



MINUTES
CITY OF NORCO

AD-HOC COMMITTEE ON INFRASTRUCTURE NEEDS AND FUNDING OPTIONS

June 16, 2014

City Hall Conference Rooms A & B
2870 Clark Avenue, Norco, CA 92860



CALL TO ORDER: 6:30 p.m.

ROLL CALL **Present:** Kevin Bash, Cathey Burtt, Linda Dixon, Patricia Hedges, Herb Higgins, Corinne Holder, Bill Schwab, Jodie Filkins Webber
Absent: John Padilla

PLEDGE OF ALLEGIANCE Committee Member Bash

BUSINESS ITEMS:

1. Approval of June 9, 2014 Meeting Minutes

M/S Schwab/Higgins to approve the minutes as presented. The motion was carried by the following roll call vote:

Ayes: Bash, Burtt, Dixon, Hedges, Higgins, Holder, Schwab, Webber
Noes: None
Absent: Padilla
Abstain: None

2. Review and Approval of Ad-Hoc Committee Meeting Dates Through December 2014

M/S Bash/Hedges to approve the meeting dates as presented. The motion was carried by the following roll call vote:

Ayes: Bash, Burtt, Dixon, Hedges, Higgins, Holder, Schwab, Webber
Noes: None
Absent: Padilla
Abstain: None

DISCUSSION ITEMS:

1. Overview and Discussion of the Capital Improvement Program Adopted Five Year Budget 2015-2019

City Manager Okoro requested that Committee Members become familiar with the CIP budget. Mr. Okoro noted that only certain categories and funds within the CIP budget will

be reviewed as they pertain to the discussions of this committee.

Mr. Okoro briefly explained development impact fees and that the City is currently reevaluating the impact fee schedule. The calculations in the CIP budget are based on the current schedule in place. In response to Committee Member Hedges, Mr. Okoro stated that infrastructure is not paid from the operating budget.

Parks and Recreation Director Brian Petree discussed the Park Improvement Fund and the various projects listed. In response to Committee Member Schwab, Mr. Petree indicated that bond proceeds are from the Successor Agency funds and that the City has received approval for projects using these funds. Vice Chair Holder inquired about the Aquatics Center Fee and asked if the funds could be used for something else. Mr. Petree stated that the fee has been eliminated since the aquatics facility closed and that the funds can only be used for items specifically related to aquatics. City Manager Okoro discussed the Successor Agency Fund and noted that for FY 2014-2015, the City will submit a request in August for \$250,000 for an electronic message sign and \$300,000 for the Park Land Improvement Program to the Oversight Board to the Successor Agency for these projects.

Vern Showalter asked if the Successor Agency fund is an infinite amount. Mr. Okoro noted that the fund is a one-time structure amount and the money is almost all allocated.

Public Works Director Lori Askew discussed the Trail Improvement Funds. Ms. Askew noted that the projects listed are the ten most needed projects as recommended by the Norco Horsemen's Association. Ms. Askew stated that the majority of the projects will be addressed in Fiscal Year 2014/2015.

Ed Dixon asked if residents could apply for a permit to install trail fencing themselves. Ms. Askew indicated that the City has a policy that if a resident wants to install trail fencing themselves, the City will issue a no fee encroachment permit and the resident must install the fencing per City standards.

Committee Member Linda Dixon asked if the City could provide the trail fencing at cost to residents who wish to install fencing themselves. Ms. Askew stated that to protect the City from liability, the fencing must be installed per City standard. Committee Member Burt suggested that residents interested in installing fencing could have the option of paying the City to do it. Mr. Okoro suggested that staff work on a policy and standards for this option.

Director Askew presented an overview of the Street Improvement Fund. Ms. Askew stated that the Public Works Department will begin installing street signs on northwest and southwest corners of every street. Committee Member Higgins requested that Ms. Askew discuss with the Sheriff Department regarding the requirement of "No Parking in the Horse Trail" signs being installed every 200 feet.

Mr. Hedges asked the Committee a question regarding the Santa Ana River Trails as listed in the CIP budget. Director Petree indicated that the money listed for the Santa Ana River Trails comes from the County of Riverside through Proposition 80 for road improvements.

Ed Dixon asked the Committee if the traffic signal Corona Avenue and Hidden Valley

Parkway could be used elsewhere. Ms. Askew stated that if the City Council approves the removal of the signal, it could be used at another location.

Ms. Askew gave a brief overview of the Storm Drains Fund. Ms. Askew noted that the City has met with the County of Riverside and is awaiting approval of \$1.7 million for storm drain projects. This money is not in the CIP budget because it has not been approved by the County of Riverside Board of Directors yet. In response to Chair Webber, Ms. Askew stated that the City pays for the projects then applies for reimbursement from the Board of Supervisors.

Ted Hoffman spoke to the Committee about the issue of water shortage. He discussed reclaiming storm water and funding water conservation projects.

In response to Committee Member Bash's question about using recycled water for City parks, Ms. Askew indicated that the City is working with the City of Corona on a joint effort for a reclaimed line, which is receiving contributions from the County of Riverside. There is funding available from the County of Riverside for reclaimed water projects and conservation projects.

Director Askew gave a brief overview of Measure A funds. Ms. Askew indicated that the City receives an average of \$500,000 annually from these funds.

Ted Hoffman spoke to the Committee about street deterioration and curbing and asked if there is a plan to install rolled curbs. Ms. Askew indicated that in some cases it is cost prohibitive but that she is working with the City Engineer on this issue.

Geoff Kahan spoke to the Committee about Norconian Drive and funds allocated in two different fiscal years. Ms. Askew indicated that portion of Norconian Drive by Fifth Street, there has been some improvements made, including curb and gutter, specifically by the Latter Day Saints Church. There is potential development just north of the church, which would be conditioned to complete street improvements there. The improvements are spread out over two different fiscal years because the City is waiting for the potential development.

There was some discussion regarding Measure A funding. Director Askew stated that Measure A funding can only be used for construction and maintenance, not for operations. Mr. Okoro indicated that in order for the City to receive Measure A funding, the City must maintain a level of spending. The level of spending is predetermined by a formula.

2. Consideration of Agenda Items for Subsequent Meetings

Chair Webber opened discussion to develop ideas for structure and priority for upcoming agenda items and stated that the broad scope of issues must be broken down.

Committee Member Dixon suggested justifying needs before prioritizing and noted that a major task is to look out twenty years to identify how the City's lifestyle will continue and be protected.

Committee Member Higgins requested a breakdown of what the Landscape Maintenance Districts cover and how the money is being managed. Mr. Higgins suggested looking at items without funding and how they will be funding in order to continue, such as trails. Mr. Higgins also commented on the need for law enforcement motor officers.

Committee Member Bash commented on the need to communicate how the City is funded and the need to provide education on funding issues. Mr. Bash noted that the City's large lots generate funds differently and wants to look at Landscape Maintenance Districts and how they would apply to other areas of the City. Mr. Bash posed the question of what it is that the City is trying to preserve and what type of lifestyle do residents want in future.

Committee Member Burttt suggested identifying needs first then working on solutions and commented on looking into use of grant funds. Vice Chair Holder suggested discussing each item first in order to be able to prioritize them. Committee Member Dixon suggested maintaining a list of suggestions and concerns. Director Petree suggested developing a matrix of priorities. Mr. Okoro suggested reviewing details before ranking priorities. Committee Member Higgins commented on the need to consider staffing levels while addressing needs.

COMMITTEE AND STAFF COMMENTS

None

PUBLIC COMMENTS

Ted Hoffman commented on educating residents on maintenance and funding issues. Mr. Hoffman suggested the creation of park foundations to help fund each park.

Ed Dixon commented on the possibility of a truck depot, which has stirred interest. Mr. Dixon concurred with Mr. Hoffman about the importance of educating the public.

Randy Burttt commented on the possibility of a structured fee for horse ownership. Mr. Burttt stated that the equestrian lifestyle needs to be funded and referenced a fee on horses similar to that of dog licenses.

Committee Member Higgins commented on the idea of having a recreation tax per unit per lot. Committee Member Burttt suggested a tax on feed similar to a gas tax.

Vern Showalter commented that if the City is going to tax residents, it must justify the tax and show results.

Geoff Kahan spoke about the possibility of other cities with equestrian lifestyles, losing that type of lifestyle, which eventually would make Norco more attractive.

ADJOURNMENT

Chair Webber adjourned the meeting at 9:17 p.m.