



AGENDA  
CITY OF NORCO  
CITY COUNCIL

March 19, 2014

City Council Chambers  
2820 Clark Avenue, Norco, CA 92860



Berwin Hanna, Mayor  
Herb Higgins, Mayor Pro Tem  
Kathy Azevedo, Council Member  
Kevin Bash, Council Member  
Greg Newton, Council Member

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CALL TO ORDER: 6:00 p.m.

ROLL CALL:

THE CITY COUNCIL WILL RECESS TO CLOSED SESSION (SECTION 54954) TO CONSIDER MATTERS:

**Section 54956.9(c) – Conference with Legal Counsel – Anticipated Litigation:**  
One Potential Case

RECONVENE PUBLIC SESSION: 7:00 p.m.

REPORT OF ACTION(S) TAKEN IN CLOSED SESSION (§54957.1)  
*City Attorney*

PLEDGE OF ALLEGIANCE: Council Member Bash

INVOCATION: Grace Fellowship Church  
*Pastor Vernie Fletcher*

CITY COUNCIL BUSINESS ITEMS AS FOLLOWS:

1. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS:

2. CITY COUNCIL CONSENT ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Council, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Council or the audience request specific items be removed from the Consent Calendar. Items removed from the Consent Calendar will be separately considered under Item No.3 of the Agenda.)*
  - A. City Council Minutes:  
Special Meeting of March 7, 2014  
Regular Meeting of March 5, 2014  
**Recommended Action: Approve the City Council Minutes (City Clerk)**
  - B. Procedural Step to Approve Ordinance after Reading of Title Only.  
**Recommended Action: Approval (City Clerk)**
  - C. Recap of Actions Taken by the Planning Commission at its Meeting held on March 12, 2014. **Recommended Action: Receive and File (Planning Director)**
  - D. Annual Resolution Making Findings and Continuing Existing Rates for Maintaining Flood Control Channels within County Service Area CSA-152.  
**Recommended Action: Adopt Resolution 2014-11, making findings and continuing existing rates for maintaining flood control channels within County Service Area CSA-152. (City Manager)**
3. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:
4. CITY COUNCIL PRESENTATION / DISCUSSION / ACTION ITEMS:
  - A. Formation of an Ad-Hoc Committee to Review the City's Future Infrastructure and Funding Needs. **Recommended Action: 1. Approve the formation of an Ad-Hoc Committee to review the City's future infrastructure needs and funding options; 2. Approve the Mayor's appointment of two Council Members to the Ad-Hoc Committee; and 3. Approve the process to move forward with City commission member (four) and resident (three) appointments to the Ad-Hoc Committee. (City Manager)**
  - B. 2013 Annual Water and Sewer Department Report. **Recommended Action: Receive and File. (Water/Sewer Manager)**
  - C. Sheriff's Department Annual Report Presentation for 2013. **Recommended Action: Receive and File (Lt. Hedge)**

5. CITY COUNCIL CONTINUED PUBLIC HEARING:

- A. **Tentative Tract Map 36676** (Goodman/Lewis Operating Corp.): A request for approval of a subdivision of land that is approximately 4.22 acres into six parcels for residential development. The project also includes a new cul-de-sac street to provide the required access and frontage on a public street for Lots 1 through 5 of this subdivision. The project site consists of two legal parcels located at 3498 and 3516 Valley View Avenue within the A-1-20 zone (Assessor's Parcel Numbers 131-330-016 and 131-330-017).

**Recommended Action: Cancel the Public Hearing.** (Planning Director)

6. PUBLIC COMMENTS OR QUESTIONS - THIS IS THE TIME WHEN PERSONS IN THE AUDIENCE WISHING TO ADDRESS THE CITY COUNCIL REGARDING MATTERS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE THE CARD IN THE BACK OF THE ROOM AND PRESENT IT TO THE CITY CLERK SO THAT YOU MAY BE RECOGNIZED.
7. CITY COUNCIL / CITY MANAGER / STAFF COMMUNICATIONS:
8. ADJOURNMENT:

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*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office, (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).*

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*Staff reports are on file in the Office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be available for public inspection at the City Clerk's Counter in City Hall located at 2870 Clark Avenue.*

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*Please note that this meeting is being recorded. In accordance with Roberts Rules of Order, Norco City Council meeting minutes are a record of the actions taken, not what was said. The names of persons who spoke during the public comments section and their topics will be listed on the Minutes. Recordings of meetings may be purchased for a minimal cost by contacting the office of the City Clerk.*



MINUTES  
CITY OF NORCO  
CITY COUNCIL  
SUCCESSOR AGENCY TO THE NORCO COMMUNITY REDEVELOPMENT AGENCY

March 5, 2014

City Council Chambers  
2820 Clark Avenue, Norco, CA 92860



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- CALL TO ORDER: Mayor Hanna called the meeting to order at 7:00 p.m.
- ROLL CALL: Berwin Hanna, Mayor, **Present**  
Herb Higgins, Mayor Pro Tem, **Present**  
Kathy Azevedo, Council Member, **Present**  
Kevin Bash, Council Member, **Present**  
Greg Newton, Council Member, **Present**
- PLEDGE OF ALLEGIANCE: Council Member Azevedo
- INVOCATION: Grace Fellowship Church  
*Pastor Vernie Fletcher*
- CITY COUNCIL BUSINESS ITEMS AS FOLLOWS:
1. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS:  
**Council Member Bash:**
    - Reported on the Western Riverside County Regional Conservation Authority *Journal* and projects.
    - Reported on his trip to NSWC Crane, noting that it was a candid and informative trip and he came back with many ideas.
    - Reported on the Norconian Hotel tour, noting that there is quite a bit of flooding. He added that possibly the City can assist in pumping out the water.**Council Member Newton:**
    - Reported that he took part in the tour of the Norconian Hotel.

**Council Member Azevedo:**

- Reported on her trip to Crane, Indiana and commented on suggestions made regarding community relations. The objective of the visit was to showcase how NSWC Crane has partnered with external economic development organizations, state government and universities to develop and commercialize technology that supports the warfighter, while creating and sustaining intellectual capital and economic growth in the region.
- Reported that she took part in the tour of the Norconian Hotel. She further commented on the water in the building.
- Reported on the WRCOG meeting she attended, noting that the League of California Cities has shown interest in supporting the school agricultural programs in the state and specifically at Norco High School. She also commented on the GROW Riverside Conference to be held at the Riverside Convention Center. At that same WRCOG meeting, the drought in California was discussed.

**Mayor Hanna:**

- Reported on the ground breaking held for the construction of the 24-mile-long Perris Valley Metrolink Extension.
- Reported on the RTA meeting he attended, at which time they voted to add 25 new busses to the region, as ridership is going up.
- Reported that there is updated information on the RCTC website regarding the 91 Freeway project at <http://www.rctc.org/projects/state-route-91/a-better-91-freeway>.

2. CITY COUNCIL CONSENT ITEMS:

**Council Member Bash pulled Item 2.C. for discussion and stated that he will abstain on Item 2.A. A member of the public pulled Item 2.C. for discussion.**

**M/S Higgins/Azevedo to adopt the remaining items as recommended on the City Council Consent Calendar. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON**

**NOES: NONE**

**ABSENT: NONE**

**ABSTAIN: BASH on Item 2.A.**

- A. City Council Minutes:  
City Council/Successor Agency Regular Meeting of February 19, 2013.  
Special Joint City Council/Ad-Hoc Committee Meeting Minutes of February 18, 2014. **Recommended Action: Approve the Minutes (City Clerk) BASH ABSTAIN**
- B. Procedural Step to Approve Ordinance after Reading of Title Only.  
**Recommended Action: Approval (City Clerk)**

- C. Approval of the Annual Designation of April 16<sup>th</sup> as George Alan Ingalls Day in the City of Norco. **Recommended Action: Adopt Resolution No. 2014-08, designating April 16<sup>th</sup> annually as the George Alan Ingalls Day in the City of Norco and honor him by flying the flag at all City buildings at half-staff.** (Director of Parks, Recreation & Community Services) **PULLED FOR DISCUSSION**
  
- D. Approval of Amendment No. 4 to the License Agreement with SoCal Sandbags, Inc. for Grading and Removal of Aggregate and Related Materials at George Ingalls Equestrian Event Center. **Recommended Action: Approve an amendment to the license agreement with SoCal Sandbags, Inc. to include the grading for the required toe drains, bio-swales and appurtenant storm drains and adjacent access road, necessary to meet storm water quality requirements and the trenching for future electrical conduits to serve the requirements of the "East Pad" of the events center.** (Director of Parks, Recreation and Community Services)
  
- E. Approval of a Two-Year Weed Abatement Contract Extension with Warren Brothers Tractor Work to Provide Weed Abatement on Vacant Parcels. **Recommended Action: Staff recommends City Council approve a two-year extension of the vacant parcel weed abatement contract with Warren Brothers Tractor Work.** (Fire Chief Pemberton)
  
- F. 2014 Vacant Parcel Spring Weed Abatement Program. **Recommended Action: Adopt Resolution No. 2014-09, declaring that weeds and hazardous vegetation, on or in front of vacant property in the City of Norco, constitute a public nuisance; declaring the City's intent to provide for abatement and setting a public hearing.** (Fire Chief Pemberton)

3. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:

**Item 2.C.** Approval of the Annual Designation of April 16<sup>th</sup> as George Alan Ingalls Day in the City of Norco.

**Geoff Kahan.** Mr. Kahan commented on the importance of recognizing George Alan Ingalls.

**Council Member Bash** commented that he is putting together a short film on George Ingalls. He added that there will also be a short program held to commemorate that day.

**M/S Bash/Higgins to adopt Resolution No. 2014-08, designating April 16<sup>th</sup> annually as the George Alan Ingalls Day in the City of Norco and honor him by flying the flag at all City buildings at half-staff.** The motion was carried by the following roll call vote:

**AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: NONE**  
**ABSTAIN: NONE**

4. CITY COUNCIL DISCUSSION / ACTION ITEM:

- A. Food Vendor Permit Requirements. **Recommended Action: No staff recommendation.** (Planning Director King)

**Planning Director King** presented the item for City Council discussion.

**Council Member Azevedo** commented on a telephone call she received in regards to concerns with inviting food trucks to large events. In response, Director Petree commented on the process for vendors and the conditions that need to be met.

**Council Member Newton** asked how this will impact service organizations and further asked about any ramifications there would be when a local event is held (Founder's Day Ride). In response, Director Petree commented on the conditions and inspections that will be required to be met.

**Mayor Hanna** asked who will monitor the sales tax. In response, Director King stated that a contract will need to be met and the operator will be required to have the resale license upon inspection. The State Board of Equalization will do the monitoring of the correct payments. Mayor Hanna also asked about the need for a Norco Business License and when it would be required. He noted that he had a problem with this taking away from local businesses.

**Linda Dixon.** Ms. Dixon commented on a telephone call she received regarding concerns from a resident in regards to allowing food vendors. She further commented on the monitoring requirements and who would be following up.

**M/S Higgins/Bash to receive and file the report. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: NONE**  
**ABSTAIN: NONE**

- B. Approval to Authorize the Relocation City Archives and Artifacts to the Bob and Karlene Allen Community Room. **Recommended Action: Authorize the relocation of the City archives and artifacts to the Bob and Karlene Allen Community Room located at the Mildred W. Fleutsch Community Center and rename the room the "Bob and Karlene Allen Historical Community Room."**(Director of Parks, Recreation and Community Services)

**Director of Parks, Recreation & Community Services Petree** presented the item for City Council discussion.

**Su Bacon.** Ms. Bacon thanked Director Petree for the visit to all of the facilities taken into consideration for the location of the archives. She commented on the need to move the archives to a safe place, adding that this facility meets all of the criteria and in the long

range, provides the opportunity for a public area. She also thanked the Council for listening to the Historic Preservation Commission's requests.

**Linda Dixon.** Ms. Dixon commented on the collection of artifacts and noted that this building would work the best for locating the City's rich historical collections.

**City Manager Okoro** noted that staff believes that there is money (\$5,000) in the existing budget for the internal needs for this facility.

**Council Member Bash** commented on the artifacts that have been collected and the history in them.

**Mayor Pro Tem Higgins** commented on the fact that there are many people with historical artifacts, noting the importance of taking care of them. He stated that he would like this money placed in a separate account for budgeting purposes. He further recommended that Roger Grody be in charge of this budget, as he is the City staff that facilitates the Historic Preservation Commission.

**M/S Bash/\_\_\_\_\_ to authorize the relocation of the City archives and artifacts to the Bob and Karlene Allen Community Room located at the Mildred W. Fleutsch Community Center and rename the room the "Bob and Karlene Allen Historical Community Room."**

**Upon further discussion, Council Member Bash rescinded his motion.**

**Council Member Azevedo** commented on her concerns regarding the exterior needs of the building, adding that she wants to know how much money it will take to secure the building. She further asked where the money will come from to secure this building, adding her concerns regarding the costs involved.

**Mayor Pro Tem Higgins** stated that this is a facilities issue in regards to security and lighting, adding that the shelving is for internal purposes.

**Director Petree** stated that new lighting has been added and there is an alarm system in the building, which will be separated. He noted that due to the historical value of the building, the structure would need to be evaluated before any changes are made. He further stated that the next step would be to evaluate what needs to be done and then those funding requests would be part of the budget process.

**City Manager Okoro** stated that there are two separate issues, noting that the \$5,000 can be spent out of the existing budget for internal needs of the building. The second issue is the facility needs, which should be a part of the Capital Improvement Program budget process and would be built into that budget.

**M/S Bash/Higgins to authorize the relocation of the City archives and artifacts to the Bob and Karlene Allen Community Room located at the Mildred W. Fleutsch Community Center and rename the room the "Bob and Karlene Allen Historical Community Room"; and allocate \$5,000 from the existing General Fund balance for expenditures and overseen by Economic Development Specialist Roger Grody. The motion was carried by the following roll call vote:**

**AYES:** AZEVEDO, BASH, HANNA, HIGGINS, NEWTON  
**NOES:** NONE  
**ABSENT:** NONE  
**ABSTAIN:** NONE

5. CITY COUNCIL PUBLIC HEARINGS:

- A. Approval of Amendments to the Five Year Capital Improvement Program Budget for Fiscal Years 2014-2018.

*Staff is recommending that the City Council open a public hearing to accept comments on the Amendments to City's Capital Improvement Program (CIP) Budget for Fiscal Years 2014-2018. The proposed amendments represent new projects that have been identified since the CIP was adopted, including the George Ingalls Veterans Memorial Plaza – Park Improvement Project and the Fire Station 47 and 57 Exhaust Removal System. It is further recommended that at the conclusion of the public hearing, the City Council approve the amendments to the Five Year Capital Improvement Program Budget for Fiscal Years 2014-2018.*

**Recommended Action: Adopt Resolution No. 2014-10, approving various Amendments to the Five Year Capital Improvement Program budget for Fiscal Years 2014-2018 and authorizing changes in appropriation and revenues. (City Manager)**

**City Manager Okoro** presented the public hearing item.

**Council Member Newton** asked about the George Ingalls Veterans Memorial Plaza project, asking for clarification on the Oversight Board approval of the \$500,000 for this project, noting his concern regarding the revenues from the sales and no guarantee on those amounts.

In response, City Manager Okoro noted that the Department of Finance (DOF) approved the project, not specific line items in that project. He further stated that estimates are the best we can do at this time, noting that he does not have concerns regarding the use of these expenditures as approved by the DOF.

**Council Member Newton** asked when the standards changed for the existing exhaust systems in the Fire Stations.

In response, Fire Chief Pemberton stated that the City's Fire Stations are adequate, but are starting to require maintenance and instead of continuing to maintain them as is, it is a good time to make the upgrade. He further stated that they will surplus as much as they can from the system that will be removed.

**Council Member Azevedo** asked about the public art and what it would be.

In response, Director Petree noted that adding the public art was one of the concepts talked about, as part of the Ingalls Park Master Plan. He added that this would have some

sort of equestrian features, noting that the Day of the Cowboy will also be contributing approximately \$10,000 for the public art. He stated that the final art proposal would be brought back to the Council for its approval.

**Mayor Pro Tem Higgins** asked specific compliance questions in regards to the exhaust system.

In response, Fire Chief Pemberton noted that it will absolutely be in compliance. He further noted that the actual maintenance would be the City's responsibility.

**Council Member Bash** commented on his seat on the Oversight Board and noted his concern for the public art component. He added that he would like to see some of the landscaping completed first and has reservations in regards to the public art.

**Mayor Hanna** commented on George Ingalls Equestrian Event Center being a destination point, noting that public art would attract additional people.

**City Attorney Harper** noted that this is just an approval of the amount in the CIP budget.

**Mayor Hanna OPENED the public hearing, indicating that proper notification had been made and asked for the appearance of those wishing to speak.**

**Vern Showalter.** Mr. Showalter stated his concerns in regards to the other projects included in the current CIP.

**City Manager Okoro** commented on the money left over from bond proceeds from the former Norco Community Redevelopment Agency used for the George Ingalls Veterans Memorial Plaza project. He further commented on the criteria that needed to be met.

**Mayor Hanna CLOSED the public hearing.**

**M/S Higgins/Azevedo to adopt Resolution No. 2014-10, approving various Amendments to the Five Year Capital Improvement Program budget for Fiscal Years 2014-2018 and authorizing changes in appropriation and revenues. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: NONE**  
**ABSTAIN: NONE**

- B. Tentative Tract Map 36676 (Goodman/Lewis Operating Corp.):** A request for approval of a subdivision of land that is approximately 4.22 acres into six parcels for residential development. The project also includes a new cul-de-sac street to provide the required access and frontage on a public street for Lots 1 through 5 of this subdivision. The project site consists of two legal parcels located at 3498 and 3516 Valley View Avenue within the A-1-20 zone (Assessor's Parcel Numbers 131-330-016 and 131-330-017).

**Recommended Action: Staff is recommending that the public hearing be continued to the March 19, 2014 City Council regular meeting. (Senior Planner)**

**M/S Higgins/Bash to continue the public hearing to the March 19, 2014 City Council regular meeting. The motion was carried by the following roll call vote:**

**AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON**  
**NOES: NONE**  
**ABSENT: NONE**  
**ABSTAIN: NONE**

**6. PUBLIC COMMENTS OR QUESTIONS:**

**Christy and David Sandidge.** Ms. Sandidge lives at 4140 Crestview and addressed the impact on their street and residence from the last rain storm, adding that this happened before. She further commented on the lack of storm drains and the sewage runoff from this last storm.

**Tony Mauro.** Mr. Mauro commented that he would like it agendized in regards to why Public Works did not protect their homes. He noted the damage to the homes and the disinfection required.

**Pamela Smith.** Ms. Smith spoke representing the Norco Area Chamber of Commerce, noting the following future events: March 13<sup>th</sup> -- Fajita Grill first anniversary celebration; April 8<sup>th</sup> -- State of the City; April 10<sup>th</sup> -- BBQ cook-off at Compare Carpets; and as of today, Hemborg Ford is a Chamber Member. She further noted the July 23 Military Appreciation Luncheon that will be held and also requested that Notices for Bid be sent to the Chamber to provide to local businesses.

**Lisa Campbell.** Ms. Campbell commented on the February 19<sup>th</sup> City Council Meeting, noting the comments made by R.J. Brandes in regards to the Silverlakes Equestrian & Sports Park, adding that he did not get his funding for Phase I, which under the Ground Lease constitutes a clear default. She further stated that due to the inability of the tenant securing funding, the citizens she represents recommend declaring Mr. Brandes in default and proceed with the remedies that are written in the contract.

**Vern Showalter.** Mr. Showalter commented as a Streets, Trails & Utilities Commission member; noting the comments he received from the Crestview residents, and added that the flooding will happen again. He further commented on the trail and how beat up it is, adding that something needs to be done about the canyon.

**Glenn Hedges.** Mr. Hedges commented on the events going on in the City, especially this time of the year, noting that it would be nice to have some type of billboard structure for the local groups to post their events for the public to see what is going on in town.

**Julie Kosinski.** Ms. Kosinski commented on the water issue following the storm, adding that she called Public Works before the storm and they assured her that there was plenty of sand and bags. She further commented on the 10-bag limit for sand bags, noting that at times no one was at the Fire Station. She asked if there could be more assistance to the community to fill sand bags and better planning.

7. CITY COUNCIL / CITY MANAGER / STAFF COMMUNICATIONS:

**City Manager Okoro** reminded everyone regarding the Goal Setting – Pre Budget Workshop to be held on Friday, March 7<sup>th</sup> beginning at 8 a.m.

**Public Works Director Askew** commented on the recent rain event, noting that the availability of the sand bags was placed on the City's website a week in advance of the storm. She stated that she was out during, and prior to, the rain event to see what could be done in preparation for the runoff. She stated that this runoff event came from the vacant field on Crestview and added that staff does not have any control over that runoff as this is undeveloped private property and heavy rainfall caused mud to come down the street. She further stated that crews were out on Friday and Saturday to make sure the catch basins were not plugged. She commented on the past year's year rain event, stating after that event, staff petitioned Riverside County Flood Control, adding that the master plan is on the funding schedule and is currently in design. She noted that the City is doing all we can to get the master drainage plan completed. Director Askew stated that she does not know what the City can do to alleviate the mud that came down from the hills, adding that staff is doing all they can to protect City infrastructure, noting that private citizens need to protect their own property in the event of rain.

**Director Petree** commented on opening day of girls softball to be held this week Saturday.

8. FUTURE STUDY SESSION ITEMS – INFORMATION ONLY:

- Goal Setting – Pre Budget Workshop – Friday, March 7, 2014
- Trails and Trail Materials
- Water System Management

9. ADJOURNMENT: There being no further business to come before the City Council, Mayor Hanna adjourned the meeting at 8:52 p.m.

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BRENDA K. JACOBS, CMC  
CITY CLERK



MINUTES  
CITY OF NORCO  
CITY COUNCIL  
SPECIAL MEETING  
Friday, March 7, 2014  
Norco City Hall Conference Rooms A & B  
2870 Clark Avenue, Norco, CA 92860



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CALL TO ORDER: Mayor Hanna called the meeting to order at 8:05 a.m.

ROLL CALL: Berwin Hanna, Mayor, **Present**  
Herb Higgins, Mayor Pro Tem, **Present**  
Kathy Azevedo, Council Member, **Present**  
Kevin Bash, Council Member, **Present**  
Greg Newton, Council Member, **Present**

PLEDGE OF ALLEGIANCE: Council Member Bash

1. PRE-BUDGET – GOAL SETTING DISCUSSION AND WORKSHOP.

**City Manager Okoro** presented an updated “report card” of the suggested priorities and goals as discussed on March 5, 2010 for the City Council’s review. He stated that this workshop would be an interactive process with an open discussion regarding the items and information presented. The City’s *Mission Statement* and *Vision 2020 Statement* were reviewed, noting the importance of these statements. The City Manager stated that staff will not be recommending new programs or expansion of existing programs for FY 2014-2015 unless it is cost neutral to the overall budget, or a new funding source is identified. He noted that he will be recommending a “Status Quo General Fund Budget” that would include pass-through contract rate increases such as police, fire, pension, health, contracted services, insurance, and other personnel costs. The Status Quo General Fund Budget would still be underfunding the required contribution to retiree healthcare liability by \$300,000, with a new actuarial report to be updated by June 2014. There is projected to be a slight increase in revenues, but not sufficient to offset the projected increase in expenditures. The summary of the Status Quo General Fund Budget revenues and expenditure was presented with estimated revenues of \$15,072,493 and projected expenditures of \$15,550,384, with a projected deficit of \$477,891. Projected FY 2014-2015 revenues by source and expenditures by program were presented and reviewed followed by discussions regarding the FY 2014-2015 *preliminary* summary of the General Fund Budget. There was a strong consensus from the City Council that one of the priorities is to add a Patrol or Motor Officer to the Norco Sheriff’s Department staff, with the funding for that added staff being the question. Lt. Hedge confirmed that the 7% increase in the Sheriff’s Department contract amount will be the same for all jurisdictions. Discussions also took place regarding the possibility of sharing a Motor Officer with another jurisdiction.

**RECESS:** Mayor Hanna recessed the meeting at 9:20 a.m.

**RECONVENE:** Mayor Hanna reconvened the meeting at 9:30 a.m.

**City Manager Okoro** presented the Capital Improvement Program infrastructure maintenance and replacement funding goal to *“protect the City’s investment in infrastructure assets by developing a long-term financial plan to manage maintenance and replacement.”* He stated that the reasons for this need is due to many factors, including the fact that these funds take time to accumulate, the existing General Fund revenues are not sufficient to meet operating needs with the redevelopment funding gone, the funds on hand have diminished to very low levels to support a reasonable capital replacement and maintenance program, aging City infrastructure, lack of new development, and the need to preserve the animal-keeping lifestyle in the City. The schedule of the City’s investment in governmental infrastructure (excluding water and sewer) was presented and addressed.

Five-year capital needs for the trail system, streets, storm drains, buildings and parks were presented and discussed. Each individual section has present and future needs, accompanied by lack of funding sources. The challenges and concerns regarding these infrastructure needs were discussed. One of the results of the discussion will be an updated Pavement Management System developed for street projects and completed by the City Engineer.

**City Manager Okoro** stated that he is pleased that the City Council has had a productive discussion on the City’s infrastructure funding needs. He further stated that these needs are critical and that time is of the essence. These are the discussions that needed to be held in order to move forward, as time is of the essence in order to make some decisions in regards to funding sources for these critical infrastructure needs. He recommended that the City Council support the creation of an ad-hoc committee consisting of two City Council Members, City commission members and residents to address these needs and develop through discussions a recommendation of future funding sources to the City Council. He added that it is important for the community to take ownership of this issue.

**M/S Azevedo/Hanna to appoint an Ad-Hoc Committee to address the infrastructure needs of the City and develop a future funding source for recommendation to the City Council. The motion was carried by the following roll call vote:**

**AYES:** AZEVEDO, BASH, HANNA, HIGGINS, NEWTON  
**NOES:** NONE  
**ABSENT:** NONE  
**ABSTAIN:** NONE

**2. PUBLIC COMMENTS:**

**Vern Showalter:** Mr. Showalter thanked the City Manager for the informative presentation.

**3. ADJOURNMENT:** There being no further business to come before the City Council, Mayor Hanna adjourned the meeting at 11:50 a.m.



**RECAP OF ACTIONS TAKEN  
CITY OF NORCO  
PLANNING COMMISSION**



**CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE  
REGULAR MEETING  
MARCH 12, 2014**

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**CALL TO ORDER: 7:00 p.m.**

**ROLL CALL: Chair Hedges, Vice Chair Leonard, Commission Members Henderson, Hoffman and Jaffarian**

**STAFF PRESENT: Planning Director King, Senior Planner Robles and Deputy City Clerk Germain**

**PLEDGE OF ALLEGIANCE: Chair Hedges**

1. **APPEAL NOTICE: Read by staff**
2. **PUBLIC COMMENTS: NONE**
3. **APPROVAL OF MINUTES:**
  - ❖ Minutes of Regular Meeting on February 12, 2014
  - ❖ Minutes of Special Meeting Workshop on February 26, 2014**Recommended Action: Approval (Deputy City Clerk)**  
**Action: Approved 4-0-1 (Jaffarian abstained)**
4. **PUBLIC HEARINGS:**
  - A. **Variance 2014-01 (LaFayette):** A request for a variance on the 60-foot rear yard setback requirement in Norco Municipal Code Section 18.13.16 (C) "Rear Yard", to allow an addition to an existing residence to be a minimum of five feet from the rear yard. The existing residence is located at 4250 California Avenue within the A-1-20 (Agricultural Low Density) Zone. **Recommended Action: Approval (Senior Planner)**  
**Action: Approved 5-0. This action is final unless appealed to City Council.**
  - B. **Conditional Use Permit 2014-04 (Evans):** A request for approval to allow a detached accessory building consisting of a 1,500 square-foot recreational vehicle (RV) garage at 1350 Fourth Street located within the A-1-20 Zone. **Recommended Action: Approval (Senior Planner)**  
**Action: Approved 5-0. This action is final unless appealed to City Council.**

Planning Commission Recap of Actions Taken

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March 12, 2014

- C. **Conditional Use Permit 2014-05** (Wilson): A request for approval to allow an accessory building consisting of a 924 square-foot garage at 3141 Cavaletti Lane located within the Norco Ridge Ranch Specific Plan (NRRSP). **Recommended Action: Approval** (Senior Planner)  
**Action: Approved 5-0 with changes/additions to the conditions of approval. This action is final unless appealed to the City Council**
- D. **Variance 2014-04** (Moreno): A request for a variance to the 5-foot side yard setback, the 25-foot yard setback, and 10-foot building separation requirements of the Norco Municipal Code to allow an addition to an existing residence located at 3050 Corona Avenue in the A-1-20 (Agricultural Low Density) Zone. **Recommended Action: Approval** (Planning Director)  
**Action: Approved 5-0. This action is final unless appealed to City Council.**
- E. **Variance 2014-02** (Emery): A request for a variance to encroach 20 feet into the 60-foot rear yard setback that was originally approved with Variance 2000-12 to allow the construction of an attached patio cover at 2398 Buckboard Lane in the A-1-20 (Agricultural Low Density) zone. **Recommended Action: Approval** (Planning Director)  
**Action: Approved 5-0. This action is final unless appealed to City Council.**
- F. **Conditional Use Permit 2001-18, Modification No.1** (Bright Beginning Christian Academy): A request for approval to allow a preschool within an existing church located at 1769 Western Avenue in the A-1-20 zone. **Recommended Action: Approval** (Planning Director)  
**Action: Approved 5-0 with changes to the conditions of approval. This action is final unless appealed to City Council.**
5. BUSINESS ITEMS:
- A. **Site Plan 2014-08** (MacInnes): A request for approval to allow an accessory building consisting of a 420 square-foot detached garage at 1841 Valley View Avenue located within the A-1-20 (Agricultural Low-Density) Zone. **Recommended Action: Approval** (Senior Planner)  
**Action: Approved 5-0. This action is final unless appealed to City Council.**
6. CITY COUNCIL MINUTES: **Received and Filed**
- City Council Special Meeting Minutes of January 27, 2014
  - City Council Regular Meeting Minutes of February 5, 2013
  - City Council Special Meeting Minutes of February 18, 2014
  - City Council Regular Meeting Minutes of February 19, 2014
7. PLANNING COMMISSION:
- A. Oral Reports from Various Committees: **NONE**
- B. Request for Items on Future Agenda (within the purview of the Commission)  
**NONE**
8. ADJOURNMENT: **8:30 p.m.**

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: Olivia Hoyt, Accounting Manager

DATE: March 19, 2014

SUBJECT: Annual Resolution Making Findings and Continuing Existing Rates for Maintaining Flood Control Channels within County Service Area CSA-152

RECOMMENDATION: Adopt **Resolution 2014-11**, making findings and continuing existing rates for maintaining flood control channels within County Service Area CSA-152.

**BACKGROUND/ANALYSIS:** Riverside County requires an annual resolution authorizing the County to levy a County Service Area (CSA) parcel charge. The proceeds of the charge are used to maintain and operate the City's storm drains and flood control channels into the Santa Ana River. This service area assessment is exempt from the requirements of Prop. 218. Below is an excerpt from Prop. 218:

Section 5, Paragraph (a) of Proposition 218 reads as follows:

**“Section 5. Effective Date.** Pursuant to subdivision (a) of Section 10 of Article II, the provisions of this article shall become effective the day after the election unless otherwise provided. Beginning July 1, 2001, all existing, new, or increased assessments shall comply with this article. Notwithstanding the foregoing, the following assessments existing on the effective date of this article shall be exempt from the procedures and approval process set forth in Section 4:

(a) Any assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control. Subsequent increases in such assessments shall be subject to the procedures and approval process set forth in Section 4...”

The City Attorney supports a “declaration of exemption” for Norco in this case because the assessment was established before November 6, 1996 and is used exclusively for flood control purposes, an exempt category under Section 5 (a).

**FINANCIAL IMPACT:** The City will receive an estimated \$60,000 from these parcel charges that will be used exclusively for drainage improvements and NPDES permit compliance. The annual charge per parcel is \$5.78.

Attachment: Resolution No. 2014-11

## **RESOLUTION NO. 2014-11**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO MAKING FINDINGS AND CONTINUING EXISTING RATES FOR MAINTAINING FLOOD CONTROL CHANNELS WITHIN COUNTY SERVICE AREA CSA-152**

WHEREAS, the City of Norco is a co-permittee of Permit No. CSA-618033 with the County of Riverside and the incorporated cities therein; and

WHEREAS, the City must have a valid NPDES Permit in order to discharge runoff from properties within the boundaries of the City through its storm drain and flood control channels directly into the Santa Ana River or through Riverside County's channels into the Santa Ana River; and

WHEREAS, the City uses revenues from the CSA-152-Norco assessments solely for the purpose of maintaining and operating the City's storm drain and flood control system, including complying with the Permit.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Norco as follows:

SECTION 1: Based upon the facts set forth herein, the City Council finds that CSA-152-Norco charges are assessments that confer benefits upon each parcel of property subject to the assessments. Pursuant to Section 5(a) of Article XIID of the California Constitution, the CSA-152-Norco assessments are exempt from the procedures and approval process of Section 4 of Article XIID of the California Constitution because CSA-152-Norco assessments existed before November 6, 1996, and the assessments are imposed exclusively to finance the capital costs and maintenance and operation expenses for the flood control and drainage system in the City.

SECTION 2: The City Council entered into an agreement with the County of Riverside on April 6, 1994 to participate in the County Service Area 152 to facilitate collection of funds in implementing the federally mandated NPDES program. A yearly rate of \$5.78 per benefit assessment unit was added to residents' property tax bill following a public hearing on May 18, 1994.

SECTION 3: The City Council elects to continue existing rates.

PASSED AND ADOPTED by the City Council of the City of Norco at a regular meeting held March 19, 2014.

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Mayor of the City of Norco, California

ATTEST:

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Brenda K. Jacobs, City Clerk  
City of Norco, California

I, BRENDA K JACOBS, City Clerk of the City of Norco, California, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the City Council of the City of Norco, California, at a regular meeting thereof held on March 19, 2014 by the following vote of the City Council:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

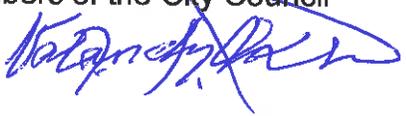
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Norco, California on March 19, 2014.

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Brenda K. Jacobs, City Clerk  
City of Norco, California

## **CITY OF NORCO STAFF REPORT**

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Andy Okoro, City Manager 

**DATE:** March 19, 2014

**SUBJECT:** Formation of an Ad-Hoc Committee to Review the City's Future Infrastructure and Funding Needs

**RECOMMENDATION:**

- 1) Approve the formation of an Ad-Hoc Committee to review the City's future infrastructure needs and funding options;
- 2) Approve the Mayor's appointment of two (2) Council Members to the Ad-Hoc Committee; and
- 3) Approve the process to move forward with City commission member (4) and resident (3) appointments to the Ad-Hoc Committee.

**SUMMARY:** At a Special Meeting Workshop held on March 7, 2014, the City Council reviewed staff's presentation on future funding infrastructure needs of the City and the funding necessary to meet needs for infrastructure maintenance and replacement. Staff's presentation identified a significant gap between the estimated future cost to maintain and replace City infrastructure assets (streets, pavements, street lights, sidewalks, curbs and gutters, trail improvements, park improvements, storm drains and buildings) and available funds. To address this gap and ensure that City infrastructure will be timely maintained and replaced to meet the needs of residents and businesses, City Council voted to appoint an Ad-hoc Committee to review the City's future infrastructure needs and to identify potential funding sources to meet infrastructure needs.

**BACKGROUND/ANALYSIS:** At a Special Meeting Workshop held on March 7, 2014, the City Council reviewed staff's presentation on future infrastructure needs of the City and the funding necessary to meet the needs for infrastructure maintenance and replacement. Staff's presentation identified a significant gap between the estimated future cost to maintain and replace City infrastructure assets (streets, pavements, street lights, sidewalks, curbs and gutters, trail improvements, park improvements, storm drains and buildings) and available funds. To address this gap and ensure that City infrastructure will be timely maintained and replaced to meet the needs of residents and businesses, the City Council voted to appoint an Ad-hoc Committee to review the City's future infrastructure needs and to identify potential funding sources to meet infrastructure needs.

At historical cost, the City has invested over \$130 million in infrastructure governmental assets consisting of buildings, trail improvements, curbs, gutters, streets, pavements, street lights, traffic signals, sidewalks, and park improvements. At today's cost, the replacement value of these governmental assets would be substantially higher than \$130 million. These assets (particularly streets and trail improvements) are in need of significant capital maintenance and replacement. Capital maintenance and replacement of these assets are necessary to ensure service delivery and maintain our lifestyle as "Horsetown USA". Unfortunately, due to loss of Redevelopment Agency funding; limited local capital funds due to limited development opportunities; depletion of previously available capital funds; the City must now find new funding sources for capital maintenance and replacement or risk abandonment of City streets, trails and other governmental infrastructure assets.

**Ad-Hoc Committee Members:**

The Ad-Hoc Committee will consist of two (2) members from the City Council selected by the Mayor; one (1) member each from the Planning Commission, Streets, Trails & Utilities Commission, Parks and Recreation Commission and the Economic Development Advisory Council; and three (3) residents appointed by the City Council at a future meeting.

Staff plans to present the same information presented to the City Council on March 7, 2014 to each of the Commissions listed and EDAC in the coming weeks and would recommend that they each select a member to serve on this Ad-Hoc Committee. Staff is further recommending that the three (3) resident members of the Committee be appointed by the City Council through an application process. A short application will be made available to interested residents.

**FINANCIAL IMPACT:** The formation of this Ad-Hoc Committee will have no financial impact.

# CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: William R. Thompson, Water & Sewer Manager

DATE: March 19, 2014

SUBJECT: 2013 Annual Water and Sewer Department Report

RECOMMENDATION: Receive and File

**SUMMARY:** The presentation of the 2013 Annual Report will include a summary of the Water and Sewer Department's 2012/13 performance levels. In addition, the report will include an overview of existing capital assets, facilities, historic water production, sanitary sewer discharges, and water quality.

**BACKGROUND/ANALYSIS:** The City of Norco water and sewer staff collect and record daily, weekly, monthly, quarterly, and annual water production activity, sewer discharge volumes and water quality data to insure the City of Norco utilities operate at an efficient level.

The 2013 Annual Report presentation will include the following statistical information, an overview of the overall operations, daily demands of the water and sewer department, a historical review of past water and sewer performance levels, and the infrastructure required to operate on a daily basis.

In 2013, the City of Norco water system produced 8,606.1 acre feet or 2,804,316,356 gallons of water, 69% was purchased water that receives reversed osmosis (RO) treatment and 31% was produced from local groundwater wells. During 2013 the city continued to provide a high quality of water that meets or exceeds the State Department of Public Health standard regulations.

In 2013, the City of Norco sanitary sewer collection system accepted discharges and conveyed 1.9 million gallons per day (mgd) of sewage discharges to the Western Riverside County Regional Wastewater Authority (WRCRWA) for treatment.

The slide presentation will include an update on the City of Norco recycled water system.



**CITY OF NORCO**  
**2013**  
**ANNUAL WATER AND**  
**SEWER REPORT**

# **City of Norco Water System**

- **Facilities**
- **Sources**
- **Water Quality**
- **Production/Consumption**

# Water Distribution System Facilities

## Groundwater Wells

WELL NO.	STATUS	GPM	MGD	AFT/DAY	BASIN
Well No. 6	Inactive	0.0	0.0	0.0	Chino
Well No. 9	Inactive	1,500	2.1	6.6	Chino
Well No. 10	Injection	0.0	0.0	0.0	Chino
Well No. 11	Inactive	2,200	3.1	9.7	Chino
Well No. 12	Active	750	1.1	3.3	Temescal
Well No. 13	Active	1,200	1.7	5.3	Temescal
Well No. 14	Active	725	1.0	3.2	Temescal
Well No. 15	Active	1,200	1.7	5.3	Temescal

Total Available:

3,875

5.6

17.1

# Water Distribution System Facilities

## Distribution Pipelines by Size

• 24"	4,752'
• 20"	16,460'
• 18"	19,400'
• 16"	17,500'
• 14"	16,600'
• 12"	99,900'
• 10"	70,500'
• 8"	58,800'
• 6"	<u>190,800'</u>
• Total Footage:	494,712' or approximately 94 miles of pipeline

• Approximately 1,200 Distribution Valves and 900 Fire Hydrants

# Water Distribution System Facilities

## Reservoirs

<u>Reservoir No.</u>	<u>Capacity (MG)</u>	<u>Description</u>	<u>H.W.L. Elevation</u>	<u>Year Constructed</u>
R-1	2.25	Concrete	857'	1947
R-2	2.00	Concrete	857'	1947
R-3	0.75	Steel	1021'	1973
R-4	4.00	Steel	857'	1973
R-5	1.20	Steel	1051'	2010
R-6	0.60	Steel	1320'	2003
R-7	0.60	Steel	1320'	2003
R-8	4.00	Steel	857'	In Design
<b>Total:</b>	<b>11.4</b>			

# **Water Distribution System Facilities**

## **Treatment Plant**

### **Iron, Manganese and Arsenic Removal**

- **Treats Approximately 3,000,000 Gallons Per Day (MGD)**
- **Direct Pressure Filtration Process**
- **Removes Iron, Manganese, and Arsenic Constituents to Non-Detection Levels**

#### **Chemicals Used**

- **Hydrochloric Acid**
- **Sodium Hydroxide**
- **Ferric Chloride**

# Water Distribution System Facilities

## Booster Pump Stations

<u>BOOSTER NO.</u>	<u>GPM</u>	<u>MGD</u>	<u>AFT/DAY</u>	<u>ZONE</u> <u>FROM - TO</u>
Pedley No. 1	575	0.83	2.5	857' to 1021'
Pedley No. 2	575	0.83	2.5	857' to 1021'
Res. 4 - No. 1	750	1.08	3.3	857' to 1051'
Res. 4 - No. 2	750	1.08	3.3	857' to 1051'
Ridge Ranch No. 1	750	1.08	3.3	1051' to 1320'
Ridge Ranch No. 2	750	1.08	3.3	1051' to 1320'
Res. 3 Hydro	250	0.36	1.0	1021' to 1051'
Bluff Street	In Design			

# City of Norco

## Water Sources

SOURCE	CAPACITY		TREATMENT TYPE	AVE. COST		PERCENT TOTAL
	AFT.	MGD		PER AFT	PER AFT	
WELL WATER (TEMESCAL BASIN)	17.1	5.6	CL2	\$160.00	\$160.00	24%
WELL WATER (CHINO BASIN)	6.3	2.0	CL2	\$160.00	\$160.00	0%
ARLINGTON DESALTER	19.8	6.4	RO	\$901.00	\$901.00	50%
CHINO DESALTER	2.7	0.8	RO	\$840.00	\$840.00	12%
W.M.W.D.	9.2	3.0	Conv. Treatment	\$979.00	\$979.00	16%
RESIDENTIAL WATER RATE (\$2.02 per Unit)					\$879.97	

# Arlington Desalter

- The Arlington Desalter, is a reverse osmosis (RO) water treatment facility located in the City of Riverside and overlies the Arlington Groundwater Basin.
- Western Municipal Water District (WMWD) currently owns and operates the facility. The RO treatment facility was originally constructed in the late 1980s by the Santa Ana Watershed Project Authority (SAWPA) for salt management and hydraulic control of the Arlington basin.
- The facility was upgraded in 2002, and received permitting approval by the California Department of Health Services as a potable water supply.
- The City of Norco and WMWD executed a water purchase agreement, that commits the City to purchasing an annual minimum of 4,400 acre feet of water from the RO treatment facility.

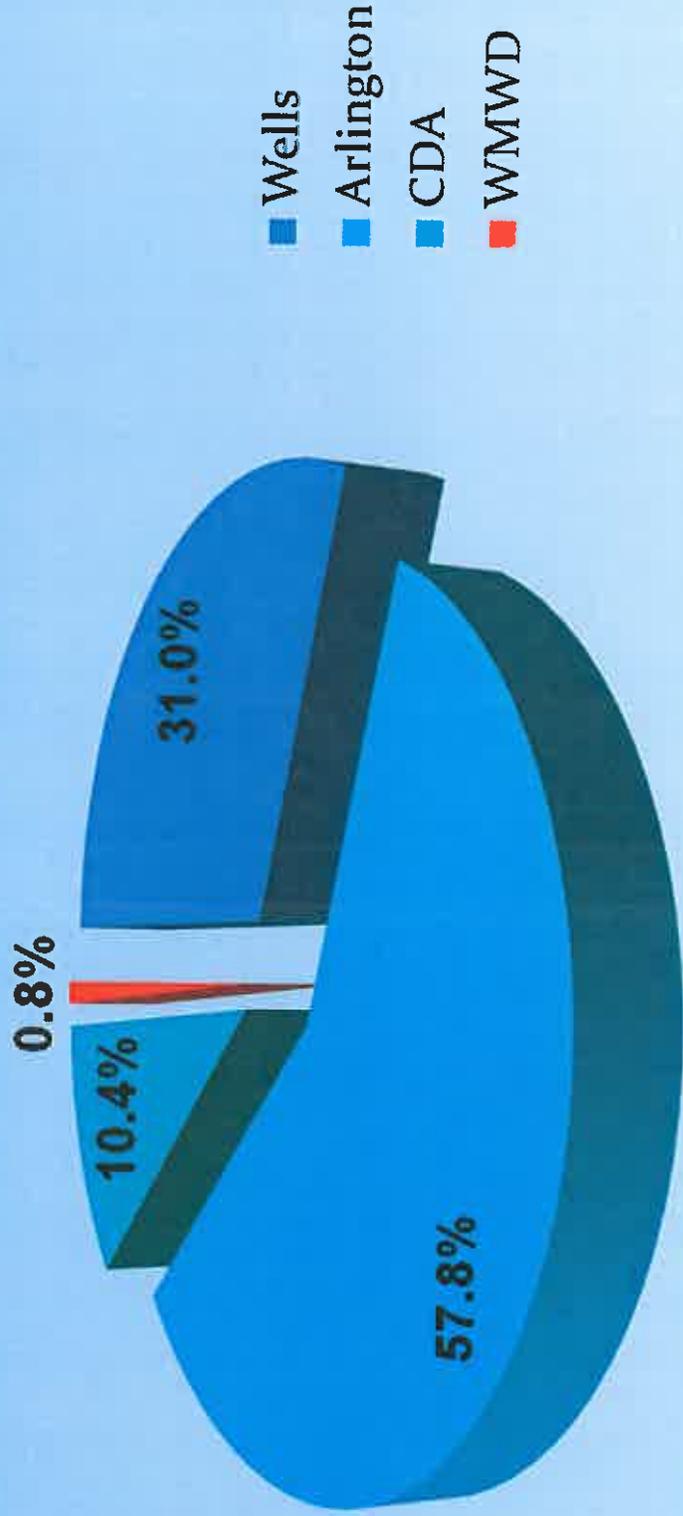
# Chino Desalter Authority

## “CDA”

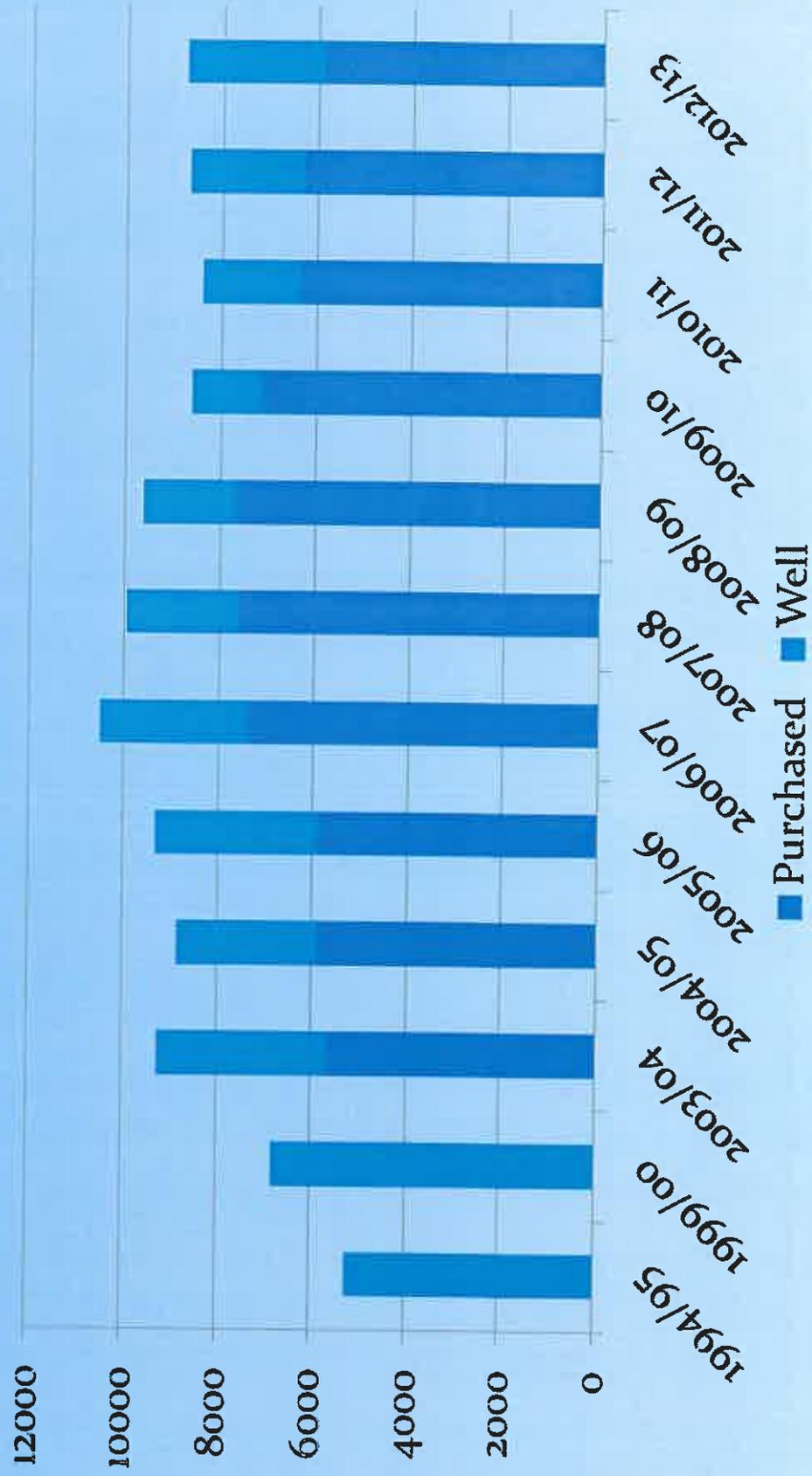
- The City of Norco is a member of the CDA, a Joint Powers Authority, formed to own, operate and maintain the water desalting facilities (RO treatment), Chino I and Chino II Desalter Facilities.
- The member agencies of the CDA include the Jurupa Community Services District (JCSD), Inland Empire Utilities Agency (IEUA), Santa Ana River Water Company (SARWC), and the cities of Norco, Chino, Chino Hills, and Ontario, and the newest member Western Municipal Water District (WMWD).
- The CDA facilities include two treatment plants, twenty-one groundwater wells, over thirty miles of pipeline and various product water distribution facilities (pump stations, reservoirs and interconnections) that produce 24,000 acre feet of water each year.
- The City of Norco’s existing CDA water obligation is to purchase a minimum of 1,000 acre-feet per, this is a take-or-pay contract.

# 2013 Production by Source

Production by Source



# Fiscal Year Production in Acre Feet



# **City of Norco Sewer System**

- **Facilities**
- **Treatment Plant**
- **Daily Discharges**

# Sanitary Sewer Collection System Facilities

## Lift Stations

<u>STATION NO.</u>	<u>LOCATION</u>	<u>DEPTH</u>	<u>DIAMETER</u>
No. 1	Corona Ave.	22' 10"	60"
No. 2	Norco Dr.	17' 7"	60"
No. 3	Shawnee Dr.	13' 1"	60"
No. 4	Parkridge Ave	15' 1"	60"
No. 5	Corral St.	22' 10"	60"
No. 6	Grulla	13' 6"	60"
No. 7	Old Hamner Ave.	12' 0"	60"
No. 8	Valley View Ave.	10' 0"	48"
No. 9	River Rd. (1)	30' 0"	120"
No. 10	River Rd. (2)	30' 0"	120"
No. 11	Oldenburg St.	16' 0"	60"
No. 12	Norco Hills Rd.	18' 0"	120"

# Sanitary Sewer Collection System Facilities

## Collection System Pipelines by Size

• 27"	3,000'
• 21"	3,000'
• 18"	13,000'
• 15"	17,500'
• 12"	10,800'
• 10"	14,400'
• 8">	<u>502,276'</u>
<b>Total Footage:</b>	<b>563,376'</b> or approximately 106 miles of pipeline
•	<b>Approximately 1,877 Entry Manholes</b>

# **Sanitary Sewer Treatment Facilities**

- **Western Riverside County Regional Wastewater Authority (WRCRWA), Treatment Facility (began operation 1998)**
- **WRCRWA currently is designed to process 8.0 million gallons per day (mgd) of wastewater.**
- **WRCRWA is a Joint Powers Authority, the member agencies are; City of Norco, City of Corona, Jurupa Community Services District, Home Gardens Sanitary District and Western Municipal Water District.**
- **The City of Norco currently owns 2.2 mgd of treatment capacity and 2.5 mgd of conveyance capacity.**
- **The City of Norco discharges 1.9 mgd of wastewater to the facility on a daily basis.**
- **City of Norco has committed to purchasing an additional 0.5 mgd with the proposed expansion of the plant to 14.5 mgd.**

# **Recycled Water**

- **The City of Norco reclaimed water system consists of two (2) pumping stations, one (1) reservoir, and approximately ten (10) miles of 12” pipeline.**
- **The system will deliver reclaimed water from the WRCRWA treatment facility east to the George Ingall’s Equestrian Facility.**
- **The distribution system will ultimately provide reclaimed water to all municipal parks and building facilities.**
- **The city has identified potential private end users.**
- **The City has executed an agreement to sell reclaimed water to the City of Corona (pipeline is under construction).**

# Recycled Water

## Next Steps

- **Complete the “Petition of Change”**
- **Complete the State Department of Public Health Services Permit process**
- **Draft a revised Recycled Water Ordinance (create a rate structure)**
- **Train certified operators**
- **Retrofit Municipal parks**

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council  
FROM: Andy Okoro, City Manager   
PREPARED BY: Daniel Hedge, Lieutenant  
DATE: March 19, 2014  
SUBJECT: Sheriff's Department Annual Report Presentation for 2013  
RECOMMENDATION: Receive and file

**SUMMARY:** The 2013 Annual Report Presentation will include a comparative overview of the Norco Sheriff's Office, which includes statistical information on Part 1 crimes, based on the Uniform Crime Reporting Program (UCR). In addition, the report will include a review of the response and performance of patrol operations, traffic enforcement and community-oriented policing and problem solving deputies.

### BACKGROUND/ANALYSIS:

The UCR program collects data on certain offenses, termed Part 1 offenses, reported to law enforcement. These are categorized as violent offenses and property offenses. This includes murder, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson.

In part, the 2013 Annual Report Presentation will include the following statistical information.

In 2013, the City of Norco realized an overall decrease of .31% in reportable crime (violent/property combined); thereby remaining comparable with 2012 statistics. During a comparison of 2007-2013 for UCR reportable offenses, 2007 was identified as having the highest crime numbers. In comparison with 2007, 2013 realized an overall 39% decrease in reportable crime.

In 2013, the average response times for calls for service increased in comparison with 2012. Traffic enforcement increased in 2013, with total traffic citations increasing 51% (538 in 2012 vs. 811 in 2013) and citations issued for speeding violations increasing 210% (51 in 2012 vs. 158 in 2013). In addition, deputies responded to a total of 3% fewer traffic collisions, while investigating 10% more injury traffic collisions and 42% less non-injury traffic collisions.

**FINANCIAL IMPACT:** None

## CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Any Okoro, City Manager 

PREPARED BY: Steve King, Planning Director  
Lori Askew, Public Works Director

DATE: March 19, 2014

SUBJECT: **Public Hearing:** Tentative Tract Map 36676 (Goodman/Lewis): A request for approval of a subdivision of approximately 4.22 acres into six parcels for residential development on two legal parcels located at 3498 and 3516 Valley View Avenue within the A-1-20 zone (Assessor's Parcel Numbers 131-330-016 and 131-330-017)

RECOMMENDATION: Cancel the public hearing.

**BACKGROUND:** This item was continued from the March 5, 2014 meeting to allow staff and the applicant to work out how the map could be approved and ultimately developed with the conditions of approval as recommended by the Planning Commission. A condition requiring the trail to wrap around the cul-de-sac as opposed to being on just one side (the City standard) requires a reduction of other segments of the street section, or the placement of a public trail on private property through an easement. The City is not able to request more right-of-way than what the adopted City street standard is. The other condition is a requirement that a landscape maintenance district be established to fund the on-going maintenance of the trail, landscaping, and lighting.

For the City Council to make an accurate assessment and determination there is additional information that staff needs to provide which it is still working on. Rather than continue the item again, staff is recommending that the hearing be cancelled. A new hearing will be re-advertised for a future meeting date.