



MINUTES
CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
MARCH 4, 2013

1. **CALL TO ORDER:** Chair Showalter called meeting to order at 7:00 pm
2. **ROLL CALL:** Commissioners Present: Mauro, Hoffman, Showalter, Gregory, Turpin and Burt

Commissioners Absent: Walker
3. **STAFF PRESENT:** Lori J. Askew, Deputy Director of Public Works/
Senior Engineer
Terry Piorkowski, PW Superintendent
Rose Matthews, Executive Secretary
4. **PLEDGE OF ALLEGIANCE:** Commissioner Gregory
5. **PUBLIC COMMENTS OR QUESTIONS:**

Anne Hutchison, President of Norco Horseman's Association, presented the list for the 2013 "Ten Most Needed Trail Improvements". A brief summary follows:

1	Corydon Av – River Rd to Santa Anita Rd	install trail fence
2	Bluff St – Corydon Av to Wagon Wheel Rd	improve trail/fence
3	Third St – Valley View Av to Temescal Av	improve trail/fence
4	Fourth St – Hillside Av – 6 properties West	widen trail/fence
5	Taft St	install trail/fence
6	Fifth St/Detroit St at freeway	install flashing lights w/button
7	River Dr – Corona Av to Pedley Av	widen trail/fence
8	Norconian Dr – top of hill to Norco Dr	widen trail/fence
9	Reservoir Dr – Third St to Temescal Av	improve trail/fence
10	Corona Av – Reservoir Dr to Second St	improve trail/fence

She then noted NHA has been giving out free lights as part of their Safety Campaign for night trail riding. She reported that NHA would like to participate in a public safety campaign along with the City during the next six months.

She also noted NHA was hosting a Rider's Safety Class to be held at Stacey Turner's Ranch on Sunday, April 7, 2013 from 11am to 4pm. The ranch is located at 1490 Corona Avenue in the City of Norco.

6. **TO BE READ BY THE CHAIR:** "All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."

7. APPROVAL OF MINUTES:

A. October 1, 2012

M/S Hoffman/Mauro to approve the minutes for October 1, 2012.

Motion carried by the following vote.

AYES: Mauro, Hoffman, Showalter, Gregory
NOES: None
ABSENT: Walker
ABSTAIN: Burt, Turpin

8. NEW DISCUSSION ITEMS:

A. Discussion of Amended Chapter 18.28 "P-E Pedestrian Equestrian Trails" and the Approval Process for Allowed Encroachments into the Public Right-of-Way for Certain Driveway Materials

Deputy Director Askew noted the new developments for the discussion of amended Chapter 18.28 "P-E Pedestrian Equestrian Trail and the approval process for allowed encroachments into the Public Right-of-way for certain driveway materials.

The suspension was not lifted by the City Council. City Council requested staff to modify the zone code. Revisions were made and forwarded to the Planning Department/Commission. The Planning Commission simplified the Chapter to say DG only for residential areas; and in the future, changes would be made by referring to staff, forwarding to the Streets, Trails and Utilities Commission and then recommending to the City Council for approval.

The City Council approved Ordinance 956 on February 2, 2013. Specifically cites DG only in the A Zone – residential; not commercial properties with very little exceptions.

Commissioner Hoffman inquired regarding the types of materials still in Standard 700 – what does DG only mean – for example, residential only would be DG.

Deputy Director Askew noted that materials were still approved on off trail and commercial properties.

Commissioner Burt inquired what if driveways were already paved.

Deputy Director Askew noted if they were already there; and had encroachment permits; they would be allowed to stay.

Commissioner Turpin inquired on trail side, in A Zone – DG only, correct.

Commissioner Burt inquired if sandbags were allowed.

Deputy Director Askew noted, yes. Also, if there is a permit, it would remain.

Commissioner Turpin inquired regarding the driveways on Corydon Av from Hamner Av to River Rd.

Deputy Director Askew noted the process would begin for non-permitted driveways; if however, they had permits, the material would remain.

Commissioner Mauro noted there were several driveways on Crestview Dr that had illegal materials in the driveways.

Deputy Director Askew noted the slope detail would have to be added to the Standard as only soil cement was there, currently.

Commissioners Turpin and Gregory noted that they would like to see the slope exception (4% longitudinal) placed back into the standard.

Chair Showalter commented the previous document noted the slope exception. He noted he felt the City Council did not read the previous document before they did away with it. He mentioned his trail and driveway that was over 12% perpendicular to the street and wants this item placed back in the new document. He feels the Commission is rewriting the document to replace all recommendations again. The Planning Commission noted the STUC would rewrite the Standard to make it whole again.

Deputy Director Askew noted that the Planning Commission simplified the chapter so that a public hearing would not have to be held at every change. The Planning Commission decided that if there were going to be changes, then just update the 700 Standard per change.

Chair Showalter noted the previous documents list impervious materials; the new document just lists DG. He feels changes will need to incorporate the previous lists to the 700 Standard.

Deputy Director Askew notes that Ordinance 956, page 3 sums up the Standard – 18.28.10 – Construction of Equestrian/Pedestrian Trails.

Chair Showalter indicated this Commission would have to update Standard 700 to make it what it once was. He notes one set of rules would not adapt to the entire City due to the various elevations and slopes of the countryside.

Superintendent Piorkowski noted that Standards are updated as needed and do not need a new Ordinance with every change or update.

Further discussion was held regarding slopes, percentages and the process of change.

Chair Showalter noted the information was still in the previous document with 12% as the percentage on the slope. He would still like to see this placed back in the standard.

Deputy Director Askew noted placing the 12% slope percentage back in the Standard would not be guaranteed, but would leave room for exceptions in individual cases.

Superintendent Piorkowski noted the Commission would make those recommendations.

Chair Showalter noted he would like to see railroad ties placed back in the Standard.

Commissioner Mauro agreed with Chair Showalter.

Further discussion was held.

Commissioner Hoffman noted he did not like the railroad ties idea, but did like the impervious materials with a good, broom-like, textured quality finish. He also noted that the driveways with slopes should add drains just like what was done in the Norco Hills areas.

Commissioner Gregory inquired if the City could force a homeowner to place a drain – it was a very expensive construction/landscape item.

Additional discussion was held on trail issues, safety and why one set of rules will not encompass the entire City.

Superintendent Piorkowski reminded the Commission there are other options for materials.

Deputy Director Askew noted that starting over is good and it is what the Planning Commission envisioned in order to simplify the process. She was looking tonight for recommendations from the STUC Commission to move forward.

Commissioner Turpin noted he would like a copy of the previous version of Standard 700 to be able to compare it with the new standard. He would like to digest it and bring a recommendation back at a future meeting.

Commissioner Gregory agreed with Commissioner Turpin.

Superintendent Piorkowski noted some materials worked and some material worked better.

Chair Showalter noted some other examples of materials.

Deputy Director Askew noted the impervious materials also had to be pedestrian friendly.

Superintendent Piorkowski noted that stamped asphalt worked extremely well. In response to Commissioner Hoffman's question regarding wheel traffic; noted that wheel traffic was about once a day by a duty truck at the Reservoir.

Chair Showalter noted that stamped asphalt was not on the list and he would like to see this also added to the new Standard.

More discussion was held.

Commissioner Turpin stated again he would like a copy of the previous standard to compare to the new standard. Then, new recommendations could be formed at the next meeting that may be incorporated into the revised 700 Standard.

Commissioner Hoffman noted he would like to see the interlocking pavers removed from the Standard once and for all.

Discussion was held regarding copies, recommendations and special meeting dates.

M/S Turpin/Burt to receive and file Amended Chapter 18.28 "P-E Pedestrian Equestrian Trail and the approval process for allowed encroachments into the Public Right-of-Way for certain driveway materials; distribute copies of the previous Standard 700 for comparison to the revised Standard and recommend various changes to Standard 700 to incorporate some previous impervious materials to then update Standard 700.

Motion carried by the following vote.

AYES: Mauro, Hoffman, Showalter, Gregory, Burt, Turpin
NOES: None
ABSENT: Walker
ABSTAIN: None

9. CONTINUED DISCUSSION ITEMS:

Chair Showalter inquired regarding the Second St trail where pedestrians are walking in the street due to the improvements there and the trail ending. His concerns are that kids are walking out into the roadway.

Superintendent Piorkowski noted he was going to seek permission from Caltrans to try and mediate the situation.

Deputy Director Askew noted the bike path striping on Crestview Dr project was moving forward.

Discussion was held on Crestview Dr bike trails and street striping.

10. VERBAL UPDATES: STREETS – TRAILS – UTILITIES

A. Award of Contract for Reservoir #4

Deputy Director Askew noted the City Council awarded the design contract for Reservoir #4 on February 6, 2013 to RKA Engineering. They would provide design of reservoirs for the connections of Wells 12, 13 & 14.

RKA will provide submittals at various completion phases to assure their design is in sync with the City's requirements.

B. Award of Contract for City-wide Traffic Survey

Deputy Director Askew noted the City Council awarded the contract for the city-wide traffic survey on February 6, 2013 to Albert Grover & Assc. The new traffic survey, would encompass 99 areas and intersections. More locations surveyed would allow traffic officers to cite, issue and enforce traffic citations. The Deputy Director noted traffic loops – counters would be seen all over the City.

Chair Showalter inquired regarding the circulation element.

Deputy Director Askew noted the City Council did not fund the circulation element at this time.

Discussion was held.

11. OTHER MATTERS:

Commissioner Hoffman inquired regarding the trailhead that runs to Pumpkin Rock – is there a better entrance or can the entrance be changed?

Discussion was held.

Superintendent Piorkowski noted he would bring this to the Parks Department.

Commissioner Gregory inquired if there was an underpass being constructed along with the Hamner Avenue Widening project.

Deputy Director Askew noted the causeway was being built as a throughway from Silverlakes under the roadway for future usage and also to mitigate any future flooding.

Commissioner Turpin inquired regarding the Silverlakes project status.

Deputy Director Askew noted City Manager Beth Groves would be addressing this issue at the next council meeting and it would not be appropriate for any comments at this time.

Commissioner Turpin inquired of the Zone change for home occupations and parking restrictions, specifically the lighting business on Half Moon Ct.

Chair Showalter noted this was being addressed by the Code Enforcement Department.

Deputy Director Askew inquired of the address. The location was noted at the corner of Half Moon Ct and Vine Av.

Further discussion was held regarding this home occupation business.

Superintendent Piorkowski noted that Code Enforcement could bring the Deputy Director up to speed on this home occupation business.

Commissioner Burt inquired who has the right of way in the street, the horse or the vehicle.

Superintendent Piorkowski inquired of the particular circumstance.

Further discussion was held.

Chair Showalter would like to have the 2013 "Ten Most Needed Trail Improvements" presented by the NHA placed on the next STUC meeting agenda in order to recommend these improvements to the City Council.

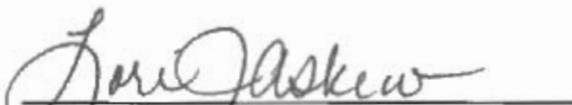
12. ADJOURNMENT: 8:50 pm

Meeting adjourned to the next special meeting date to be determined.

M/S Burt/Turpin to adjourn at 8:50 pm.

Motion carried by the following vote.

AYES: Mauro, Hoffman, Showalter, Gregory, Burt, Turpin
NOES: None
ABSENT: Walker
ABSTAIN: None



Lori J. Askew
Director of Public Works