



AGENDA  
CITY OF NORCO  
CITY COUNCIL  
SUCCESSOR AGENCY TO THE NORCO COMMUNITY REDEVELOPMENT AGENCY

March 5, 2014

City Council Chambers  
2820 Clark Avenue, Norco, CA 92860



Berwin Hanna, Mayor  
Herb Higgins, Mayor Pro Tem  
Kathy Azevedo, Council Member  
Kevin Bash, Council Member  
Greg Newton, Council Member

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CALL TO ORDER: 7:00 p.m.

ROLL CALL:

PLEDGE OF ALLEGIANCE: Council Member Azevedo

INVOCATION: Grace Fellowship Church  
Pastor Vernie Fletcher

CITY COUNCIL BUSINESS ITEMS AS FOLLOWS:

1. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS:
2. CITY COUNCIL CONSENT ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Council, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Council or the audience request specific items be removed from the Consent Calendar. Items removed from the Consent Calendar will be separately considered under Item No.3 of the Agenda.)*

- A. City Council Minutes:  
City Council/Successor Agency Regular Meeting of February 19, 2013.  
Special Joint City Council/Ad-Hoc Committee Meeting Minutes of February 18, 2014. **Recommended Action: Approve the Minutes** (City Clerk)
  - B. Procedural Step to Approve Ordinance after Reading of Title Only.  
**Recommended Action: Approval** (City Clerk)
  - C. Approval of the Annual Designation of April 16<sup>th</sup> as George Alan Ingalls Day in the City of Norco. **Recommended Action: Adopt Resolution No. 2014-08, designating April 16<sup>th</sup> annually as the Georg Alan Ingalls Day in the City of Norco and honor him by flying the flag at all City buildings at half-staff.** (Director of Parks, Recreation & Community Services)
  - D. Approval of Amendment No. 4 to the License Agreement with SoCal Sandbags, Inc. for Grading and Removal of Aggregate and Related Materials at George Ingalls Equestrian Event Center. **Recommended Action: Approve an amendment to the license agreement with SoCal Sandbags, Inc. to include the grading for the required toe drains, bio-swales and appurtenant storm drains and adjacent access road, necessary to meet storm water quality requirements and the trenching for future electrical conduits to serve the requirements of the "East Pad" of the events center.** (Director of Parks, Recreation and Community Services)
  - E. Approval of a Two-Year Weed Abatement Contract Extension with Warren Brothers Tractor Work to Provide Weed Abatement on Vacant Parcels. **Recommended Action: Staff recommends City Council approve a two-year extension of the vacant parcel weed abatement contract with Warren Brothers Tractor Work.** (Fire Chief Pemberton)
  - F. 2014 Vacant Parcel Spring Weed Abatement Program. **Recommended Action: Adopt Resolution No. 2014-09, declaring that weeds and hazardous vegetation, on or in front of vacant property in the City of Norco, constitute a public nuisance; declaring the City's intent to provide for abatement and setting a public hearing.** (Fire Chief Pemberton)
3. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:
  4. CITY COUNCIL DISCUSSION / ACTION ITEM:
    - A. Food Vendor Permit Requirements. **Recommended Action: No staff recommendation.** (Planning Director King)

- B. Approval to Authorize the Relocation City Archives and Artifacts to the Bob and Karlene Allen Community Room. **Recommended Action: Authorize the relocation of the City archives and artifacts to the Bob and Karlene Allen Community Room located at the Mildred W. Fleutsch Community Center and rename the room the “Bob and Karlene Allen Historical Community Room.”**(Director of Parks, Recreation and Community Services)

5. CITY COUNCIL PUBLIC HEARINGS:

- A. Approval of Amendments to the Five Year Capital Improvement Program Budget for Fiscal Years 2014-2018.

*Staff is recommending that the City Council open a public hearing to accept comments on the Amendments to City's Capital Improvement Program (CIP) Budget for Fiscal Years 2014-2018. The proposed amendments represent new projects that have been identified since the CIP was adopted, including the George Ingalls Veterans Memorial Plaza – Park Improvement Project and the Fire Station 47 and 57 Exhaust Removal System. It is further recommended that at the conclusion of the public hearing, the City Council approve the amendments to the Five Year Capital Improvement Program Budget for Fiscal Years 2014-2018.*

**Recommended Action: Adopt Resolution No. 2014-10, approving various Amendments to the Five Year Capital Improvement Program budget for Fiscal Years 2014-2018 and authorizing changes in appropriation and revenues. (City Manager)**

- B. **Tentative Tract Map 36676** (Goodman/Lewis Operating Corp.): A request for approval of a subdivision of land that is approximately 4.22 acres into six parcels for residential development. The project also includes a new cul-de-sac street to provide the required access and frontage on a public street for Lots 1 through 5 of this subdivision. The project site consists of two legal parcels located at 3498 and 3516 Valley View Avenue within the A-1-20 zone (Assessor's Parcel Numbers 131-330-016 and 131-330-017).

**Recommended Action: Staff is recommending that the public hearing be continued to the March 19, 2014 City Council regular meeting. (Senior Planner)**

- 6. PUBLIC COMMENTS OR QUESTIONS - THIS IS THE TIME WHEN PERSONS IN THE AUDIENCE WISHING TO ADDRESS THE CITY COUNCIL REGARDING MATTERS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE THE CARD IN THE BACK OF THE ROOM AND PRESENT IT TO THE CITY CLERK SO THAT YOU MAY BE RECOGNIZED.

- 7. CITY COUNCIL / CITY MANAGER / STAFF COMMUNICATIONS:

8. FUTURE STUDY SESSION ITEMS – INFORMATION ONLY:

- Goal Setting – Pre Budget Workshop – Friday, March 7, 2014
- Trails and Trail Materials
- Water System Management

9. ADJOURNMENT:

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*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office, (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).*

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*Staff reports are on file in the Office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue.*

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*Please note that this meeting is being recorded. In accordance with Roberts Rules of Order, Norco City Council meeting minutes are a record of the actions taken, not what was said. The names of persons who spoke during the public comments section and their topics will be listed on the Minutes. Recordings of meetings may be purchased for a minimal cost by contacting the office of the City Clerk.*



SPECIAL JOINT MEETING MINUTES  
CITY OF NORCO  
CITY COUNCIL  
EXCLUSIVE REFUSE FRANCHISE AGREEMENT AD-HOC COMMITTEE  
February 18, 2014

Conference Rooms A & B  
Norco City Hall  
2870 Clark Avenue, Norco, CA 92860



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CALL TO ORDER: Mayor Hanna called the meeting to order at 6:00 p.m.

ROLL CALL:

**City Council:**

Berwin Hanna, Mayor, **Present**  
Herb Higgins, Mayor Pro Tem, **Present**  
Kathy Azevedo, Council Member, **Present**  
Kevin Bash, Council Member, **Present**  
Greg Newton, Council Member, **Present**

**Ad-Hoc Committee:**

Kathy Azevedo, Council Member, **Present**  
Greg Newton, Council Member, **Present**  
City Manager Andy Okoro, **Present**  
Public Works Director Lori Askew, **Present**  
Linda Dixon, Resident, **Present**  
Patrick Malone, Resident, **Present**  
Paul Ryan, Resident, **Present**

PLEDGE OF ALLEGIANCE: Mayor Hanna

1. DISCUSSION / ACTION ITEM:

- A. Exclusive Refuse Franchise Agreement Ad-Hoc Committee's Recommendation to the City Council for Refuse Franchise Agreement with USA Waste of California, Inc. **Recommended Action: That the City Council accept the recommendations of the Ad-Hoc Committee and direct the City Manager to proceed with Proposition 218 Hearing notices.** (City Manager)

**City Manager Okoro** introduced the discussion item and expressed his thanks to the Ad-Hoc Committee for working hard to find the best solution for Norco. He also thanks Waste Management staff and residents who took time to participate and provide input through this

process. A presentation was made stating the results of the four (4) meetings held by the Ad-Hoc Committee. The primary objective of the Ad-Hoc Committee was to assist staff in structuring and negotiating a potential long-term exclusive refuse franchise agreement with Waste Management for final City Council approval. The items reviewed and discussed by the Ad-Hoc Committee were presented that resulted in the following recommendations from a page by page review of the contract:

- **Provisions of Senate Bill 1016 and Assembly Bill 341 be incorporated into the Franchise Agreement where Necessary.**
- **These legislations state that it is within the public interest to authorize and require local agencies to make adequate provisions for Solid Waste and construction debris handling within their jurisdictions through public education, outreach and monitoring requirements.**
- **Expansion of Hazardous Waste definition.**
- **Clarification of when Waste Management is not the sole provider of roll-off services.**
- **Clarification that Waste Management charge for cart exchange only in cases of misuse by a customer.**
- **Clarification of the eligibility for Senior Discount.**
- **Modification to the list of City facilities.**
- **Expansion of list of City Special Events.**
- **Removal of street sweeping provisions.**
- **Restructured franchise fee provisions to recognize phase in and to be based on percentage instead of flat amount.**
- **Strengthened language requiring Waste Management to develop alternative methods for manure disposal.**
- **Modified City billing fee to be 1.5% instead of flat amount.**
- **Agreed to cap annual CPI adjustment to 5% - contract to reflect.**
- **Reduced the number of days for Waste Management to resolve customer complaints.**
- **Added to the list of City parks.**

The rate components (service, disposal, billing, scout, street sweeping, franchise fee, etc.) were reviewed individually by the Ad-Hoc Committee in order to determine the reasonableness of the rates proposed by Waste Management. A comparison of service fees retained by Waste Management among other nearby jurisdictions was presented, along with the total residential unbundled rates. The proposed residential rate for the City of Norco is \$21.47 for the first year.

The recommendation from the Ad-Hoc Committee regarding the Franchise Fee is to maintain the franchise rate at 17.9%, which is the equivalent of the flat franchise fee as proposed in the initial contract that was presented to the City Council on November 20, 2013, with a modification that the increase from 10% to 17.9% will be phased in over 3 years for commercial accounts and 5 years for residential accounts. The AD-Hoc Committee reviewed the franchise fee rates for several similar cities in the Inland Empire Area in order to determine if the 17.9% rate requested by staff is reasonable. The review found that the average rate for the cities was 20%.

The unanimous recommendation from the Ad-Hoc Committee regarding scout service is that the fee is for the use of specific services and that the user of the service should pay for the cost. It was noted that it is possible for some current users of the service to switch to other options (use of manure carts) that does not involve scout service.

The recommendation from the Ad-Hoc Committee regarding street sweeping is that this issue may be re-visited at a later date and voted to exclude street sweeping from the franchise agreement.

The recommendation from the Ad-Hoc Committee regarding the use of franchise fee revenues is that a portion of the increased franchise fees should be dedicated to funding for decomposed granite for horse trails, traffic officers, and other infrastructure and road improvements projects. The City Manager will recommend the amounts to be earmarked as a part of the budget process. The City Council will have the final authority as to how the funds will be appropriated and spent.

The recommendations from the Ad-Hoc Committee regarding manure-to-energy potential and alternative manure disposal methods are as follows:

- **The City will reserve the right to direct manure collected by Waste Management to an energy recovery facility.**
- **Waste Management will meet with the Ad-Hoc Committee of the City Council on a quarterly basis to discuss changes in laws and progress in the development of alternative manure disposal methods**
- **Waste Management will meet with City Council and staff annually through a Study Session or Workshop to review with the City Council and staff their progress in developing and implementing alternative manure disposal solutions.**
- **At the request of the City, at least once each calendar year, Waste Management will participate in a public workshop to review diversion services. The purpose of the workshop will be to provide for a discussion and review of technological, economic, and regulatory changes in collection, source reduction, recycling, processing and disposal to achieve a continuing, advanced solid waste collection, source reduction and recycling and disposal system.**

Waste Management's qualifications, experience and contributions were presented as follows:

- **This is a very important service to the City. Waste Management has the experience and qualifications to conduct recycling and waste diversion programs, to provide the City with information sufficient to meet the City's reporting requirements to CalRecycle and other agencies, and to meet the City's other requirements.**
- **Waste Management has extensive positive experience meeting the unique needs of Norco residents and businesses. The equestrian community requires special handling which the residents know that Waste Management has been able to provide satisfactorily.**
- **The service rates offered by Waste Management are very competitive.**
- **Waste Management has ensured that the City is complying with legal requirements.**
- **Waste Management is a financially well-established company that is not likely to back out of promises made.**
- **Waste Management is very active in the community and supports community events.**

It was noted that Waste Management has and continues to give back to the community by providing trash, recycling and disposal services for many community events such as the National Day of the American Cowboy, Relay for Life, Parade of Lights and the Norco Valley Fair. Annual contributions for in-kind services and monetary donations to the City are estimated to be \$2.7 million over the life of the franchise agreement.

The proposed rate recommendations were presented with the recommendation from the Ad-Hoc Committee that the City Council accept the recommendations of the Ad-Hoc Committee and direct the City Manager to proceed with the Proposition 218 Hearing notices. The next steps would be to initiate the 45-day notice and approve the Restated and Amended Agreement at a public hearing that would be noticed for May 7, 2014.

Final comments were provided by the Members of the Ad-Hoc Committee, noting the importance of future plans for manure disposal and also the importance of the City retaining the right to control this. City Council Member/Ad-Hoc Committee Member Newton commented on the Contamination Fee charged to Commercial accounts, noting that he is concerned with this fee not being business friendly and would like to see it reduced or waived. In response, Julie Reyes from Waste Management stated that they will look into this and make a change if necessary.

## 2. PUBLIC COMMENTS:

**Greg Nordbak.** Mr. Nordbak, representing Tight Line Consulting and Public Relations, LLC, encouraged the City of Norco to put the solid waste contract out to the RFP process. He distributed a packet of information to all of the Council Members.

**Bobbie Pope.** Ms. Pope commented on the cost for recycling manure. She noted that she wants to go out to the RFP process, adding that the citizens need to know where the money goes.

**Ted Hoffman.** Mr. Hoffman commended the Ad-Hoc Committee for its work. He noted that this is a no-win situation, adding that the decision made will be best for the residents and encouraged the City Council to listen to the Ad-Hoc Committee.

**Karen Leonard.** Ms. Leonard commended the Ad-Hoc Committee for its work. She noted that she is happy with Waste Management and is glad to see that the rates meet the City's criteria. She stated that in fairness to all, this needs to go out to the RFP process to assure citizens the best rates.

**Don Bowker.** Mr. Bowker noted his concerns with the franchise fee going from 10% to 17% in five years and the fee increases associated with this.

**Brent Sakamoto.** Mr. Sakamoto commented on his concerns regarding commercial recycling costs and the dumpster costs. He also commented on the sponsorships provided by Waste Management, noting that this is good will of doing business. He further commented on why there is a need to dispose the trash in Riverside County.

**Lisa Campbell.** Ms. Campbell commented on other cities that are not charged for manure collection.

CITY COUNCIL COMMENTS:

**Council Member Bash** noted that the big picture here is the preservation of big lots and open space in the City. He stated that the City lives/dies on franchise fees and sales tax. He further stated that the decision made will need to be economically feasible while protecting the equestrian lifestyle. He also commented on the need for the City to control its own destiny in regards to manure pick up.

**Mayor Pro Tem Higgins** asked if there will still be two free dump days. In response, Julie Reyes from Waste Management stated that this service is provided by the County of Riverside. Mayor Pro Tem Higgins commented on the damage made to trail fencing, noting that this is an ongoing problem and asked how Waste Management will address the problem and how it is determined who is responsible. He further commented on the damaged cart exchange, noting that the agreement may need some clarification in regards to this issue. Mayor Pro Tem Higgins asked how Waste Management would deal any lockouts and/or labor disputes. In response, Waste Management representatives stated that they have a green team that steps in during labor issues and the lag time is approximately two (2) days.

In response to some of the questions asked, Julie Reyes from Waste Management addressed the issue regarding free service for manure pickup. She commented on Santa Clarita, adding that they have only 30 customers for this service out of 38,000 cart service customers. She compared this to Norco's 1,800 manure service customers. She noted that the rates for the unincorporated areas of Orange County and Rolling Hills estates are both higher than Norco's. Ms. Reyes also commented on the dumpsters for recycling provided by other service companies and the rates involved in the bundling process. Ms. Reyes also commented on the increased disposal costs involved in mixing green waste and manure.

**Council Member Azevedo** commented on the Ac-Hoc Committee decision regarding scout service, noting that she changed her mind through this process. She further commented that in the last 20 years with Waste Management, there have been no major horse accidents, adding that there is huge value in receiving safe services from a company. Council Member Azevedo noted that the City needs to continue to find ways to dispose of its manure.

**Council Member Newton** commented on the process for bin replacement as stated in the proposed revised Agreement. He also commented on the cost of hauling the manure out of the County, noting that other costs involved in this (tipping fees). He asked about the service level and the percentage of complaints received. In response, Julie Reyes from Waste Management stated that the complaints received are 1/10<sup>th</sup> of a percent. Council Member Newton commented on manure disposal, noting that he wanted re-assurance from Waste Management that they will continue to work with the City on this issue. He further commented on the need to adhere to recycling mandates in AB 341. He stated that there would be a learning curve and risks involved in starting with a new company, adding that he believed that Waste Management is a partner that understands the City's lifestyle.

**Mayor Hanna** commented on the bin replacement and received confirmation when there is a charge for this. He also stated that he agreed with the scout service fee. He further commented on the costs involved in hauling the trash further.

**M/S Hanna/Higgins to accept the recommendations of the Ad-Hoc Committee and direct the City Manager to proceed with Proposition 218 Hearing notices. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HANNA, HIGGINS, NEWTON**  
**NOES: BASH**  
**ABSENT: NONE**  
**ABSTAIN: NONE**

3. **ADJOURNMENT:** There being no further business to come before the City Council, Mayor Hanna adjourned the meeting at 7:45 p.m.

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BRENDA K. JACOBS, CMC  
CITY CLERK



AGENDA  
CITY OF NORCO  
CITY COUNCIL  
SUCCESSOR AGENCY TO THE NORCO COMMUNITY REDEVELOPMENT AGENCY

February 19, 2014

City Council Chambers  
2820 Clark Avenue, Norco, CA 92860



Berwin Hanna, Mayor  
Herb Higgins, Mayor Pro Tem  
Kathy Azevedo, Council Member  
Kevin Bash, Council Member  
Greg Newton, Council Member

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CALL TO ORDER: Mayor Hanna called the meeting to order at 7:00 p.m.

ROLL CALL: Berwin Hanna, Mayor, **Present**  
Herb Higgins, Mayor Pro Tem, **Present**  
Kathy Azevedo, Council Member, **Present**  
Kevin Bash, Council Member, **Absent**  
Greg Newton, Council Member, **Present**

PLEDGE OF ALLEGIANCE: Council Member Higgins

INVOCATION: St. Mel's Catholic Church

PRESENTATION: Norco Educational Support Team (N.E.S.T.)

**Kevin Button, President of the Norco Educational Support Team, presented a check in the amount of \$100 from the McDonald's Corporation, and \$500 from the N.E.S.T., from the proceeds of the Norco Film Festival to be donated to the George A. Ingalls Veterans Memorial Fund.**

CITY COUNCIL BUSINESS ITEMS AS FOLLOWS:

1. A. SILVERLAKES EQUESTRIAN & SPORTS PARK UPDATE:

**R.J. Brandes, representing Balboa Management Group, LLC**, provided an update on the Silverlakes Equestrian & Sports Park. He stated that when he provided the last update on December 4<sup>th</sup>, they thought they had a solution, but the week before Christmas he found out that there was not a deal. He noted that they were not able to regroup over Christmas and New Year's. Mr. Brandes stated that they spoke with three lenders and have two or three very serious, very large institutions, looking at it. He stated that he is committed to getting the deal done and will never give up until the deal is done and will stand behind it. He added that there is not a solution on a short term basis, but is committed to get the project done and they are talking to people, noting that he suspects that he will be back in 30 days.

B. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS

**Council Member Azevedo:**

- Reported that she and Linda Dixon attended a Community Action Committee at the Norco Prison, noting that the Prison will be completing some upgrades to the facility and she has requested a copy of the report. She also stated that the Prison is applying for money for additional recreational programming. One addition item reported was the number of educational accomplishments of the prisoners.
- Reported on the date change for the State of the City Address to Tuesday, April 8th.
- Reported on the Grand Opening of Hobby Lobby to be held on Monday, February 24<sup>th</sup>.

**Council Member Newton:**

- Reported on the Chino Basin Desalter Authority Board meeting he attended, noting that they took action on the expenditures of the reserves.

**Mayor Hanna:**

- Reported on the RTA meeting he attended, noting that ridership was up in January. He stated that Eastvale and Jurupa Valley are trying to get three (3) more bus routes to Norco College. He further stated that there is a video on YouTube regarding the schedules and riding the RTA busses.

2. CITY COUNCIL CONSENT ITEMS:

**Council Member Newton pulled Items 2.H. and 2.I. for discussion.**

**M/S Higgins/Newton to adopt the remaining items as recommended on the City Council Consent Calendar. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: BASH**  
**ABSTAIN: NONE**

A. City Council Minutes:

Special Joint City Council/Historic Preservation Commission Meeting of  
January 27, 2014

Regular Meeting of February 5, 2013

Recommended Action: **Approve the City Council Minutes** (City Clerk)

- B. Procedural Step to Approve Ordinance after Reading of Title Only.  
**Recommended Action: Approval** (City Clerk)
- C. Recap of Actions Taken by the Planning Commission at its Meeting held on  
February 12, 2014. **Recommended Action: Receive and File** (Planning  
Director)
- D. Fiscal Year 2014 Second Quarter Budget Performance Report  
**Recommended Action: Receive and File** (City Manager)
- E. Resolution Amending and Approving the City's Conflict of Interest Code  
Applicable to Designated Employees Pursuant to the Political Reform Act of  
1974. **Recommended Action: Adopt Resolution No. 2014-03, amending  
the City's Conflict of Interest Code.** (City Clerk)
- F. Resolution in Support of Continued State Grants that Pay for Agricultural  
Education. **Recommended Action: Adopt Resolution No. 2014-04.** (City  
Clerk)
- G. Acceptance of Bids and Award of Contract for Various Streets Slurry Seal  
Project. **Recommended Action: Accept bids submitted for the  
construction of various streets to be slurry sealed and award a contract  
to American Asphalt South, Inc. of Fontana, CA in the amount of  
\$47,395, and authorize the City Manager to approve contract change  
orders up to 10 percent of the bid contract amount.** (Director of Public  
Works).
- H. Approval of Final Parcel Map 36552, Located on the West Side of Center  
Avenue, Mid-Block between Seventh Street and River Drive. Recommended  
Action: **Approve Final Parcel Map 36552 and authorize the City Clerk to  
sign the map on behalf of the City.** (Director of Public Works). **PULLED  
FOR DISCUSSION**
- I. Approval of Additional Appropriation and Changes in Contract Amounts for  
the Norco Master Drainage Plan (MDP) Line N-1A, N-1B and N-1E Project.  
**Recommended Action: Adopt Resolution No 2014-06, appropriating  
funds in the amount of \$39,852 for completion of the Norco MDP Line N-  
1A, N-1B and N-1E Project.** (Director of Public Works) **PULLED FOR  
DISCUSSION**
- J. Formation of a City Manager Controlled Advisory Committee for the Purpose  
of Discussing City Business Processes. **Recommended Action: Receive  
and File.** (City Manager)

- K. Resolution Supporting SB 69 and AB 1521 Relating to Incorporations and Property Tax Allocations (In Support of Eastvale, Menifee, Jurupa Valley, and Wildomar). **Recommended Action: Adopt Resolution No. 2014-07.**

3. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:

- 2.H. Approval of Final Parcel Map 36552, Located on the West Side of Center Avenue, Mid-Block between Seventh Street and River Drive.

**Council Member Newton** commented on his concerns regarding the owner's election to pay cash in-lieu of constructing the required public improvements fronting the property. He noted that he discussed this with the City Manager. He added that he did not have concerns with the map. He noted the Planning Commission recommendations to not take the cash in-lieu, adding that he is concerned that the money will not cover the future improvements, or they may never get done. He stated that he would like to see the street improvements be done at that time.

**City Manager Okoro** noted that the current Municipal Code provides for that option to do the improvements or deposit the cash in-lieu. He stated that this can be discussed through the advisory committee that will be formed to discuss City business processes.

**Public Works Director Askew** stated that if staff feels they want the improvements, they would have requested it, but in this instance, there were no curb and gutters in this area, as they would create drainage issues.

**M/S Newton/Hanna to approve Final Parcel Map 36552 and authorize the City Clerk to sign the map on behalf of the City. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: BASH**  
**ABSTAIN: NONE**

- 2.I. Approval of Additional Appropriation and Changes in Contract Amounts for the Norco Master Drainage Plan (MDP) Line N-1A, N-1B and N-1E Project.

**Council Member Newton** asked for clarification regarding the not-to-exceed cost.

**City Manager Okoro** stated that the amount for the extra work is the \$39,852, which was the amount over the original contract (awarded contract amount plus the 10 percent contingency).

**M/S Newton/Higgins to adopt Resolution No 2014-06, appropriating funds in the amount of \$39,852 for completion of the Norco MDP Line N-1A, N-1B and N-1E Project. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: BASH**  
**ABSTAIN: NONE**

4. CITY COUNCIL DISCUSSION / ACTION ITEM:

- A. Approval of Mid-Year Amendments to the Fiscal Year 2013-2014 Annual Operating Budget. **Recommended Action: Adopt Resolution No. 2014-05, approving various mid-year amendments to the Fiscal Year 2013-2014 annual Operating Budget and authorizing changes in appropriations and revenues thereto.** (City Manager)

**City Manager Okoro** stated that the recommended mid-year budget revisions increase estimated General Fund revenues by a net amount of \$173,962 due to projected increases in various revenues categories. Had it not been for the effect of \$304,132 budget reduction in Successor Agency revenues which was received in FY 2012-2013, overall General Fund revenues would have been estimated to increase by \$478,094. General Fund expenditures are recommended to be increased by \$536,000 due to transfers to Special Asset Revenue and Information Technology Funds. With the recommended changes, the estimated available fund balance of the General Fund is estimated to be \$4,279,212 by the end of FY 2014. Similarly, with the proposed transfer to the Special Asset Revenue Fund, the available fund balance is estimated to be \$1,513,227. He detailed Attachment A, which provides the recommended mid-year budget adjustments by major categories, as well as Attachment B, which provides a recapitulation of available fund balance in the General Fund.

**The City Council Members** all complimented staff for its work in attaining these numbers.

**M/S Azevedo/Higgins to adopt Resolution No. 2014-05, approving various mid-year amendments to the Fiscal Year 2013-2014 annual Operating Budget and authorizing changes in appropriations and revenues thereto. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: BASH**  
**ABSTAIN: NONE**

5. SUCCESSOR AGENCY TO THE NORCO COMMUNITY REDEVELOPMENT AGENCY:

- A. Approval of the Forms of and Authorizing the Execution of an Indenture of Trust, a Bond Purchase Contract, Escrow Agreement, Continuing Disclosure Agreement, Official Statement, and Authorizing Certain Other Actions in Connection Therewith Relating to the Issuance of the Successor Agency 's Refunding Tax Allocation Bonds. **Recommended Action: Adopt SA Resolution No. 2014-01.** (Executive Director)

**Doug Anderson, from Urban Futures, provided information regarding this item. He noted the lower rates available and the amount saved by this action.**

**M/S Higgins/Azevedo to adopt SA Resolution No. 2014-01. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: BASH**  
**ABSTAIN: NONE**

- B. Approval of the Forms of and Authorizing the Execution of an Indenture of Trust, a Bond Purchase Contract, Escrow Agreement, Continuing Disclosure Agreement, Official Statement, and Authorizing Certain Other Actions in Connection Therewith Relating to the Issuance of the Successor Agency 's Refunding Tax Allocation Bonds (School District Pass-Through).  
**Recommended Action: Adopt SA Resolution No. 2014-02.** (Executive Director)

**Doug Anderson, from Urban Futures, provided information regarding this item. He noted the lower rates available and the amount saved by this action.**

**M/S Higgins/Hanna to adopt SA Resolution No. 2014-02. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: BASH**  
**ABSTAIN: NONE**

6. PUBLIC COMMENTS OR QUESTIONS:

**Geoff Kahan.** Mr. Kahan noted the passing of Lt. Col. Ken Francis, adding that he was the senior ROTC instructor at the Norco High School. He further stated that there will be a funeral ceremony held on February 20<sup>th</sup>.

**Pamela Smith.** Ms. Smith spoke representing the Norco Area Chamber of Commerce and Visitor's Center. She highlighted the following events: Hobby Lobby Grand Opening on February 24<sup>th</sup> with a 9 a.m. ribbon cutting; Ribbon Cutting on March 13<sup>th</sup> for the Fajita Grill Grand Opening; State of the City Address to be held on Tuesday April 8<sup>th</sup>; early April opening for Casa Masa; and mid-to-late April opening for Tractor Supply.

**Roy Hungerford.** Mr. Hungerford passed around pictures of manure cans and bins left out on the streets, noting that he would like to see this problem addressed and have Code Compliance actively pursue it.

**Ted Hoffman.** Mr. Hoffman noted that this Sunday, the FFA fundraiser that will be held on February 22, as well as the Norco Horsemen's Association Casino Night to be held on March 15<sup>th</sup>. He further thanked the Council for the new sand at the arena.

**Melissa Burwell.** Ms. Burwell thanked the Council and Public Works Director Askew for removing the poll that was blocking the horse trail entrance off of Valley View.

**Karen Leonard.** Ms. Leonard commented on the Joint City Council/Ad-Hoc Committee meeting held, noting that everyone did a good job with a difficult decision. She further commented on her concerns regarding the Cash 4 Gold ordinances that were passed and the businesses that are still open, noting that nothing has been done. She stated that she is seeing a lot more code compliance, but noted concerns with enforcement follow up and time limits set in place.

7. CITY COUNCIL / CITY MANAGER / STAFF COMMUNICATIONS:

**Council Member Newton:**

- Requested a timeline with milestones regarding the paving on Third Street.

**Council Member Azevedo:**

- Thanked all City Council Members and Staff for their support through Danny's mother's death. She also thanked everyone for the flowers that were sent.

**Mayor Hanna:**

- Thanked the Exclusive Refuse Franchise Agreement Ad-Hoc Committee. He also thanked Code Compliance staff for its work completed that was neglected in the past. Mayor Hanna also thanked the Fire Department and the Sheriff's Department for the work they are doing.

**City Manager Okoro:**

- Stated that staff is getting ready to kick off the Fiscal Year 2014-2015 budget process, noting that a City Council Workshop has been scheduled for Friday, March 7<sup>th</sup> from 8 a.m. to noon.

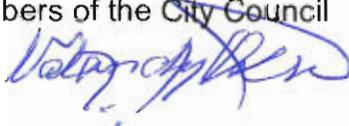
8. ADJOURNMENT: A moment of silence was held for Lt. Col. Ken Francis. There being no further business to come before the City Council, Mayor Hanna adjourned the meeting at 8:01 p.m.

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BRENDA K. JACOBS, CMC  
CITY CLERK

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: Brian K. Petree, Director  
Parks, Recreation and Community Services Director

DATE: March 5, 2014

SUBJECT: Approval of the Annual Designation of April 16<sup>th</sup> as George Alan Ingalls Day in the City of Norco

RECOMMENDATION: Adopt Resolution No. 2014-08, designating April 16<sup>th</sup> annually as the Georg Alan Ingalls Day in the City of Norco and honor him by flying the flag at all City buildings at half-staff.

SUMMARY: As directed by the City Council, attached is a resolution to designate April 16<sup>th</sup> of each year as George Alan Ingalls Day in the City of Norco. The approval of this designation will result in flying the flag at all City buildings at half-staff on April 16<sup>th</sup> of each year.

BACKGROUND/ ANALYSIS: George Alan Ingalls was a United States Army soldier and a recipient of the United Sates military's highest decoration, the Medal of Honor, for his actions in the Vietnam War. Ingalls joined the army in 1966, and by April 16, 1967 was serving as a Specialist Fourth Class, U.S. Army, Company A, 2<sup>nd</sup> Battalion, 5<sup>th</sup> Calvary Regiment, 1<sup>st</sup> Calvary Division (Airmobile). On that day, near Duc Pho, Republic of Vietnam, Sp4c. Ingalls smothered the blast of an enemy-thrown hand grenade with his body. Ingalls, at age 21 was buried in Pierce Brothers Crestlawn Memorial Park, Riverside, California.

As a special honor for sacrificing his life to protect those around him, the City would like to recognize George Alan Ingalls annually by designating April 16<sup>th</sup> of each year as George Alan Ingalls Day.

FINANCIAL IMPACT: None.

## RESOLUTION NO. 2014-08

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA, DESIGNATING APRIL 16<sup>TH</sup> AS GEORGE ALAN INGALLS DAY ANNUALLY AND HONORING HIM BY FLYING THE AMERICAN FLAG AT ALL CITY BUILDINGS AT HALF-STAFF

WHEREAS, George Alan Ingalls was a United States Army soldier and a recipient of the United States military's highest decoration, the Medal of Honor, for his actions in the Vietnam War; and

WHEREAS, Ingalls joined the Army from Los Angeles, California in 1966, and by April 16, 1967 was serving as a Specialist Fourth Class, U.S. Army, Company A, 2<sup>nd</sup> Battalion, 5<sup>th</sup> Cavalry Regiment, 1<sup>st</sup> Cavalry Division (Airmobile); on that day, near Duc Pho, Republic of Vietnam, Sp4c. Ingalls smothered the blast of an enemy-thrown hand grenade with his body; and

WHEREAS, George A. Ingalls, aged 21 at his death, was buried in Pierce Brothers Crestlawn Memorial Park, Riverside, California; and

WHEREAS, Specialist Ingalls' official Medal of Honor citation reads:

"For conspicuous gallantry and intrepidity in action at the risk of his life above and beyond the call of duty. Sp4c. Ingalls, a member of Company A, accompanied his squad on a night ambush mission. Shortly after the ambush was established, an enemy soldier entered the killing zone and was shot when he tried to evade capture. Other enemy soldiers were expected to enter the area, and the ambush was maintained in the same location. Two quiet hours passed without incident, and then suddenly a hand grenade was thrown from the nearby dense undergrowth into the center of the squad's position. The grenade did not explode, but shortly thereafter a second grenade landed directly between Sp4c. Ingalls and a nearby comrade. Although he could have jumped to a safe position, Sp4c. Ingalls, in a spontaneous act of great courage, threw himself on the grenade and absorbed its full blast. The explosion mortally wounded Sp4c. Ingalls, but his heroic action saved the lives of the remaining members of his squad. His gallantry and selfless devotion to his comrades are in keeping with the highest traditions of the military service and reflects great credit upon Sp4c. Ingalls, his unit, and the U.S. Army."

WHEREAS, The City of Norco does commend, honor, and recognize George Alan Ingalls for sacrificing his life to protect those around him and for his service to his country.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Norco, does hereby approve the annual designation of April 16<sup>th</sup> as George Alan Ingalls Day and honor him by flying the American flag at all City facilities at half-staff.

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on March 5, 2014.

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Mayor of the City of Norco, California

ATTEST:

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Brenda Jacobs, City Clerk  
City of Norco, California

I, Brenda K. Jacobs, City Clerk of the City of Norco, California do hereby certify that the foregoing Resolution was introduced and adopted by the City Council of the City of Norco at a regular meeting held on March 5, 2014 by the following vote of the City Council:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California on March 5, 2014

---

Brenda K. Jacobs, City Clerk  
City of Norco, California

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: Dominic Milano, City Engineer  
Brian Petree, Director of Parks and Recreation 

DATE: March 5, 2014

SUBJECT: Approve Amendment No. 4 to the License Agreement with SoCal Sandbags, Inc. for Grading and Removal of Aggregate and Related Materials at George Ingalls Equestrian Event Center

RECOMMENDATION: Approve Amendment No. 4 to the License Agreement with SoCal Sandbags, Inc. to include the grading for the required toe drains, bio-swales and appurtenant storm drains and adjacent access road necessary to meet storm water quality requirements and to perform the trenching for future electrical conduits to serve the requirements of the "East Pad" of the events center.

**SUMMARY:** The City of Norco first entered into a License Agreement in 2007 with SoCal Sandbags, Inc. to remove aggregate material and grade the east pad at the George Ingalls Equestrian Event Center. The License Agreement expired in December, 2013 and staff and So-Cal Sandbags, Inc. are requesting an extension to the License Agreement to complete the final grade pursuant to the final engineer survey. Since SoCal Sandbags, Inc. has the heavy equipment on site necessary to grade through the hard aggregate on the east pad and is preparing to fine grade the pad, staff believes it is an advantage to complete the City's mandates by the Water Quality Board to install the required storm water quality improvements and other improvements by contracting with SoCal Sandbags, Inc.

**BACKGROUND/ANALYSIS:** The Water Quality Board has mandated that construction/development projects "clean" storm water of pollutants and solids prior to the storm water entering into a drainage course. In order to accomplish this, staff is preparing to have constructed a v-ditch and storm drain along the toe of the easterly slope of the east pad, with the storm drain connecting to the park's existing storm drain systems. This storm water would be considered "natural" and not require any filtration. The second part of the water quality improvements would be the construction of bio-swales east of the existing two arenas to filter the storm water flowing off of the east pad (Exhibit "A"). This water will

Approve Amendment No. 4 to the License Agreement with SoCal Sandbags, Inc. for Grading and Removal of Aggregate and Related Materials at George Ingalls Equestrian Event Center

Page 2

March 5, 2014

require filtration. The bio-swales will be similar to the ones constructed two years ago along Crestview Avenue to filter water off of the west parking pads. Overflow from the bio-swales will be collected by storm drains and outlet into the existing storm drain systems. The Master planned, unpaved access road along the arenas will need to be graded at the same time as the bio-swales since the elevation and alignment of the roadway controls construction of the bio-swales. Staff is also recommending that SoCal Sandbags, Inc. also be authorized to trench only for the electrical conduit for the east pad lights.

The License Agreement expired in December of 2013. In good faith, SoCal Sandbags, Inc. has continued to fulfill their licenses obligation on site until the City Engineer could provide final survey and engineering bench marks. Staff is requesting approval for an amendment to the License Agreement extending the term and contracting for the site work for storm water quality improvements and completing the fine grading of the east pad fulfilling their License Agreement.

**FINANCIAL IMPACT:** Funding for this work has been allocated as part of the 2013/2014 Capital Improvement Budget (CIP) for the George Ingalls Equestrian Event Center. The work to be completed by SoCal Sandbags, Inc. will be paid on time and material basis as approved by the City Engineer. The total cost shall not exceed \$250,000.

**Attachments:**

Amendment No. 4 to the License Agreement for Grading and Removal of Aggregate and Related Materials at the George Ingalls Equestrian Event Center with SoCal Sandbags, Inc.



**AMENDMENT NO. 4**  
**LICENSE AGREEMENT**  
**FOR GRADING AND REMOVAL OF AGGREGATE AND RELATED MATERIALS**  
**AT THE GEORGE INGALLS EQUESTRIAN EVENT CENTER**  
**WITH THE CITY OF NORCO**

1. PARTIES AND DATE

This Amendment No. 4 to the License Agreement for the removal of aggregate and related materials, and for the grading of the George Ingalls Equestrian Event Center is made and entered into as of this 5<sup>th</sup> day of March, 2014, by and between the CITY OF NORCO (*the "City"*) and SOCAL SANDBAGS, INC. (*the "Concessionaire"*).

2. RECITALS

2.1 The City and the Concessionaire have previously entered into a License Agreement dated July 5, 2007, for the purpose of providing for the grading and removal of aggregate and related materials at the George Ingalls Equestrian Event Center, and

2.2 Said License Agreement has expired by its term.

2.3 The City and the Concessionaire now desire to amend the Agreement in order to extend the term of the License Agreement and to authorize additional work.

3. TERMS

3.1 The term of the License Agreement shall be extended to July 30, 2014, unless earlier terminated as provided in the Agreement.

3.2 Consideration to the Concessionaire for amendment to this License Agreement shall be based on an engineer unit price approved by the City Engineer for toe ditches and storm drain improvements. Payout shall not exceed the unit price set by the City Engineer.

3.3 The total project cost shall not exceed \$250,000 to be paid by the City for work designated and directed by the City Engineer upon completion thereof.

3.4 SoCal Sandbags, Inc. shall provide all equipment to the site necessary to grade through the hard aggregate on the east pad in preparing final grade as originally conditioned by the City pursuant to the City Engineer's requirements.

3.5 SoCal Sandbags, Inc. shall construct and install storm water quality improvements, hydro-seeding east slope, bio-swales drainage, storm drain toe ditch connecting to existing storm drain systems, and other improvements as assigned by the City Engineer to meet the Water Quality Board mandates.

- 3.6 SoCal Sandbags, Inc. shall trench for the electrical conduit for the east pad lights before setting the final grade of pad.
- 3.7 All other work and conditions shall be performed as set forth in the License Agreement.
- 3.8 Except as amended by this Amendment No. 4, all provisions of the License Agreement, including without limitation the indemnity and insurance provisions, bonds and conditions shall remain in full force and effect and shall govern the actions of the Parties under this Amendment.

**IN WITNESS WHEREOF**, the parties hereto have executed Amendment No. 4 on the date first herein above written.

**CITY OF NORCO**

**SOCAL SANDBAGS, INC.**

By: \_\_\_\_\_  
Berwin Hanna, Mayor

\_\_\_\_\_  
Signature

Peter Rasinski \_\_\_\_\_  
Name

President/Owner \_\_\_\_\_  
Title

**ATTEST:**

By: \_\_\_\_\_  
Brenda Jacobs,  
City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Harper & Burns LLP  
City Attorney

# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: Geoff Pemberton, Fire Chief

DATE: March 5, 2014

SUBJECT: Approval of a Two-Year Weed Abatement Contract Extension with Warren Brothers Tractor Work to Provide Weed Abatement on Vacant Parcels

RECOMMENDATION: Approve a two-year extension of the vacant parcel weed abatement contract with Warren Brothers Tractor Work.

SUMMARY: Warren Brothers Tractor Work has requested approval of a two-year extension of the vacant parcel weed abatement contract with the City. The existing contract allows for extensions providing both parties mutually agree to the same terms and conditions.

BACKGROUND/ANALYSIS: The City's weed abatement contractor for vacant parcels is Warren Brothers Tractor Work. On January 30, 2014, Warren Brothers requested an extension of the contract for a period of two years at the same contract rates as agreed upon in the 2012 contract. If there are any rate changes during the next two-year period, Warren Brothers will submit an itemized statement with justification for the increases to City Council for review and approval.

Staff has worked with Warren Brothers for many years and has been satisfied with their service performance. It is recommended that the City Council authorize the extension of their contract through March 5, 2016.

FINANCIAL IMPACT: Funds are allocated in the FY 2013-2014 General Fund Weed Abatement Maintenance Account.

/sbs

Attachments: Letter of Request  
Weed & Hazardous Vegetation Abatement Contract Dated 02/03/99

BILL TO:

Attn Jason

NORCO FIRE DEPARTMENT  
ADMINISTRATION  
3902 Hillside Ave  
NORCO CA, 92860

# WARREN BROS. TRACTOR WORK

7731 GRANDVIEW ST.  
CORONA, CA 92881  
PH/FAX 951.737.2227



DEAR CITY OF NORCO FIRE DEPT.  
THIS IS A REQUEST TO EXTEND OUR  
CONTRACT 2 MORE YEARS AT SAME  
RATES AS LAST YEAR.

WE HAVE INCLUDED OUR BID PRICE  
WITH THIS FAX.

WE THANK YOU FOR ALL THE YEARS OF  
USING OUR SERVICES

David H Warren 1/28/014  
DAVID H WARREN

WARREN BROTHERS TRACTOR WORK  
7731 GRANDVIEW ST  
CORONA, CA. 92881  
TELE & fax 951-737-2227

Dear city of Norco fire dept,

This is a request to extend our contract 2 more years.

We have included our bid price with this fax

WE THANK YOU FOR ALL THESE MANY YEARS OF USING OUR SERVICES.

 1/30/014  

---

DAVID H. WARREN

Attn. Jason

Warren Brothers Tractor Work

Vacant Lot Weed & Hazardous Vegetation

Itemized Statement of Rate Changes

<u>Unit</u>	<u>Description</u>	<u>New Rate</u>	<u>Old Rate</u>
Lot	Clean lots less than .25 acre & adjacent parkways or portions thereof, Includes one (1) discing operation	Per Lot <u>70.<sup>00</sup></u>	70.00
Lot	Clean lots .25 ace or more, but less than .50 acres & adjacent parkways or portions thereof, includes one (1) discing operation	Per Lot <u>70.<sup>00</sup></u>	70.00
Lot	Clean lots .50 acres or more, but less than 1.0 acre & adjacent parkways or portions thereof, includes one (1) discing operation	Per Lot <u>70.<sup>00</sup></u>	70.00
Acre	Clean lots 1 acre or more & adajacent parkways or portions thereof, includes one (1) discing operation	Per Acre <u>60.<sup>00</sup></u>	60.00
Sq. Ft.	Hand clean lots & adjacent parkways or portions thereof, includes all equipment as required	Per Sq. Ft. <u>.05¢</u>	.05¢
Lineal Ft	Disc or mow fire breaks, minimum 30 feet wide	Per Lineal Ft <u>1.00</u>	1.00

*SAME RATE LAST TWO  
YEAR'S. THANK YOU.*

*David Warren 1/30/014*

## WEED AND HAZARDOUS VEGETATION ABATEMENT CONTRACT

This CONTRACT, made and entered into this 3rd day of February, 1999, by and between Warren Brothers Tractor Work, hereinafter called "CONTRACTOR," and the CITY OF NORCO, a municipal corporation, hereinafter referred to as "CITY."

### WITNESSED

WHEREAS, the CITY has awarded a contract to the CONTRACTOR for performing the work hereinafter mentioned in accordance with the proposal of said CONTRACTOR,

NOW, THEREFORE, IT IS AGREED by the CITY and the CONTRACTOR as follows:

1. SCOPE OF WORK: The CONTRACTOR, as an independent CONTRACTOR, shall furnish all labor, methods or processes, implements, tools, machinery and equipment required for performing the work as outlined in the PLANS AND SPECIFICATIONS for said work which PLANS AND SPECIFICATIONS are made a part of this CONTRACT as if wholly set forth herein, and in accordance with the CONTRACTOR'S bid, which is also made a part of this CONTRACT, a copy of which is attached hereto.

The estimated work includes the following:

368 parcels less than 10 acres each requiring complete removal of the hazards. Approximately 533.51 total acres.

31 parcels 10 acres and larger requiring a 30 foot fire break around the outside perimeter and 30 foot breaks which divide the property into five acre parcels or less. Approximately 1,506.28 total acres.

2. TIME OF PERFORMANCE/LIQUIDATED DAMAGES: The CONTRACTOR shall diligently prosecute the work to completion on or before June 18, 1999 (privately owned), and July 27, 1999 (City owned), or in accordance with the directions of the CITY's Fire Chief or his/her authorized representative(s). Time is of the essence. The parties acknowledge that damages for the failure to complete the work are impossible to calculate and therefore agree that liquidated damages in the amount of \$250 per day for each and every day the work is not completed after June 18, 1999, (privately owned) and July 27, 1999 (City owned).

3. PROGRESS PAYMENTS: Prior to the fifteenth day of the next month following the commencement of the work, there shall be paid to the CONTRACTOR a sum equal to 90 percent of the value of the work completed since the commencement of the work as determined by the CITY; and thereafter, prior to the fifteenth day of each successive month as the work progresses, the CONTRACTOR shall be paid such sums as will bring the payments each month up to 90 percent of the value of the work completed since the commencement of the work as determined by the CITY, less previous payments. The final payment, if unencumbered or any part thereof encumbered, shall be pursuant to Paragraph 5.

4. CONTRACT SECURITY: Concurrently with the execution hereof, the CONTRACTOR shall furnish to the CITY: (1) Performance Bond of at least \$30,000; (2) Payment Bond of at least \$15,000, executed by corporate sureties acceptable to CITY.

4a. GUARANTEE BY CONTRACTOR IN LIEU OF BOND: In Lieu of Faithful Performance and Payment Bonds, CONTRACTOR shall provide a Cash Bond in the amount of \$1,500. CITY shall hold said Cash Bond, pursuant to Paragraph 3. Said Bond shall be held for a period of six months from the date the final work performed under this CONTRACT, is accepted

by CITY. In the event no work and/or labor liens are filed within said six-month period, said Bond held by CITY shall be reimbursed to CONTRACTOR

5. HOLD HARMLESS AGREEMENT AND CONTRACTOR'S INSURANCE: CONTRACTOR hereby agrees to, and shall hold the CITY, its Council, its elective and appointive officers, agents and employees, harmless from any liability for damage or claims, for personal injury damage, including death, as well as from property damage claims, which may arise from the CONTRACTOR'S, or any of the subcontractor's operations under this CONTRACT regardless of whether or not the CONTRACTOR's insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

The CONTRACTOR shall not commence work under this CONTRACT until he/she has obtained all insurance required under this Section, and such insurance shall have been approved by the CITY as to form, amount and carrier; nor shall the CONTRACTOR allow any subcontractor to commence work on any subcontract until these requirements have been met.

Said insurance shall include: (1) Public Liability Insurance of at least \$500,000/\$1,000,000 for injury or death; (2) Property Damage Insurance of at least \$100,000 that insures capacity; (3) Workmen's Compensation adequate to the requirements of the provisions of Section 3700 of the Labor Code of the State of California.

6. CONTRACT PERIOD: The period of this contract shall be from February 3, 1999 to February 3, 2000, unless extended by mutual agreement of both parties under the same terms and conditions as provided for herein on a yearly basis.

7. OTHER DOCUMENTS INCLUDED: It is further agreed by the parties hereto that the following documents are incorporated herein by reference and are to be read and construed as to the full, complete and integrated terms of this CONTRACT. What is called for in one document is as binding as though fully set forth in all documents, inclusive of:

- A. Notice Inviting Sealed Bids
- B. Instructions to Bidders
- C. Bid Proposal Form Instruction
- D. Bid Proposal Form
- E. Plans and Specifications
- F. Contract Performance Bond
- G. Payment Bond

8. CONTRACTOR'S AFFIDAVIT: After completion of the work contemplated by this CONTRACT, the CONTRACTOR shall file with the CITY, his affidavit stating that all workmen and persons employed, all firms supplying materials, and all subcontractors upon the project have been paid in full, and that there are no claims outstanding against the project for either labor or material except certain items, if any, to be set forth in an affidavit covering disputed claims; or items in connection with Notices to withhold, which have been filed under the provisions of the statues of the State of California.

9. CONTRACTOR'S WAIVER: The acceptance by the CONTRACTOR of the payment of the final certificate shall constitute a waiver of all claims against the CITY under or arising from this CONTRACT.

10. LABOR: Wage scale, hours of labor and alien labor shall be governed by the applicable Sections of the Labor Code of the State of California.

11. TERMINATION: If CONTRACTOR fails or refuses to prosecute the work with diligence, or fails to complete the work within the time specified, or is adjudged a bankrupt, or makes an assignment for the benefit of creditors, or becomes insolvent, or violates any provisions of the CONTRACT documents, CITY may give notice in writing of its intention to terminate the CONTRACT. Unless the violation ceases within ten (10) days after said notice of intention has been served on CONTRACTOR, CITY may terminate this CONTRACT upon the expiration of that time.

12. CONTRACTOR'S INDEPENDENT INVESTIGATION: No plea of ignorance of conditions that exist or that may hereafter exist, or of conditions or difficulties that may be encountered in the execution of the work under this CONTRACT as a result of failure to make the necessary independent examinations and investigations, and no plea of reliance on initial investigations or reports prepared by CITY for purpose of letting this CONTRACT out to bid, will be accepted as an excuse for any failure or omission on the part of CONTRACTOR to fulfill in every detail all requirements of said CONTRACT, specifications and plans. Nor will such reasons be accepted as a basis for any claims whatsoever, for extra compensation or for extension of time.

13. ATTORNEY'S FEES: If any action at law or in equity is necessary to enforce or interpret the terms of this CONTRACT, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements, in addition to any other relief to which he may be entitled. If any action is brought against the CONTRACTOR or any Sub-Contractor to enforce a Stop Notice or Notice to Withhold, which names the CITY as a party to said action, CITY shall be entitled to reasonable attorney's fees, costs and necessary disbursements.

14. PERMITS: CONTRACTOR shall obtain from CITY, County or other responsible public agencies, all licenses (including City Business License) and permits, and pay all fees related thereto, necessary to complete the job.

15. ASSIGNMENT: No assignment by the CONTRACTOR of this Contract or any part hereof, or of funds to be received hereunder, will be recognized by the CITY unless such assignment has had prior to written approval and consent of the CITY and surety.

ATTEST: CITY OF NORCO

Debra M. May  
City Clerk

Barbara Carmichael  
Mayor

APPROVED AS TO FORM:

Jim Herz  
City Attorney

CONTRACTOR:

WARREN BROS. TRACTOR WORK  
Name

APPROVED AS TO CONTENT:

Pat M. Bay  
Fire Chief

7731 Grandview St CORONA  
Address

BY: David Warner



**WARREN BROTHERS TRACTOR WORK**  
7731 Grandview St. ~ Corona, Ca. 91719  
Phone 909-737-2227 ~ Fax 909-737-2227 ~ Email TAX I.D. 33-0618741

December 01, 1998

EQUIPMENT

699 MASEY FURGESON

2424 INTERNATIONAL

30 B MASEY FURGESON

CAT D-4

CAT D-6

CAT MOTOR GRADER 12

3 DUMP TRUCKS

DISC'S & MOWERS

FORD 5000

T.O. 30

MICHIGAN 4 WHEEL DRIVE LOADER

CHAIN SAWS

WEED EATERS

Items to be attached to Bid Proposal Form:

1. List of equipment
2. List of Sub-Contractors (if any)
3. Copy of State Contractor's License
4. List of client references (including names, addresses and telephone numbers)

The City of Norco reserves the right to inspect all equipment before awarding bid contract.

Upon the acceptance of this proposal, the undersigned hereby agrees to furnish and deliver the items as described in the accompanying specifications at the prices stated.

Signature: *Samuel Warren*

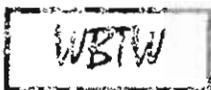
Name: WARREN BROS TRACTOR WORK

Title: OWNER 50%

Address: 7731 GRANDVIEW ST  
CORONA CA 91719

Telephone: 909-737-2227

Date: DECEMBER 1, 1998



**WARREN BROTHERS TRACTOR WORK**  
7731 Grandview St. ~ Corona, Ca. 91719  
Phone 909-737-2227 ~ Fax 909-737-2227 ~ I.TAX I.D. 33-0618741

December 01, 1998

BUSINESS REFERENCES

RIVERSIDE WASTE RESOURCE MANAGEMENT

1995 MARKET ST.  
RIVERSIDE, CA. 92501  
(909) 955-1370 FAX # (909) 955-1374 / KEVIN JOYCE

NORCO FIRE DEPT.

3367 CORRYDON AVE.  
NORCO, CA. 91760  
(909) 737-8097 FAX # (909) 734-8531 / SHALIEN

COUNTY OF RIVERSIDE FIRE DEPT.

210 SAN JACINTO AVE.  
PERRIS, CA. 92570  
(909) 940-6963 / DAN (909) 275-4750 / HOWARD WINDSOR- CAPTAIN

CITY OF PERRIS

155 E. 4TH ST. STE. 110  
PERRIS, CA. 92570  
(909) 943-5003 / GREG LEE

CITY OF CORONA FIRE DEPT.

315 S. BUENA VISTA  
CORONA, CA. 91720  
(909) 736-2220 FAX # (909) 736-2497 / KURT

METROPOLITAN WATER DIST. OF SO. CA.

P.O. BOX 54153  
LOS ANGELES, CA. 90054-0153  
(909) 780-1511 / CHARLES POLING

CORONA / NORCO SCHOOL DISTRICT

CLARK ST.  
NORCO, CA 91760  
# ATTN ROBERT PEREZ

C.R.C.

5TH ST.  
NORCO, CA. 91760  
#ATTN MATENACE

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council  
FROM: Andy Okoro, City Manager   
PREPARED BY: Geoff Pemberton, Fire Chief  
DATE: March 5, 2014  
SUBJECT: 2014 Vacant Parcel Spring Weed Abatement Program

RECOMMENDATION: Adopt **Resolution No. 2014-09**, declaring that weeds and hazardous vegetation, on or in front of vacant property in the City of Norco, constitute a public nuisance; declaring the City's intent to provide for abatement and setting a public hearing.

SUMMARY: The proposed resolution declares that weeds and hazardous vegetation on vacant property are a public nuisance and must be abated and directs the Fire Chief to send property owners Notices to Abate. If adopted, Council will schedule a Public Hearing to consider the proposed abatements, and any objections property owners have to the abatement order.

BACKGROUND/ANALYSIS: The Fire Department's vacant parcel Weed Abatement Program commences each spring to ensure that property owners of vacant parcels abate weeds and hazardous vegetation that constitute a fire or safety hazard.

Notices to Abate Spring Weeds on vacant parcels will be mailed to property owners on March 6, 2014, and they will have until April 20<sup>th</sup> to comply. On April 21<sup>st</sup>, inspections for abatement compliance will begin. Reminder notices to abate fall tumbleweeds on vacant parcels will be mailed to property owners in August or September 2014.

A public hearing will be conducted on May 7, 2014 for Council to consider the proposed abatements, hear the objections of property owners and order commencement of the abatement. The City's weed abatement contractor can then begin abating weeds on vacant parcels that are not in compliance with the abatement notice.

FINANCIAL IMPACT: The costs of abatement are paid by the property owner directly or by property lien.

/sbm

Attachments: Resolution No. 2014-09  
2014 Vacant Parcel List

## **RESOLUTION NO. 2014-09**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA, DECLARING THAT WEEDS AND HAZARDOUS VEGETATION, ON OR IN FRONT OF VACANT PROPERTY IN THE CITY OF NORCO, CONSTITUTE A PUBLIC NUISANCE; DECLARING THE CITY'S INTENT TO PROVIDE FOR ABATEMENT AND SETTING A PUBLIC HEARING**

WHEREAS, weeds and hazardous vegetation, on or in front of vacant parcels of land, constitute a public nuisance as provided by Chapter 13, Article 2, Section 39561 of the State of California Government Code; and

WHEREAS, weeds on these parcels of land are seasonal and recurrent nuisances within the meaning of Chapter 13, Article 2, Section 39562.1 of the State of California Government Code; and

WHEREAS, it is the intent of City Council to have the nuisances abated in accordance with Chapter 13, Articles 1 and 2, Sections 39501 through 39588, inclusive of the State of California Government Code, if the nuisances are not abated by the property owners of these parcels of land; and

WHEREAS, the Fire Chief is hereby designated as the Public Officer to perform the duties imposed by Chapter 13, Article 2, Section 39560 of the State of California Government Code; and

WHEREAS, the Fire Chief is directed to have abatement notices mailed to the property owners of these parcels of land as provided in Chapter 13, Article 2, Section 39567.1 of the State of California Government Code; and

WHEREAS, the Public Hearing is set for 7 p.m. on Wednesday, May 7, 2014 in the Council Chambers, located at 2820 Clark Avenue, Norco, California, to consider the objections of property owners to the proposed abatement of the nuisances; and

WHEREAS, no other Public Hearing needs to be held for the second or any subsequent occurrence of the nuisance, including tumbleweeds, on the same parcel or parcels within the same calendar year as provided in Chapter 13, Article 2, Section 39562.1.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Norco, California, does hereby declare that weeds and hazardous vegetation, on or in front of vacant property in the City of Norco, constitute a public nuisance and does hereby declare the City's intent to provide for abatement and set a public hearing.

Resolution No. 2014-09  
Page 2  
March 5, 2014

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held March 5, 2014.

\_\_\_\_\_  
Mayor of the City of Norco, California

ATTEST:

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

I, Brenda K. Jacobs, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting held on March 5, 2014 by the following vote of the City Council:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on March 5, 2014.

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

/sbm

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST - 2014

PARCEL NO.	LOCATION/ADDRESS	ACREAGE	OWNER OF RECORD
119020023-0	River Rd. & Second St.	5.17	RBE NORCO JFH 1 21800 BURBANK BLVD #330 WOODLAND HILLS CA 91367
121074014-6	betw 5373 & 5333 Roundup Rd.	0.5	AMIR & FADIA IBRAHIM 3070 SHADOW CANYON CR NORCO CA 92860
121092016-4	next to 5203 Roundup Rd.	0.47	LOT 65 TRUST 2337 NORCO DR NORCO CA 92860
122020027-8	northeast of 1399 Parkridge Av.	0.76	C/O SAM OSTAYAN 1379 PARK WESTERN #300 SAN PEDRO CA 90732
122030011-4	east of 2240 First St.	1.81	H & H PROPERTY 4740 Green River Rd. #118 CORONA, CA, 92880
122050027-1	south of 938 Hamner Av.	0.4	R & T GARCIA FAMILY LTD PARTNERSHIP C/O RONEILIO SAN DIEGO GARCIA 1947 237TH PL
122050028-2	south of 938 Hamner Av.	0.07	SYED GILANI 1260 MOUNTAIN AV NORCO CA 92860
122050049-1	next to 996 Mountain Av.	1.44	FRANK & JEANETTE VILLALOBOS 1882 PARK SKYLINE SANTA ANA CA 92705
122061002-2	517 Parkridge Av.	3.13	OMNI NORCO C/O OMNI WEST GROUP INC 23187 LA CADENA STE 102 LAGUNA HILLS CA 92653
122061004-4	896 Hamner Av.	1	SYED GILANI 1260 MOUNTAIN AV NORCO CA 92860
122570001-4	Hidden Valley Pkwy. & Corona Av.	1.1	JAMES & SANDRA OLSEN 7641 E CORTO RD ANAHEIM CA 92808
123040001-3	SEC Fifth St. & Hillside Av.	5.47	FRANCES & WILLIAM SMITH C/O WILLIAM SMITH 5170 CENTRAL AV
123070003-8	behind 1080 & 1090 First St.	2.1	TU VAN VO / DIEM NGUYEN 1168 SHEARBORN ST CORONA CA 92879
123120001-0	2760 Hillside Av.	0.6	SANTIAGO & ELVESTHER ACUNA 1481 ANDALUSIAN DR NORCO CA 92860
123150008-0	next to 2579 Echo Hill Dr. off Hillside Av.	4.51	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR
123250002-3	east of 2245 Hillside Av.	12.47	ERNEST & ALICE TAYLOR PO BOX 440 NORCO CA 92860
123260001-3	north of 666 Third St.	10	MANUEL & JACQUELINE CONTRERAS C/O LORETTA O'MALLEY 43145 VISTA DEL RANCHO TEMECULA CA 92592-5142
123260002-4	666 Third St.	10	GARRY & SUSAN STRUNK C/O LORETTA O'MALLEY 43145 VISTA DEL RANCHO
123310021-5	behind 1531 Hillside Av.	0.58	ROSEMARY BUTLER C/O DANIEL SAYLOR 2825 E CORTEZ
123310025-9	behind 1577 Hillside Av.	1	VU DUONG 2235 BOWMAN AV TUSTIN CA 92782-1246
123310026-0	behind 1577 Hillside Av.	1.24	VU DUONG 2235 BOWMAN AV TUSTIN CA 92782-1246
125030057-7	north of 2140 Valley View Av.	0.96	HARLEY WEED 5215 E. CHAPMAN #61 ORANGE CA 92869-4232
125170038-3	north of 1787 Hamner Av.	0.58	EDD INVESTMENT CO 173 E FREEDOM AV ANAHEIM CA 92801

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST -- 2014

125180010-8	1550 Second St.	6.51	FRANK AN/CAROLINE LEE 1159 S ARDMORE AV LOS ANGELES CA 90006
125210026-5	1665 Hamner Av.	0.99	BILL & JOE BARRETO 590 MONDALE STREET CORONA CA 92880
125270012-8	First St. & Valley View Av.	1.08	EUGENE EUSTAQUIO PO BOX 10595 NEWPORT BEACH CA 92658
125300018-6	east of 1365 First St.	0.39	MAGDALENA OLVERA VASQUEZ 1611 GARRETSON AV CORONA CA 92879-2429
125322006-3	1110 First St.	2.41	ZACHARIAH & SUSIE VARUGHESE 1347 BIRDSONG LN CORONA CA 92881
126020004-5	south of 2001 Third St.	2.81	RIVERSIDE COMMUNITY COLLEGE DISTRICT 4800 MAGNOLIA AV RIVERSIDE CA 92506
126050002-6	SW Corner of Third St. & Hamner Av.	7.94	EDDIE FISCHER C/O LE BARON INVESTMENTS 2020 E ORANGETHORPE AV FULLERTON CA 92831
126050004-8	behind flood channel on Hamner Av.	8.22	EDDIE FISCHER C/O LE BARON INVESTMENTS 2020 E ORANGETHORPE AV
126050017-0	north of 2200 Hamner Av.	0.43	D W AUGUST INC 1331 TIFFANY RANCH RD ARROYO GRANDE CA 93420
126060001-6	west of 2093 Paddock Ln.	1.9	BERNARD & HELEN SWART 423 MAGNOLIA BREA CA 92621
126150008-1	north of 1664 Pacific Av.	1.52	MIGUEL & DEBRA MARTINEZ 1664 PACIFIC AV NORCO CA 92860
126160023-5	betw 1610 & 1630 Pacific Av.	0.66	H & H PROPERTY 4740 Green River Rd. #118 CORONA, CA, 92880
126180003-9	behind 1745 Pacific Av.	1.5	H & H PROPERTY 4740 Green River Rd. #118 CORONA, CA, 92880
126200013-9	south of 1492 Mountain Av.	2.56	H & H PROPERTY 4740 Green River Rd. #118 CORONA, CA, 92880
126200018-4	between 1475 & 1515 Pacific Av.	1.25	H & H PROPERTY 4740 Green River Rd. #118 CORONA, CA, 92880
126200021-6	2300 block First St.	5.08	H & H PROPERTY 4740 Green River Rd. #118 CORONA, CA, 92880
126240001-2	1635 Mountain Av.	2	H & H PROPERTY 4740 Green River Rd. #118 CORONA, CA, 92880
126240002-3	north of 1595 Mountain Av.	1	H & H PROPERTY 4740 Green River Rd. #118 CORONA, CA, 92880
126240004-5	1569 Mountain Ave.	5	1300 NORMANDY PROP 1300 E NORMANDY PL SANTA ANA CA 92705
126250010-1	behind 1775 & 1865 Acre St.	0.97	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV
126250013-4	1775 Acre St.	0.44	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV
126250015-6	west of 1865 Acre St.	0.34	SUSAN WAKEFIELD 3064 DALES DR NORCO CA 92860
126250055-2	1865 Acre St.	0.43	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV
126250056-3	1466 Hamner Av.	0.16	ALL MAGIC AUTO & PAINT C/O ELLIE ADRI 1461 HAMNER AV

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST -- 2014

127020030-5	3275 Hamner Av.	0.82	AJIT SHAH PO BOX 4509 PALOS VERDES PENNISULA CA 90274
127020032-7	3361 Hamner Av.	1.78	1050 W KATELLA AV ORANGE CA 92867
127030022-9	3265 Hamner Av.	0.43	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR
127030043-8	3231 Hamner Av.	0.67	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR SANTA CLARITA CA 91390
127030045-0	south of 3231 Hamner Av.	0.56	YAO TING HSU C/O INVESERVE INC 29129 DISCOVERY RIDGE DR SANTA CLARITA CA 91390
127040036-3	north of 3001 Hamner Av.	2.18	JIRAIR SARALON 13338 GOLDEN VALLEY LN GRANADA HILLS CA 91344-5146
127050031-9	3001 Hamner Av.	1.69	VICTOR MELEO PO BOX 98 LINDSAY CA 93247
127100013-7	west of 3318 & 3314 Corona Av.	1.41	MICHAEL AGUIRRE 570 N GRAND ST ORANGE CA 92857
127200040-0	between I-15 & Fourth St.	0.08	ROY JOLLY / WANDA WILSON 11357 SNOW VIEW CT YUCAIPA CA 92399
127200042-2	between I-15 & Fourth St.	1.02	ROY JOLLY / WANDA WILSON 11357 SNOW VIEW CT YUCAIPA CA 92399
127210020-3	2655 Hamner Av.	0.62	GUR SATGUR TERI OAT INC 2128 CASCADE DR CORONA CA 92879
127300015-7	between 2630 & 2682 Reservoir Dr.	0.98	ROBERT SPANGLER 2756 SWEET RAIN WY CORONA CA 92881
127331012-0	2830 Reservoir Dr.	0.2	PAT & EMMA ALVARADO C/O ROLLIE ALVARADO 6072 CANDLE LIGHT LN
129230018-8	SWC Town & Country Dr. & Hamner Av.	1.13	KEVIN CHAN / KENNEDY CHUNG 5352 NEWFIELD CR HUNTINGTON BEACH CA 92649-3687
129230033-1	west of 2900 Hamner Av.	5.38	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230034-2	south of 1901 Town & Country Dr.	4.43	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230036-4	west of 2900 Hamner Av.	6.38	COPPERFIELD INV & DEV CO 600 ST PAUL AV #250 LOS ANGELES CA 90017
129230037-5	north of 2900 Hamner Av.	2.45	CHRIS BONORRIS 1630 COACHWOOD LA HABRA CA 90631
129380009-4	2438 Hamner Av.	1.63	REXCO 2518 N SANTIAGO BLVD ORANGE CA 92867
129380010-4	south side of Third St. at Hamner Av.	2.26	REXCO 2518 N SANTIAGO BLVD ORANGE CA 92867
130100002-1	behind Quiet Hill Ct.	41.58	ALTFILLISCH PROP 12672 LIMONITE #3E EASTVALE CA 92880
130134002-6	1853 Pali Dr.	0.22	THOMAS & SHARON MCKIERNAN 1526 W BOULDER ST COLORADO SPRINGS, CO 80904
130240007-9	behind 3490 Hamner Av.	6.87	ROBERT GREGORY 4328 CORONA AV NORCO CA 92860

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST -- 2014

130240019-0	south of 2191 Fifth St.	1.65	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200
130240020-0	NWC Fifth St. & Norconian Dr.	0.22	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200
130240021-1	Norco Dr. west of ARCO	7.2	DAVID LUCE 20229 SW TREMONT WAY BEAVERTON, OR 97007
130240022-2	behind 3646 Hamner Av.	25.36	FISERV ISS & CO 20229 SW TREMONT WAY BEAVERTON, OR 97007
130240023-3	across from 3600 & 3636 Norconian Dr.	12.23	FISERV ISS & CO 2551 HAVEY LN STOUGHTON WI 53589
130240025-5	Fifth St. & Norconian Dr.	0.31	MAR VISTA CBA C/O DOUG CROUSE 2191 FIFTH ST STE 200 NORCO CA 92860
130240031-0	3636 Norconian Dr.	4.1	L U S A SWAMINARAYAN GURUK 3984 HOLLOW RIDGE CT YORBA LINDA CA 92887
130240045-3	Hamner Av. surrounding ARCO	4.75	NORCO BEACON HILL ASSEMBLY OF GOD INC PO BOX 336 NORCO CA 92860
130250004-7	south of 3646 Hamner Av.	1.4	NORCO EQUESTRIAN 17510 PIONEER BLVD #224 ARTESIA CA 90701
130250005-8	north of 3490 Hamner Av.	1.88	NORCO EQUESTRIAN 17510 PIONEER BLVD #224 ARTESIA CA 90701
130250006-9	north of 3480 Hamner Av.	1.94	ROBBIN KOZIEL PO BOX 148 NORCO CA 92860
130311023-2	between 2737 & 2777 Shadow Canyon Cr.	0.81	NICK LUTHER & LISA CAROLE KAY 2391 STALLION DR NORCO CA 92860
131070014-7	south of 4231 Valley View Av.	4.44	GEORGE SINICHAK 13814 WALNUT ST WHITTIER CA 90602
131090034-7	north of 4191 Corona Av.	1.17	KADVA PATINAR 102 E EUCALYPTUS DR ANAHEIM HILLS CA 92808
131101010-8	Hamner Av./Taft St./Old Hamner Rd.	3.4	BALU & MALTI PATEL C/O BROOKHURST INN MOTEL 701 S BROOKHURST ST ANAHEIM CA 92804
131150024-3	between 4081 & 4191 Valley View Av.	3.39	JUDITH METZGER 10920 PARISE DR WHITTIER CA 90604
131160003-5	NWC Valley View Av. & Sixth St.	0.87	HENRIK MARCINIAK 3140 W STONYBROOK DR ANAHEIM CA 92804
131180035-6	1025 Sixth St.	0.41	TAMI & ANTHONY LAMAGNA TODD & PAULA TAYLOR 3311 VIA GIOVANNI CR
131192021-0	north of 3838 Sierra Av.	1.02	HANUMANTHA REDDY 23 CASTLEROCK IRVINE CA 92603-0148
131200002-7	north of 3821 Sierra Av.	0.44	32158 CAMINO CAPISTRANO #A SAN JUAN CAPISTRANO CA 92675-3720
131210025-9	SWC Sixth St. & Corona Av.	0.37	DAVE & REBBECAH GONZALES 25525 CARANCHO RD TEMECULA CA 92590
131230019-6	Hamner Av. between Fifth & Sixth Streets	0.91	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO
131280017-9	south of 3597 Sierra Av.	1.09	LUANNA SERRATO 6780 ANGELINA STREET CHINO CA 91710

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST -- 2014

131320027-1	Hamner Av. betw Fifth & Sixth Streets	0.86	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO
131320028-2	Hamner Av. betw Fifth & Sixth Streets	1	CHAPARRAL PARTNERS C/O CHARLES GOSNELL 1240 E. ONTARIO
131330016-2	3516 Valley View Av.	3.72	RICHARD & REBECCA LEWIS 6 WEYMOUTH CT NEWPORT BEACH CA 92660
133090009-9	south of 4210 Crestview Dr.	2.35	PAULETTE FREDERICK 4200 CRESTVIEW DR NORCO CA 92860
133090010-9	south of 4232 Crestview Dr.	2.18	BRYAN & HEATHER SNOW 2938 VALLEY VIEW AVE NORCO CA 92860
133141018-4	NEC Sixth St. & Temescal Av.	1.51	ORANGE CA 92869
133150022-5	623 Sixth St.	0.38	ALAN HASSO PO BOX 17358 ANAHEIM CA 92807
133150027-0	633 Sixth St.	0.48	KHALED S FARAH 5753 SANTA ANA CYN #137 ANAHEIM CA 92807
133160026-0	east of 433 Sixth St.	0.4	PARKER LIN / SOON NA 1687 CURTISS CT LA VERNE CA 91750
133160031-4	east of 405 Sixth St.	0.81	LOT 16 TRUST 351 SIXTH ST NORCO CA 92860
133181010-0	Center Av. south of 818 Sixth St.	0.42	STANLEY & LINDA SCOTT 42131 SAN JOSE DR SAN JACINTO CA 92583
133181016-6	east of 892 Sixth St.	0.96	JOSEPH & GERALDINE DIGIULIO 3657 NETTLE PL FALLBROOK CA 92028
133190009-8	3861 Hillside Av.	0.57	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133190044-9	682 Sixth St.	0.1	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133190046-1	688 Sixth St.	0.13	CRC FEDERAL CREDIT UNION PO BOX 129 NORCO CA 92860
133222018-4	between 3721 & 3759 Center Av.	0.55	ROBERT KLING & DOROTHY BUTTS 531 MAIN ST #211 EL SEGUNDO CA 90245

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST -- 2014

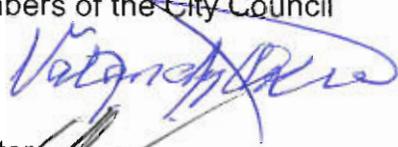
133250033-4	110 Buckskin Ln.	0.59	MILTON HARRISON 212 E 19TH ST COSTA MESA CA 92627
133270002-8	3631 Hillside Av.	1.83	HECTOR & FLAVIA YANEZ 3691 CENTER AV NORCO CA 92860
133280009-6	behind 3528 & 3540 California Av.	1.78	DICK & SANDRA MAC GREGOR 3541 PEDLEY AV NORCO CA 92860
133330003-4	California Av. at Fifth St.	0.73	SOUTHERN CALIFORNIA EDISON PO BOX 800 ROSEMEAD CA 91770
133340018-9	off East St. & South Fork Dr.	0.94	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FL ROSEMEAD CA 91770
133340019-0	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340021-1	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340022-2	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
133340023-3	south of 3540 South Fork Dr.	0.57	JOSEPH & MARGARET RULLO PO BOX 481 SURFSIDE CA 90743
153030007-7	near Grulla Ct.	1	C/O SANTA ANA VALLEY IRRIGATION CO 2555 3RD ST SACRAMENTO CA 95818
153030008-8	near Grulla Ct.	1.2	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR
153030009-9	near Grulla Ct.	0.4	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR
153030011-0	California Av. & Grulla Ct.	9.8	SOUTHERN CALIFORNIA EDISON 2131 WALNUT GROVE 2ND FLOOR
153180002-6	4670 California Av.	0.46	LOAY YOUNIS 14791 GROVEVIEW IRVINE CA 92604
153180020-2	behind 4645 Pedley Av.	1.25	VINCENT & PEGGY LARIVIERE 5581 INNER CIRCLE DR RIVERSIDE CA 92506
153222009-2	behind 4521 & 4535 Crestview Dr.	2.19	FRANCES VAUGHAN 3806 HIGHWAY 90 WEST DEL RIO TX 78840
153222019-1	behind 4591 Crestview Dr.	0.54	ERIK CAMPBELL 128 ALLVIEW PLACE NORCO CA 92860
153231010-0	next to 4409 California Av.	0.51	BLANCA RODRIGUEZ 15753 RANDALL AVE FONTANA CA 91739
153232007-1	across from 4460 thru 4490 Crestview Dr.	4.67	ADOLFO PONCE 1010 FIRST ST NORCO CA 92860
168021003-3	west of 190 Mt. Rushmore Dr.	0.45	ROGER FRIZZEL 11290 ARLINGTON AV RIVERSIDE CA 92505
168023007-3	north of 4011 Mt. Tobin Ct.	0.42	RAYNOLD DALE & CAROL LYNN SAUGSTAD 4010 PIKES PEAK DR NORCO CA 92860

NORCO/RIVERSIDE COUNTY FIRE DEPARTMENT VACANT PARCEL LIST -- 2014

168023008-4	SEC Mt. Tobin Ct. & Mt. Shasta Dr.	0.38	C/O CORREA FIRST PACIFIC CONST & DEV 10834 HOLE AV RIVERSIDE CA 92505
168060003-4	next to 4221 Crestview Dr.	38.19	C/O PIERCE BROS CRESTLAWN MEMORIAL PARK GENERAL MANAGER 11500 ARLINGTON AV

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: Steve King, Planning Director 

DATE: March 5, 2014

SUBJECT: Food Vendor Permit Requirements.

RECOMMENDATION: For discussion.

**SUMMARY:** There are primarily two different processes for temporary food vendors depending on whether an event is occurring on private or public property. On private property a vendor is regulated by Zoning through a Special Event Permit issued by the Planning Division. At City facilities a vendor must obtain a Facility Use Permit that is regulated through an approved Rental Permit/Contract issued by the Parks and Recreation Department.

**BACKGROUND:** The City Council directed staff to provide information on how food trucks and temporary facilities for selling food are regulated within the City. The Norco Municipal Code (NMC) currently prohibits temporary stands (or vehicles) that park in one location for the duration of a day for the purpose of selling items, which includes the sale of food items. Temporary food vendors are only allowed provided that they are moving (from place to place) throughout the day and not merely “standing” in one location. The only exception would be an employer who hires a catering company to provide daily lunch services for its employees. The only way for a food vendor, whether in a temporary stand or food truck, to park in one location for a day or a long period of a day, is during, and in association with a Special Event or Swap Meet for which the proper permit was obtained. For large events on private property the applicant can obtain an “umbrella permit” so that each individual vendor does not have to obtain its own.

The situation on City property is different and not regulated by zoning requirements. To use a City facility such as George Ingalls Equestrian and Event Center (GIEEC) a party needs to obtain a Facility Use Permit that includes an approved Rental Permit/Contract, along with the payment of rental fees, to the Parks and Recreation Department. A Special Event Permit from the Planning Division is not needed for events using City facilities. Food stands, including food trucks, can be allowed with an event on City property in accordance with the Facility Use Permit issued to the respective applicant. It is typical that big events are issued one “umbrella” Facility Use Permit under which all vendors (including food) can operate. In that situation each individual vendor, again, is

## Food Vendor Permit Requirements

March 5, 2014

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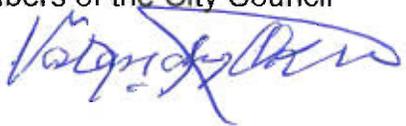
not required to obtain its own Facility Use Permit or Rental Permit/contract from the Parks and Recreation Department. All permittees using City facilities are required to have liability insurance listing the City of Norco as "additional insured" and endorsed.

All vendors, including food vendors, whether on private or City property, are required to obtain a business license unless one "umbrella" license is issued to cover all vendors. All vendors should have a state resale license with Norco listed as the point-of-sale so that the City receives its portion of sales taxes. For large events such as a swap meet on private property, or an event at GIEEC, the applicant for the event can obtain one "umbrella" business license so that all vendors do not have to have their own, but then it is incumbent upon that applicant to make sure and provide evidence to the City that vendors are charging taxes (have a state re-sellers license) and have Norco listed as the point-of-sale.

In the case of food vendors each vendor should have a Food Handlers Certificate issued by the Riverside County Health Department which is verified upon the issuance of the respective permits for the event (either from Planning or Parks and Recreation). Conditions of approval attached to permits or contracts can require that the respective approval from the County Health Department has been obtained and that the vendor has a State Resale license with Norco listed as the point-of-sale.

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: Brian K. Petree, Director  
Parks, Recreation and Community Services Director 

DATE: March 5, 2014

SUBJECT: Approval to Relocate City Archives and Artifacts to the "Bob and Karlene Allen Community Room"

RECOMMENDATION: Approve the relocation of the City archives and artifacts to the Bob and Karlene Allen Community Room located at the Mildred W. Fleutsch Community Center and rename the room the "Bob and Karlene Allen Historical Community Room".

**SUMMARY:** At its joint meeting held with the Historic Preservation Commission meeting on January 27, 2014, the City Council requested the Department of Parks, Recreation and Community Services to look into options for finding a more secure and safe facility to house the City archives and artifacts. After touring and evaluating several City facilities and working with two members of the Historic Preservation Commission, staff and the others found the Bob and Karlene Allen Community Room to be the best fit and it provides the least amount of logistical issues for facilitation.

**BACKGROUND/ ANALYSIS:** The double wide trailer located at 3954 Old Hamner Road on the west side of the Library is home to historical archives and an artifact collection that was established over 40 years ago and was developed and assembled by volunteers in the City. Currently, it is estimated that as many as 10,000 historical documents are stored in the trailer preserving the historic existence of Norco. The archive collection provides a portfolio of pre Norco and maintains hundreds, if not thousands, of photos received from people who wished to preserve the heritage of Norco. This collection includes a huge assortment of artifacts that were donated in 1979 and had once belonged to the second wife of Rex Clark, Jimmie Clark.

The trailer (Exhibit "A") that houses the City archives was purchased by the City when City Hall occupied the Library in 1979 and is more than 35 years old. Only 605 square feet is reserved for archiving and artifact storage from the 1,288 square foot trailer. The current space is not adequate, does not provide for future expansion and it is not designed properly for the needs of the Commission. There is cause for concern of potential damage to the archive materials and artifacts trusted to the City and the Historic Preservation Commission due to deterioration of the building as it has reached its life expectancy without major intervention.

At the January 27, 2014, joint meeting of the City Council and Historic Preservation Commission, there was discussion regarding archiving and preserving the existing historical documents that are now stored in the trailer, as well as the possibility of more artifacts being given or placed on loan to the City. The Department of Parks, Recreation and Community Services was asked to look into alternative options for a more secure and safe facility to house the possessions.

Specific needs were addressed with staff by the Commission and identified at the joint workshop. Square footage needed today is 1,000 to 1,500 square feet. Future needs are estimated at 2,000 to 2,500 square feet based on possible expansion of the artifacts. Other needs include: environment climate control HVAC system, proper containers, and work tables, display area and fire protected storage. The Lake Norconian Club Foundation funded a grant to bring in a professional Archivist and under the direction of the Norco Historic Commission, a plan has been developed to preserve and protect Norco's history. It is critical to find space to continue the goal of the Council and Commission for preservation of the City history.

As part of staff's evaluation, various options were considered for housing the artifacts such as: Restoring the existing trailer; purchasing a new trailer or pre-fabricated building; explore leasing store front property; new construction; expansion of existing City facilities; use of existing City programed facilities; current Library meeting room; Fleutsch Community Center and City Hall.

Staff met with the Chair and a member of the Historic Preservation Commission to discuss the needs regarding proper housing of the artifacts and ability to archive the historical documents and assets the City is holding. The group conducted a tour of City facilities and considered the following for a recommendation to City Council to meet both short term and long term needs:

Location: City Hall Conference Room A&B – 790 sq. ft.

- **Evaluation:** Room only provides 185 additional sq. ft. than existing trailer. Room would only be a temporary location until other facilities could be found and would create facilitation concerns for City Hall meeting use.
- **Recommendation:** Room does not provide enough square footage as needed and would cause meeting facility use issues.  
**Recommendation is not to consider.**

Location: City Hall Front Lobby – 848 sq. ft.

- **Evaluation:** Room only provides 243 additional sq. ft. than existing trailer. Construction and delineation would be required to separate the front lobby to accommodate the needed space for the artifacts and would still be short of the needed space to properly facilitate the artifacts. Estimated construction cost would run \$10,000 to \$15,000.
- **Recommendation:** Room does not provide enough square footage as needed and would require funding to do the improvements.  
**Recommendation is not to consider.**

Rose Eldridge Senior Center “Billiards Room” – 587 sq. ft.

- **Evaluation:** Room is a reduction of 18 sq. ft. versus the existing trailer that houses the artifacts. Relocation to this site will cause displacement of the billiards program that currently offers open play Monday thru Friday 8:00 AM to 2:00 PM and Ukulele lessons Wednesdays from 1:00 PM to 2:00 PM. In addition, this room has a fire sprinkler system which creates an artifacts/archive protection concern.
- **Recommendation:** Room does not provide enough square footage, has a fire sprinkler system and would require relocation of existing programming.  
**Recommendation is not to consider.**

Rose Eldridge Senior Center “Craft/Arts Room” – 744 sq. ft.

- **Evaluation:** Room provides an additional 139 sq. ft. versus the existing trailer that houses the artifacts. Relocation to this site will cause displacement of the crafts program and there would be shared facility use within the center during the temporary assignment.
- **Recommendation:** Room does not provide enough square footage as needed and would require relocation of existing programming or shared other use.  
**Recommendation is not to consider.**

Fleutsch Community Center “Scout House” – 1,960 sq. ft. (South Side)

- **Evaluation:** Room provides an additional 1,355 sq. ft. versus the existing trailer that houses the artifacts. Relocation to this site would require relocation and facilitation of the Boy Scouts, Girl Scouts and Cub Scouts as well as the afterschool program and TGIF program. Currently there are no other facilities to accommodate the relocation of these programs.
- **Recommendation:** The comments from the tour group are “that they did not want to consider it and wished to review other building and room options”.  
**Recommendation is not to consider.**

Fleutsch Community Center “Bob & Karleen Allen Room” – 1,384 sq. ft.

- **Evaluation:** Room provides an additional 779 sq. ft. versus the existing trailer that houses the artifacts. Relocation to this site provides the least amount of issues for relocation options. The two primary users currently can be moved to alternate facilities based on their needs without hardship. Other positive items the tour group identified were the separation from the rest of the rooms in the building and that the building has no fire sprinklers that could potentially harm the artifacts and archive material. In addition, the Bob and Karlene Allen Community Room layout meets the needs of the Commission and it provides for future growth. It provides an ideal layout for the work being performed by the Commission and creates a venue to provide community education which is one of their goals for 2014/15. It also sets well with the future objective to place the Mildred W. Fleutsch Community Center on the California Historical designation list.
- **Recommendation:** Room provides a secure location with square footage needed and provides opportunities for education, exhibit showcases, and fundraising for the Commission to continue their efforts for archiving.  
**Recommendation by the tour group and Staff is to consider the Fleutsch Community Center “Bob and Karleen Allen Community Room” for the housing of the City archives and artifacts.**

Fleutsch Community Center “Game Room” – 696 sq. ft.

- **Evaluation:** Room only provides 91 additional sq. ft. than existing trailer. Use of this room would place a hardship on the Rainbow Express dance program that operates Monday thru Friday from 3:00 PM to 9:00 PM.
- **Recommendation:** Room does not provide enough square footage needed and would cause programming and facilitation issues for the Recreation and Community Services Department. The tour group recommended not to look at or consider this room.  
**Recommendation is not to consider.**

Fleutsch Community Center “Large Auditorium” – 1,440 sq. ft.

- **Evaluation:** Room only provides 835 additional sq. ft. than existing trailer. Use of this room would result in hardship on the Rainbow Express dance program that operates Monday thru Friday from 3:00 PM to 9:00 PM and would exclude them from being able to provide recreational and competitive dance program as it exists now.
- **Recommendation:** Room does provide adequate square footage needed, but would cause programming and facilitation issues for the Recreation and Community Services Department and impact Rainbow Express from providing a competitive dance program for the City. As well as a large meeting space for public use and rentals for weekends. In addition, the tour group recommended not to look at or consider this room.  
**Recommendation is not to consider.**

Fleutsch Community Center “Recreation Room” – 672 sq. ft.

- **Evaluation:** Room only provides 67 additional sq. ft. than existing trailer. Use of this room would place a hardship on our modern dance and hip hop dance program that operates Monday thru Friday from 3:00 PM to 9:00 PM. There would also be a loss of meeting space for the public on weekends.
- **Recommendation:** Room does not provide enough square footage as needed and would cause programming and facilitation issues for the Recreation and Community Services Department. In addition, the tour group recommended not to look at or consider this building.  
**Recommendation is not to consider.**

Fleutsch Community Center “Riley Gym Dance and Exercise Room” – 969 sq. ft.

- **Evaluation:** Room only provides 364 additional sq. ft. than existing trailer. Use of this room would place a hardship on the Rainbow Express dance program that operates Monday thru Friday from 3:00 PM to 9:00 PM effecting competitive and advance dance programs. It would reduce the ability for Rainbow Express to enter competitive competitions with its teams.
- **Recommendation:** Room does not provide enough square footage as needed and would cause programming and facilitation issues for the Recreation and Community Services Department. In addition, the tour group recommended not to look at or consider this room.  
**Recommendation is not to consider.**

Library “Community Meeting Room (Old Council Chambers)” – 1,012 sq. ft.

- **Evaluation:** Room only provides 407 additional sq. ft. than existing trailer. Use of this room would place programming impact on County Library Services for offerings such as: Tot Reading Program, Afternoon Movie Days, Community Meeting Room space.
- **Recommendation:** Although the room does provide adequate square footage, it would cause programming and facilitation issues for County Library Services. In addition, the tour group recommended not to look at or consider this building.  
**Recommendation is not to consider.**

Corp Yard “Parks Work Shop/Central Stores Facility Building” - 1,070 sq. ft.

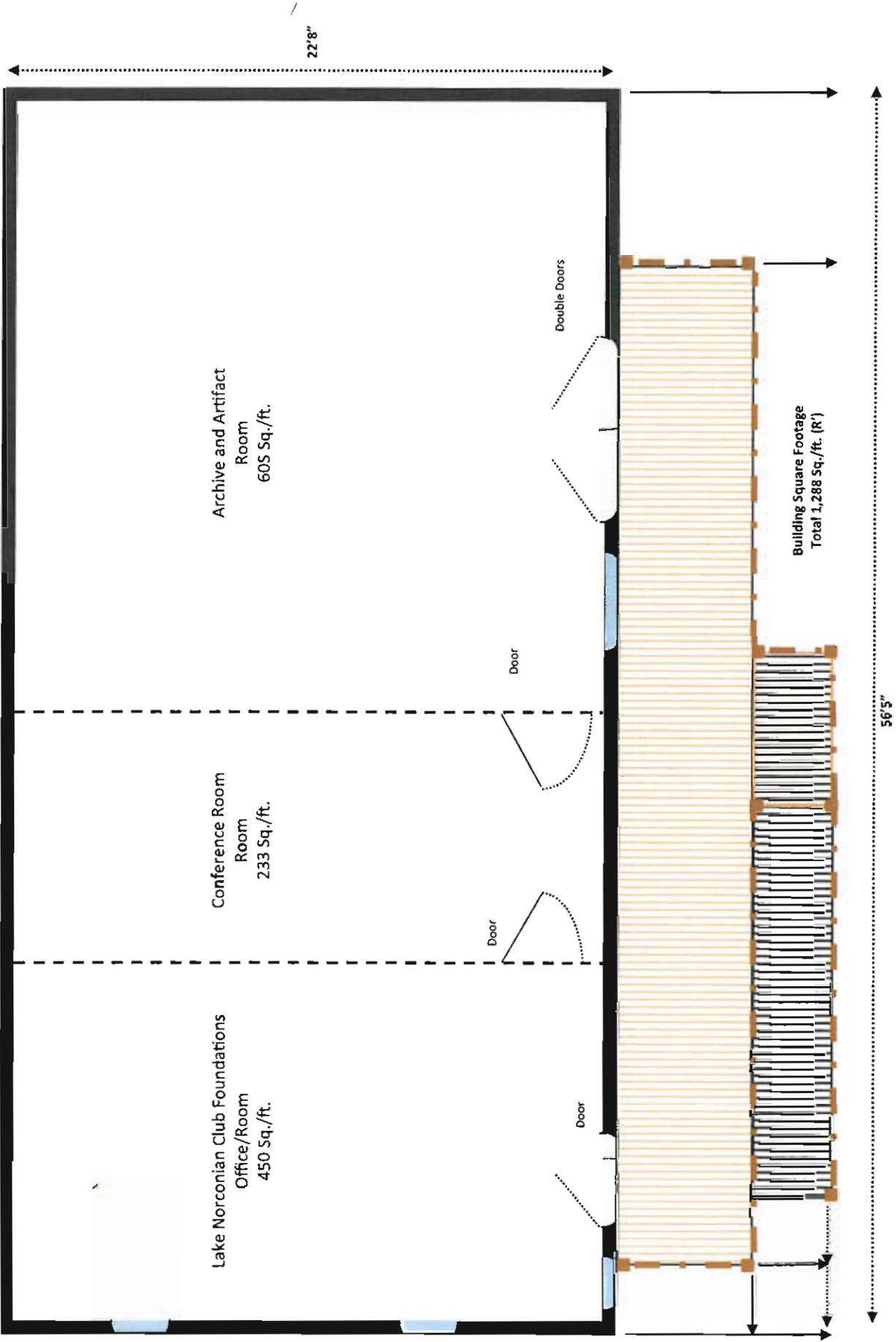
- **Evaluation:** Room only provides 465 additional sq. ft. than existing trailer. Use of this room would place a hardship on the Parks and Building Department as this space is currently the Parks and Public Buildings workshop and houses the Central Stores for the City facility supplies and Parks equipment and tools. To relocate the current use of this building would require relocation and development of a different facility to meet the current needs. At this time, there is no budget for this type of relocation.
- **Recommendation:** Although room does provide adequate square footage as needed, the location and the ability provide a secure location for the artifacts was brought up as a concern. In addition, the tour group recommended not to look at or consider this building.  
**Recommendation is not to consider.**

**FINANCIAL IMPACT:** If the Bob and Karleen Allen Community Room is considered, it will provide the least financial impact to the General Fund. We would need to provide a separate security system and proper shelving to accommodate the artifacts and archive materials. Relocation of activity classes can be managed without hardship and current meetings and rentals can be established at other City facilities providing no impact to users.

Attachment: Exhibit “A” - Existing Trailer Diagram

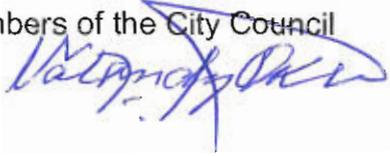
Window

**Norco Historical  
Artifacts and Archive Facility  
(Lake Norconian Club Foundation Office)  
3954 Old Hamner Road**



# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

DATE: March 5, 2014

SUBJECT: **PUBLIC HEARING:** Resolution Amending the Capital Improvement Program Budget for Fiscal Years 2014-2018

RECOMMENDATION: Adopt **Resolution No. 2014-10**, approving various Amendments to the Five Year Capital Improvement Program Budget for Fiscal Years 2014-2018 and authorizing changes in appropriation and revenues.

**SUMMARY:** Staff is recommending that the City Council open a public hearing to accept comments on the Amendments to City's Capital Improvement Program (CIP) budget for Fiscal Years 2014-2018. It is further recommended that at the conclusion of the public hearing, the City Council approve the amendments to the Five Year CIP as outlined below.

**BACKGROUND/ANALYSIS:** The City's Five Year Capital Improvement Program (CIP) budget for Fiscal Years 2014-2018 was adopted by the City Council in June of 2013. The proposed amendments represent new projects that have been identified since the CIP was adopted. These projects are not in the current CIP budget.

### **George Ingalls Veterans Memorial Plaza – Park Improvement Project**

The Memorial will be sited within the George Ingalls Equestrian Event Center and will have approximately 1.5 acres dedicated to honoring veteran heroes. The Memorial features a 70 foot flag pole surrounded by a "Circle of Honor" recognizing current and past veterans of the various military armed services. Included will be "Lest We Forget" Columns of distinction honoring those local soldiers who gave the ultimate sacrifice while in service. The Memorial will pay honor to George Ingalls, a Congressional Medal of Honor recipient (posthumous). The Memorial will also include as an amphitheater for special military services and seat walls with military history references.

The George Ingalls Veterans Memorial Plaza will be the first Monument in Norco to honor veterans of all wars, by name, in one place. The Memorial phase 1, construction is proposed for dedication by the end of calendar year 2014. This project is expected to be funded through public donations as well as former Redevelopment Agency available bond proceeds as approved by the State Department of Finance (DOF). The funding raising efforts will be ongoing and the proceeds from the funding raising efforts will go towards construction of the Plaza as well as provide endowment for the ongoing maintenance of the Plaza. The DOF approved use of bond proceeds in the amount of \$500,000 will also go towards the construction of the Plaza. Outlined below are the estimated revenues and expenditures for the Ingalls Memorial Plaza.

REVENUES:

Estimated Revenues from Brick Sales	\$ 77,600
Estimated Revenues from Sponsors and Events	70,396
Bond Proceeds Approved by the DOF	<u>500,000</u>
Total Estimated Revenues	\$ 647,396

EXPENDITURES:

Engineering/Design	\$ 25,000
Storm Water Prevention Plan	10,000
Construction	345,000
Monuments	30,000
Bricks Purchases	12,040
Public Art	<u>140,000</u>
Total Estimated Expenditures	\$562,040

**Fire Station 47 and 57 Exhaust Removal System:**

The existing exhaust system at the two City-owned fire stations does not meet the standards required by Cal Fire. A new system that is compatible with all fire engines needs to be installed to replace the outdated system. The estimated cost to replace the existing system is \$60,000.

FISCAL IMPACT: Approval of these recommendations will increase estimated revenues and expenditures in the Parks Improvement Fund by \$647,396 and \$562,040 respectively. The estimated excess of revenues over expenditures in the amount of \$85,000 will be retained as endowment to fund the ongoing maintenance of the Memorial Plaza. The estimated \$60,000 to fund the replacement of exhaust removal system will be paid from Fire Capital Improvement Fund.

Attachment: Resolution No. 2014-10

## RESOLUTION NO. 2014-10

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA, APPROVING VARIOUS AMENDMENTS TO THE FIVE YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEARS 2014-2018 AND AUTHORIZING CHANGES IN APPROPRIATIONS AND REVENUES

WHEREAS, the Five Year Capital Improvement Program (CIP) Budget for Fiscal Years 2014-2018 was adopted by the City Council on June 5, 2013; and

WHEREAS, there is a need to amend the said CIP Budget to include new projects that are expected to commence in Fiscal Year 2013-2014; and

WHEREAS, the appropriate public hearing has been conducted to review the proposed amendments to the Five Year CIP Program Budget for Fiscal Years 2014-2018.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Norco at a regular meeting held on March 5, 2014 hereby approves the following two projects to be included in the CIP Budget for Fiscal Year 2013-2014 subject to budgetary controls:

SECTION 1. George Ingalls Veterans Memorial Plaza. Increase estimated revenues and expenditures in the Parks Improvement Fund by \$647,396 and \$562,040 respectively.

SECTION 2. Fire Stations 47 and 57 Exhaust Removal System. Estimated \$60,000 to fund the replacement of exhaust removal system will be paid from Fire Capital Improvement Fund.

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held on March 5, 2014.

\_\_\_\_\_  
Mayor of the City of Norco, California

ATTEST:

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

I, BRENDA K. JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on March 5, 2014, by the following vote of the City Council:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California, on March 5, 2014.

\_\_\_\_\_  
Brenda K. Jacobs, City Clerk  
City of Norco, California

**CITY OF NORCO  
STAFF REPORT**

TO: Honorable Mayor and Members of the City Council

FROM: Any Okoro, City Manager 

PREPARED BY: Steve King, Planning Director 

DATE: March 5, 2014

SUBJECT: Tentative Tract Map 36676 (Goodman/Lewis): A request for approval of a subdivision of land that is approximately 4.22 acres into six parcels for residential development on two lots at 3498 and 3516 Valley View Avenue within the A-1-20 zone.

RECOMMENDATION: Continue to March 19, 2014 without opening the public hearing.

BACKGROUND: The Planning Commission recommended approval of Tentative Tract Map 36676 at its meeting of February 12, 2014 with added conditions. The conditions were added after the public hearing was closed and include concepts that are outside the norm of City standards and practices. There was not adequate time at that meeting for staff to determine how the conditions could be implemented, what the potential impacts could be, and potential options for implementing them going forward. The continuance is needed to ascertain how the conditions can be implemented and present the options for input and direction from the City Council with regards to this project and other similar projects in the future.