



MINUTES
CITY OF NORCO
STREETS, TRAILS AND UTILITIES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS – 2820 CLARK AVENUE
APRIL 7, 2014

1. CALL TO ORDER: 7:02 P.M.
2. ROLL CALL: **Chair Showalter, Vice Chair Walker, Commission Members Mauro, Gregory, Turpin, Burt**
3. STAFF PRESENT: **Public Works Director Askew, Public Works Superintendent Piorkowski, Director of Parks, Recreation and Community Services Petree, City Manager Okoro, Executive Secretary Rose Matthews and Engineering Assistant Dahl**
4. PLEDGE OF ALLEGIANCE: **Commission Member Burt**
5. PUBLIC COMMENTS OR QUESTIONS: This is the time when persons in the audience that wish to address the Commission regarding matters not on the agenda may do so.
NONE
6. TO BE READ BY THE CHAIR: "All discretionary actions before the Streets, Trails and Utilities Commission are advisory in nature and final actions will be confirmed, modified, or deleted by the City Council."
7. APPROVAL OF MINUTES:
 - A. Minutes of Regular Meeting on December 2, 2013 Recommended Action: Approval (Engineering Assistant Dahl)

Chair Showalter noted that Lance Gregory was present at the December 2, 2013 meeting and would like the minutes updated.

M/S BURTT/SHOWALTER to approve the minutes of Streets, Trails and Utilities Commission Regular Meeting of December 2, 2013, with the corrections as noted.

AYES: BURTT, TURPIN, GREGORY, SHOWALTER, WALKER, MAURO
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

8. NEW DISCUSSION ITEMS:
 - A. City Infrastructure Presentation/Appointment to the Ad Hoc Committee
Recommended Action: Appoint One Member of the STUC to the Ad Hoc Committee.

Public Works Director Askew presented the introduction to the Infrastructure Presentation and staff report on file in the Public Works/Engineering Division.

City Manager Andy Okoro continued with the Mission Statement, Vision 2020 Statement and Funding Goals and noted why the Ad Hoc Committee is essential to the City to meet the City's goals of finding funding solutions.

Chair Showalter inquired if future needs were in excess of the rents collected with regard to City vehicles.

City Manager Okoro noted this was correct.

Public Works Director Askew reported on the trail system, streets, and storm drain sections of the report. She noted the future monetary needs, challenges and goals of finding new funding sources and achieving the 5-year capital goals.

Parks, Recreation and Community Services Director Petree continued the Infrastructure Presentation with a report on City building facility maintenance including the City police and fire departments facilities and the City parks' maintenance needs.

Commission Member Gregory inquired who was currently responsible for trail maintenance.

Public Works Director Askew noted removal of broken fence, replacement of broken fence and adding dg occurred when material was available was the City's responsibility. Debris removal was the responsibility of the resident.

Chair Showalter noted there were several different varieties of trail fence in the City and in parts the fence did not look very uniform. He noted that this Commission would ultimately be responsible to try and find solutions to have uniform city fence.

Commission Member Burt noted the Equisafe fence on Fourth St between Hillside Av and Temescal Av still looked very good except for a minor sag.

Superintendent Piorkowski noted the minor sag occurred due to the City's change to the Equisafe standard by requesting the rails be elongated to meet City standard.

Further discussion was held on costs and educating the community on these issues.

City Manager Okoro gave an overview of what he believes will occur at the Ad Hoc Committee level. Members will be from the Parks, Recreation and Community Services Commission, Streets, Trails and Utilities Commission, EDAC, City residents and Council Members. Ad Hoc Committee meetings will be open to the public and presentations will be made to involve and educate the community. A significant effort will be made to reach the goal of finding solutions to the City's infrastructure issues.

City Manager Okoro noted a commission member, if not selected at this time, may make application to be appointed by the Council as a resident.

Vice Chair Walker inquired if there were locations within the City to mine decomposed granite.

P, R & CS Director Petree noted there were many challenges to mining in the City and properties were very few.

Chair Showalter noted the Commission would be recommending a Commission Member from the STUC this evening to the Ad Hoc Committee. In response, Chair Showalter, Commission Member Burttt and Vice Chair Walker noted they would be willing to serve on the Committee. A roll call vote was taken regarding Commission Member Burttt. The roll call vote noted Commission Members Burttt, Turpin, Gregory, Mauro and Walker voting Aye and Chair Showalter voting No. Commission Member Burttt was selected to be recommended for appointment to the Ad Hoc Committee.

M/S Showalter/Turpin to receive and file the Infrastructure Report and recommend appointment of Commissioner Burttt to the Ad Hoc Committee.

AYES: BURT, TURPIN, GREGORY, SHOWALTER, WALKER, MAURO
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- B. Proposed Street Name for Tentative Tract Map 36676 (Goodman/Lewis)
Recommended Action: Receive and file the report and recommend to the City Council a proposed street name.

Public Works Director Askew presented the proposed street names staff report on file in the Public Works/Engineering Division.

Discussion was held.

M/S Walker/Showalter to receive and file the report and recommend “Colt Lane” to the City Council as the proposed street name for Tentative Tract map 36676 (Goodman/Lewis)

AYES: BURT, TURPIN, GREGORY, SHOWALTER, WALKER, MAURO
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

9. CONTINUED DISCUSSION ITEMS: **NONE**

10. VERBAL UPDATES: STREETS – TRAILS – UTILITIES:

Public Works Director Askew and PW Superintendent Piorkowski provided updates regarding the following in response to questions by Chair Showalter:

- Reservoir #3 – project has been enhanced – to provide better control and a higher quality of water – project is on track
- Bluff St/Western Av Waterline – project size has been expanded – pipeline dimension has been upsized to 20” – design/preparation ongoing
- Speed Tables – status update – presented to City Council – Received and Filed

Vice Chair Walker inquired if the Oldenburg Ln pavers mentioned at the December 2, 2013 meeting were removed.

Commission Member Gregory noted the pavers were removed.

Public Works Director Askew confirmed the pavers were removed.

Commission Member Gregory wanted to apologize regarding any emails that may have been taken out of context –he did not mean emails to be insulting only informative – he believes the City does an excellent job given the constraints and limitations the City has to work within.

Commission Member Turpin inquired if the infrastructure presentation could be made available to the public to alleviate questions the community may have.

City Manager Okoro noted he agreed, and thought the Infrastructure Report may already be on the City website. CM Okoro will confirm.

Chair Showalter inquired of the City Manager regarding the AMI project status, specifically, the customer portal.

City Manager Okoro noted the customer portal would become available to the residents by June, 2014 and software was currently being upgraded to provide this service.

Discussion was held.

Chair Showalter personally thanked City Manager Okoro for all of his time and effort in finding solutions to the Infrastructure issues.

11. COMMISSION REPORTS/REQUESTS FOR FUTURE AGENDA ITEMS:

- A. Oral reports from City Committees Commission Members serve on: **NONE**
- B. Request for Items on Future Agenda (within the purview of the Commission and requires a majority vote of the Commission): **NONE**

12. ADJOURNMENT: Chair Showalter adjourned the meeting at **8:20PM**

M/S Burtt/Walker to adjourn the Streets, Trails and Utilities Meeting at 8:20pm.

AYES: BURT, TURPIN, GREGORY, SHOWALTER, WALKER, MAURO
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Lori J. Askew
Director of Public Works