



**MINUTES**  
**CITY OF NORCO**  
**STREETS, TRAILS AND UTILITIES COMMISSION**  
**REGULAR MEETING**  
**CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE**  
**AUGUST 5, 2013**

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1. CALL TO ORDER: Chairman Showalter called the meeting to order at 7:00 P.M.

2. ROLL CALL:

Commission Members Present:

Vern Showalter, Chairman  
Lance Gregory, Vice Chairman  
Ted Hoffman  
Tony Mauro  
James Turpin  
Sherry Walker

Commission Member Absent:

Cathey Burt

3. STAFF PRESENT:

Lori Askew, Public Works Director  
Terry Piorkowski, Public Works Superintendent  
Brenda K. Jacobs, City Clerk

4. PLEDGE OF ALLEGIANCE: Commission Member Turpin

5. PUBLIC COMMENTS OR QUESTIONS:

**William Obeid.** Mr. Obeid commented on his request for permission for an exception to place pavers on his driveway at 1063 Thoroughbred Place. He added that he was not aware of the suspension.

6. READ BY THE CHAIR: "All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."

7. APPROVAL OF MINUTES:

A. March 4, 2013

**M/S Gregory/Turpin to approve the March 4, 2013 Minutes. The motion was carried by the following roll call vote:**

<b>AYES:</b>	<b>GREGORY, HOFFMAN, MAURO, SHOWALTER, TURPIN</b>
<b>NOES:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>BURTT</b>
<b>ABSTAIN:</b>	<b>WALKER</b>

8. NEW DISCUSSION ITEMS:  
A. Election of Officers – Chair

**M/S Mauro/Turpin nominated Vern Showalter for Chairman. Commission M/S Hoffman/\_\_\_\_\_ nominated Lance Gregory for Chairman. Commission Member Gregory respectfully withdrew the nomination.**

**M/S Mauro/Turpin to elect Vern Showalter as Chairman. The motion was carried by the following roll call vote:**

**AYES: GREGORY, HOFFMAN, MAURO, SHOWALTER, TURPIN,  
WALKER  
NOES: NONE  
ABSENT: BURTT  
ABSTAIN: NONE**

- B. Election of Officers – Vice Chair

**M/S Mauro/Gregory to elect Sherry Walker as Vice-Chairman. The motion was carried by the following roll call vote:**

**AYES: GREGORY, HOFFMAN, MAURO, SHOWALTER, TURPIN,  
WALKER  
NOES: NONE  
ABSENT: BURTT  
ABSTAIN: NONE**

- C. Discussion of Standard Drawing No. 700, Equestrian Trail Standard and Alternative Trail Materials.

**Public Works Director Askew** presented and summarized the item for the Commission's discussion. She requested that the Commission make a recommendation to the City Council regarding the use of any alternative trail material other than decomposed granite.

**Commission Member Mauro** commented on the inability to use the trail because of handicap issues.

**Vice-Chairman Walker** noted that Commission Member Mauro has a point, but that would require a restructured trail system.

**Commission Member Hoffman** noted that he empathizes with the handicap situation, but this has been discussed before and DG should be the only thing allowed under this Standard. He further commented on the grade issues in some driveways, where exceptions could be made.

**Commission Member Gregory** commented on erosion prevention being the reason for using alternative materials, noting that the stamped asphalt is holding up. He further commented on his concerns regarding some of the materials holding up for equestrians, noting his support for recommendation for using DG in the trails and stamped asphalt for the alternative, as they are the only materials that will hold up.

**Commission Member Turpin** noted that the issuing of permits got carried away, as they were issued not only for erosion control. He stated that Stalok and stamped asphalt would be good alternative, adding that DG only be allowed in the trails, unless the grade is a problem.

**Chairman Showalter** commented on his concerns regarding excess runoff when there are 6% grades, adding his concerns regarding runoff on the trails. He supports DG only for the trails, with exceptions.

**Commission Member Mauro** commented on the need to agendize a study on handicap issues on the trails and in Norco.

**Commission Member Turpin** commented on a number of properties in the City sited for handicap issues, adding that Stalok would address the handicap concerns. He noted that the City has addressed the handicap issues on the corners.

**Vice-Chairman Walker** noted that just because there are no horses on the trail at this time, it does not mean that there will not be at a later time.

**Greg Newton.** Mr. Newton commented on his support for the use of stamped asphalt on the trails as the alternate material.

**Commission Member Gregory** commented on horses slipping on the pavers, adding that there needs to be education provided for residents.

**Commission Member Mauro** noted the need to understand the handicap requirements, then a decision can be made.

**Chairman Showalter** noted at this time the Commission is only addressing the Standard Drawing No. 700, adding that at some time the ADA requirements will need to be addressed.

**M/S Hoffman/Walker to use stamped asphalt and Stalok on equal to or greater than 6% grades on driveways perpendicular to the trail; and, allow decomposed granite (DG) only at any other location. Any variations requested must be approved by the City Engineer, with a final approval by the City Council. The motion was carried by the following roll call vote:**

<b>AYES:</b>	<b>GREGORY, HOFFMAN, TURPIN, WALKER</b>
<b>NOES:</b>	<b>MAURO, SHOWALTER</b>
<b>ABSENT:</b>	<b>BURTT</b>
<b>ABSTAIN:</b>	<b>NONE</b>

D. Discussion Regarding the Installation of Speed Humps/Tables.

**Public Works Director Askew** presented and summarized the item for the Commission's discussion. She noted that only speed humps and tables will be addressed and discussed.

**Greg Newton.** Mr. Newton commented on the traffic calming study that was completed a number of years ago, noting the need to look at what different cities do to mitigate the response times.

**Commission Member Mauro** read and addressed a letter sent to the Council, adding that the City needs to do something to slow down the traffic. He recommended that the letter be responded to, adding that the City needs to understand the safety of the people in Norco.

**Vice-Chairman Walker** stated that she would like to see the initial plan that was prepared with an updated cost, and then re-address the issues.

**Commission Member Hoffman** commented that if installed correctly, speed tables work. He commented on the City of Santa Rosa design, noting how well it works.

**Commission Member Gregory** stated that he would like to see what the priority is for addressing first, adding that he would like to see the motor officers out, but knows the financial issues. He further noted his concerns regarding emergency vehicles being slowed down at speed tables or humps.

**Commission Member Turpin** stated that the speed tables are a great idea to slow the traffic down. He commented on the need to direct traffic to the arterials and also the need to address the need for the motor officers.

**Chairman Showalter** noted that speed tables can be designed for different speeds and well within the range for emergency response vehicles to respond. He added that all streets in old town should have a minimum of asphalt curbs, which would also slow the people down.

**Commission Member Hoffman** recommended speed tables test area on a section of Vine and Crestview.

**M/S Hoffman/Turpin to recommend a speed table test area on a section of Vine and Crestview. The motion was carried by the following roll call vote:**

<b>AYES:</b>	<b>GREGORY, HOFFMAN, MAURO, SHOWALTER, TURPIN, WALKER</b>
<b>NOES:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>BURTT</b>
<b>ABSTAIN:</b>	<b>NONE</b>

9. CONTINUED DISCUSSION ITEMS: **None**

10. VERBAL UPDATES: STREETS – TRAILS – UTILITIES:

**Public Works Director Askew** provided updates regarding the following:

- Waste Management Contract
- Reservoir No. 8 on Bluff Street
- 2013/2014 Equestrian Trail Fencing Project at Various Locations
- Request for Proposals for the Bluff Street Water Line Project
- Speed Survey
- Cooperative Funding agreement with Corona for Traffic Signal at Parkridge Avenue, Lincoln Avenue and First Street
- CIP Budget
- Construction on Hamner Avenue – north of the Santa Ana River
- Construction on Master Drainage Plan – Seventh Street, Hillside Avenue and Center Avenue
- Master Drainage Plan - Temescal Avenue and Wrangler Way; Kingman Drive
- Third Street Flood Control Project

11. COMMISSION REPORTS/REQUESTS FOR FUTURE AGENDA ITEMS:

a. Oral reports from City Committees Commission Members serve on.

Commission Member Turpin:

- Commented on the hot water coming from Reservoir No. 4.

Commission Member Gregory:

- Reported that speed limit signs on southbound Hidden Valley Pkwy have been stolen and there are major speeding problems.
- Commented on the fading of "no parking on horse trail" signs.
- Noted the lack of street sweeping in the Norco hills for over a year.
- Commented on an incident on a private street where residents slurried into the City street.
- Commented on the solar blinking stop signs used in the City of Buena Park.

Commission Member Hoffman:

- Thanked Public Works Director Askew and staff for helping with the cleanup in June.
- Commented on the need to post "no parking" signs on Sixth Street from Crestview Avenue up to the Animal Shelter.
- Asked if the City has planned for the loss of crews that maintain the trails.
- Commented on the recent power outage, noting the critical poles in Norco that need to be protected with bollards.
- Commented on the need to incorporate yield signs on the trails.
- Commented on the need to use the speed monitor device in the City.

Vice-Chairman Walker:

- Asked what the procedure is to get trail fence repaired or replaced.

Commission Member Mauro:

- Commented on the number of horse trails along the Santa Ana River bottom and the availability of a map of the trails.
- Noted the problem with flooding that needs to be addressed on Crestview.
- Commented on the Water Quality Report, noting his concerns regarding contaminated air/water. He further commented on his displeasure with the Water Quality Report no longer coming before the Commission.

- b. Request for Items on Future Agenda (within the purview of the Commission and requires a majority vote of the Commission).

**M/S Mauro>Showalter to agendize an ADA study on the trails in the City. The motion was carried by the following roll call vote:**

**AYES: GREGORY, MAURO, SHOWALTER, TURPIN, WALKER**  
**NOES: HOFFMAN**  
**ABSENT: BURTT**  
**ABSTAIN: NONE**

12. **ADJOURNMENT: M/S Turpin/Hoffman to adjourn the meeting. There being no further business to come before the Streets, Trails and Utilities Commission, Chairman Showalter adjourned the meeting at 9:52 p.m.**

  
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Lori J. Askew  
Director of Public Works

/bj