



AGENDA
CITY OF NORCO
PARKS AND RECREATION COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS-2820 CLARK AVENUE
June 10, 2013

1. **CALL TO ORDER: 6:30 PM**

AGENDAS ARE LOCATED AT THE BACK OF COUNCIL CHAMBERS. ANYONE WISHING TO SPEAK ON ANY AGENDA ITEM MAY DO SO BY FILLING OUT A REQUEST CARD IN THE BACK OF THE ROOM AND PRESENTING IT TO THE COMMISSION SECRETARY.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PRESENTATION/S**

A. None

5. **PUBLIC COMMENTS**

THIS IS THE TIME WHEN PERSON/S IN THE AUDIENCE WISHING TO ADDRESS THE PARKS AND RECREATION COMMISSION REGARDING ITEMS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE A CARD LOCATED IN THE BACK OF THE ROOM AND PRESENT IT TO THE COMMISSION SECRETARY.

6. **CONSENT CALENDAR**

ALL ITEMS LISTED UNDER THE CONSENT CALENDAR ARE CONSIDERED ROUTINE AND MAY BE ENACTED BY ONE MOTION. ANY PUBLIC COMMENTS ON THE CONSENT ITEMS WILL BE HEARD PRIOR TO THE MOTION TO CONSIDER ACTION BY COMMISSION. THERE WILL BE NO SEPARATE ACTION UNLESS MEMBERS OF THE COMMISSION REQUEST SPECIFIC ITEMS BE REMOVED FROM THE CONSENT CALENDAR.

A. APPROVAL OF MINUTES – April 8, 2013

END OF CONSENT CALENDAR

7. **DISCUSSION OF REMOVED CONSENT CALENDAR ITEMS**

8. **DIRECTOR ACTION ITEMS**

9. **COMMISSION ACTION ITEMS**

- A. Parks and Recreation Commission Nominations – Director Petree
- B. Norco Junior All-American Football Facility Use Agreement – Supervisor Calvert

- C. Norco Junior All-American Football Concession Agreement – Supervisor Calvert
- D. American Youth Soccer Association Facility Use Agreement - Supervisor Calvert

10. **COMMITTEE REPORTS**

- A. Senior and Human Service Programs Committee
 - I. Senior and Human Service Programs Update - Supervisor Calvert, Commissioner Adams
- B. Youth and Adult Sports Programs Committee
 - I. Youth Sports Update - Supervisor Calvert, Sub-Committee Member Boyle
- C. Special Events – Director Petree, Sub-Committee Member Kahan
 - I. Concerts/Movie in the Park Update
 - II. National Day of the American Cowboy
- D. Marketing – Promotion of Assets and Program Services
 - I. GI Brand Update – Director Petree, Sub-Committee Holder and Sub-Committee Member Kahan
- E. The George Ingalls Veterans Memorial Plaza Update - Director Petree and Sub-Committee Member Kahan

11. **STAFF REPORTS**

- A. Department Operations Report – ITEMS 11.1. – 11. 24

12. **COMMISSION ONGOING BUSINESS**

- A. Ingalls Park Improvements – Supervisor Koke
- B. U.N.L.O.A.D. Program – Supervisor Calvert
- C. City of Norco's 50th Birthday Celebration – Director Petree
- D. Ingalls Park Events Update – Patty Ireland, Facilities Coordinator

13. **CITY COUNCIL APPROVAL ITEMS**

- A. Approve the naming of Field 2 at the Wayne Makin Sports Complex as the Dave Cummings Field. **APPROVED 5 - 0**
- B. Staff recommends that the City Council authorize the City Manager to execute a contract in an amount not-to-exceed \$73,000 to purchase a precast ADA Restroom from CXT, Precast Products Inc., using the Federal General Services Administration (GSA) Schedule, Contract No. GS-07F-0602N. **APPROVED 5 - 0**
- C. Approve the GI Logo for the George Ingalls Equestrian Event Center. **M/S Azevedo/Higgins to send the logo back to the Parks and Recreation Commission sub-committee to revise the logo. APPROVED 5 – 0**

- D. Authorize the City Manager to execute an Agreement between the City of Norco and Sparky's Electric for the completion of emergency electrical work at Wayne Makin/Shearer Sports Complex and other City parks not to exceed \$220,000 and authorize the City Manager to approve change orders up to 10%. **APPROVED 3 – 0**

- E. Award the bid for the purchase of a 2013 Kubota Tractor M9960HDC to Glenn B. Dorning, Inc. in the amount of \$66,852.00. **APPROVED 5 - 0**

ADJOURNMENT

Please contact the Department of Parks, Recreation and Community Services at 951/270-5632 if you need special assistance to participate in this meeting in compliance with the Americans with Disabilities Act. (28 CFR 35.102-35.104 ADA Title II) Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

STAFF REPORTS ARE ON FILE IN THE PARKS AND RECREATION DEPARTMENT. ANY WRITINGS OR DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMISSION REGARDING ANY ITEM ON THIS AGENDA WILL BE MADE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY CLERK'S COUNTER AT CITY HALL LOCATED AT 2870 CLARK AVENUE