W. Peachey and Priscilla M. Peachey

Page 2

March 6, 2013

The City desires to accept the offer of dedication of the easement along Spencer Drive for storm drain purposes. Therefore, staff is recommending that the City Council accept the grant deed for a storm drain easement, authorize the Mayor to sign the Certificate of Acceptance and direct the City Clerk to file the Certificate of Acceptance with the County Recorder.

FINANCIAL IMPACT: None

lja

Attachment: Easement Deed

Recording requested by:

CITY OF NORCO

When recorded mail to:

City Clerk
City of Norco
2870 Clark Avenue
Norco, CA 92860

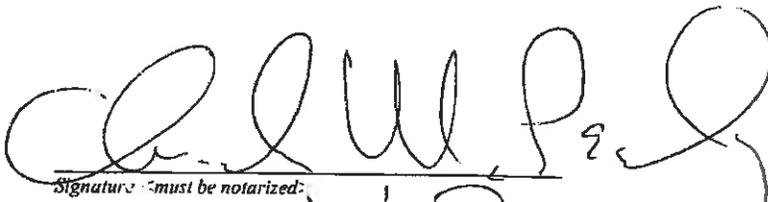
SPACE ABOVE THIS LINE FOR RECORDER'S USE

APN: Portion of 127-180-029

EASEMENT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged CHARLES W. PEACHEY AND PRISCILLA M. PEACHEY, HUSBAND AND WIFE AS JOINT TENANTS, does hereby grant an EASEMENT to the CITY OF NORCO, a municipal corporation, for STORM DRAIN PURPOSES and incidental uses (including but not limited to the construction, use, operation, maintenance and repair) in, over, under, and upon the land in the City of Norco, County of Riverside, State of California described in Exhibit "A" (legal description) and as shown on Exhibit "B" (plat).

BY:



Signature must be notarized:

CHARLES W. PEACHEY

name and title printed



Signature must be notarized:

Priscilla PEACHEY

name and title printed

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Riverside

On February 14, 2018 before me, Brendak Jacobs, Notary Public

personally appeared Charles W. Peachey

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: Brendak Jacobs
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____ Signer's Name: _____

Corporate Officer — Title(s): _____ Corporate Officer — Title(s): _____

Individual Individual

Partner — Limited General Partner — Limited General

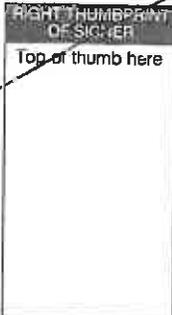
Attorney in Fact Attorney in Fact

Trustee Trustee

Guardian or Conservator Guardian or Conservator

Other: _____ Other: _____

Signer Is Representing: _____ Signer Is Representing: _____



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Riverside

On February 26, 2008 before me, Brenda K. Jacobs Notary Public

personally appeared Priscilla M. Peachey

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature: Brenda K. Jacobs
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

- Corporate Officer — Title(s): _____
- Individual
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____

RIGHT THUMBPRINT OF SIGNER

Top of thumb here

Signer Is Representing: _____

Signer's Name: _____

- Corporate Officer — Title(s): _____
- Individual
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____

RIGHT THUMBPRINT OF SIGNER

Top of thumb here

Signer Is Representing: _____

Exhibit "A"
Easement Legal Description

The southerly 20.00 feet of that portion of Lot 3, Block 25, of Riverside Orange Heights, Tract No. 2, in the City of Norco, County of Riverside, State of California, as per map recorded in Book 7, page 54 of Maps as conveyed to the State of California by deeds recorded August 20, 1962 in Book 3205, page 459 and August 22, 1962 in Book 3207, page 204 of Official Records, in the Office of the County Recorder of said County and lying westerly of the following described line:

BEGINNING at the northwest corner of the easterly 270.48 feet of said Lot 2; thence along the westerly line of said easterly 270.48 feet, South 00°33'39" West, 272.41 feet; thence South 03°02'30" West, 271.17 feet; thence South 02°17'40" West, 339.07 feet.

Area of said parcel is approximately 4,860 square feet.

Prepared by:

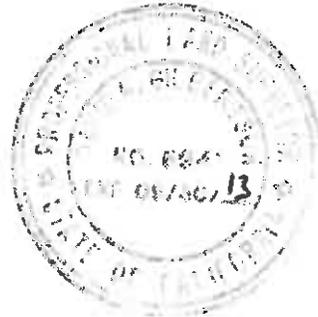

RKA
CONSULTING GROUP
398 Lemon Creek Drive, Suite E
Walnut, California 91789
Tel (909) 594-9702 • Fax (909) 594-2658



David G. Gilbertson, LS 6941

1/9/13

Date



4th STREET



P.O.B. &
NW COR. E'LY
270.48' OF LOT 2

HAMNER AVENUE

N7'29"E

LOT 2, BLOCK 25, RIVERSIDE ORANGE
HEIGHTS TRACT NO. 2, MB 7/54



POR. LAND DESCRIBED IN
DOCUMENT RECORDED
08/22/1962, BK 3207/207 O.R.

N90°00'00"E

275'

200'

70'

N90°00'00"E

120'

100'

PROPOSED
EASEMENT

100'

50'

20'

200'

±243
N90°00'00"E

LOT 3, BLOCK 25, RIVERSIDE ORANGE
HEIGHTS TRACT NO. 2, MB 7/54

POR. LAND DESCRIBED IN
DOCUMENT RECORDED
08/20/1962, BK 3205/459 O.R.

(S03°02'30"W RECORD)

S02°28'51"W 271.17'

LOT 1, BLOCK 25, RIVERSIDE ORANGE
HEIGHTS TRACT NO. 2, MB 7/54

(S02°17'40"W RECORD)
S01°44'01"W 339.07'

LOT 4, BLOCK 25,
RIVERSIDE ORANGE
HEIGHTS TRACT NO. 2,
MB 7/54

S00°00'00"E 272.41'

(S00°33'39"W RECORD)

LEGEND



INDICATES PROPOSED EASEMENT

* NOTE: BEARINGS ROTATED 00°33'39" COUNTER-
CLOCKWISE TO MATCH RECORD DATA OF RIVERSIDE
ORANGE HEIGHTS TRACT NO. 2, MB 7/54

EXHIBIT "B"
EASEMENT
APN 127-18-29

D.TE: 11/13/2007 SCALE: 1"=100' DRAWN BY: J.C.W. SHEET: 1 OF 15
DRAWING: C:\... \APN 127-18-29.DWG VIEW: PLOT-01

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

DATE: March 6, 2013

SUBJECT: Discussion Regarding a Possible Amplified Sound Ordinance

RECOMMENDATION: That the City Council provide direction regarding a new ordinance.

SUMMARY: At its February 20, 2013 meeting, the City Council voted to agendaize a discussion of a possible amplified sound ordinance. The City of Norco does not have an ordinance to regulate noise levels of activities within the City. During public comments on February 20, 2013, the concept of an amplified sound ordinance was recommended.

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

DATE: March 6, 2013

SUBJECT: Discussion Regarding a City-Wide Awareness Program for Equestrians Riding after Dark.

RECOMMENDATION: That the City Council provide direction regarding the City's participation in promoting and advertising an awareness program.

SUMMARY: At its February 20, 2013 meeting, the City Council voted to agendaize a discussion regarding community concerns over safety issues with equestrian riding after dark.