



# AGENDA CITY OF NORCO

CITY COUNCIL  
REGULAR MEETING

CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE

MAY 1, 2013

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Mayor Kathy Azevedo  
Mayor Pro Tem Berwin Hanna  
Council Member Kevin Bash  
Council Member Herb Higgins  
Council Member Harvey C. Sullivan

THE CITY COUNCIL WILL RECESS TO CLOSED SESSION (SECTION 54954) TO CONSIDER MATTERS:

**§54956.9 – Conference with Legal Counsel – Existing Litigation**

Case Name: Norco Firefighters Association vs. City of Norco  
Case Number: RIC 1114581

RECONVENE PUBLIC SESSION: 7:00 p.m.

REPORT OF ACTION(S) TAKEN IN CLOSED SESSION (§54957.1)  
*City Attorney*

PLEDGE OF ALLEGIANCE: Mayor Azevedo

INVOCATION: Norco Foursquare Church  
*Pastor Jared Vieyra*

PRESENTATIONS: Proclamation for May as Asthma Awareness Month  
*Vikita Poindexter*

Proclamation for May as Mental Health Awareness Month -- *Caroline Martinez,*  
*Western Regional Mental Health Board Member*

Proclamation for May as Poppy Month  
*American Legion Auxiliary*

Proclamation for May as National Preservation Month

Proclamation for May as Water Awareness Month

COMMENDATION: Kris Parish  
*2013 Yale Distinguished Music Educator Award*

REGULAR CITY COUNCIL AGENDA AS FOLLOWS:

1. CITY COUNCIL CONSENT CALENDAR ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Council, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Council or the audience request specific items be removed from the Consent Calendar. Items removed from the Consent Calendar will be separately considered under Item No.2 of the Agenda.)*
  - A. City Council Minutes:  
Regular Meeting of April 17, 2013  
Recommended Action: **Approve the City Council Minutes** (City Clerk)
  - B. Recap of Actions Taken of the Planning Commission meeting of April 24, 2013.  
**Recommended Action: Receive and File** (Planning Director)
  - C. Procedural Step to Approve Ordinance after Reading of Title Only.  
**Recommended Action: Approval** (City Clerk)
  - D. Proposed Cancellation of the July 3, 2013 City Council Regular Meeting.  
**Recommended Action: That the City Council cancel the July 3, 2013 City Council regular meeting.** (City Clerk)
  - E. Continuation of Annual Special Tax for Community Facilities District No. 93-1 for the Fiscal Year 2013-2014. **Recommended Action: Adopt Resolution No 2013-15.** (Deputy City Manager/Director of Finance)
  - F. Approval to Purchase a 2013 Ford F150 Truck. **Recommended Action: Approve the purchase of a Ford F150 Truck from Hemborg Ford in the amount of \$18,708.95.** (Director of Public Works).
  - G. Acceptance of a Conservation Easement over Parcel M of Parcel Map 30196. **Recommended Action: Accept Conservation Easement.** (Deputy Director of Public Works/Senior Engineer).
2. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:
3. CITY COUNCIL ACTION ITEMS:
  - A. Review of the Proposed Brand Logo for the George Ingalls Equestrian Event Center -- the "GI". **Recommended Action: Approve the Brand Logo "GI" for the George Ingalls Equestrian Event Center.** (Director of Parks and Recreation)

- B. Review of Administrative Policy 311 -- Code of Ethics and Procedures for City Council Members, Commission Members and City Employees and Resolution No. 2013-01 Amending the Code of Ethics for City Council Members, Commission Members and City Employees. **Recommended Action: That the City Council recommend and approve any changes to the Administrative Policy and/or Resolution No. 2013-01.** (Council Member Higgins)

4. CITY COUNCIL PUBLIC HEARINGS:

- A. Public Hearing Ordering Abatement of Weeds on Vacant Lots

*The proposed resolution orders the abatement of weeds and authorizes the Fire Department's weed abatement contractor to begin abating weeds on vacant properties whose owners did not comply with the Notice to Abate Spring Weeds.*

**Recommended Action: Adopt Resolution No. 2013-16, declaring that weeds and hazardous vegetation, upon or in front of vacant property in the City of Norco, constitute a public nuisance and ordering the abatement.**  
(Fire Chief)

- 5. PUBLIC COMMENTS OR QUESTIONS - THIS IS THE TIME WHEN PERSONS IN THE AUDIENCE WISHING TO ADDRESS THE CITY COUNCIL REGARDING MATTERS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE THE CARD IN THE BACK OF THE ROOM AND PRESENT IT TO THE CITY CLERK SO THAT YOU MAY BE RECOGNIZED.

- 6. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS:

- 7. CITY MANAGER / STAFF COMMUNICATIONS:

- 8. ADJOURNMENT:

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office, (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).*

\*\*\*\*\*

*Staff reports are on file in the Office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue.*



**MINUTES**  
**CITY OF NORCO**  
CITY COUNCIL  
REGULAR MEETING  
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE  
APRIL 17, 2013

CALL TO ORDER: Mayor Azevedo called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathy Azevedo, **Present**  
Mayor Pro Tem Berwin Hanna, **Present**  
Council Member Kevin Bash, **Present**  
Council Member Herb Higgins, **Present**  
Council Member Harvey C. Sullivan, **Present**

**City Attorney Harper announced that the Conference with legal counsel – Existing Litigation will not be considered or discussed in Closed Session.**

THE CITY COUNCIL RECESSED TO CLOSED SESSION (SECTION 54954) TO CONSIDER MATTERS:

**§54956.9 – Conference with Legal Counsel – Existing Litigation**

Case Name: ~~\_\_\_\_\_ Norco Firefighters Association vs. City of Norco~~  
Case Number: ~~\_\_\_\_\_ RIC 1114581~~

**§54956.9 – Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation                      1 Potential Case

**§54957.6 – Conference with Labor Negotiator**

Negotiating Parties:                      City Manager Groves and Deputy City Manager /  
Director of Finance Okoro

Employee Organizations:                      Management  
Middle Management, Professional and  
Confidential Service  
Norco General Employees Association  
Norco Public Works & Parks Maintenance  
Workers Association

RECONVENE PUBLIC SESSION:                      7:06 p.m.

REPORT OF ACTION(S) TAKEN IN CLOSED SESSION (§54957.1): **City Attorney Harper stated that the Conference with legal counsel – Existing Litigation was not considered or discussed in Closed Session; and, there were no reportable actions resulting from the items discussed in Closed Session.**

PLEDGE OF ALLEGIANCE:                      Council Member Bash

INVOCATION: Corona-Norco Church of the Open Doors  
*Pastor Fred Griffin*

PRESENTATION: Proclamation for the 21<sup>st</sup> Annual Corona-Norco  
*Day of the Child Celebration*

**Mayor Azevedo presented a proclamation to Ruth Heineman, representing the Corona-Norco Day of the Child.**

INTRODUCTION: Frank Scagnamiglio  
*Animal Control Superintendent*

**Parks, Recreation and Community Services Director Petree introduced Frank Scagnamiglio, who was recently appointed to the position of Animal Control Superintendent.**

REGULAR CITY COUNCIL AGENDA AS FOLLOWS:

1. CITY COUNCIL CONSENT CALENDAR ITEMS:

**M/S Hanna/Higgins to adopt the items as recommended on the City Council Consent Calendar. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN**  
**NOES: NONE**  
**ABSENT: NONE**  
**ABSTAIN: NONE**

- A. City Council Minutes:  
Special Meeting of March 25, 2013  
Regular Meeting of April 3, 2013  
Recommended Action: **Approve the City Council Minutes** (City Clerk)
- B. Procedural Step to Approve Ordinance after Reading of Title Only.  
**Recommended Action: Approval** (City Clerk)
- C. Quarterly Investment Report for Quarter Ended March 31, 2013.  
**Recommended Action: Staff recommends that the City Council receive and file the Quarterly Investment Report for the Quarter Ended March 31, 2013.** (Deputy City Manager/Director of Finance)
- D. Approval to Name Field 2 at Wayne Makin Sports Complex as Dave Cummings Field. **Recommended Action: That the City Council approve the naming of Field 2 at Wayne Makin Sports Complex as "Dave Cummings Field."** (Director of Parks, Recreation and Community Services)

- E. Approval of a Contract to Purchase One CXT Precast ADA Restroom Using the Federal General Services Administration (GSA) Services Award Schedule. **Recommended Action: Authorize the City Manager to execute a contract in an amount not-to-exceed \$73,000 to purchase a precast ADA restroom from CXT, Precast Products Inc., using the Federal General Services Administration (GSA) Schedule, Contract No. GS-07F-0602N.** (Director of Parks, Recreation and Community Services)
  - F. Acceptance of Bids and Award of Contract for the Norco MDP Line N-1A, N-1B and N-1E Project. **Recommended Action: Accept bids submitted for the construction of various storm drains and related appurtenances and award a contract to TBU, Inc. of Beaumont, CA, in the amount of \$875,186.00; and authorize the City Manager to approve contract change orders up to 10 percent of the bid contract amount.** (Deputy Director of Public Works/Senior Engineer)
2. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR: **NONE**
3. CITY COUNCIL ACTION ITEM:
- A. City Council Appointments to Regional Boards and Commissions, City Standing Committees and City Event Committees. **Recommended Action: Approve the recommended City Council Appointments for the remaining 2013 Calendar Year, eliminating the Zoning and Development Issues Working Group.** (Mayor Azevedo)

**Mayor Azevedo** provided some past history regarding this item and reasoning for her recommendation.

**Council Member Sullivan** commented on his support for not eliminating the Zoning and Development Issues Working Group.

**Council Member Higgins** commented on his support for the Mayor's recommendations.

**Dave Henderson.** Mr. Henderson asked that the Council reconsider eliminating the Working Group, noting that it is a valuable tool between the two bodies.

**M/S Higgins/Bash** to approve the recommended City Council appointments for the remaining 2013 Calendar Year, eliminating the Zoning and Development Issues Working Group.

**Council Member Bash** under discussion, stated that his intent for the Working Group has been accomplished.

**Mayor Azevedo**, under discussion, stated that she agrees that the Working Group had merit, noting her dissatisfaction with one of the members.

**The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, BASH, HANNA, HIGGINS**  
**NOES: SULLIVAN**  
**ABSENT: NONE**  
**ABSTAIN: NONE**

4. PUBLIC COMMENTS OR QUESTIONS:

**Teresa Dayton.** Ms. Dayton commented on code compliance issues on Reservoir Drive, noting that Code Compliance Officer Ken Swank was just doing his job.

**Nathan Miller.** Mr. Miller, a member of the Riverside Community College Board of Trustees, commented on its student body president who is a registered sex offender, noting that this person serves as the student body president at the Riverside campus and has been asked to step down.

**Vern Showalter.** Mr. Showalter commented on the State of the City address, noting the announcement of the Tractor Supply coming to Norco.

**Geoff Kahan.** Mr. Kahan thanked the Council and Director Petree for the ceremony held proclaiming April 16<sup>th</sup> as George Alan Ingalls Day. He stated that the Boy Scouts held its first flag retirement ceremony on the future site of the George Ingalls Veterans Memorial site.

**Ron Jenkins.** Mr. Jenkins commented on the noise at the Water Wheel Saloon, noting the need for, and support of, a noise ordinance in the City.

**Pamela Smith.** Ms. Smith reminded everyone about the Grand Opening/Ribbon Cutting: for the Norco Trading Post to be held on April 27<sup>th</sup> at 10:00 a.m.

**Lisa Currar.** Ms. Currar, property manager of the location of the Water Wheel Saloon, stated that they have no issues with the Water Wheel Saloon.

5. CITY COUNCIL COMMUNICATIONS AND REPORTS ON REGIONAL BOARDS AND COMMISSIONS:

**Council Member Higgins:**

**M/S Higgins/Bash to bring back the Ethics Resolution. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN**  
**NOES: NONE**  
**ABSENT: NONE**  
**ABSTAIN: NONE**

**Council Member Sullivan:**

- Reported on the Senior Town Hall meeting he attended, noting that Alia Rodriguez, ESC Northwest Division, Riverside County Fire Department, was in attendance and provided information regarding emergency preparedness.
- Commented on complaints he has received from residents regarding their water and sewer rate costs. He noted confusion over the utility bills by some residents.
- Apologized that he missed the George Alan Ingalls Day ceremony, noting his commitment to the food bank on that morning.

**Mayor Pro Tem Hanna:**

- Reported on the RCTC meeting he attended, commenting on the 91 Freeway project and the Perris Valley Line lawsuit.

**Council Member Bash:**

- Reported on the Regional Conservation Authority workshop he attended.
- Commented on the future Hamner Bridge construction project and asked for some clarification.

**Mayor Azevedo:**

- Reported on WRCOG meetings she attended, commenting on the four new California cities that are fighting for VLF fees, and stating that the Morongo Tribe has been approved as the new member of WRCOG.
- Stated that there will be an UNLOAD meeting Monday, April 22<sup>nd</sup>, at which time they will be preparing for the Town Hall to be held on May 8<sup>th</sup> at the CNUSD Learning Center.
- Stated that she will be chairing the Miss Norco pageant at the Norco Fair.
- Reported that she attended the California Rehabilitation Center Community Action Committee, noting that the prison continues to downsize.
- Commented on the Horseweek activities, noting that Mayor Pro Tem Hanna will be the Town Marshall.

6. CITY MANAGER / STAFF COMMUNICATIONS: **NONE**

7. ADJOURNMENT: There being no further business to come before the City Council, Mayor Azevedo adjourned the meeting at 8:14 p.m.

---

BRENDA K. JACOBS, CMC  
CITY CLERK



**RECAP OF ACTIONS TAKEN**  
**CITY OF NORCO**  
PLANNING COMMISSION  
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE  
REGULAR MEETING  
APRIL 24, 2013

---

CALLED TO ORDER: 7:00 p.m.

ROLL CALL: Vice-Chair Henderson, Commission Members Hedges, Jaffarian, Roberts.  
Chair Wright absent.

STAFF PRESENT: Planning Director King, Senior Planner Robles, Deputy City Clerk Germain

PLEDGE OF ALLEGIANCE: Commission Member Hedges

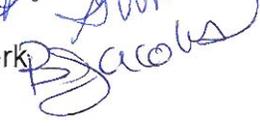
1. APPEAL NOTICE: Read by staff.
2. PUBLIC COMMENTS: None.
3. APPROVAL OF MINUTES:
  - ❖ Minutes of March 13, 2013
  - Recommended Action: Approval (Deputy City Clerk). **Action: Approved 4-0**
4. PUBLIC HEARINGS:
  - A. Zone Code Amendment 2013-01 and Code Amendment 2013-01 (City of Norco): Chapters 18.32 and 10.16 of the Norco Municipal Code regarding the travel, use, and parking of commercial vehicles and trailers in residential zones, and along City streets. Recommended Action: Approval (Planning Director) **Action: Adopted Resolution 2013-14 (4-0) recommending approval. This item requires City Council action and will be advertised for the May 15, 2013 meeting.**
5. BUSINESS ITEMS:
  - A. Site Plan 2013-04 (Bentancourt): A request for approval to allow an accessory building consisting of a 384 square-foot detached patio cover at 129 Breeders Cup Place located within the Norco Ridge Ranch Specific Plan. Recommended Action: Approval (Senior Planner). **Action: Approved 4-0. This action is final unless appealed to City Council.**
  - B. Site Plan 2013-05 (Jarvis): A request for approval to allow an accessory building consisting of a 210 square-foot detached lattice patio cover at 245 Pompano Place located within the A-1-20 Zone (Agricultural Low-Density) Recommended Action: Approval (Senior Planner). **Action: Approved 4-0. This action is final unless appealed to City Council.**

- C. Site Plan 2013-07 (Salley): A request for approval to allow an accessory building consisting of a 625 square-foot detached garage at 3023 Arapaho Street located within the A-1-20 (Agricultural Low-Density) Zone. Recommended Action: Approval (Senior Planner). **Action: Approved 3-1 (Henderson No) changing the requested location of the accessory building. This action is final unless appealed to the City Council.**
  - D. Discussion: SP 90-01 (Gateway Specific Plan) Draft Amendment Recommended Action: Provide Direction (Planning Director). **Action: Provided direction to staff. This item is still under review by the Planning Commission. Following completion of Planning Commission review expected at the June 12, 2013 meeting, the recommendations will be presented to the City Council for direction before starting any specific plan amendment process.**
  - E. Consideration for revisions to Norco Municipal Code (NMC) for on-site vehicle parking requirements on property zoned for residential uses. Recommendation Action: Provide Direction (Senior Planner). **Action: Provided direction to staff. This item is still under review by the Planning Commission. Staff anticipates starting the zone code amendment hearing process at the June 12, 2013 meeting which ultimately will need approval by the City Council.**
6. CITY COUNCIL: Received and filed.
- City Council Special Meeting Minutes of February 27, 2013
  - City Council Meeting Minutes of March 6, 2013
  - City Council Meeting Minutes of March 20, 2013
  - City Council Special Meeting Minutes of March 25, 2013
  - City Council Meeting Minutes of April 3, 2013
7. PLANNING COMMISSION:
- a. Oral Reports from Various Committees. None.
  - b. Request for Items on Future Agenda. None
8. ADJOURNMENT: 10:00 p.m.

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Brenda K. Jacobs, City Clerk 

DATE: May 1, 2013

SUBJECT: Proposed Cancellation of the July 3, 2013 City Council Regular Meeting

RECOMMENDATION: Cancel the July 3, 2013 City Council regular meeting.

SUMMARY: It is being proposed to the City Council that the July 3, 2013 regular meetings be cancelled due to the Independence Day holiday celebrated on the next day.

BACKGROUND/ANALYSIS: The City Council is being recommended to cancel its regular meeting scheduled for Wednesday, July 3, 2013. If there are any time-sensitive items that necessitate City Council action, a special City Council meeting will be called and noticed.

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager   
Valon Okoro, Deputy City Manager/Director of Finance 

PREPARED BY: Andy Okoro, Deputy City Manager/Director of Finance

DATE: May 1, 2013

SUBJECT: Continuation of an Annual Special Tax for Community Facilities District No. 93-1 for the Fiscal Year 2013-2014.

RECOMMENDATION: Adopt **Resolution No. 2013-15**, Continuing an Annual Special Tax for Community Facilities District No. 93-1 for the Fiscal Year 2013-2014.

**SUMMARY:** Staff is recommending that the City Council adopt a resolution approving the annual special tax levy for Community Facilities District No. 93-1 for the Fiscal Year 2013-2014. The tax levy is necessary to generate funds for the payment of the debt service on the bonds issued for the construction and installation of public facilities in the district. No change in the previously approved tax rate is proposed.

**BACKGROUND/ANALYSIS:** On December 16, 1992 the City Council adopted Resolution No. 92-73 stating its intent to establish Community Facilities District 93-1 (Gateway) ("District"). A majority of the property owners within the District boundaries voted to approve CFD 93-1 in 1992. Resolution 92-73 provided for the levying of special taxes in FY 1995-96 against each parcel in the District for the construction and installation of certain public facilities, including drainage facilities improvements ("District Facilities"); intersection improvements – Hamner Avenue at First Street and Hamner Avenue at Mountain Avenue; street improvements – First Street from Hamner Avenue to existing Mountain Avenue; signal improvements – Hamner Avenue at First Street Intersection and Hamner Avenue at Mountain Avenue (Yuma Drive) intersection; and water improvements – Hamner Avenue and landscaped median improvements – Hamner Avenue and First Street.

The County of Riverside requires a resolution levying the special taxes to be adopted each fiscal year for the duration of the District. The special tax rate used in the preparation of the Special Tax Levy Report does not exceed the amount previously authorized, and does not exceed the amount approved by the qualified electors of the District. The proceeds of the special tax will be used to pay, in whole or in part, the approved costs of the District.

Establishing Annual Special Tax for CFD No. 93-1

Page 2

May 1, 2013

Adoption of Resolution No. 2013-15 directs the Auditor-Controller of the County of Riverside to prepare an amended real property statement for each parcel of the District, as well as to perform other administrative actions for FY 2013-2014.

The special tax due will be listed opposite each affected lot or parcel of land as a line item designated "Public Improvements, CFD Special Tax" or any other suitable designation in accordance with the resolution. Adoption of the resolution also requires the City to issue the attached statement that CFD 93-1 charges are in compliance with Proposition 218.

FINANCIAL IMPACT: N/A

/j:ao/council reports/staff reports/2013

Attachments: Resolution No. 2013-15

Compliance Statement

## **ORDINANCE NO. 672**

### COMMUNITY FACILITIES DISTRICT NO. 93-1

Special taxes are for a period not to exceed 25 years from the original levy, Resolution 92-73 provided for the levying of special taxes in Fiscal Year 1995-96 to each parcel in the District.

The City shall administer and collect taxes and determine the amount of special tax revenue needed for the next fiscal year to cover all costs and expenses to pay for facilities, debt service, including principal and interest and replenishment of reserve and other administrative expenses.

Bond issuance to cover various public facilities such as grading, etc. is necessary for the Gateway Specific Plan Area (The District). All properties subsequently annexed shall be subject to the original authorized special taxes, as well as increases to reflect increases in the Engineering News-Record Construction Cost Index (Los Angeles) as of May 1<sup>st</sup> of any fiscal year after 1993/1994.

## **RESOLUTION NO. 2013-15**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA CONTINUING AN ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 93-1 FOR THE FISCAL YEAR 2013-2014**

WHEREAS, the City Council of the City of Norco, California (hereinafter referred to as the "Legislative Body") has initiated proceedings, held a public hearing, conducted an election, and received a favorable vote from the qualified electors relating to the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the "Mello-Roos Community Facilities Act of 1982," being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California. This Community Facilities District shall hereinafter be referred to as "District"; and,

WHEREAS, this Legislative Body, by Ordinance as authorized by Section 53340 of the Government Code of the State of California, has authorized the levy of a special tax to pay for costs and expenses related to said District, and this Legislative Body is desirous to establish the specific rate of the special tax to be collected for the next fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Norco, does hereby accept:

SECTION 1: That the above recitals are all true and correct.

SECTION 2: That the specific rate and amount of the special tax to be collected to pay for the costs and expenses for FY 2013-2014 for the referenced District is hereby determined and established as set forth in the attached, referenced, and incorporated Exhibit "A."

SECTION 3: That the rate as set forth above does not exceed the amount as previously authorized by Ordinance of this Legislative Body and is not in excess of that as previously approved by the qualified electors of the District and is exempt from Proposition 218, Section XIID of the California State Constitution.

SECTION 4: That the proceeds of the special tax shall be used to pay, in whole or in part, the costs of the following:

- A. Payment of principal and interest on any outstanding authorized bonded indebtedness;
- B. Necessary replenishment of bond reserve funds or other reserve funds; Resolution No. 2013-15 CFD 93-1 Levying of Taxes, 2013-2014;

- C. Payment of costs and expenses of authorized public facilities;
- D. Repayment of advances and loans, if appropriate; and
- E. Costs and expenses related to the administration of the District.

The proceeds of the special taxes shall be used as set forth above and shall not be used for any other purpose.

SECTION 5: The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected, and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

SECTION 6: All monies above collected shall be paid into the District, including any bond fund and reserve fund.

SECTION 7: The Auditor of the County is hereby directed to enter in the next County assessment on which taxes will become due, opposite each lot or parcel of land affected, in a space marked "public improvements, special tax" or by any other suitable designation, the installment of the special tax, and for the exact amount of said tax, reference is made to the attached Exhibit "A."

SECTION 8: The County Auditor shall then, at the close of the tax collection period, promptly render to this Agency a detailed report showing the amount(s) of such special tax installments, interest, penalties, and percentages so collected and from which property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on May 1, 2013.

---

Mayor of the City of Norco, California

ATTEST:

---

Brenda K. Jacobs, City Clerk  
City of Norco, California

I, BRENDA K. JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on May 1, 2013, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on May 1, 2013.

---

Brenda K. Jacobs, City Clerk  
City of Norco, California

/j:ao/council reports/staff reports/2013

**EXHIBIT "A"**  
**City of Norco**  
**Community Facilities District No. 93-1R**  
**Fiscal Year 2013/2014 Special Tax Rates**

For Fiscal Year 2013/2014 the effective special tax rate for each taxable parcel is \$0.10 per square footage of land and the amount of special tax for each assessor's parcel number is listed below:

APN	Levy Amount
122-040-022	\$5,052.96
122-040-023	3,136.32
122-040-024	3,702.60
122-040-030	3,702.60
122-040-054	3,963.96
122-040-055	4,704.48
122-040-056	9,539.64
122-040-057	20,386.08
122-050-031	2,787.84
122-050-033	2,962.08
122-050-035	3,441.24
122-050-045	2,962.08
122-050-046	3,005.64
122-050-047	4,138.20
122-050-048	12,545.28
122-050-049	6,403.32
122-070-014	1,481.04
122-070-016	5,967.72
122-070-023	1,524.60
122-070-026	217.80
122-070-028	5,140.08
122-070-034	5,730.30
122-070-035	3,327.10
122-070-036	2,634.06
122-090-053	10,896.52
122-090-054	2,249.86
122-090-055	3,176.38
122-090-056	3,176.38
122-090-057	5,029.00
122-090-058	9,661.16
122-090-059	352.82
122-090-062	6,617.18
122-090-063	1,764.60
122-090-068	135.46
122-090-069	1,265.40
122-090-072	21,621.44
122-120-002	392.04
125-270-025	3,789.72
125-270-030	1,089.00
125-270-034	6,011.28
125-270-035	2,047.32
126-250-029	1,916.64
126-250-057	2,003.76
126-250-058	3,223.44
<b>Total = 44 Parcels</b>	<b>\$204,876.42</b>

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: William R. Thompson, Director of Public Works 

DATE: May 1, 2013

SUBJECT: Approval to Purchase a 2013 Ford F150 Truck

RECOMMENDATION: Authorize the Department of Public Works to purchase a 2013 Ford F150 Truck from Hemborg Ford in the amount of \$18,708.95.

**SUMMARY:** Staff is requesting that the City Council approve and authorize the purchase of a Ford F150 truck for the purpose of assisting in the maintenance of the City's streets, trails, and water and sewer system.

**BACKGROUND/ANALYSIS:** The adopted 2012/13 fiscal year budget provides funding in the vehicle/equipment replacement reserve fund to replace asset number 351, a 2004 Chevrolet 1500 truck. The Public Works Department has become dependent on this type of vehicle to perform various functions related to general water, sewer, streets, trails and storm drain daily maintenance requirements.

The Field Operations Division of the Public Works Department distributed a Request for Quotation (RFQ) to local and regional dealerships. A matrix was created to establish minimum specifications and guidelines suitable to perform day to day maintenance requirements within the division. The department received three qualified responses and three incomplete responses with Hemborg Ford providing the lowest qualified quote in the amount of \$18,708.95, including tax and licensing. Quotes ranged from \$18,708.95 to \$24,529.75.

Staff requests that the City Council authorize the purchase of a Ford F150 truck.

**FISCAL IMPACT:** \$18,708.95, including tax and license fees, from available funds within the vehicle/equipment replacement fund 128.900.48061

Attachments: Bid Summary

## 2013 1/2 TON PICKUP BID SUMMARY

<u>Vendor</u>	<u>V8</u>	<u>V6</u>
Hemborg Ford	\$18,708.95	\$17,784.47
Moss Bros. Chrysler Jeep Dodge	\$24,529.75	\$24,529.75
Jeep Chrysler Dodge of Ontario <b>INCOMPLETE BID</b>	\$30,099.67	\$30,302.87
Browning Jeep Chrysler <b>INCOMPLETE BID - PRICE INCOMPLETE</b>	\$21,804.12	\$22,718.72
Raceway Ford	\$22,977.11	\$18,014.51
Rotolo Chevrolet <b>MULTIPLE BID EXCEPTIONS</b>	\$21,328.00	\$20,603.00

### SAFETY LIGHTING

10-8 retrofit	chino	\$3,989.30
Right of Way Inc.	san dimas	\$4,143.67
A&J Truck Repair (In town vendor)	norco	\$4,043.28

### RHINO LINER and Cross body box

Taylor Industrial Coatings	norco	\$900.69
----------------------------	-------	----------

<b>Total Vehicle Cost</b>	<b>\$23,652.92</b>
---------------------------	--------------------

# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Lori J. Askew,  Deputy Director of Public Works/Senior Engineer

DATE: May 1, 2013

SUBJECT: Acceptance of a Conservation Easement placed over Parcel M of Parcel Map 30196

RECOMMENDATION: That City Council accepts the offer of dedication from Norco Ridge Ranch, LLC (SunCal) of a Conservation Easement placed over Parcel M of Parcel Map 30169.

SUMMARY: Norco Ridge Ranch, LLC (SunCal) is requesting that the City accept the offer of dedication of a Conservation Easement over Parcel M of Parcel Map 30196. Staff, along with required environmental agencies, have inspected the site and determined that conditioned improvements are complete and ready for the easement to be recorded. Maintenance of the site will be performed through the Landscape Maintenance District No. 4.

BACKGROUND/ANALYSIS: On November 15, 2000, the City Council approved Parcel Map 29939, which subdivided 993 acres into 11 parcels for finance and conveyance purposes. The location of this property was the most easterly undeveloped area of the City and a portion of this would become the future Norco Ridge Ranch development. On May 1, 2002, the City Council approved Parcel Map 30196, which subdivided approximately 211 acres of Parcel Map 29939, again for finance and conveyance purposes. Parcel Map 30196 would contain 7 numbered parcels and 13 lettered parcels. Dedication of easements for roads, equestrian trails and utilities were made upon this map, of which the City did accept. The owner reserved lettered parcels A through M, inclusive, for his own benefit with the right to place a conservation easement over the parcels as required by the US Department of Interior – Fish and Wildlife Service, the US Army Corps of Engineers, and/or the California Department of Fish and Game in a manner consistent with requirements contained in the above agencies environmental permits.

On August 7, 2002, the City Council adopted various resolutions declaring its intention to provide for the formation of Landscape Maintenance District (Norco Ridge Ranch) and the annual levy of assessments based upon the Engineer's Report. On October 2, 2002, the City Council adopted Resolution No. 2002-73, confirming a diagram and assessment and provided for an annual assessment levy for the LMD. Parcel M was shown on the Assessment Diagram as Wetlands Area (non-irrigated) and included in the acreage for

Landscaping and Appurtenant Improvements. The easement requires the property to remain in a Natural Condition and is intended to be preserved in its natural, scenic, open condition to maintain its ecological, historical, visual and educational values.

It is recommended that the City Council accepts the offer of dedication of the Conservation Easement.

FINANCIAL IMPACT: N/A

/lja

Attachment: Exhibit "A" – LMD Assessment Diagram/Boundary Map  
Exhibit "B" – Certificate of Acceptance

**LANDSCAPING MAINTENANCE DISTRICT  
(NORCO RIDGE RANCH)  
ASSESSMENT DIAGRAM/BOUNDARY MAP**

- LEGEND**
-  SLOPE LANDSCAPING—(IRRIGATED)
  -  SLOPE LANDSCAPING—(NON-IRRIGATED)
  -  NATURAL OPEN SPACE—(NON-IRRIGATED)
  -  WETLANDS AREA—(NON-IRRIGATED)
  -  PARKWAY LANDSCAPING
  -  DISTRICT BOUNDARY
  -  TRACT AREA BOUNDARY

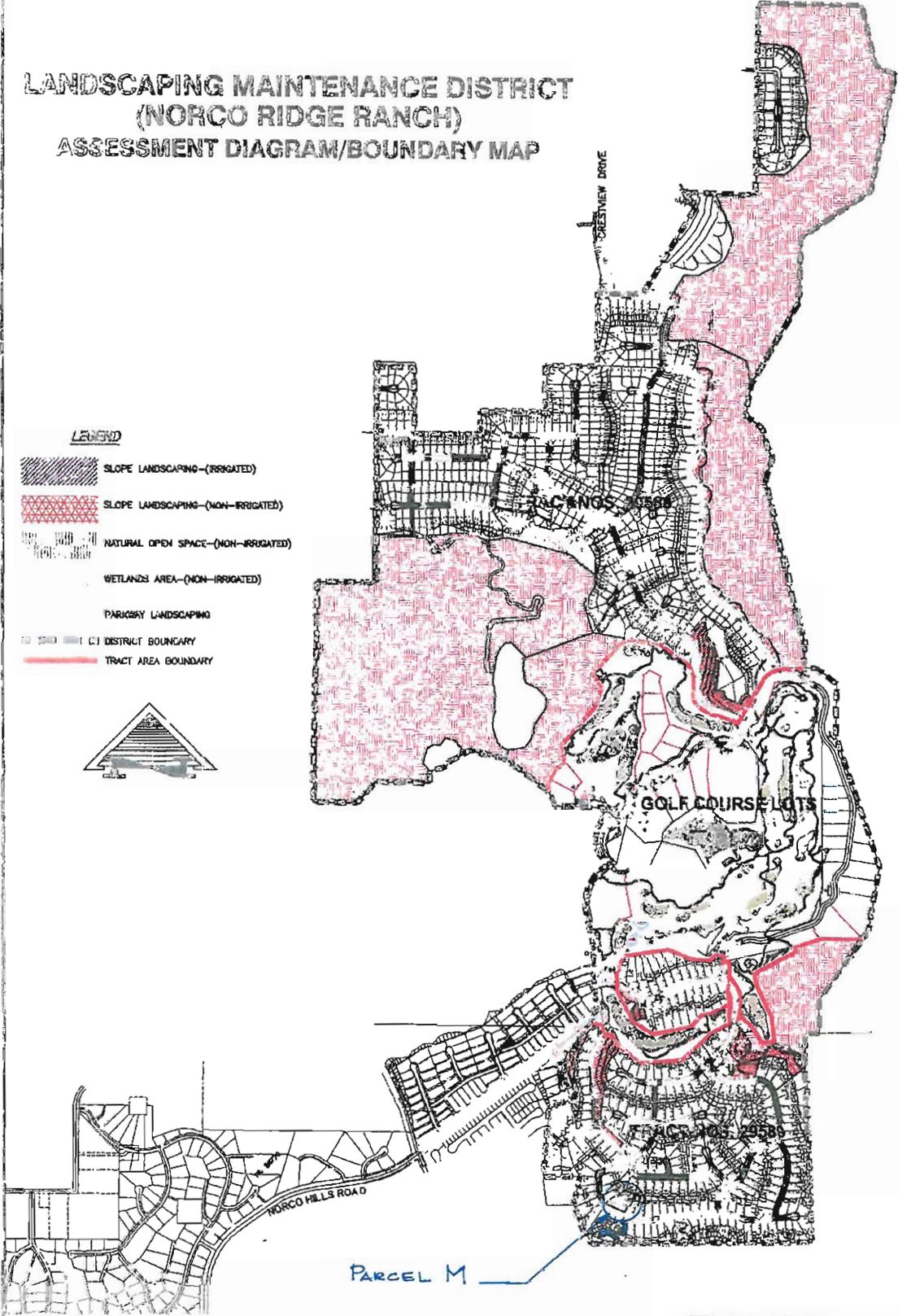


EXHIBIT "A"

**HARRIS & ASSOCIATES**  
 34 Emerald Park, Suite 100  
 Irvine, CA 92614-4265  
 (949) 855-3800 • FAX (949) 855-3805

DATE: 7-17-02  
 SHEET 1 OF 1

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the Conservation Easement by Norco Ridge Ranch, a Delaware limited liability company, dated \_\_\_\_\_, 2013, to the City of Norco, is accepted by the undersigned officers on behalf of Grantee.

GRANTEE:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Name: \_\_\_\_\_

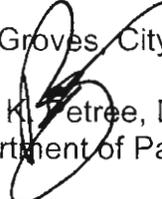
Title: \_\_\_\_\_

Date: \_\_\_\_\_

# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Brian K. Petree, Director  
Department of Parks, Recreation and Community Services 

DATE: May 1, 2013

SUBJECT: Review the Proposed Brand Logo for the George Ingalls Equestrian Event Center, the "GI"

RECOMMENDATION: Approve the GI Logo for the George Ingalls Equestrian Event Center.

**SUMMARY:** In 2012, a sub-committee of the Parks and Recreation Commission was formed to discuss the concept of a "brand" for the George Ingalls Equestrian Event Center (GIEEC). While there is no intention to rename the George Ingalls Equestrian Event Center, a conceptual design of a logo was created to provide an easily identifiable graphic directly connected to one of the state's premier equestrian event centers.

**BACKGROUND ANALYSIS:** Staff met with the Parks and Recreation Commission sub-committee Members Holder and Kahan in October of 2012 to discuss the concept of a brand for the George Ingalls Equestrian Event Center. Through subsequent meetings held, the graphic was developed, massaged and finalized into the current "GI" logo (Exhibit "A"). The essence of the design was to symbolize its equestrian nature and represent the center's initials in a crisp, clean, connected "horseshoe like" composition.

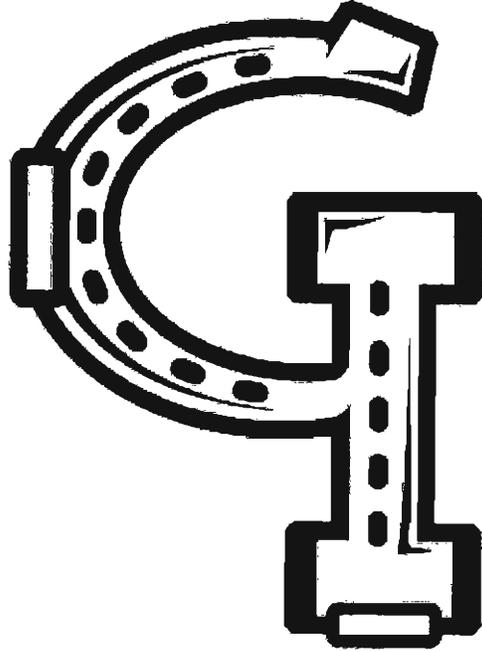
At the April 8, 2013, Parks and Recreation Commission meeting, the Commission voted to approve the "GI" logo and made a recommendation to forward its recommendation to the City Council for approval. Staff identified many ways the "GI" logo could be used; including, but not limited to, stationery, business cards, hats, shirts, "branded" barrels", entrance and wayfinding signs and much more (Exhibit "B"). Ultimately, the goal is to have the George Ingalls Equestrian Event Center's iconic brand implemented and disseminated to successfully market this facility to its full potential.

As discussed by the Parks and Recreation Commission, in today's world, brands are everywhere, a familiar part of daily life for most people. Brands come to represent something more than a product or service. They are embedded in our culture and our consciousness. A brand with powerful visual cues has an intrinsic advantage over others, not least because it ensures that marketing communication is linked to the right brand.

At this time, staff is seeking City Council's feedback on the "GI" logo and approval of the brand for implementation.

FINANCIAL IMPACT: The Fiscal Year 2012-2013 Budget does not have funds earmarked for the "GI" logo. Staff anticipates minimal costs associated with finalization of the "GI" logo at no more than \$200. Future costs for marketing items of the brand is unknown at this time.

GI LOGO



Stationary

GEORGE INGALLS  
EQUESTRIAN EVENT CENTER

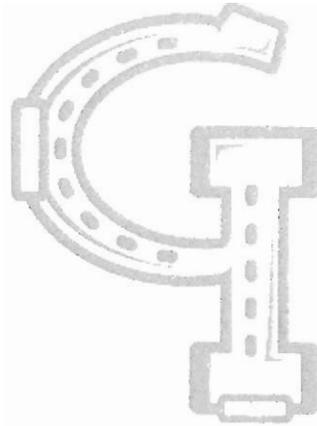


3737 CRESTVIEW AVE., NORCO, CA 92860  
951-270-5632 WWW.NORCO.CA.US

GEORGE INGALLS EQUESTRIAN EVENT CENTER  
3737 CRESTVIEW AVE., NORCO, CA 92860

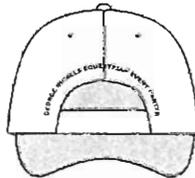
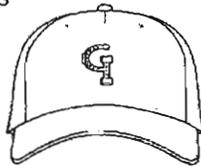


GEORGE INGALLS EQUESTRIAN EVENT CENTER



3737 CRESTVIEW AVE., NORCO, CA 92860 951-270-5632 WWW.NORCO.CA.US

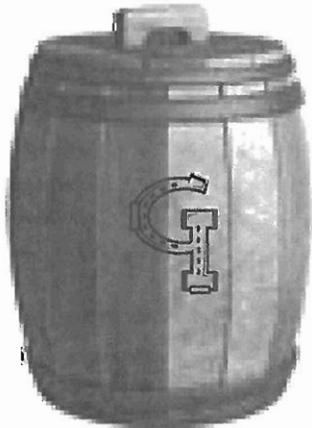
Hats



Shirts



Trash Receptacles



# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Brenda K. Jacobs, City Clerk 

DATE: May 1, 2013

SUBJECT: Review of the Adopted Code of Ethics Administrative Policy and Procedures for the City Council Members, Commission Members and City Employees and Resolution No. 2013-01

RECOMMENDATION: That the City Council recommend and approve any changes to the Administrative Policy and/or Resolution No. 2013-01.

**SUMMARY:** At its meeting held on November 6, 2013, the City Council adopted a Resolution approving a revised Code of Ethics for the City Council, City commissions and City employees. On February 20, 2013, the City Council approved an Administrative Policy that included the process for the distribution of the Code of Ethics to the City Council, City commission members and City employees for their information and acknowledgement by signature. The Administrative Policy further detailed the process for enforcement and sanctions. At its meeting held on April 17, 2013, the City Council voted to revisit the adopted Code of Ethics.

**BACKGROUND:** On November 6, 2013, the City Council adopted Resolution No. 2013-01, approving a revised Code of Ethics for the City Council, City commissions and City employees. The Resolution section on Enforcement and Sanctions minimally detailed the process for a person that violates the Code of Ethics. Therefore, on February 20, 2013, the City Council adopted a Code of Ethics Administrative Policy and Procedures for the City Council members, commission members and City employees that better defined the process for enforcement and sanctions. Each process is different and in the case of City employees, the City's Personnel Rules and Regulations and the Skelly grievance procedure dictates the process.

Upon its approval, the Administrative Policy was sent to all City Council members, City commission members and City employees for their review and acknowledgement by signature. To this date, all but three signature pages have been acknowledged by City Council Members, commission members and City Employees and submitted to Human Recourses.

The City Council is recommended to review the adopted Resolution and Administrative Policy and recommend and approved any changes.

Attachment: Code of Ethics Administrative Policy  
Resolution No. 2013-01

**Agenda Item 3.B.**



## CITY OF NORCO ADMINISTRATIVE POLICY STATEMENT

**SUBJECT:** CODE OF ETHICS POLICY AND PROCEDURES FOR CITY COUNCIL MEMBERS, COMMISSION MEMBERS AND CITY EMPLOYEES

**POLICY NUMBER:** 311

**DATE ISSUED:** February 20, 2013

**PURPOSE AND SCOPE:** In order to best serve the citizens and customers of the City of Norco, the elected and appointed officials, commission members, and employees of the City must act individually and collectively to create a City government that is responsible, equitable, honest and open. They are further expected to demonstrate the highest standards of personal integrity, honesty and conduct in all activities.

The City Council members, commission members, and employees must be independent, impartial and responsible in the performance of their duties and acting in the public interest. The purpose of this Code of Ethics is to establish policy and guidelines, reflecting expected values and behaviors for use by and applicable to the City Council, commission members, and employees. Individuals employed by the City under contractual agreement must also observe the provisions of this policy for the term of their contract or as the contract may stipulate.

The City Council members, commission members, and employees of the City of Norco at all levels are guardians of the public trust and are required to be impartial and responsible in the fulfillment of their duties. The citizens and customers of the City of Norco expect and must receive the highest standard of ethics from all those in public service, regardless of personal consideration.

**ETHICAL CONSIDERATIONS:** At its meeting held on February 6, 2013, Resolution No. 2013-01 was adopted approving the following Code of Ethics:

1. *Comply with Law.* City Council members, commission members, and employees are obligated to uphold the Constitution of the United States and the Constitution of the State of California and to comply with Federal, State, and local laws and City policies. Recognizing the special responsibilities of serving the City and its citizens and customers, they are required to maintain the highest standards of integrity and honesty, and they are expected to treat all members of the public and fellow City employees with respect, courtesy, concern and responsiveness. Their conduct in both their official and private affairs should be above reproach to assure that their City position is not used for personal gain.

2. *Work for the Common Good.* City Council members, commission members, and employees shall represent and work for the common good of the people of Norco and not for private interest, assuring equitable treatment of all persons, claims, and transactions coming before the Norco City Council and City commissions.

3. *Conduct of City Council Members, City Commission Members, and City Employees.* The professional and personal conduct of officials and employees must avoid the appearance of impropriety. City Council members, commission members, and employees shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other officials, employees or the public.

City Council members, commission members, and employees shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office that is not available to the public in general. They shall refrain from accepting gifts or favors or promises of future benefits which might compromise or tend to impair their independence of judgment or give the appearance of being compromised. All California Fair Political Practices Commission rules and regulations shall be followed in regards to gifting and ticket distribution policies.

4. *Respect for Process.* The professional and personal conduct of City Council members, commission members, and employees must be above reproach and members must avoid even the appearance of impropriety. They shall perform their duties in accordance with the processes and rules of order established governing the deliberation of public policy issues.

5. *Use of City Employment and Facilities for Personal Gain.* City Council members, commission members, and employees shall not use City time, City funds or City facilities, equipment or supplies for personal use or personal gain or for campaign related political activities; nor shall they use or attempt to use their position to secure unwarranted privileges or exemptions for themselves or others.

6. *Decisions Based on Merit.* City Council members, commission members, and employees shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body and focus on the business at hand. They shall base all decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

7. *Confidential Information.* City Council members, commission members, and employees shall not use confidential information acquired by or available to them in the course of their employment with the City for personal gain or for personal, non-City business related reasons. They shall respect the confidential information concerning litigation, personnel, property, or other affairs of the City, without proper legal authority, nor use such information to advance their financial or other private interests.

City Council members, commission members, and employees shall uphold the public's right to know, and in accordance with the Brown Act, uphold the public's right to know not only the decisions taken, but also the deliberations which shape public policies. Confidential information means all information, whether transmitted verbally or in writing, which is of a nature that it is not, at that time, a matter of public record or public knowledge, including those items described in the California Public Records Act and items subject to the attorney-client privilege. Any City Council member, commission member, or employee who is aware of a breach of confidentiality is expected to bring forth that information in a timely manner.

8. *Conflict of Interest.* City Council members, commission members, and employees are expected to avoid any conflicts of interest. Further, they should avoid the appearance of conflicts of interest in order to ensure that City decisions are made in an independent and impartial manner.

All City Council members, commission members, and employees are prohibited from making, participating in making, or attempting in any way to use his or her official position to influence a City decision in which the City of Norco employee knows, or has reason to know, he or she has a financial interest as defined by law. If, however, persons in the public service have financial interests in matters coming before them, or before the department in which they are employed, they shall remove themselves from making, participating in the making, or seeking to influence any decision regarding such matter. All City Council members, commission members, and employees who are designated in the City's Conflict of Interest Code, shall file the appropriate disclosure statements required under State Law. A conflict of interest may arise when dealing with a current or prospective vendor, supplier, or other business.

9. *Advocacy.* City Council members, commission members, and employees shall represent the official policies or positions of the City Council or City Commission to the best of their ability when designated as delegates for this purpose.

10. *Positive Work Environment.* City Council members, commission members, and employees shall faithfully perform their duties by attending all meetings of which they are a member, unless unable to do so for some compelling reason or disability. They will make every attempt to be punctual and ready for City business and shall support the maintenance of a positive and constructive work place environment for City employees, private citizens and businesses dealing with the City.

11. *Discrimination and Harassment.* City Council members, commission members, and employees shall not, in the performance of their duties, discriminate against any person on the basis of race, color, religion, national origin, ancestry, age, sex, gender, pregnancy, childbirth or related medical condition, sexual orientation, marital status, disability, medical condition and actual or perceived gender identity and they will reinforce the City of Norco's commitment to equal employment opportunity and a work environment free of discrimination and harassment, including sexual harassment.

12. *Self-Enforcement of the Code.* As an expression of the standards of conduct for City Council members, commission members, and employees, the City of Norco Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with and embrace its provisions. For this reason, the Code of Ethics shall be included in the orientation materials given to candidates for City Council, shall be placed in the City of Norco Commissioner's Handbook, and provided to all City employees. City Council members (as well as City Council candidates filing for office), commission members, and City employees shall sign a statement affirming that they have read and understood the City of Norco Code of Ethics.

**DISTRIBUTION:** The Code of Ethics shall be included in the orientation materials given to candidates for City Council, shall be placed in the City of Norco Commissioner's Handbook, and provided to all City employees. City Council members (as well as City Council candidates filing for office), commission members, and City employees shall sign a statement affirming that they have read and understood the City of Norco Code of Ethics. The signed statement shall be filed in the office of Human Resources.

**ENFORCEMENT AND SANCTIONS:** It is the intention that this Code of Ethics be self-enforcing. However, it is recognized that there may be instances where even after receiving guidance and counsel, a person may continue to violate the Code's provisions. In those cases, the following language is added to Resolution No. 2013-01 to more specifically dictate enforcement and sanctions, understanding that such a violation is only made in regards to the adopted Code of Ethics:

1. *City Council.*

A. If someone believes that a City Council member has violated this Code of Ethics, a formal written statement shall be submitted to the City Clerk for processing, specifically stating the violation that has occurred and naming that City Council member who has committed this violation. A committee will be formed consisting of the Deputy City Manager/Director of Finance, the City Attorney and a Department Head chosen by lot to review the submitted statement and formally interview that City Council member that has been accused of the violation. The committee will then provide the entire City Council with a written report.

B. The first step in curing the violation will be that the accused City Council member receives guidance from the City Attorney in regards to the violation that occurred, including a warning that if that City Council member continues to violate the Code of Ethics, sanctions against that City Council member will occur and be discussed at a public meeting.

C. If a City Council member continues to violate the Code of Ethics, and a formal written statement is again submitted to the City Clerk, the City Manager shall provide that statement to all City Council members and a censure of that City Council member shall take place at a public meeting.

D. The ultimate sanction of removal from office would lie in the hands of the electorate.

2. *Commission Members.*

A. If someone believes that a commission member has violated this Code of Ethics, a formal written statement shall be submitted to the City Clerk for processing, specifically stating the violation that has occurred and naming that commission member who has committed this violation. A committee will be formed consisting of the City Attorney and two City Council Members appointed by the City Council to review the submitted statement and formally interview that commission member that has been accused of the violation. The committee will then provide the entire City Council with a written report.

B. The first step in curing the violation will be that the accused commission member receives guidance from the City Attorney in regards to the violation that occurred including a warning that if that commission member continues to violate the Code of Ethics, sanctions against that commission member will occur at a public meeting, including potential removal of office.

3. *City Employees.*

A. If someone believes that a City employee has violated this Code of Ethics, a formal written statement shall be submitted to the City Clerk for processing, specifically stating the violation that has occurred and naming that City employee who has committed this violation. The City Manager will review the submitted statement and formally interview that City employee that has been accused of the violation. If in the case of the City Manager being named, the City Attorney will review the submitted statement and will proceed under the terms of his/her employment agreement.

B. City employees are subject to discipline per the City's Personnel Rules and Regulations and follow other processes, including the Skelley grievance procedure.

City Manager

  
\_\_\_\_\_

Date

2-25-2013

I have read and understand the City of Norco Code of Ethics.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

\_\_\_\_\_  
Signature

## RESOLUTION NO. 2013-01

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA, AMENDING THE CODE OF ETHICS FOR CITY COUNCIL MEMBERS, COMMISSION MEMBERS AND CITY EMPLOYEES

WHEREAS, the proper operation of democratic government requires that public officials and employees be independent and impartial in their judgment and actions, that government decisions and policy be made in the proper channels of the governmental structure, that public office not be used for personal gain and that the public have confidence in the integrity of its government and public officials; and

WHEREAS, the realization of these ends is impaired whenever there exists, or appears to exist, an actual or potential conflict between the private interests of a governmental official and employee, and his or her public duties; and

WHEREAS, a Code of Ethics serves:

1. To increase public confidence in city government; and
2. To assist with decision-making; and
3. To encourage high standards of behavior; and
4. To represent a commitment to uphold a standard of integrity beyond that required by law.

WHEREAS, the City Council of the City of Norco desires to review and revise its Code of Ethics to include all members of the City Council, City commissions and City employees to assure public confidence in the integrity of local government and its effective and fair operation.

NOW, THEREFORE, BE IT RESOLVED that the following Code of Ethics is hereby adopted:

### CODE OF CONDUCT OF THE NORCO CITY COUNCIL, CITY COMMISSION MEMBERS AND CITY EMPLOYEES

#### PURPOSE AND SCOPE:

In order to best serve the citizens and customers of the City of Norco, the elected and appointed officials, commission members, and employees of the City must act individually and collectively to create a City government that is responsible, equitable, honest and open. They are further expected to demonstrate the highest standards of personal integrity, honesty and conduct in all activities.

The City Council members, commission members, and employees must be independent, impartial and responsible in the performance of their duties and acting in the public interest. The purpose of this Code of Ethics is to establish policy and guidelines, reflecting expected values and behaviors for use by and applicable to the

City Council, commission members, and employees. Individuals employed by the City under contractual agreement must also observe the provisions of this policy for the term of their contract or as the contract may stipulate.

The City Council members, commission members, and employees of the City of Norco at all levels are guardians of the public trust and are required to be impartial and responsible in the fulfillment of their duties. The citizens and customers of the City of Norco expect and must receive the highest standard of ethics from all those in public service, regardless of personal consideration.

#### ETHICAL CONSIDERATIONS:

1. *Comply with Law.* City Council members, commission members, and employees are obligated to uphold the Constitution of the United States and the Constitution of the State of California and to comply with Federal, State, and local laws and City policies. Recognizing the special responsibilities of serving the City and its citizens and customers, they are required to maintain the highest standards of integrity and honesty, and they are expected to treat all members of the public and fellow City employees with respect, courtesy, concern and responsiveness. Their conduct in both their official and private affairs should be above reproach to assure that their City position is not used for personal gain.

2. *Work for the Common Good.* City Council members, commission members, and employees shall represent and work for the common good of the people of Norco and not for private interest, assuring equitable treatment of all persons, claims, and transactions coming before the Norco City Council and City commissions.

3. *Conduct of City Council Members, City Commission Members, and City Employees.* The professional and personal conduct of officials and employees must avoid the appearance of impropriety. City Council members, commission members, and employees shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other officials, employees or the public.

City Council members, commission members, and employees shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office that is not available to the public in general. They shall refrain from accepting gifts or favors or promises of future benefits which might compromise or tend to impair their independence of judgment or give the appearance of being compromised. All California Fair Political Practices Commission rules and regulations shall be followed in regards to gifting and ticket distribution policies.

4. *Respect for Process.* The professional and personal conduct of City Council members, commission members, and employees must be above reproach and members must avoid even the appearance of impropriety. They shall perform their duties in accordance with the processes and rules of order established governing the deliberation of public policy issues.

5. *Use of City Employment and Facilities for Personal Gain.* City Council members, commission members, and employees shall not use City time, City funds or City facilities, equipment or supplies for personal use or personal gain or for campaign related political activities; nor shall they use or attempt to use their position to secure unwarranted privileges or exemptions for themselves or others.

6. *Decisions Based on Merit.* City Council members, commission members, and employees shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body and focus on the business at hand. They shall base all decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

7. *Confidential Information.* City Council members, commission members, and employees shall not use confidential information acquired by or available to them in the course of their employment with the City for personal gain or for personal, non-City business related reasons. They shall respect the confidential information concerning litigation, personnel, property, or other affairs of the City, without proper legal authority, nor use such information to advance their financial or other private interests.

City Council members, commission members, and employees shall uphold the public's right to know, and in accordance with the Brown Act, uphold the public's right to know not only the decisions taken, but also the deliberations which shape public policies. Confidential information means all information, whether transmitted verbally or in writing, which is of a nature that it is not, at that time, a matter of public record or public knowledge, including those items described in the California Public Records Act and items subject to the attorney-client privilege. Any City Council member, commission member, or employee who is aware of a breach of confidentiality is expected to bring forth that information in a timely manner.

8. *Conflict of Interest.* City Council members, commission members, and employees are expected to avoid any conflicts of interest. Further, they should avoid the appearance of conflicts of interest in order to ensure that City decisions are made in an independent and impartial manner.

All City Council members, commission members, and employees are prohibited from making, participating in making, or attempting in any way to use his or her official position to influence a City decision in which the City of Norco employee knows, or has reason to know, he or she has a financial interest as defined by law. If, however, persons in the public service have financial interests in matters coming before them, or before the department in which they are employed, they shall remove themselves from making, participating in the making, or seeking to influence any decision regarding such matter. All City Council members, commission members, and employees who are designated in the City's Conflict of Interest Code, shall file the appropriate disclosure statements required under State Law. A conflict of interest may arise when dealing with a current or prospective vendor, supplier, or other business.

9. *Advocacy.* City Council members, commission members, and employees shall represent the official policies or positions of the City Council or City Commission to the best of their ability when designated as delegates for this purpose.

10. *Positive Work Environment.* City Council members, commission members, and employees shall faithfully perform their duties by attending all meetings of which they are a member, unless unable to do so for some compelling reason or disability. They will make every attempt to be punctual and ready for City business and shall support the maintenance of a positive and constructive work place environment for City employees, private citizens and businesses dealing with the City.

11. *Discrimination and Harassment.* City Council members, commission members, and employees shall not, in the performance of their duties, discriminate against any person on the basis of race, color, religion, national origin, ancestry, age, sex, gender, pregnancy, childbirth or related medical condition, sexual orientation, marital status, disability, medical condition and actual or perceived gender identity and they will reinforce the City of Norco's commitment to equal employment opportunity and a work environment free of discrimination and harassment, including sexual harassment.

12. *Self-Enforcement of the Code.* As an expression of the standards of conduct for City Council members, commission members, and employees, the City of Norco Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with and embrace its provisions. For this reason, the Code of Ethics shall be included in the orientation materials given to candidates for City Council, shall be placed in the City of Norco Commissioner's Handbook, and provided to all City employees. City Council members (as well as City Council candidates filing for office), commission members, and City employees shall sign a statement affirming that they have read and understood the City of Norco Code of Ethics.

#### **ENFORCEMENT AND SANCTIONS:**

It is the intention that this Code of Ethics be self-enforcing. However, it is recognized that there may be instances where even after receiving guidance and counsel, a person may continue to violate the Code's provisions. In those cases, sanctions would apply and would occur progressively as follows:

1. *City Council.* The sanctions that would apply by action of the City Council would be:

- A. Public censure of a City Council member.
- B. The ultimate sanction of removal from office would lie in the hands of the electorate.

2. *Commission Members.* The sanctions that would apply to commission members would be:

- A. Public censure by the commission on which they serve.
- B. Public censure by the City Council.
- C. Removal from office by a majority vote of the City Council.

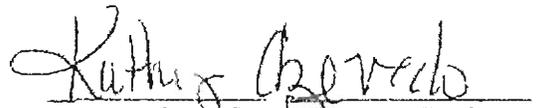
3. *City Employees.*

- A. City employees are subject to discipline per the City's Personnel Rules and have other processes, including Skelley grievance procedure.

Ultimately, the responsibility for the enforcement of this Code of Ethics lies with the City Council, as they represent the will of the people of the City of Norco.

BE IT FURTHER RESOLVED that Resolution No. 2005-09 is hereby repealed.

PASSED AND ADOPTED by the City Council of the City of Norco at a meeting held on February 6, 2013.

  
\_\_\_\_\_  
Mayor of the City of Norco, California

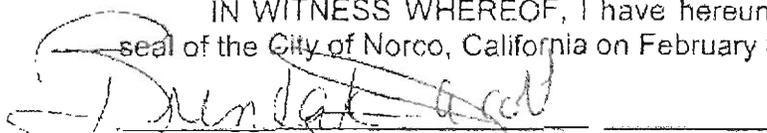
ATTEST:

  
\_\_\_\_\_  
Brenda K. Jacobs, CMC, City Clerk  
City of Norco, California

I, BRENDA K. JACOBS, City Clerk of the City of Norco, California do hereby certify that the foregoing Resolution was introduced and adopted by the City Council of the City of Norco at a meeting held on February 6, 2013 by the following vote of the City Council:

AYES: AZAVEDO, HANNA, BASH, HGGTNS, SULLIVAN  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California on February 6, 2013.

  
\_\_\_\_\_  
Brenda K. Jacobs, CMC, City Clerk  
City of Norco, California

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Beth Groves, City Manager 

PREPARED BY: Geoff Pemberton, Fire Chief 

DATE: May 1, 2013

SUBJECT: Public Hearing Ordering Abatement of Weeds on Vacant Lots

RECOMMENDATION: Adoption of **Resolution No. 2013-16**, declaring that weeds and hazardous vegetation, upon or in front of vacant property in the City of Norco, constitute a public nuisance and ordering the abatement.

**SUMMARY:** The proposed resolution orders the abatement of weeds and authorizes the Fire Department's weed abatement contractor to begin abating weeds on vacant properties whose owners did not comply with the Notice to Abate Spring Weeds.

**BACKGROUND/ANALYSIS:** On March 6, 2013, the City Council adopted Resolution No. 2013-11, allowing the Fire Department to proceed with the 2013 Weed Abatement Program. Pursuant to California Government Code, Notices to Abate Weeds, Hazardous Vegetation and Tumbleweeds were either mailed to property owners of vacant parcels or physically posted on the vacant property. The deadline to abate spring weeds was April 23, 2013.

The purpose of the Public Hearing is to consider objections from property owners and for Council to authorize the Fire Department's weed abatement contractor to remove weeds on vacant properties that were not abated by the deadline date. Property owners will be billed for the cost of the abatement; and if not paid, fixed charge assessment liens will be placed against the parcels through the Riverside County Auditor-Controller's Office.

**FINANCIAL IMPACT:** The costs to abate weeds on vacant property are paid either by the property owner or by property lien.

/rlf

Attachments: Resolution No. 2013-16  
2013 Vacant Parcel List – Exhibit "A"

## RESOLUTION NO. 2013-16

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA DECLARING THAT WEEDS AND HAZARDOUS VEGETATION, UPON OR IN FRONT OF VACANT PROPERTY IN THE CITY OF NORCO, CONSTITUTE A PUBLIC NUISANCE AND ORDERING THE ABATEMENT

WHEREAS, Resolution 2013-11 was passed and adopted on March 6, 2013 declaring that seasonal and recurring weeds and hazardous vegetation, upon or in front of vacant property in the City of Norco, constitute a public nuisance and further declaring the City's intent to provide for the abatement and setting a Public Hearing; and

WHEREAS, Notices to Abate Weeds, Hazardous Vegetation and Tumbleweeds were mailed to property owners of vacant property and given in the form prescribed by the California Government Code; and

WHEREAS, Notices to Abate Weeds, Hazardous Vegetation and Tumbleweeds were posted on vacant properties, whose mailed notices were returned and given in the form prescribed by the California Government Code; and

WHEREAS, at the Public Hearing, the City Council of the City of Norco heard and considered all objections to the abatement; and

WHEREAS, weeds, hazardous vegetation and tumbleweeds were not destroyed or removed, and the nuisance abated, pursuant to the Notice to Abate.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Norco, California, does hereby find and declare the following:

1. That all objections to the proposed destruction or removal of weeds, as defined in Chapter 13, Article 2, Section 39560 of the California Government Code, upon or in front of those vacant parcels of land described in Exhibit "A" on file in the Office of the City Clerk and incorporated herein by this reference, are overruled.
2. That the Fire Chief is ordered to abate the nuisances by having the weeds destroyed or removed from the vacant parcels of land described in Exhibit "A" where the hazard still exists.
3. That it's Council's intent to assess the cost of the abatement as special assessments against each vacant parcel where the nuisance is located and declare the cost to be a property tax lien on each parcel.
4. That the weeds, hazardous vegetation and tumbleweeds on the vacant parcels of land described in Exhibit "A" are seasonal and recurring nuisances.

5. That the weeds, hazardous vegetation and tumbleweeds constitute a distinct fire hazard, and the method of removal must meet the requirements of the Southern California Air Quality Management District's Rule 403(g)(1)(J).
  
6. That the Fire Chief is further ordered to abate the seasonal and recurring nuisances in accordance with the provisions of Title 4, Division 3, Chapter 13, Article 2, Sections 39560 - 39568, inclusive, of the California Government Code, provided that on the second and any subsequent occurrence of such nuisance on the same vacant parcel or parcels within the same calendar year, no further hearings need to be held; and it shall be sufficient to mail a Notice to Abate to property owners at their addresses as they appear on Riverside County's current assessment roll, in accordance with the provisions of the notice contained in Section 39562.1 of the California Government Code.

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on May 1, 2013.

\_\_\_\_\_  
Mayor of the City of Norco, California

ATTEST:

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

I, BRENDA K. JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting held on May 1, 2013 by the following vote of the City Council:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on May 1, 2013.

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST -- 2013

PARCEL NO.	LOCATION/ADDRESS	ACREAGE	OWNER OF RECORD
119020023-0	River Rd. & Second St.	5.17	RBE NORCO JFH 1 21800 BURBANK BLVD #330 WOODLAND HILLS CA 91367
121074014-6	betw 5373 & 5333 Roundup Rd.	0.50	AMIR & FADIA IBRAHIM 3070 SHADOW CANYON CR NORCO CA 92860
121092016-4	next to 5203 Roundup Rd.	0.47	LOT 65 TRUST 2337 NORCO DR NORCO CA 92860
121310087-1	SWC River Rd. & Corydon Av.	8.32	SAM & DOT DEKRUYF 8919 MERRILL AV CHINO CA 91710
121310090-3	next to 2651 River Rd.	3.18	SAM & DOT DEKRUYF 8919 MERRILL AV CHINO CA 91710
122020027-8	northeast of 1399 Parkridge Av.	0.76	CAPITALAND INV C/O SAM OSTAYAN 1379 PARK WESTERN #300 SAN PEDRO CA 90732
122030011-4	east of 2240 First St.	1.81	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
122050027-1	south of 938 Hamner Av.	0.40	R & T GARCIA FAMILY LTD PARTNERSHIP C/O RONEILIO SAN DIEGO GARCIA 1947 237TH PL TORRANCE CA 90501
122050028-2	south of 938 Hamner Av.	0.07	SYED GILANI 1260 MOUNTAIN AV NORCO CA 92860
122050049-1	next to 996 Mountain Av.	1.44	FRANK & JEANETTE VILLALOBOS 1882 PARK SKYLINE SANTA ANA CA 92705
122061002-2	517 Parkridge Av.	3.13	OMNI NORCO C/O OMNI WEST GROUP INC 23187 LA CADENA STE 102 LAGUNA HILLS CA 92653
122061004-4	896 Hamner Av.	1.00	SYED GILANI 1260 MOUNTAIN AV NORCO CA 92860
122570001-4	Hidden Valley Pkwy. & Corona Av.	1.10	JAMES & SANDRA OLSEN 7641 E CORTO RD ANAHEIM CA 92808
123040001-3	SEC Fifth St. & Hillside Av.	5.47	FRANCES & WILLIAM SMITH C/O WILLIAM SMITH 5170 CENTRAL AV RIVERSIDE CA 92504-1825
123070003-8	behind 1080 & 1090 First St.	2.10	TU VAN VO / DIEM NGUYEN 1168 SHEARBORN ST CORONA CA 92879
123120001-0	2760 Hillside Av.	0.60	SANTIAGO & ELVESTHER ACUNA 1481 ANDALUSIAN DR NORCO CA 92860
123150008-0	next to 2579 Echo Hill Dr. off Hillside Av.	4.51	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR ROSEMEAD CA 91770
123250002-3	east of 2245 Hillside Av.	12.47	ERNEST & ALICE TAYLOR PO BOX 440 NORCO CA 92860
123260001-3	north of 666 Third St.	10.00	MANUEL & JACQUELINE CONTRERAS C/O LORETTA O'MALLEY 43145 VISTA DEL RANCHO TEMECULA CA 92592-5142
123260002-4	666 Third St.	10.00	GARRY & SUSAN STRUNK C/O LORETTA O'MALLEY 43145 VISTA DEL RANCHO TEMECULA CA 92592
123310021-5	behind 1531 Hillside Av.	0.58	ROSEMARY BUTLER C/O DANIEL SAYLOR 2825 E CORTEZ WEST COVINA, CA 91791

123310025-9	behind 1577 Hillside Av.	1.00	VU DUONG 2235 BOWMAN AV TUSTIN CA 92782-1246
123310026-0	behind 1577 Hillside Av.	1.24	VU DUONG 2235 BOWMAN AV TUSTIN CA 92782-1246
125030057-7	north of 2140 Valley View Av.	0.96	HARLEY WEED 5215 E. CHAPMAN SPACE 61 ORANGE CA 92869-4232
125150033-6	south of 2008 Corona Av.	0.46	NORCO REEF 9416 SW 4TH AV PORTLAND OR 97219
125150034-7	NWC Second St. & Corona Av.	0.74	NORCO REEF 9416 SW 4TH AV PORTLAND OR 97219
125170038-3	north of 1787 Hamner Av.	0.58	EDD INVESTMENT CO 173 E FREEDOM AV ANAHEIM CA 92801
125180010-8	1550 Second St.	6.51	FRANK AN 1159 S ARDMORE AV LOS ANGELES CA 90006
125210026-5	1665 Hamner Av.	0.99	BILL & JOE BARRETO 590 MONDALE STREET CORONA CA 92880
125270012-8	First St. & Valley View Av.	1.08	EUGENE EUSTAQUIO 3 DOGWOOD SOUTH / PO BOX 10595 IRVINE CA 92612 / NEWPORT BEACH CA 92658
125300018-6	east of 1365 First St.	0.39	MAGDALENA OLVERA VASQUEZ 1611 GARRETSON AV CORONA CA 92879-2429
125322006-3	1110 First St.	2.41	ZACHARIAH & SUSIE VARUGHESE 1347 BIRDSONG LN CORONA CA 92881
126020004-5	south of 2001 Third St.	2.81	RIVERSIDE COMMUNITY COLLEGE DISTRICT 4800 MAGNOLIA AV RIVERSIDE CA 92506
126050002-6	SW Corner of Third St. & Hamner Av.	7.94	EDDIE FISCHER C/O LE BARON INVESTMENTS 2020 E ORANGETHORPE AV FULLERTON CA 92831
126050004-8	behind flood channel on Hamner Av.	8.22	EDDIE FISCHER C/O LE BARON INVESTMENTS 2020 E ORANGETHORPE AV FULLERTON CA 92831
126050017-0	north of 2200 Hamner Av.	0.43	D W AUGUST INC 1331 TIFFANY RANCH RD ARROYO GRANDE CA 93420
126060001-6	west of 2093 Paddock Ln.	1.90	BERNARD & HELEN SWART 423 MAGNOLIA BREA CA 92621
126150008-1	north of 1664 Pacific Av.	1.52	MIGUEL & DEBRA MARTINEZ 1664 PACIFIC AV NORCO CA 92860
126160023-5	betw 1610 & 1630 Pacific Av.	0.66	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126180003-9	behind 1745 Pacific Av.	1.50	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126200013-9	south of 1492 Mountain Av.	2.56	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126200018-4	between 1475 & 1515 Pacific Av.	1.25	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126200021-6	2300 block First St.	5.08	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126240001-2	1635 Mountain Av.	2.00	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126240002-3	north of 1595 Mountain Av.	1.00	H & H PROPERTY 1317 5TH STREET SANTA MONICA, CA 90402
126240004-5	1569 Mountain Ave.	5.00	1300 NORMANDY PROP 1300 E NORMANDY PL SANTA ANA CA 92705

126250010-1	behind 1775 & 1865 Acre St.	0.97	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV NORCO CA 92860
126250013-4	1775 Acre St.	0.44	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV NORCO CA 92860
126250015-6	west of 1865 Acre St.	0.34	SUSAN WAKEFIELD 3064 DALES DR NORCO CA 92860
126250055-2	1865 Acre St.	0.43	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV NORCO CA 92860
126250056-3	1466 Hamner Av.	0.16	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV NORCO CA 92860
127020030-5	3275 Hamner Av.	0.82	AJIT SHAH PO BOX 4509 PALOS VERDES PENINSULA CA 90274
127020032-7	3361 Hamner Av.	1.78	5622 BUCKINGHAM 1050 W KATELLA AV ORANGE CA 92867
127030022-9	3265 Hamner Av.	0.43	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR SANTA CLARITA CA 91390
127030043-8	3231 Hamner Av.	0.67	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR SANTA CLARITA CA 91390
127030045-0	south of 3231 Hamner Av.	0.56	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR SANTA CLARITA CA 91390
127040036-3	north of 3001 Hamner Av.	2.18	JIRAIR SARALON 13338 GOLDEN VALLEY LN GRANADA HILLS CA 91344-5146
127050031-9	3001 Hamner Av.	1.69	VICTOR MELEO PO BOX 98 LINDSAY CA 93247
127100013-7	west of 3318 & 3314 Corona Av.	1.41	MICHAEL AGUIRRE 570 N GRAND ST ORANGE CA 92857
127200040-0	between I-15 & Fourth St.	0.08	ROY JOLLY / WANDA WILSON 11357 SNOW VIEW CT YUCAIPA CA 92399
127200042-2	between I-15 & Fourth St.	1.02	ROY JOLLY / WANDA WILSON 11357 SNOW VIEW CT YUCAIPA CA 92399
127210020-3	2655 Hamner Av.	0.62	GLENN SCHOEMAN PO BOX 466 MIRA LOMA CA 91752
127300015-7	between 2630 & 2682 Reservoir Dr.	0.98	ROBERT SPANGLER 2756 SWEET RAIN WY CORONA CA 92881
127331012-0	2830 Reservoir Dr.	0.20	PAT & EMMA ALVARADO C/O ROLLIE ALVARADO 6072 CANDLE LIGHT LN YORBA LINDA CA 92886
129230018-8	SWC Town & Country Dr. & Hamner Av.	1.13	KEVIN CHAN / KENNEDY CHUNG 5352 NEWFIELD CR HUNTINGTON BEACH CA 92649-3687
129230033-1	west of 2900 Hamner Av.	5.38	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230034-2	south of 1901 Town & Country Dr.	4.43	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230036-4	west of 2900 Hamner Av.	6.38	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230037-5	north of 2900 Hamner Av.	2.45	CHRIS BONORRIS 1630 COACHWOOD LA HABRA CA 90631

129380009-4	2438 Hamner Av.	1.63	REXCO 2518 N SANTIAGO BLVD ORANGE CA 92867
129380010-4	south side of Third St. at Hamner Av.	2.26	REXCO 2518 N SANTIAGO BLVD ORANGE CA 92867
130100002-1	behind Quiet Hill Ct.	41.58	ALTFILLISCH CONSTRUCTION CO 13200 CITRUS ST CORONA CA 92880-9214
130134002-6	1853 Pali Dr.	0.22	THOMAS & SHARON MCKIERNAN 1526 W BOULDER ST COLORADO SPRINGS, CO 80904
130240007-9	behind 3490 Hamner Av.	6.87	ROBERT GREGORY 4328 CORONA AV NORCO CA 92860
130240019-0	south of 2191 Fifth St.	1.65	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200 NORCO CA 92860
130240020-0	NWC Fifth St. & Norconian Dr.	0.22	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200 NORCO CA 92860
130240021-1	Norco Dr. west of ARCO	7.20	NORCO BEACON HILL DEVELOPMENT COMPANY C/O DAVID LUCE 20229 S W TREMONT WAY BEAVERTON, OR 97007
130240022-2	behind 3646 Hamner Av.	25.36	NORCO BEACON HILL DEVELOPMENT COMPANY C/O DAVID LUCE 20229 S W TREMONT WAY BEAVERTON, OR 97007
130240023-3	across from 3600 & 3636 Norconian Dr.	12.23	NORCO BEACON HILL DEVELOPMENT COMPANY C/O DAVID LUCE 20229 S W TREMONT WAY BEAVERTON, OR 97007
130240025-5	Fifth St. & Norconian Dr.	0.31	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200 NORCO CA 92860
130240031-0	3636 Norconian Dr.	4.10	VICKY BLAIR 129 HAYDEN WY BREA CA 92821
130240045-3	Hamner Av. surrounding ARCO	4.75	NORCO BEACON HILL ASSEMBLY OF GOD INC PO BOX 336 NORCO CA 92860
130250004-7	south of 3646 Hamner Av.	1.40	ASHOK PATEL & KAMAL BAWA NORCO HOSPITALITY LLC 20 CAMARINI STREET FOOTHILL RANCH CA 92610
130250005-8	north of 3490 Hamner Av.	1.88	ASHOK PATEL & KAMAL BAWA NORCO HOSPITALITY LLC 20 CAMARINI STREET FOOTHILL RANCH CA 92610
130250006-9	north of 3480 Hamner Av.	1.94	ROB KOZIEL PO BOX 148 NORCO CA 92860
130311023-2	between 2737 & 2777 Shadow Canyon Cr.	0.81	TODD ESSENMACHER 601 N BATAVIA ORANGE CA 92868-1220
131070014-7	south of 4231 Valley View Av.	4.44	GEORGE SINICHAK 13814 WALNUT ST WHITTIER CA 90602
131090034-7	north of 4191 Corona Av.	1.17	KADVA PATINAR 102 E EUCALYPTUS DR ANAHEIM HILLS CA 92808
131101010-8	Hamner Av./Taft St./Old Hamner Rd.	3.40	BALU & MALTI PATEL C/O BROOKHURST INN MOTEL 701 S BROOKHURST ST ANAHEIM CA 92804
131150024-3	between 4081 & 4191 Valley View Av.	3.39	ROMAN CATHOLIC BISHOP OF SB 10920 PARISE DR WHITTIER CA 90604
131160003-5	NWC Valley View Av. & Sixth St.	0.87	HENRIK MARCINIAK 3140 W STONYBROOK DR ANAHEIM CA 92804

131180035-6	1025 Sixth St.	0.41	TAMI & ANTHONY LAMAGNA TODD & PAULA TAYLOR 3311 VIA GIOVANNI CR CORONA CA 92881
131192021-0	north of 3838 Sierra Av.	1.02	HANUMANTHA REDDY 23 CASTLEROCK IRVINE CA 92603-0148
131200002-7	north of 3821 Sierra Av.	0.44	DANIEL YARUSI 32158 CAMINO CAPISTRANO #A SAN JUAN CAPISTRANO CA 92675-3720
131210025-9	SWC Sixth St. & Corona Av.	0.37	DAVE & REBBECAH GONZALES 25525 CARANCHO RD TEMECULA CA 92590
131230019-6	Hamner Av. between Fifth & Sixth Streets	0.91	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO CORONA CA 92881
131280017-9	south of 3597 Sierra Av.	1.09	VIRGINIA SANTIAGO 6780 ANGELINA STREET CHINO CA 91710
131320026-0	Hamner Av. betw Fifth & Sixth Streets	2.17	EXCEL CORONA C/O SURESH PATEL 10660 SCRIPPS RANCH BLVD STE 100 SAN DIEGO CA 92131-1077
131320027-1	Hamner Av. betw Fifth & Sixth Streets	0.86	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO CORONA CA 92881
131320028-2	Hamner Av. betw Fifth & Sixth Streets	1.00	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO CORONA CA 92881
131330016-2	3516 Valley View Av.	3.72	RICHARD & REBECCA LEWIS 6 WEYMOUTH CT NEWPORT BEACH CA 92660
133090009-9	south of 4210 Crestview Dr.	2.35	PAULETTE FREDERICK 4200 CRESTVIEW DR NORCO CA 92860
133090010-9	south of 4232 Crestview Dr.	2.18	GEORGE CALLAWAY C/O TOM ROHDE 2058 N MILLS AV CLAREMONT CA 91711-2812
133141018-4	NEC Sixth St. & Temescal Av.	1.51	EQUINE VETERINARY SPECIALISTS INC 20022 DANIEL LN ORANGE CA 92869
133150022-5	623 Sixth St.	0.38	ALAN HASSO PO BOX 17350 ANAHEIM CA 92807
133150027-0	633 Sixth St.	0.48	ADMINISATRATIVE VANDERBUR TRUST WAYNE WICKSTROM PO BOX 65387 VANCOUVER WA 98665
133160026-0	east of 433 Sixth St.	0.40	PARKER LIN / SOON NA 1687 CURTISS CT LA VERNE CA 91750
133160031-4	east of 405 Sixth St.	0.81	LOT 16 TRUST 351 SIXTH ST NORCO CA 92860
133181010-0	Center Av. south of 818 Sixth St.	0.42	STANLEY & LINDA SCOTT 42131 SAN JOSE DR SAN JACINTO CA 92583
133181016-6	east of 892 Sixth St.	0.96	JOSEPH & GERALDINE DIGIULIO 3657 NETTLE PL FALLBROOK CA 92028
133190009-8	3861 Hillside Av.	0.57	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133190044-9	682 Sixth St.	0.10	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133190046-1	688 Sixth St.	0.13	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133222018-4	between 3721 & 3759 Center Av.	0.55	ROBERT KLING & DOROTHY BUTTS 531 MAIN ST #211 EL SEGUNDO CA 90245

133250033-4	110 Buckskin Ln.	0.59	MILTON HARRISON 212 E 19TH ST COSTA MESA CA 92627
133270002-8	3631 Hillside Av.	1.83	HECTOR & FLAVIA YANEZ 3691 CENTER AV NORCO CA 92860
133280009-6	behind 3528 & 3540 California Av.	1.78	DICK & SANDRA MAC GREGOR 3541 PEDLEY AV NORCO CA 92860
133330003-4	California Av. at Fifth St.	0.73	SOUTHERN CALIFORNIA EDISON PO BOX 800 ROSEMEAD CA 91770
133340018-9	off East St. & South Fork Dr.	0.94	SOUTHERN CALIFORNIA EDISON PO BOX 800 ROSEMEAD CA 91770
133340019-0	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340021-1	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340022-2	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340023-3	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
153030007-7	near Grulla Ct.	1.00	HARD CORP C/O SANTA ANA VALLEY IRRIGATION CO 2555 3RD ST SACRAMENTO CA 95818
153030008-8	near Grulla Ct.	1.20	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR ROSEMEAD CA 91770
153030009-9	near Grulla Ct.	0.40	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR ROSEMEAD CA 91770
153030011-0	California Av. & Grulla Ct.	9.80	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR ROSEMEAD CA 91770
153180002-6	4670 California Av.	0.46	LOAY YOUNIS 14791 GROVEVIEW IRVINE CA 92604
153180020-2	behind 4645 Pedley Av.	1.25	VINCENT & PEGGY LARIVIERE 5581 INNER CIRCLE DR RIVERSIDE CA 92506
153222009-2	behind 4521 & 4535 Crestview Dr.	2.19	FRANCES VAUGHAN 3806 HIGHWAY 90 WEST DEL RIO TX 78840
153222019-1	behind 4591 Crestview Dr.	0.54	ERIK CAMPBELL 128 ALLVIEW PLACE NORCO CA 92860
153231010-0	next to 4409 California Av.	0.51	BLANCA RODRIGUEZ 13059 NINE STREET RANCHO CUCAMONGA CA 91739
153232007-1	across from 4460 thru 4490 Crestview Dr.	4.67	ADOLFO PONCE 1010 FIRST ST NORCO CA 92860
168021003-3	west of 190 Mt. Rushmore Dr.	0.45	TERRY FRIZZEL 11290 ARLINGTON AV RIVERSIDE CA 92505
168023007-3	north of 4011 Mt. Tobin Ct.	0.42	RAYNOLD DALE & CAROL LYNN SAUGSTAD 4010 PIKES PEAK DR NORCO CA 92860

