



SPECIAL JOINT MEETING AGENDA  
CITY OF NORCO  
CITY COUNCIL  
EXCLUSIVE REFUSE FRANCHISE AGREEMENT AD-HOC COMMITTEE  
February 18, 2014

Conference Rooms A & B  
Norco City Hall  
2870 Clark Avenue, Norco, CA 92860



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CALL TO ORDER: 6:00 p.m.

ROLL CALL:

PLEDGE OF ALLEGIANCE: Mayor Hanna

1. DISCUSSION / ACTION ITEM:

A. Exclusive Refuse Franchise Agreement Ad-Hoc Committee's Recommendation to the City Council for Refuse Franchise Agreement with USA Waste of California, Inc. **Recommended Action: That the City Council accept the recommendations of the Ad-Hoc Committee and direct the City Manager to proceed with Proposition 218 Hearing notices.** (City Manager)

2. PUBLIC COMMENTS OR QUESTIONS -- THIS IS THE TIME WHEN PERSONS IN THE AUDIENCE WISHING TO ADDRESS THE CITY COUNCIL AND AD-HOC COMMITTEE REGARDING MATTERS LISTED ON THE AGENDA MAY SPEAK.

3. ADJOURNMENT:

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office, (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).*

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*Staff reports are on file in the Office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue.*

# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council  
Exclusive Refuse Franchise Agreement Ad-Hoc Committee

FROM: Andy Okoro, City Manager

DATE: February 18, 2014

SUBJECT: Exclusive Refuse Franchise Agreement Ad-Hoc Committee's  
Recommendation to the City Council for Refuse Franchise  
Agreement with USA Waste of California, Inc.

RECOMMENDATION: That the City Council accept the recommendations of the  
Ad-Hoc Committee and direct the City Manager to proceed  
with Proposition 218 Hearing notices.

SUMMARY: At its meeting held on December 4, 2013, the City Council voted to appoint an ad-hoc committee consisting of two (2) staff members, two (2) City Council members, and three (3) members from the community to assist with the negotiation of a potential new contract agreement with USA Waste of California. On December 18, 2014, the City Council ratified the appointment of the seven (7) members to serve on the Ad-Hoc Committee. The Exclusive Refuse Franchise Agreement Ad-Hoc Committee met four times and has successfully completed their work. The findings and recommendations of the Ad-Hoc Committee will be presented and discussed at a Special City Council and Ad-Hoc Committee Joint Study Session on Tuesday, February 18, 2014.

BACKGROUND/ANALYSIS: Following the vote by the City Council to appoint an ad-hoc committee to assist in reviewing and evaluating a potential new contract agreement with USA Waste Management of California, the following were selected to serve on the Exclusive Refuse Franchise Agreement Ad-Hoc Committee (the "Ad-Hoc Committee"):

City Council:

Council Member Kathy Azevedo  
Council Member Greg Newton

City Staff:

City Manager Andy Okoro  
Public Works Director Lori Askew

Members of the Community:

Linda Dixon  
Patrick Malone  
Paul Ryan

The primary objective of the Ad-Hoc Committee was to assist staff in structuring and evaluating a potential long-term exclusive refuse franchise agreement with Waste Management for final City Council approval.

The Ad-Hoc Committee met four successive weeks:

- January 08, 2014
- January 14, 2014
- January 23, 2014
- January 29, 2014

City Manager Okoro chaired the meetings and the following items were reviewed and discussed by the Committee:

- Page by page review of contract provisions, terms and conditions
- Regulatory requirements
- Service rate components – unbundled rate review
- Franchise fee
- Scout service rates
- Street sweeping
- Cart exchanges
- Manure-to-energy potential and/alternative manure disposal methods
- Waste Management's qualifications, experience and contributions to the City

The diligent work of the Committee and the contributions from residents who devoted significant amount of the time to participate in the process resulted in the following summarized key recommendations (not all inclusive):

1. Maintain the franchise rate to 17.9% as proposed in the initial contract that was presented to the City Council on November 20, 2013 with a modification that the increase from 10% to 17.9% will be phased in over 3 years for commercial accounts and 5 years for residential accounts.
2. The cost of Scout service will be only by the users of the service and will be phased in over five years to minimize the impact to the users.
3. Do not add street sweeping service to the contract at this time, but reserve the right to review that option annually.
4. It was suggested that a portion of the increased franchise fees be dedicated to funding for decomposed granite for horse trails, traffic officers, and other infrastructure and road improvements projects. The City Manager will recommend the amounts to be earmarked as a part of the budget process.

Details of the deliberations of the Ad-Hoc Committee and citizen participants including findings and recommendations will be presented at the Joint City Council and Ad-Hoc Committee Study Session on Tuesday, February 18, 2014.