



AGENDA
CITY OF NORCO
CITY COUNCIL

April 2, 2014

City Council Chambers
2820 Clark Avenue, Norco, CA 92860



Berwin Hanna, Mayor
Herb Higgins, Mayor Pro Tem
Kathy Azevedo, Council Member
Kevin Bash, Council Member
Greg Newton, Council Member

CALL TO ORDER:	7:00 p.m.
ROLL CALL:	
PLEDGE OF ALLEGIANCE:	Mayor Hanna
INVOCATION:	Corona Church of the Open Doors <i>Pastor Fred Griffin</i>
PRESENTATIONS:	Proclamation - 2014 Day of the Child April 12, 2014

CITY COUNCIL BUSINESS ITEMS AS FOLLOWS:

1. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS:
2. CITY COUNCIL CONSENT ITEMS: *(All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Council, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Council or the audience request specific items be removed from the Consent Calendar. Items removed from the Consent Calendar will be separately considered under Item No.3 of the Agenda.)*

- A. City Council Minutes:
Regular Meeting of March 19, 2014
Recommended Action: **Approve the City Council Minutes** (City Clerk)

 - C. Approval of a Contract to Purchase and Install a Plymovent Vehicle Exhaust Removal System from Air Exchange-Clean Air Specialists Using the County of Riverside General Services Award Schedule for Riverside County Fire/Cal Fire Services. **Recommended Action: Staff recommends that the City Council authorize the City Manager to execute a contract in an amount not-to-exceed \$58,000 to purchase and install a Plymovent Vehicle Exhaust Removal System from Air Exchange-Clean Air Specialists using the County of Riverside General Services Award Schedule.** (Parks, Recreation and Community Services Director)

 - D. Proposed Fourth of July Mayor's Community Equestrian Trail Ride and Picnic in the Park, Laser Show, Concert and Movie Night. **Recommended Action: Adopt Resolution No. 2014-12 to Approve the concept of a Mayor's community equestrian trail ride and picnic in the park, followed by a laser show, concert, and movie night on the Fourth of July.** (Parks, Recreation and Community Services Director)
3. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:

 4. PUBLIC COMMENTS OR QUESTIONS - THIS IS THE TIME WHEN PERSONS IN THE AUDIENCE WISHING TO ADDRESS THE CITY COUNCIL REGARDING MATTERS NOT ON THE AGENDA MAY SPEAK. PLEASE BE SURE TO COMPLETE THE CARD IN THE BACK OF THE ROOM AND PRESENT IT TO THE CITY CLERK SO THAT YOU MAY BE RECOGNIZED.

 5. CITY COUNCIL / CITY MANAGER / STAFF COMMUNICATIONS:

 6. ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office, (951) 270-5623. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Staff reports are on file in the Office of the City Clerk. Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be available for public inspection at the City Clerk's counter in City Hall located at 2870 Clark Avenue.

Please note that this meeting is being recorded. In accordance with Roberts Rules of Order, Norco City Council meeting minutes are a record of the actions taken, not what was said. The names of persons who spoke during the public comments section and their topics will be listed on the Minutes. Recordings of meetings may be purchased for a minimal cost by contacting the office of the City Clerk.



MINUTES
CITY OF NORCO
CITY COUNCIL

March 19, 2014

City Council Chambers
2820 Clark Avenue, Norco, CA 92860



CALL TO ORDER: Mayor Hanna called the meeting to order at 6:00 p.m.

ROLL CALL: Berwin Hanna, Mayor, **Present**
Herb Higgins, Mayor Pro Tem, **Present**
Kathy Azevedo, Council Member, **Present**
Kevin Bash, Council Member, **Present**
Greg Newton, Council Member, **Present**

THE CITY COUNCIL WILL RECESS TO CLOSED SESSION (SECTION 54954) TO CONSIDER MATTERS:

Section 54956.9(c) – Conference with Legal Counsel – Anticipated Litigation:
One Potential Case

RECONVENE PUBLIC SESSION: Mayor Hanna reconvened the meeting at 7:00 p.m.

REPORT OF ACTION(S) TAKEN IN CLOSED SESSION (§54957.1): **City Attorney Harper stated that there are no reportable actions from the discussions held in Closed Session.**

PLEDGE OF ALLEGIANCE: Council Member Bash

INVOCATION: Grace Fellowship Church
Pastor Vernie Fletcher

PRESENTATION: Introduction of the Norco Girls Outlaws Basketball Travel Team

AGENDA ITEM 2.A.

Debbie Bedre, representing the Relay for Life Norco, presented information regarding the upcoming event to be held on April 5 – 6, 2014.

CITY COUNCIL BUSINESS ITEMS AS FOLLOWS:

1. CITY COUNCIL COMMUNICATIONS / REPORTS ON REGIONAL BOARDS AND COMMISSIONS:

Council Member Bash:

- Reported on City recreational events he attended and also stated that Norco High Schools Principal, Dr. Lisa Simon, has been named the Secondary Principal of the Year by the Association of California School Administrators.

Council Member Newton:

- Reported on the Chino Basin Desalter Authority Board meeting he attended.

Council Member Azevedo:

- Reported on the WRCOG recycle event to be held at Norco AutoZone on March 22nd from 9:00 a.m. to 12:00 p.m.
- Reported on the upcoming City Birthday events that will be held, noting that May 10th is the photo op day and December 28th will be the big Birthday Party. She stated that the next big event is the State of the City to be held on April 8th. A promotional song called "Norco, I'm Comin' Back" was presented and played for the City Council in recognition of the City's Birthday.

Mayor Hanna:

- Reported that the Vector Mosquito Abatement District is concerned about all of the mosquitos this time of the year and encourages vaccinations for the West Nile disease.
- Reported that the show "Small Town Big Deal" will air the program showcasing Norco again tomorrow night.
- Reported that NART will be doing a demonstration on Saturday at the Rendezvous 2014 event.
- Reported on the upcoming Day of the Cowboy events.

2. CITY COUNCIL CONSENT ITEMS:

M/S Azevedo/Bash to adopt the items as recommended on the City Council Consent Calendar. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- A. City Council Minutes:
Special Meeting of March 7, 2014
Regular Meeting of March 5, 2014
Recommended Action: Approve the City Council Minutes (City Clerk)
 - B. Procedural Step to Approve Ordinance after Reading of Title Only.
Recommended Action: Approval (City Clerk)
 - C. Recap of Actions Taken by the Planning Commission at its Meeting held on March 12, 2014. **Recommended Action: Receive and File (Planning Director)**
 - D. Annual Resolution Making Findings and Continuing Existing Rates for Maintaining Flood Control Channels within County Service Area CSA-152. **Recommended Action: Adopt Resolution 2014-11, making findings and continuing existing rates for maintaining flood control channels within County Service Area CSA-152. (City Manager)**
3. ITEM(S) PULLED FROM CITY COUNCIL CONSENT CALENDAR:
4. CITY COUNCIL PRESENTATION / DISCUSSION / ACTION ITEMS:
- A. Formation of an Ad-Hoc Committee to Review the City's Future Infrastructure and Funding Needs. **Recommended Action: 1. Approve the formation of an Ad-Hoc Committee to review the City's future infrastructure needs and funding options; 2. Approve the Mayor's appointment of two Council Members to the Ad-Hoc Committee; and 3. Approve the process to move forward with City Commission member (four) and resident (three) appointments to the Ad-Hoc Committee. (City Manager)**

City Manager Okoro presented the item for discussion. He noted the significant gap in the amount of available funding and the cost for infrastructure needs within the City, adding that the City will need to find alternative sources to fund those infrastructure needs. He further commented on the recommended process for the appointments to the Ad-Hoc Committee.

Mayor Hanna appointed Mayor Pro Tem Higgins and Council Member Bash to the Ad-Hoc Committee.

M/S Azevedo/Newton to approve the Mayor's appointments of Mayor Pro Tem Higgins and Council Member Bash to the Ad-Hoc Committee. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

M/S Hanna/Bash to approve the formation of an Ad-Hoc Committee to review the City's future infrastructure needs and funding options; and approve the process to move forward with City Commission member (four) and resident (three) appointments to the Ad-Hoc Committee. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- B. 2013 Annual Water and Sewer Department Report. **Recommended Action: Receive and File.** (Water/Sewer Manager)

Water/Sewer Manager Thompson presented the 2013 Annual Water and Sewer report. During 2013, the City continued to provide a high quality of water that meets or exceeds the State Department of Public Health standard regulations. The City sanitary sewer collection system accepted discharges and conveyed 1.9 million gallons per day (mgd) of sewage discharges to the Western Riverside County Regional Wastewater Authority for treatment. In response to a question from the Council, he noted the very small amount of the pass-through costs for residents that live above the 857 foot elevation. Also in response to a question asked about reclaimed water, he noted that ultimately, reclaimed water will be provided to all of the City's municipal parks and building facilities, as well as other potential public and private end users.

City Manager Okoro stated that by the end of this fiscal year, residents should be able to view their water usage online.

M/S Hanna/Bash to receive and file the report. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- C. Sheriff's Department Annual Report Presentation for 2013. **Recommended Action: Receive and File** (Lt. Hedge)

Lt. Hedge presented the 2013 Sheriff's Department annual report. In summary, overall crime has decreased, traffic collisions have decreased and the Sheriff's Department continues to provide quality service to and partnerships with the community.

M/S Higgins/Bash to receive and file the report. The motion was carried by the following roll call vote:

AYES: AZEVEDO, BASH, HANNA, HIGGINS, NEWTON
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

5. CITY COUNCIL CONTINUED PUBLIC HEARING:

- A. **Tentative Tract Map 36676** (Goodman/Lewis Operating Corp.): A request for approval of a subdivision of land that is approximately 4.22 acres into six parcels for residential development. The project also includes a new cul-de-sac street to provide the required access and frontage on a public street for Lots 1 through 5 of this subdivision. The project site consists of two legal parcels located at 3498 and 3516 Valley View Avenue within the A-1-20 zone (Assessor's Parcel Numbers 131-330-016 and 131-330-017). **PUBLIC HEARING CANCELLED**

6. PUBLIC COMMENTS OR QUESTIONS:

Pat Overstreet. Ms. Overstreet brought to the attention of the Council the crosswalk at Second Street and the northbound I-15 exit ramp. She further commented on the dangerous conditions at that location.

Nick and Lisa Kay. Mr. and Ms. Kay commented on the drainage easement problems on their property and their desire to pull permits on a new barn. Ms. Kay also commented as an ambassador for Donate Life Month.

Vern Showalter. Mr. Showalter commented on complaints he has received regarding deceased names remaining on the City's utility bills.

7. CITY COUNCIL / CITY MANAGER / STAFF COMMUNICATIONS:

Council Member Azevedo:

- Commented on the services that will be held for Angel Santos on March 25th. She also commented on the services that will be held for Corky Blair on March 22nd.

Council Member Newton:

- Requested a follow-up to the pictures that were passed out at the last City Council meeting of manure bins left in the right-of-way. In response, staff noted that this issue was sent to Code Compliance.

Public Works Director Askew:

- Highlighted two (2) active public works projects – 1.) The Various Streets Slurry Seal Project, and 2.) The North Norco Channel Stage 10 Project.

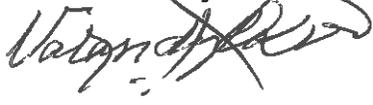
Parks, Recreation & Community Services Director Petree:

- Provided an update on the George Ingalls Veterans Memorial Project, noting that twenty (20) contractors have showed interest in bidding.

8. **ADJOURNMENT:** There being no further business to come before the City Council, Mayor Hanna adjourned the meeting at 8:50 p.m.

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: Brian K. Petree, Director
Parks, Recreation and Community Services

Geoff Pemberton, Fire Chief

DATE: April 2, 2014

SUBJECT: Approval of a Contract to Purchase and Install Plymovent Vehicle Exhaust Removal System from Air Exchange-Clean Air Specialists Using the County of Riverside General Services Award Schedule for Riverside County Fire/Cal Fire Services

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute a contract in an amount not-to-exceed \$58,000 to purchase and install Plymovent Vehicle Exhaust Removal System from Air Exchange-Clean Air Specialists using the County of Riverside General Services Award Schedule.

SUMMARY: The City Council, at its March 5, 2014, meeting, approved the Mid-Year Capital Improvement budget which included the purchase of a Plymovent Vehicle Exhaust System for Fire Stations 47 and 57. Air Exchange-Clean Air Specialists is the County of Riverside approved source for retrofit and replacement of exhaust removal systems for Riverside County Fire-Cal Fire Services. The City of Norco, with award of contract, will be piggy backing the contract for Plymovent Vehicle Exhaust Systems as approved by the County of Riverside.

BACKGROUND/ANALYSIS: Staff is requesting City Council to approve a contract for purchase and installation of Plymovent Vehicle Exhaust System for Fire Stations 47 and 57 and to authorize the City Manager to execute a contract with Air Exchange-Clean Air Specialists for the purchase and installation of a vehicle exhaust system through the County of Riverside General Services Award Schedule.

The Norco Municipal Code (Sec.3.24.140) gives authority to purchase from Governmental agencies through their General Services Award Schedule. Riverside County General Services has pre-approved Air Exchange-Clean Air Specialist as the approved source for the specified exhaust system for the County of Riverside Fire-Cal Fire Services.

The recommended Plymovent Vehicle Exhaust Removal System is approved by Riverside County Fire – Cal Fire Services. It has been installed in other fire stations throughout the County and is the standard for its emergency fleet. The Plymovent

system will be installed in both Fire Station No. 47 (Hillside) and Fire Station No. 57 (Corydon) and will be installed in the designated fire truck bays.

The system is a requirement for air quality management as diesel exhaust particles are classified as “reasonably anticipated to be a human carcinogen,” meaning there is no allowable threshold exposure and diesel exhaust must be controlled to the lowest feasible level. As part of our contract with Riverside County Fire-Cal Fire, it is required that we provide diesel exhaust capturing systems to reduce possible health effects to fire personnel.

FINANCIAL IMPACT: Funding for this project is included in the 2013/2017 Amended Capital Improvement Program Budget under Fire Capital Project Fund.

BP/rs

Attachment: Riverside County General Services Agreement for Plymovent Vehicle Exhaust System with Air Exchange-Clean Air Specialists



6970 Valdez Ave, Riverside, CA 92509
1185 San Mateo Ave, San Bruno, CA 94066
Phone: 800-300-2945 Fax: 650-871-2948
e-mail: info@airexchange.com
CA State Contractors License #664135
NV State Contractors License #0062193

Riverside County Fire Department

Plymovent Vehicle Exhaust Removal System

Vehicle Exhaust system Upgrade Project at Station 57 (Norco)

Drive thru (1 bay) & Back in system (1 bay)

7.6.12

CONTACT: Geoff Pemberton, BC

OFFICE: 951-940-6802 CELL: 951-377-8472

- (1) **MODEL SBTA 21-B Sliding Balancer Track system for Back In capability:** includes (1) 20' track, with 25' of 4" diameter yellow & black hose, saddle, trolley/balancer, end stop w/ security bolts, riser bracket, uncoupling valve assembly, 6.25" "GRABBER" Nozzle, New Swivel Safety Disconnect, Manual fill Valve, and complete pneumatic circuit for passive release. Also includes all necessary support legs, side braces and brackets. One (1) tailpipe adapter. **Accommodates one vehicle for back in purposes.** (Accommodates 1 vehicle in far bay where existing Nederman system is located).
- (1) **PLYMOVENT MODEL STRA-65-1-D Straight Rail System for door to door drive through,** 65' of rail with 20' of 5" dia. High temperature Hose, with the "GRABBER" for the connection to and passive release from the vehicle tail pipe. (Accommodates Engine 57 in near bay where existing Nederman system is located)
- (1) **PLYMOVENT MODEL TEV-559-60; 3 HP Exhaust Fan,** 1500 cfm @ 6" w.g.
- (1) **PLYMOVENT MODEL OS-3 UL Listed Electrical Control Operating System.**
- (2) **Wireless Transmitter for automatic start up of fan when engine is started**
- (1) **Wireless Receiver**
- (1) **Heavy Duty Gibson conversion kit for Pierce with 7" exhaust tip for engine 57**
- (1) **Installation to include new 3 HP fan, new Plymovent control panel, electrical hook up & connection to an adequate point of connection, all material & installation labor @ PREVAILING WAGE RATE.** We will use as much of the existing support material as possible during the installation. Includes taking down & removal of existing system including fan and control box.

SUB TOTAL

\$ 30,458.38

Less trade in credit:

< \$ 600.00 >

GRAND TOTAL: Includes tax, shipping, installation, start up & training

\$ 29,858.38

Terms and Conditions:

Excludes tailpipe modifications if needed

Terms: Net 30 Days

Thank you for the opportunity to be a part of this project.

Sincerely,

Jim Cleary

909-720-7064



6970 Valdez Ave, Riverside, CA 92509
1185 San Mateo Ave, San Bruno, CA 94066
Phone: 800-300-2945 Fax: 650-871-2948
e-mail: info@airexchange.com
CA State Contractors License #664135
NV State Contractors License #0062193

Riverside County Fire Department

Plymovent Vehicle Exhaust Removal System

Vehicle Exhaust system Upgrade Project at Station 47 (Norco)

Door to door drive through system (1 bay)

7.6.12

CONTACT: Geoff Pemberton, BC

OFFICE: 951-940-6802 CELL: 951-377-8472

- (1) **PLYMOVENT MODEL STRA-70-1-D** Straight Rail System for door to door drive through, 70' of rail with 20' of 5" dia. High temperature Hose, with the "GRABBER" for the connection to and passive release from the vehicle tail pipe. (Accommodates 1 vehicle in far bay where existing Nederman system is located)
- (1) **PLYMOVENT MODEL TEV-559-60; 5 HP** Exhaust Fan, 1500 cfm @ 6" w.g.
- (1) **PLYMOVENT MODEL OS-3** UL Listed Electrical Control Operating System.
- (2) Wireless Transmitters for automatic start up of fan when engine is started
- (1) Wireless Receiver
 - ◆ New safety disconnect/swivel
 - ◆ 4 inch X 20ft. flex hose.
 - ◆ Metal hose saddle.
 - ◆ heavy-duty tension balancer
- (1) Installation to include new 5 HP fan, new Plymovent control panel, all material & installation labor @ **PREVAILING WAGE RATE**. We will use as much of the existing support material as possible during the installation. Includes taking down & removal of existing system including fan and control box.

SUB TOTAL

\$ 22,990.75

Less trade in credit:

~~\$ 300.00~~

GRAND TOTAL: Includes tax, shipping, installation, start up & training

\$ 22,690.75

Terms and Conditions:

Excludes tailpipe modifications if needed

Terms: Net 30 Days

Thank you for the opportunity to be a part of this project.

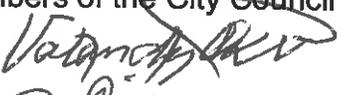
Sincerely,

Jim Cleary

909-720-7064

CITY OF NORCO STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andy Okoro, City Manager 

PREPARED BY: Brian K. Petree, Director 
Parks, Recreation and Community Services Department

DATE: April 2 2014

SUBJECT: Proposed Fourth of July Mayor's Community Equestrian Trail Ride and Picnic in the Park, Laser Show, Concert and Movie Night

RECOMMENDATION: Approve the concept of a Mayor's Community Equestrian Trail Ride and Picnic in the Park, followed by a Laser Show, Concert and Movie Night on the Fourth of July

SUMMARY: Discussions have taken place again this year regarding the Mayor leading a Fourth of July community equestrian trail ride, followed by a community picnic. In an effort to find additional patriotic experiences for the community in the evening of the Fourth of July, staff researched a Laser Show which could be complimented with a Concert and Movie Night. The Mayor's Ride and Picnic in the Park could be held at Pikes Peak Park and Parking Lot 2 at the George Ingalls Equestrian Event Center as it was last year, while the Laser Show, Concert and Movie Night could be held in Moreno Arena and would bring the community together for a full day and night of celebrating our Nation's freedom.

BACKGROUND ANALYSIS: While looking for alternatives for celebrating the Fourth of July last year, City Council approved a modified event that replaced the Jamboree which was canceled back in 2008. This year, and in consideration of the City's 50th Birthday celebration, Council Member Azevedo approached staff with a concept to expand last year's event with evening entertainment consisting of a laser show, concert and a movie screening of Independence Day, all in Moreno Arena. To offset the cost of the evening activities, a \$5 entrance fee is proposed (12 yr and younger free) while the Mayor's ride and picnic remains free of charge.

Staff is recommending the City Council approve the concept of the Fourth of July Mayor's community equestrian trail ride, community picnic, laser show, concert and movie night.

FINANCIAL IMPACT: The event is proposed to be run with the assistance of volunteers. After sponsorships and entrance fees collected, the City's financial participation is estimated at approximately \$13,000.

RESOLUTION NO. 2014-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORCO, CALIFORNIA AMENDING THE FY 2013-2014 GENERAL FUND SPECIAL EVENT BUDGET INCREASING APPROPRIATIONS BY \$20,744 AND REVENUES BY \$7,750

WHEREAS, the Fourth of July Mayor's Trail Ride and Picnic in the Park event has been expanded to include a Concert, Laser Show and Movie Night; and

WHEREAS, sponsorships and event admission will provide revenue to defray the cost of event expenditures; and

NOW THEREFORE, BE IT RESOLVED that the FY 2013-2014 General Fund budget is amended by increasing appropriations in the amount of \$20,744 to Fourth of July Special Events and increasing revenues by \$7,750.

PASSED AND ADOPTED by the City Council at a regular meeting held on April 2, 2014.

Mayor of the City of Norco, California

ATTEST:

Brenda K. Jacobs, City Clerk
City of Norco, California

I, Brenda K. Jacobs, City Clerk of the City of Norco, California do hereby certify that the foregoing Resolution was introduced and adopted by the City Council of the City of Norco at a regular meeting held on April 2, 2014 by the following vote of the City Council:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Norco, California on April 2, 2014.

Brenda K. Jacobs, City Clerk
City of Norco, California



Mayor's Ride and Picnic in the Park!

Join us as we celebrate our Nation's Independence the Horsetown USA way!

Friday, July 4, 2014

Equestrian Ride 10a.m. from Ingalls Park Parking Lot 2 - FREE!

DRAFT

Dress Red, White and Blue!

Prize awarded to the most patriotic horse and rider!

Helmets required for riders under the age of 18. Saddles required.

No stallions, no riding double. Two shallow river crossings.

Picnic in the Park from 12 noon-3p.m. at Pikes Peak Park- FREE!

Bring your lawn chair, friends and family for a bunch of fun!

FOOD! ★ FAMILY GAMES! ★ HORSESHOES! ★ MUSIC!

No alcohol is permitted; ice chests subject to search. BBQ food & refreshments will be available for purchase.

Concert, Laser Show & Movie Night - 6pm in Moreno Arena

\$5 per person / 12 and under free! See opposite side of flyer for more details!

For more information, please call 951-270-5632 or visit the city website at

www.ci.norco.ca.us

