



AMENDED MINUTES
CITY OF NORCO
CITY COUNCIL

June 19, 2013

City Council Chambers
2820 Clark Avenue, Norco, CA 92860

CALL TO ORDER: Mayor Azevedo called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathy Azevedo, **Present**
Mayor Pro Tem Berwin Hanna, **Present**
Council Member Kevin Bash, **Present**
Council Member Herb Higgins, **Present**
Council Member Harvey C. Sullivan, **Present**

PUBLIC COMMENTS:

Andy Okoro. Mr. Okoro commented on his long service, contributions and love for the City. He further commented that he understands how his role as the City Manager would differ from his current role as the Deputy City Manager. He said that before he decided to express his interest in the City Manager's position he had to first assess how the City is performing today and where it can be in the future. He noted that while the City faces challenges similar to challenges faced by most cities in the state, the City is headed in the right direction. He said that this has been made possible by a very supportive and dedicated City Council; the stability that has been brought by the outgoing City Manager; passionate and involved City residents; and the dedication of the most hard working City employees. He added that these resources will be available to him as the City Manager and that he will use them appropriately to ensure the continued future success of the City.

Mr. Okoro stated that due to the lean nature of the organization, he will seek to ensure that it continues to function without any barriers across all departments. He said we will need to maintain the efficiencies that have been achieved over the last several years. He also said that because of this, that it is important to have a plan in place to replace critical positions in the City as employees retire or leave the City. Mr. Okoro added that he will also seek to be transparent to the City Council and the community on all important issues that affect the City. He added that he believes that this will encourage the community to help in finding solutions to City issues. He commented on his skills to negotiate and work with outside agencies and community partners, noting some of the roles he has played in the past. He concluded that because the City is doing relatively well today and is headed in the right direction, it would not be beneficial to the City to make a radical change at this time.

THE CITY COUNCIL RECESSED TO CLOSED SESSION (SECTION 54954) TO CONSIDER MATTERS:

Section 54957 – Public Employee Appointment

Employee: City Manager

RECONVENE PUBLIC SESSION: 7:00 p.m.

REPORT OF ACTION(S) TAKEN IN CLOSED SESSION (§54957.1): **Mayor Azevedo announced that Andy Okoro has been selected and will be appointed as the new City Manager effective July 18, 2013.**

PLEDGE OF ALLEGIANCE: Mayor Azevedo

INVOCATION: Grace Fellowship Church, *Jeremy Williams – Youth Pastor*

Mayor Azevedo asked for a moment of silence for Norco Citizen Ken Bucha, who was a City volunteer and community businessman.

PROCLAMATIONS: American Cancer Society Cancer Prevention Study - 3
Jessica Hodgeson, Community Health Initiatives Director

July -- Parks Make Life Better Month

COMMENDATION: Certificate of Recognition for Funds Raised for the Construction of a Picnic Shelter at the Corydon Staging Area

Mayor Azevedo presented a Certificate of Recognition to Bobbie Pope and other Norco Residents, who together presented \$2,500 to the City that was raised for the project. Ms. Pope requested that a separate account be created in order to track this project.

PRESENTATIONS MADE: 100 Mile Club
Kara Lubin, Founder of the 100 Mile Club

SR 91 Project Status Update
Eliza Echevarria, RCTC

REGULAR CITY COUNCIL AGENDA AS FOLLOWS:

1. CITY COUNCIL CONSENT CALENDAR ITEMS:

A member of the public pulled Item 1.D. for discussion. Mayor Azevedo and Council Member Bash pulled 1.B for discussion.

M/S Hanna/Bash to adopt the remaining items as recommended on the City Council Consent Calendar. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- A. City Council Minutes:
Special Meeting of June 12, 2013
Regular Meeting of June 5, 2013
Recommended Action: **Approve the City Council Minutes** (City Clerk)
- B. Recap of Actions Taken of the Planning Commission meeting of June 12, 2013.
Recommended Action: Receive and File (Planning Director) **PULLED FOR DISCUSSION**
- C. Procedural Step to Approve Ordinance after Reading of Title Only.
Recommended Action: Approval (City Clerk)
- D. Order of Procedure and Resolutions Necessary for The Annual Assessment Levy Continuing Landscape Maintenance Districts No. 1 – Beazer, Tract 28765; No. 2 – Western Pacific, Tract 25779; No. 3 – Centex, Tract 28826; No. 4 – Norco Ridge Ranch, Tracts 29588 and 29589; and No. 5 – Hawk’s Crest, Tract 30230. **Recommended Actions: Adopt the following Resolutions:**
 - A.) **Resolution No. 2013-31, (Beazer); Resolution No. 2013-32, (Western Pacific); Resolution No. 2013-33, (Centex); Resolution No. 2013-34, (Norco Ridge Ranch); Resolution No. 2013-35, (Hawk’s Crest), approving the Engineer’s Preliminary Report for the Annual Levy of Assessments for the Fiscal Year 2013-2014 in said District; and**
 - B.) **Resolution No. 2013-36, (Beazer); Resolution No. 2013-37, (Western Pacific); Resolution No. 2013-38, (Centex); Resolution No. 2013-39, (Norco Ridge Ranch), Resolution No. 2013-40, (Hawk’s Crest), declaring the City’s intention to provide for an Annual Levy and Collection of Assessments for certain maintenance in an existing District, and setting a time and place for the Public Hearing. (City Engineer) PULLED FOR DISCUSSION**

- E. Proposed Cancellation of the September 18, 2013 City Council Regular Meeting. **Recommended Action: That the City Council cancel the September 18, 2013 City Council regular meeting.** (City Clerk)
- F. Designation of Voting Delegate and Alternate for the 2013 League of California Cities Annual Conference. **Recommended Action: Appoint Mayor Azevedo as the Voting Delegate and Mayor Pro Tem Berwin Hanna as the Alternate Voting Delegate to represent the City of Norco at the 2013 League of California Cities Annual Conference.** (City Clerk)
- G. Approval to Increase Membership of the Economic Development Advisory Council (EDAC) by Creating One Non-Voting Standing Representative from the Norco Area Chamber of Commerce and Visitors Center's Board of Directors. **Recommended Action: Adopt Resolution No. 2013-41.** (Economic Development Specialist)
- H. Redesignation of Riverside County's Recycling Market Development Zone. **Recommendation Action: Adopt Resolution No. 2013-42, supporting the redesignation of Riverside County as a Recycling Market Development Zone due to an increase in boundaries and adoption of initial study and negative declaration.** (Economic Development Specialist)
- I. Approval of the Memorandum of Understanding for Norco General Employees Association for Fiscal Year 2013-2014. **Recommended Action: Approve the Memorandum of Understanding for the Norco General Employees Association for Fiscal Year 2013-2014.** (Deputy City Manager/Director of Finance)
- J. Approval of the Memorandum of Understanding for Public Works & Parks Maintenance Workers Association for Fiscal Year 2013-2014. **Recommended Action: Approve the Memorandum of Understanding for the Public Works & Parks Maintenance Workers Association for Fiscal Year 2013-2014.** (Deputy City Manager/Director of Finance)
- K. Ratification of an Amendment to the Fiscal Year 2012-2013 Western Riverside County Regional Wastewater Authority Operating Budget Establishing Rates to be Charged for Conveyance, treatment and Disposal of Wastewater, Located in Norco, California. **Recommended Action: Adopt Resolution No. 2013-43, adopting and approving the amendment to the Fiscal Year 2012-2013 Western Riverside County Regional Wastewater Authority Operating Budget in the amount of \$443,325..** (Director of Public Works)
- L. Ratification of the Fiscal Year 2013-2014 Western Riverside County Regional Wastewater Authority Budget. **Recommended Action: Adopt Resolution No. 2013-44, adopting and approving the Fiscal Year 2013-2014 Western Riverside County Regional Wastewater Authority Budget, establishing rates to be charged for conveyance, treatment and disposal of wastewater.** (Director of Public Works)

- M. Approval of Amendment No. 1 to the Agreement between the City of Norco and USA Waste of California, Inc. for the Collection, Transportation, Recycling and Disposal of Solid Waste. **Recommended Action: Approve Amendment No. 1 to the Agreement for the Collection, Transportation, Recycling and Disposal of Solid Waste with USA Waste of California, Inc.** (Deputy City Manager/Director of Finance)
- N. Approval of the First Amendment to the Contract Services Agreement for Consulting City Engineering Services with RKA Consulting Group **Recommended Action: Approve the First Amendment to the Contract Service Agreement for Consulting City Engineering Services with RKA Consulting Group.** (Deputy Director of Public Works/Senior Engineer)
- O. Extension of the service fee collected on behalf of the Riverside County Abandoned Vehicle Abatement Service Authority until May 2024. **Recommended Action: Adopt Resolution No. 2013-45, approving the extension of the service fee collected on behalf of the Riverside County Abandoned Vehicle Abatement Service Authority until May 2024.** (Deputy City Manager/Director of Finance)
- P. Approval of Western Riverside County Regional Wastewater Authority Resolution 13-001 Establishing an Excess Capacity Management Service. **Recommended Action: Approve Western Riverside County Regional Wastewater Authority Resolution 13-001 Amending Rate Resolution 12-004 Establishing an Excess Capacity Management Service, subject to non-substantive changes and approval by all WRCRWA Member Agencies.**(Director of Public Works)

2. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:

Item 1.B. Recap of Actions Taken of the Planning Commission meeting of June 12, 2013.

Council Member Bash commented on Item 5.A. on the Recap of Actions. "Site Plan 2013-10 (Sanders): A request for approval to allow an accessory building consisting of a 553 square-foot detached workshop at 318 Silver Springs Lane located within the Norco Hills Specific Plan (NHSP, Amendment No.1) **Recommended Action: Approval** (Senior Planner): **Approved 3-1 (Hedges). This action is final unless appealed to City Council.**"

M/S Bash/Higgins to appeal the Planning Commission's decision on Item 5.A. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Mayor Azevedo commented on Item 4.A. on the Recap of Actions. “Conditional Use Permit 2013-04 (Knopf): A request for approval to allow an ambulance service office and staging area, a used RV sales and rentals dealership and other vehicle sales at 2000 Hamner Avenue in the Norco Auto Mall Specific Plan. **Recommended Action: Approval** (Planning Director): **Approved 4-0. This action is final unless appealed to City Council.**”

M/S Bash/Higgins to appeal the Planning Commission’s decision on Item 4.A. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Item 1.D. Order of Procedure and Resolutions Necessary for The Annual Assessment Levy Continuing Landscape Maintenance Districts No. 1 – Beazer, Tract 28765; No. 2 – Western Pacific, Tract 25779; No. 3 – Centex, Tract 28826; No. 4 – Norco Ridge Ranch, Tracts 29588 and 29589; and No. 5 – Hawk’s Crest, Tract 30230.

Jodie Webber. Ms. Webber commented on her concerns with the preliminary engineering reports, noting the surplus of funds. She stated that the surplus could not be used for other purposes. She added that the code makes it clear that any surplus remaining goes back to the tax payer. She further added that there was no public hearing held to discuss the trail fence maintenance project. Ms. Webber stated that the solution proposed is a special assessment and is asking for the opportunity not to rubber stamp the report. She also asked for a legal opinion from the City Attorney.

City Attorney Harper stated that the purpose of this item is to set the public hearing where comments will be heard.

Roy Hungerford. Mr. Hungerford stated that he is opposed to the City giving back the surpluses.

Ted Hoffman. Mr. Hoffman commented on the CPI increase and asked why there is an increase when there is a surplus.

M/S Bash/Hanna to approve as recommended. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

3. CITY COUNCIL DISCUSSION / ACTION ITEMS:

- A. Consideration of Appointments to the Historic Preservation Commission, Parks and Recreation Commission, Planning Commission and the Economic Development Advisory Council. **Recommended Actions: Staff recommends that the City Council make three appointments to the Historic Preservation Commission, one appointment to the Parks and Recreation Commission and one appointment to the Planning Commission from the applicants that applied and qualify for service on a City Commission; and make three appointments to the Economic Development Advisory Council.** (City Clerk)

Council Member Bash commented on the applications that were received late, specifically for the Historic Preservation Commission. He noted that it is really important that applications are turned in on time.

M/S Bash/Sullivan to re-advertise two (2) positions on the Historic Preservation Commission for 30 days. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Roy Hungerford. Mr. Hungerford spoke in support of appointing Jennifer Gable to the Parks and Recreation Commission.

Jennifer Gable. Ms. Gable spoke in regards to her interest in serving on the Parks and Recreation Commission.

The City Council voted by ballot as follows:

Historic Preservation Commission:

The City Council Unanimously voted to appoint Diana Stiller

Parks and Recreation Commission:

The City Council Unanimously voted to appoint Jennifer Gable

Planning Commission:

Four votes were submitted for Philip L. Jaffarian and one vote was submitted (Higgins) for Kathy C. Stevens. The City Council voted to appoint Philip L. Jaffarian.

Economic Development Advisory Council (EDAC):

The City Council voted to appoint Melissa Villapando, William F. Schwab and Ronak Desai, as recommended by the EDAC. Two votes were submitted (Azevedo and Higgins) for Douglas Wozny.

- B. Discussion Regarding the Installation of Speed Humps/Tables. **Recommended Action: Discuss and provide direction to staff if needed.** (Deputy Public Works Director/Senior Engineer)

Deputy Public Works Director/Senior Engineer Askew presented the information as stated in the staff report. She noted that the focus is on speed tables at this time.

Lt. Hedge commented on public safety concerns when it comes to the Sheriff's Department increased response time. He noted concerns when vehicles try to drive around the speed tables. He further noted that present speed tables in the City are visibly hard to see during the day, which could be hazardous to the motorist.

Fire Chief Pemberton commented on his concerns regarding response times. He noted that speed humps/tables are built for vehicular travel, not fire engines.

Council Member Sullivan commented on the need to slow the traffic down in the City. He further commented on how speed tables could work in the City, noting that he would recommend trying them again on another street for testing purposes.

M/S Higgins/Bash to refer this item to the Streets, Trails and Utilities Commission for recommendation to the Council. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- C. Proposed Fourth of July Mayor's Community Equestrian Trail Ride and Picnic. **Recommended Action: Approve the concept of a Mayor's community equestrian trail ride followed by a picnic on the Fourth of July.** (Director of Parks, Recreation & Community Services)

Mayor Azevedo commented on the need for an opportunity for the community to gather on the Fourth of July. She noted that surrounding cities are holding a mayor's walk, and further noting her desire to hold a mayor's ride.

City Manager Groves stated that funding in the amount of \$750 is being requested for this event.

Council Member Higgins stated that he would personally fund the \$750 for this event, noting the importance of it.

M/S Hanna/Bash to approve the Mayor's community equestrian trail ride.

Under discussion, Council Member Sullivan noted he is upset about losing the fireworks and further commented on the alcohol not permitted at the event.

The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

4. PUBLIC COMMENTS OR QUESTIONS:

Julie Waltz. Ms. Waltz thanked the City for fixing the street, noting her continued concerns about the tree on Broken Arrow. She also complained about her neighbors, noting the police reports filed, and asked that this be looked into and get back to her.

Don Bowker. Mr. Bowker noted the Jack in the Box sign has been fixed. He further commented on his opposition to the plan change for the connector from the 15 freeway to the 91 not being approved.

Karen Leonard. Ms. Leonard commented on the work being done on Seventh Street, noting that there should have been earlier notice for the water shutoff.

Ted Hoffman. Mr. Hoffman commented on a traffic accident in the Norco hills, noting the power that went out. He complained about the City's public safety and no press release completed.

Vern Showalter. Mr. Showalter thanked staff for cleaning up Mountain Avenue.

5. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS:

Council Member Bash:

M/S Bash/Higgins to agendize a discussion regarding the recent power outage in the City, to include disaster preparedness. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, SULLIVAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Mayor Pro Tem Hanna:

- Reported on a news release received stating that the yellow fever mosquito has been reported in the Madera, California area.
- Commented on a recent NART rescue, noting that a thank you card was received with a check for NART in the amount of \$2,500.
- Reported that Day of the Cowboy practices have started and many events are being planned.

Mayor Azevedo:

- Invited everyone to attend a party for City Manager Beth Groves at Nellie Weaver Hall on July 18.
- Reported that she will be the speaker at NHA on June 20th.
- Reported on the WRCOG General Assembly she attended.

6. CITY MANAGER / STAFF COMMUNICATIONS:

7. ADJOURNMENT: There being no further business to come before the City Council, Mayor Azevedo adjourned the meeting in memory of Ken Bucha at 9:10 p.m.

BRENDA K. JACOBS, CMC
CITY CLERK