



MINUTES
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
February 11, 2013

1. CALL TO ORDER: Chair Holder at 6:48 p.m.
2. ROLL CALL
Commissioners: Adams,
Boyle, Hallam, Holder, Kahan

Staff:
Director Petree,
Superintendent Anglin,
Supervisor Calvert,
Executive Secretary Shepard
3. PLEDGE OF ALLEGIANCE Geoff Kahan
4. **PRESENTATION/S**
 - A. Quick Crete – Director Petree stated that the picnic tables donated by Quick Crete were to replace some of the damaged picnic tables at Wayne Makin.
 - B. Parade of Lights in Review – Superintendent Anglin provided a summary of the event. She gave an overview of the new traffic control procedures and stated that it was a huge success and may be adopted by other parades in town. A power point presentation followed.
5. PUBLIC COMMENTS
NONE
6. **CONSENT CALENDAR**
 - A. APPROVAL OF MINUTES – September 10, 2012

END OF CONSENT CALENDAR

M/S Boyle/Kahan to approve the Consent Calendar
Ayes: Adams, Boyle, Hallam, Holder, Kahan
Noes: None
7. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS**
8. **DIRECTOR ACTION ITEMS**
 - A. NONE
9. **COMMISSION ACTION ITEMS**
 - A. NONE

10. COMMITTEE REPORTS

- A. Senior and Human Service Programs Committee
- 1) Senior and Human Service Programs Update - Supervisor Calvert stated the Office of Aging stated they were reducing lunch programs at the Sr Center. The staff at the Senior Center has implemented new procedures on how lunches are distributed to the visitors of the Sr Center and it is not well received by the seniors. Supervisor Calvert explained to Commission how the County determines who receives the meal based on a survey by the seniors about their nutritional needs. Staff will be looking for sponsors to cover the amount not covered by Office on Aging so all seniors can receive a lunch meal. Supervisor Calvert stated that the seniors are feeling humiliated in the selection process and are not showing up for the nutritional lunches which may be one of their only nutritional meals. Director Petree and City Manager Groves will be meeting with Congressman Calvert to bring this to his attention. Commissioner Adams expressed her concern and disappointment with the program and hopes we can find a way to help our seniors within the City. Superintendent Anglin stated that she has been in discussions with the Office on Aging and looking for answers to ways staff can continue to feed the seniors that visit the Rose M. Eldridge Senior Center. Discussion continued. It was decided that Commission and Staff would like to hold a study session/round table at the end of February or in March to strategize on the best way to solve the issue of limited lunches to our seniors. On Wednesday, February 13, Superintendent Anglin and Supervisor Calvert will be attending a public meeting at the Office on Aging to express their concerns. Commissioner Holder will be looking to attend as well.
- B. Youth and Adult Sports Programs Committee
- 1) Youth Sports Advisory Update – Supervisor Calvert stated NLL and NGSL is inviting Commission to attend Opening Day for both clubs. NGSL hosted three “friendly” tournaments which allowed them to donate \$500 to the City from the snack bar for the Infrastructure Fund. Superintendent Anglin provided a definition of the Infrastructure Fund. Staff will meet with all groups to discuss wish lists and priorities for the fields. Commissioner Boyle stated that the groups have improved financially over the years and are more able to contribute to such a fund.
- C. Veteran’s Memorial – Director Petree stated the City Council has approved the concept of the Veteran’s Memorial and they have elected two members of Council to be a part of the committee. Those are Councilman Bash and Councilman Sullivan. Each councilman will elect two community members to sit on the committee. Commissioner Kahan will be on the Executive Committee. There will also be sub-committees established. Commissioner Hallam sincerely expressed his appreciation of the Veteran’s Memorial and believes the veterans deserve the recognition.

11 STAFF REPORTS

- A. Department Operations Report – ITEMS 11.1. – 11. 20
- D. Special Events Update – Superintendent Anglin discussed the highlights of the upcoming special events such as Easter Egg Hunt, Volunteer Dinner, Concerts in the Park and National Day of the American Cowboy.

12. COMMISSION ONGOING BUSINESS

- A. Ingalls Park Improvements – Director Petree stated that the Clark Arena Electrical and Lighting project is out to bid with a pre-bid meeting scheduled for February 13th and the opening of bids toward the end of the month. SoCal Sandbags lease agreement is being extended to bring the grading to the engineer's design and the agreement will be extended to the end of the year.
- B. Silverlakes – Director Petree stated the road construction should be done by the end of April; May if there are any rain delays. R. J. Brandes had some personal issues that needed to be settled before progressing with the project. These issues have since been resolved so we hope to be seeing some construction going on in the near future.
- C. Santa Ana River Trail – City Council Approved the striping reimbursement agreement mentioned in 13A. Norco striping for the bike route will begin.
- D. U.N.L.O.A.D. Program – Supervisor Calvert summarized the report for Commission.

13. CITY COUNCIL APPROVAL ITEMS

- A. Resolution Amending the Fiscal Year 2013-2017 Capital Improvement Program (CIP) Budget to Appropriate Additional Funds for the Bicycle Route Street Striping and Signage for the Santa Ana River Trail and Approval of the Reimbursement Agreement between City of Norco and Riverside County Regional Park and Open-Space District

**Deputy City Manager/Director of Finance Okoro clarified that the recommendation for item 1.H. should be amended and included in the minutes to read "appropriating additional funds in the amount of \$248,411.96 to the Street Fund 149"
Approved 5 - 0**

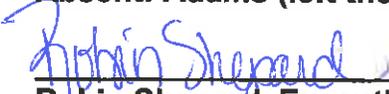
ADJOURNMENT

M/S Hallam/Boyle to adjourn at 8:59 p.m. to the Commission meeting on Monday, April 8, 2013 at 6:30 p.m.

AYES: Boyle, Hallam, Holder, Kahan

NOES: None

Absent: Adams (left the meeting at 8:52)


Robin Shepard, Executive Secretary